

AGENDA
JACKSON COUNTY BOARD OF COMMISSIONERS BOARD MEETING
June 16, 2009
7:00 p.m.
County Commission Chambers

***Mission Statement:** Jackson County Government, in cooperation with the community and local governmental units, strives through a planned process to deliver quality services that address public needs.*

1. **CALL TO ORDER** – *Chairman Steve Shotwell*
2. **INVOCATION** – *by Commissioner Gail W. Mahoney*
3. **PLEDGE OF ALLEGIANCE** – *by Chairman Steve Shotwell*
4. **ROLL CALL** – *County Clerk Amanda Riska*
5. **APPROVAL OF AGENDA**
6. **AWARDS & RECOGNITIONS** – None.
7. **COMMUNICATIONS/PETITIONS** – None.
8. **SPECIAL ORDERS/PUBLIC HEARINGS** – None.
9. **PUBLIC COMMENTS**
10. **SPECIAL MEETINGS OF STANDING COMMITTEES** – None.
11. **MINUTES** - Minutes of the 5/19/09 Regular Meeting of the Jackson County Board of Commissioners

Attachments:

*5/19/09 Regular Meeting Minutes

12. **CONSENT AGENDA** (*Roll Call*)

A. County Affairs

1. **Airport – Amendment #1 Between Mead & Hunt and Jackson County – Land Acquisition for Runway 7/25 Parcels 87-109**

Attachments:

*Amendment #1 Between Mead & Hunt and Jackson County – Land Acquisition for Runway 7/25 Parcels 87-109

B. County Agencies – None.

C. Human Services

2. Resolution (06-09.13) Supporting Adequate State Funding to Hold Counties Harmless from the Department of Human Services Lawsuit Settlement Agreement

Attachments:

*Resolution (06-09.13)

D. Personnel & Finance

3. Budget Adjustments – County Fair

Attachments:

*County Fair Budget Adjustment

E. Claims – 5/1/09 – 5/31/09

13. STANDING COMMITTEES

A. County Affairs – *Commissioner Dave Lutchka*

1. Appointments

a. Agricultural Preservation Board

- one Commissioner member, term to 6/2010
- one public member, term to 6/2012
- one elected official in township government, term to 6/2012
- one member with agricultural interests, term to 6/2012

b. County Building Authority – one public member, term to 6/2012

Attachments:

*Commissioner Board Appointments

*Applications

B. County Agencies – *Commissioner Gail W. Mahoney*

None.

C. Human Services – *Commissioner Mike Way*

None.

D. Personnel and Finance – *Commissioner James Videto*

None.

14. **UNFINISHED BUSINESS** – None.

15. **NEW BUSINESS**

Roll Call

A. **Resolution (06-09.12) Opt-Out Tax Exempt Resolution Grass Lake Charter Township Proposed Ordinance Establishing Downtown Development Authority and Downtown District**

Attachments:

*Resolution (06-09.12)

16. **PUBLIC COMMENTS**

17. **COMMISSIONER COMMENTS**

18. **CLOSED SESSION**

A. **Airport – Review/Discussion of Airport Item**

Attachments:

*Copies to be provided at the meeting

19. **ACTION ON AIRPORT ITEM**

20. **ADJOURNMENT**

MINUTES
JACKSON COUNTY BOARD OF COMMISSIONERS BOARD MEETING
May 19, 2009
7:00 p.m.
County Commission Chambers

1. **CALL TO ORDER** – Chairman Shotwell called the May 19, 2009 meeting of the Jackson County Board of Commissioners to order at 7:00 p.m.

2. **INVOCATION** – by Commissioner James C. Videto

3. **PLEDGE OF ALLEGIANCE** – by Chairman Steve Shotwell

4. **ROLL CALL** – County Clerk Amanda Riska

(11) Present. Commissioner Herl, Lutchka, Kruse, Duckham, Poleski, Videto, Williams, Smith, Way, Elwell and Shotwell. Absent: (1) Commissioner Mahoney.

5. **APPROVAL OF AGENDA**

Administrator/Controller, Randy Treacher asked that item 13. C. 2. Medical Care Facility – Adopting an Early Retirement Option for Jackson County Medical Care Facility Employees be removed.

Moved by Elwell, supported by Duckham for Approval of the Agenda as Amended. Roll Call: (11) Yeas. Motion carried unanimously.

6. **AWARDS & RECOGNITIONS**

A. **Certificate of Achievement for Excellence in Financial Reporting**

Chairman Steve Shotwell and Administrator/Controller Randy Treacher presented the Award to Finance Officer, Gerard Cyrocki.

B. **Animal Shelter – Spay/Neuter Committee Recommendation**

Deputy Administrator Adam Brown conducted the presentation and answered questions from the commissioners.

7. **COMMUNICATIONS/PETITIONS** – None.

8. **SPECIAL ORDERS/PUBLIC HEARINGS** – None.

9. **PUBLIC COMMENTS**

Judy Dynn timer spoke in support of the spay/neuter program.

Dr. Cathy Anderson spoke in support of the spay/neuter program.

10. **SPECIAL MEETINGS OF STANDING COMMITTEES** – None.

11. **MINUTES** - Minutes of the 4/21/09 Regular and 5/8/09 Special Meetings of the Jackson County Board of Commissioners

Moved by Videto, supported by Way to Approve the Minutes of the 4/21/09 Regular and 5/08/09 Special Meeting of the Jackson County Board of Commissioners. Motion carried unanimously

12. **CONSENT AGENDA**

Moved by Herl, supported by Williams for Approval of the Consent Agenda. Roll Call: (11) Yeas. Motion carried unanimously.

A. **County Affairs**

1. **Airport – Grant with MDOT for Parcel Acquisition Runway 7-25 Safety Project Contract No. 2009-0414 Federal Project No. B-26-0051-2407**
2. **Airport – Resolution (05-09.11) Authorizing the County Board of Commissioners Chair, James E. Shotwell, Jr., to Sign MDOT Contract No. 2009-0414 (Federal Project No. B-26-0051-2407), Consultant Costs for Easement and Fee Acquisition of 24 Parcels of Land at the Jackson County Airport**
3. **Equalization – 2009 Taxable Valuation Report**
4. **Equalization – 2009 Millage Rate**

B. **County Agencies – None.**

C. **Human Services**

5. **Department on Aging – 2008 Annual Report**
6. **Animal Shelter – Spay/Neuter Committee Recommendation**

D. **Personnel & Finance**

7. **Personnel Changes**
 - **Elimination of Legal Secretary Position in Family Division/Prosecutor’s Office**
 - **Elimination of a Maintenance 1 Position in Fleet/Facilities Operations**
 - **Elimination of a Full-Time Executive Secretary Position and Creation of a Part-Time Secretary Position – Administrator/Controller’s Office**
 - **Elimination of a Full-Time Secretary Position and Creation of a Part-Time Secretary Position – Youth Center**
8. **Claims – 4/1/09 – 4/30/09**

13. **STANDING COMMITTEES**

A. **County Affairs – Commissioner Dave Lutchka**

1. Appointments

- a. **Land Bank Authority**, one elected township representative member, term to 4/2010

Commissioner Lutchka stated that the committee recommended Marston Fortress. No other nominations from the floor. *Marston Fortress appointed.*

- b. **Employees Retirement System**, one Commissioner member, term to 5/2012 (Chair Appointment)

Commissioner Lutchka stated that the committee recommended Gail Mahoney. No other nominations from the floor. *Gail Mahoney appointed.*

- c. **Veterans Affairs**, one Korean War member, term to 3/2013

Commissioner Lutchka stated that the committee recommended Robert Sayles. No other nominations from the floor. *Robert Sayles appointed.*

B. County Agencies – Commissioner Gail W. Mahoney

None.

C. Human Services – Commissioner Mike Way

2nd Reading 1. Health Department – Animal Shelter – Spay/Neuter Fees

Moved by Way, supported by Poleski to Increase the Spay/Neuter Fees from \$25 to \$50. Roll Call: (11) Yeas. Motion carried unanimously.

~~2. **Medical Care Facility – Adopting an Early Retirement Option for Jackson County Medical Care Facility Employees**~~

Administrator/Controller Comments:

The Human Services Board has requested that action on this item be postponed until June.

D. Personnel and Finance – Commissioner James Videto

None.

14. UNFINISHED BUSINESS – None.

15. NEW BUSINESS

A. Draft Policy Revisions

- 1. **Personnel Policy 3100 – Department Head Selection Process** – Some revisions were made.
- 2. **Personnel Policy 3320 – CQI** – This policy is being deleted as it is not needed as a policy.
- 3. **Personnel Policy 3325 – Elected Officials/Employees Serving on Boards/ Commissions** – Some revisions were made.
- 4. **Personnel Policy 3350 – Administrator/Controller Succession** – Policy was reviewed but no changes were made.
- 5. **Administrative Policy 5190 – Credit Cards** - This is a new policy.

Moved by Elwell, supported by Way to Approve Policies 3100, 3320, 3325, 3350, and 5190. Motion carried unanimously.

B. Disband Ad Hoc Committee on Addressing Ordinance

Moved by Smith, supported by Kruse to Disband Ad Hoc Committee on Addressing Ordinance. Motion carried unanimously.

16. **PUBLIC COMMENTS**

No Public Comment.

17. **COMMISSIONER COMMENTS**

Commissioner Duckham asked that the D12 website be reviewed, as it seems to be running slow.

Commissioner Williams appreciated the work of the spay/neuter group.

Commissioner Way expressed appreciation for the work of the spay/neuter group.

18. **CLOSED SESSION** – None.

19. **ADJOURNMENT**

Chairman Shotwell adjourned the May 19, 2009 meeting of the Jackson County Board of Commissioners at 7:49 p.m.

James E. Shotwell – Chairman, Jackson County Board of Commissioners

Amanda L. Riska – County Clerk

Respectfully submitted by Carrienne VanDusseldorp – Chief Deputy County Clerk



J X N

Jackson County Airport

3606 Wildwood Avenue
(517) 788-4225

Jackson, Michigan 49202
FAX (517) 788-4682

May 21, 2009

TO: Randy Treacher, Administrator-Controller

FROM: Kent Maurer, Airport Manager 

RE: Mead and Hunt Contract Amendment

The County Commission recently entered into a contract with Mead and Hunt for property acquisition services in the amount of \$212,967 (April 10, 2009 meeting). That contract needs to be amended because of increased costs for property acquisition services to be performed by FirstROW (replacing J.R.Group).

I am requesting permission to place this contractual amendment on the County Board of Commissioners meeting agenda. The amended contract is in the amount of \$246,667. The costs associated with this contract (minus our local match of 2.5%) will be covered by the existing sponsor contract (grant) with MDOT-Aeronautics.



J X N


Jackson County Airport

3606 Wildwood Avenue
(517) 788-4225

Jackson, Michigan 49202
FAX (517) 788-4682

May 7, 2009

TO: Airport Board Members

FROM: Kent Maurer, Airport Manager 

RE: Mead and Hunt Contract Agreement

The County Commission recently entered into a contract with Mead and Hunt for property acquisition services in the amount of \$212,967 (April 10, 2009 meeting). That contract needs to be amended because of increased costs for property acquisition services to be performed by FirstROW (replacing J.R. Group).

I am requesting permission to forward this contractual amendment to the County Board of Commissioners. The amended contract is in the amount of \$246,667. The costs associated with this contract will be covered by a sponsor contract (grant) with MDOT-Aeronautics.

Amendment #1

Between

MEAD & HUNT, INC.

and

JACKSON COUNTY

**LAND ACQUISITION FOR RUNWAY 7/25
PARCELS 87-109**

**Change of Subconsultant
&
Addition of property survey**

**At the
JACKSON COUNTY AIRPORT
JACKSON, MICHIGAN**

Mead & Hunt Project No.: 10117-00-09002

Original Agreement Dated: April 20, 2009

Original Description: Land Acquisition for Rwy 7/25 Parcels 87-109

Purpose of Amendment

The purpose of this amendment is to address changes to the scope of work and associated fees for the acquisition of property and avigation easements related to the construction of Runway 7/25 at the Jackson County Airport. Subsequent to the approval of the prime contract, executed on April 20, 2009, additional negotiations with the subconsultants providing services related to the land acquisition and land survey resulted in the changes noted below. These revisions have been acknowledged by the Airport Manager, as well as the MDOT Bureau of Aeronautics, per conversations which resulted after the submission of the prime contract.

Scope of Services

This amendment provides for the following services:

- 1) FirstROW, Inc. will replace the JR Group, LLC. as the land consultant responsible for negotiating the acquisition of easements for parcels 97, 98 and 99. They will be responsible for the preliminary interviews, negotiations, and closings, as well as coordination and payment of the real estate appraiser and the review appraiser.
- 2) Ripstra-Scheppelman, Inc. will be required to provide additional land survey effort to identify the specific obstructions on the parcels identified for avigation easements. This includes property boundary survey of those parcels which will have avigation easements. This survey will be used to accurately locate the parcels relative to the runway end.

Compensation

The CONSULTANT shall be compensated a lump sum amount for the change in services. The additional amount of compensation as a result of this amendment shall be Thirty-five thousand seven hundred and 00/100 (\$35,700 dollars).

Original Fee	\$	212,967	
Increased land fee	\$	+ 5,700	Original total \$35,250, new total \$40,950
Increase survey fee	\$	+ 30,000	Original total \$20,000, new total \$50,000
Subtotal of changes	\$	+ 35,700	
Revised contract total	\$	248,667	

The CONSULTANT shall bill the SPONSOR in accordance with the terms and condition of the original agreement.

All other terms and conditions of the original base agreement shall remain in full force and effect.

This amendment and its conditions along with the conditions and requirements of the original agreement are hereby accepted by both parties as witnessed by these signatures:

WITNESS:

JACKSON COUNTY

By: _____

Title: _____

Date: _____

WITNESS:

MEAD & HUNT, INC.

By: _____

Title: Vice President

Date: _____

RESOLUTION (06-09.13)
SUPPORTING ADEQUATE STATE FUNDING TO HOLD COUNTIES
HARMLESS FROM THE DEPARTMENT OF HUMAN SERVICES LAWSUIT
SETTLEMENT AGREEMENT

WHEREAS, The State of Michigan, Department of Human Services, was sued by Children's Rights regarding the care of children in foster care; and

WHEREAS, The Department of Human Services settled the case out-of-court without consent or consultation from Michigan's counties; and

WHEREAS, Michigan counties are the funding source for one-half of the costs of foster care and juvenile justice services in the State of Michigan; and

WHEREAS, The cost of the settlement agreement between the Department of Human Services and Children's Rights would require Michigan's counties to pay, without their consent, up to \$32,000,000 per year statewide in *calculable costs*, with additional county costs evident that are not able to be calculated; and

WHEREAS, Michigan's counties face staggering cuts to services across the board due to declining property tax base, state funding cuts to support mandated services, increasing responsibilities eliminated from the state government being forced to counties, and increasing state regulation.

NOW, THEREFORE, BE IT RESOLVED THAT the Jackson County Board of Commissioners urges the legislature and the Governor to hold counties harmless from the increased County Child Care Fund expenses associated with the agreement reached between the Department of Human Services and Children's Rights; and

BE IT FURTHER RESOLVED THAT this resolution be distributed to Governor Granholm, Senators Richardson and Schauer, Representatives Griffin and Simpson, and the Michigan Association of Counties for their consideration and action.

James E. Shotwell, Jr., Chairman
Jackson County Board of Commissioners
June 16, 2009

Commissioner Board Appointments – June 2009

<u>BOARD</u>	<u>NEW TERM EXPIRES</u>	<u>CURRENT MEMBER</u>	<u>APPLICANTS</u>	<u>COMMITTEE RECOMMENDED APPOINTMENTS</u>
<u>Agricultural Preservation Board</u>				
1) One Commissioner Appointment	6/2010	Dave Lutchka	Dave Lutchka	Dave Lutchka
2) One Public Member	6/2012	Charity Steere	Charity Steere	Charity Steere
3) One Elected Official in Township Government	6/2012	Bob Hannewald	Andrew Grimes	Andrew Grimes
4) One Member with Agricultural Interests	6/2012	JuliAnne Kolbe	JuliAnne Kolbe	JuliAnne Kolbe
<u>County Building Authority</u>				
1) One public member	6/2012	Tony Samon	Tony Samon Jason Valente Ryan Doll Jeffrey Wagner Kyle Huntoon	Tony Samon

COUNTY OF JACKSON REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail or personally deliver to: *County of Jackson -- Administrator/Controller's Office -- 6th Floor*
120 West Michigan Avenue, Jackson, MI 49201
(517) 788-4335 FAX (517) 780-4755

The Jackson County Board of Commissioners appoints individuals to numerous Boards and Commissions.
Persons who wish to serve should complete the following information.

NAME: Kolbe _____ JuliAnne _____ L _____
Last First Middle Initial

HOME ADDRESS: 120 W Michigan Ave _____ Jackson _____ 49201 _____
Street City Zip Code

TELEPHONE: 517-768-6649 or 517-937-4592 _____ jkolbe@co.jackson.mi.us _____
Home, Work, Cell, or Business (Include Area Code) E-mail Address

Name of Board(s) or Commission(s) to which Appointment is requested:

1. Agricultural Preservation Board
2. _____
3. _____

Community Activities/Civic Organization/Boards/Commissions:

Activity / Organization:	Length of Service	Position (s) Held:
<u>Michigan Assessors Association</u>	<u>6 yrs</u>	<u>Treasurer</u>
<u>Marshall Exchange @ Nite</u>	<u>10 yrs</u>	<u>Pres, Vice Pres, Secy & Treas</u>
<u>Marshall Garden Club</u>	<u>10 yrs</u>	_____

Employment:

<u>Jackson County</u>	<u>Equalization Director</u>	<u>Feb 2003 to present</u>
<small>Current Employer:</small>	<small>Position:</small>	<small>Dates of Employment:</small>

Education:

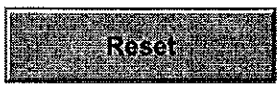
Please indicate why you are requesting appointment to this Board (s) /Commission (s):

I am the only member of the committee representing the western farmers of the county.

Additional Information you feel may be helpful in considering your request for appointment:

JuliAnne Kolbe
Signature:

May 27, 2009
Date:



COUNTY OF JACKSON

REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail or personally deliver to: *County of Jackson -- Administrator/Controller's Office -- 6th Floor*
120 West Michigan Avenue, Jackson, MI 49201
(517) 788-4335 FAX (517) 780-4755

The Jackson County Board of Commissioners appoints individuals to numerous Boards and Commissions.
Persons who wish to serve should complete the following information.

NAME: Steere Charity _____
Last First, Middle Initial

HOME ADDRESS: 5259 Maute Rd. Grass Lake 49240
Street City Zip Code

TELEPHONE: 517-522-5010 Charity_Steere@msn.com
Home, Work, Cell, or Business (Include Area Code) E-mail Address

Name of Board(s) or Commission(s) to which Appointment is requested:

1. Agricultural Preservation Board
2. _____
3. _____

Community Activities/Civic Organization/Boards/Commissions:

Activity / Organization:	Length of Service	Position (s) Held:
<u>Legacy Land Conservancy (formerly Washienaw Land Trust)</u>	<u>6 years</u>	<u>volunteer member board of directors</u>
<u>Agricultural Preservation Board, Jackson Co.</u>	<u>20 months</u>	<u>volunteer member</u>
_____	_____	_____

Employment:

Current Employer:	Position:	Dates of Employment:
_____	_____	_____

Education:

Bachelor's degree, University of Michigan

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

I am very interested in protecting and enhancing the quality of life in this community through the preservation of farmland, natural areas and open spaces.

Additional Information you feel may be helpful in considering your request for appointment:

I am presently a member of this board and we have only recently begun the work, I would like to see it through to a viable farmland preservation program.

Charity W. Steere
Signature:

5/15/2009
Date:

COUNTY OF JACKSON

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120 West Michigan Avenue, Jackson, MI 49201
(517) 788-4335 FAX (517) 780-4755

The Jackson County Board of Commissioners appoints individuals to numerous Boards and Commissions. Persons who wish to serve should complete the following information.

NAME: Grimes Andrew _____
Last First, Middle Initial
HOME ADDRESS: 9485 Kinch Rd. Jackson 49201
Street City Zip Code
TELEPHONE: (517) 769-6889 htfd03@gmail.com
Home, Work, Cell, or Business (Include Area Code) E-mail Address

Name of Board(s) or Commission(s) to which Appointment is requested:

1. Jackson County Agriculture Preservation Board 2. _____ 3. _____

Community Activities/Civic Organization/Boards/Commissions:

Activity / Organization:	Length of Service	Position (s) Held:
<u>Henrietta Township Board</u>	<u>6 months</u>	<u>Trustee</u>
<u>Henrietta Township Recreation Com.</u>	<u>1 Year</u>	<u>Member</u>
<u>Henrietta Township Fire Dept.</u>	<u>14 Years</u>	<u>Captain</u>

Employment:

<u>Chrysler LLC.</u>	<u>Shipping & Receiving</u>	<u>06-15-1998 Current</u>
Current Employer:	Position:	Dates of Employment:

Education:

High School Diploma

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

I am interested in filling the vacant position on the Jackson County Agriculture Preservation. I feel I could be helpful to this board with my family's history in farming.

Additional Information you feel may be helpful in considering your request for appointment:

I have been working with this board since the first of the year so I have a good understanding of the goals and objectives. I feel I would fit in well with the rest of the board members.

Andrew Grimes
Signature:

5/3/2009
Date:

Please Type or Print
With Black Ballpoint

Please Type or Print
with Black Ballpoint

COUNTY OF JACKSON REQUEST FOR BOARD OR COMMISSION APPOINTMENT

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The Jackson County Board of Commissioners appoints individuals to numerous Boards and Commissions.
Persons who wish to serve should complete the following information.

NAME: LOTEHKA DAVID R
Last First Middle Initial

HOME ADDRESS: _____ 49240 _____
Street City Zip Code

TELEPHONE: _____ _____
Home, Work, Cell, or Business (Include Area Code) E-mail Address

Name of Board(s) or Commission(s) to which Appointment is requested:

1. LAND PRESERVATION 3. _____

Community Activities/Civic Organization/Boards/Commissions:

Activity / Organization:	Length of Service	Position (s) Held:
_____	_____	_____
_____	_____	_____
_____	_____	_____

Employment:

_____ _____ _____
Current Employer: Position: Dates of Employment:

Education:

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

Additional Information you feel may be helpful in considering your request for appointment:

David Lotehka
Signature: _____

Date:



COUNTY OF JACKSON

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The Jackson County Board of Commissioners appoints individuals to numerous Boards and Commissions. Persons who wish to serve should complete the following information.

NAME: Valente _____ Jason _____
Last First Middle Initial
HOME ADDRESS: 1115 Park Road _____ Jackson _____ 49203
Street City Zip Code
TELEPHONE: 517-740-1821 (cell) _____ jasonhvalente@yahoo.com
Home, Work, Cell, or Business (Include Area Code) E-mail Address

Name of Board(s) or Commission(s) to which Appointment is requested:

1. County Building Authority 2. _____ 3. _____

Community Activities/Civic Organization/Boards/Commissions:

Activity / Organization:	Length of Service	Position (s) Held:
<u>disAbility Connections Foundation</u>	<u>6 months</u>	<u>Trustee</u>
<u>Holden Neonatal Intensive Care Unit, U of M Health system</u>	<u>2 years</u>	<u>Family Centered Care Committee</u>
<u>United Way of Jackson County</u>	<u>new member 2 months</u>	<u>Board of Directors</u>

Employment:

<u>Jackson Community College</u>	<u>Executive Director, JCC Foundation</u>	<u>4/2008-Present</u>
Current Employer:	Position:	Dates of Employment:

Education:

Bachelor of Arts- Concordia University 1999, Master of Science, Concordia University 2008

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

I have a desire to become more actively involved in the county and believe I have skill sets that could be of value to the county board.

Additional Information you feel may be helpful in considering your request for appointment:

I have extensive experience in strategic planning, non-profit administration, and education.

Jason H. Valente _____ 5/29/2009 _____
Signature: Date:

COUNTY OF JACKSON

REQUEST FOR BOARD OR COMMISSION APPOINTMENT

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120 West Michigan Avenue, Jackson, MI 49201
(517) 788-4335 FAX (517) 780-4755

The Jackson County Board of Commissioners appoints individuals to numerous Boards and Commissions. Persons who wish to serve should complete the following information.

NAME: Doll Ryan _____
Last First, Middle Initial

HOME ADDRESS: 904 S Bowen St Jackson 49203
Street City Zip Code

TELEPHONE: (517) 881-0290 dollr@michigan.gov
Home, Work, Cell, or Business (Include Area Code) E-mail Address

Name of Board(s) or Commission(s) to which Appointment is requested:

1. County Building Authority
2. _____
3. _____

Community Activities/Civic Organization/Boards/Commissions:

Activity / Organization:	Length of Service	Position (s) Held:
<u>City Planning Commission</u>	<u>7 Months (1st Term)</u>	<u>Commissioner</u>
_____	_____	_____
_____	_____	_____

Employment:

<u>State of Michigan</u>	<u>Program Coordinator</u>	<u>9/11/05-Current</u>
<small>Current Employer:</small>	<small>Position:</small>	<small>Dates of Employment:</small>

Education:

Public Administration and Public Policy, Michigan State University

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

To contribute my experience and education to Jackson County

Additional Information you feel may be helpful in considering your request for appointment:

In addition to serving on the Jackson City Planning Commission, I have served on the board of the Novi Economic Development Corporation.

Ryan Doll 5/29/2009
Signature: Date:

COUNTY OF JACKSON REQUEST FOR BOARD OR COMMISSION APPOINTMENT

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120 West Michigan Avenue, Jackson, MI 49201
(517) 788-4335 FAX (517) 780-4755

The Jackson County Board of Commissioners appoints individuals to numerous Boards and Commissions.
Persons who wish to serve should complete the following information.

NAME: Wagner Jeffrey _____
Last First Middle Initial
HOME ADDRESS: 2917 Ashton Ridge Dr. #9 Jackson 49201
Street City Zip Code
TELEPHONE: 517-781-4473 (h) 517-392-6794 (c) jefewagner@gmail.com
Home, Work, Cell, or Business (Include Area Code) E-mail Address

Name of Board(s) or Commission(s) to which Appointment is requested:

1. County Building Authority 2. _____ 3. _____

Community Activities/Civic Organization/Boards/Commissions:

Activity / Organization:	Length of Service	Position (s) Held:
<u>Midland Kiwanis Club</u>	<u>11 years</u>	<u>Board of Directors</u>
<u>Civil Air Patrol</u>	<u>1 year</u>	<u>Liutenant</u>
<u>Working Families for Wal-Mart</u>	<u>3 years</u>	<u>Board of Directors</u>

Employment:

Self (Mid-Atlantic North America) Managing Director Since 1995
Current Employer: Position: Dates of Employment:

Education:

B.A. History/English Secondary Education, Saginaw Valley State University GPA 3.6

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

I am relatively new to Jackson and have been involved with JCEG, various political campaigns and wish to be more involved in the community.

Additional Information you feel may be helpful in considering your request for appointment:

My business isinvolved in exporting Michigan products and we own several large real estate developments in Metro Detroit. This experience would make me a valuable member of the board

Jeff Wagner
Signature:

5/29/2009
Date:

Please Type or Print
With Black Ballpoint

Please Type or Print
with Black Ballpoint

COUNTY OF JACKSON REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail or personally deliver to: **County of Jackson – Administrator/Controller's Office – 6th Floor**
120 West Michigan Avenue, Jackson, MI 49201
(517) 788-4335 FAX (517) 780-4755

The Jackson County Board of Commissioners appoints individuals to numerous Boards and Commissions. Persons who wish to serve should complete the following information.

NAME: Huntoon Kyle J
Last First Middle Initial

HOME ADDRESS: 227 S. Mechanic St. Apt #1 Jackson 49201
Street City Zip Code

TELEPHONE: (517) 914-6259 kjhuntoon@gmail.com
Home, Work, Cell, or Business (Include Area Code) E-mail Address

Name of Board(s) or Commission(s) to which Appointment is requested:

1. County Building Authority 2. _____ 3. _____

Community Activities/Civic Organization/Boards/Commissions:

Activity / Organization:	Length of Service	Position (s) Held:
<u>Society of St. Vincent DePaul</u>	<u>Jan. 2009 - Present</u>	<u>marketing & web development</u>
_____	_____	_____
_____	_____	_____

Employment:

<u>Commonwealth Associates, Inc.</u>	<u>Civil Engineer, EIT</u>	<u>01/07/2009 - Present</u>
<small>Current Employer:</small>	<small>Position:</small>	<small>Dates of Employment:</small>

Education:


B.S.E. Civil & Environmental Engineering, University of Michigan, Dec. 2007

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

Please see attachment

Additional Information you feel may be helpful in considering your request for appointment:

Please see attachment


Signature: _____

May 29, 2009
Date: _____



Please indicate why you are requesting appointment to this Board (s) /Commission (s):

As a young professional I feel that it is important to employ my talents to the best of my ability for the betterment of my community. Appointment to the County Building Authority would allow me to take an active position on challenges facing the Jackson area. My eagerness to become an informed and involved member of my community, coupled with my willingness to gain knowledge of local policy making, makes me the perfect candidate for the position.

Additional information you feel may be helpful in considering your request for appointment:

As an appointed member of the County Building Authority I plan to improve Jackson County in the following ways:

- Aim to fill vacant buildings in the downtown Jackson area and outlying communities with businesses that provide goods and services relevant to localized needs
- Promote green building improvement options for home owners and businesses and provide a one-stop resource center for information and assistance
- stress the importance of parks and green spaces in the quality of life of citizens and the viability of the area to potential developers
- Seek funding for the general beautification of major thoroughfares; *i.e.* Louis Glick Hwy, Washington Ave., and West Ave.

COUNTY OF JACKSON REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail or personally deliver to: *County of Jackson Administrator/Controller's Office
120 West Michigan Avenue, Jackson, MI 49201*

The Jackson County Board of Commissioners appoints individuals to numerous Boards and Commissions. Persons who wish to serve should complete the following information.

NAME: Samon Anthony J
Last First Middle Initial

ADDRESS: 4311 Donnelly Road Jackson 49201
Street City Zip Code

TELEPHONE: (517)764-1482 (517)784-4800
Home (Include Area Code) Work or Business (Include Area Code)

Name of Board(s) or Commission(s) to which Appointment is requested:

1. Building Authority 2. _____ 3. _____

Community Activities/Civic Organization/Boards/Commissions:

Activity/Organization:	Length of Member	Position(s) Held:
<u>Building Authority</u>	<u>8 years</u>	<u>Chairman, Treasurer, Secretary</u>
<u>Hospital Finance Authority</u>	<u>6 months</u>	<u>Board Member</u>
_____	_____	_____

Employment:

<u>Community Action Agency</u>	<u>Chief Financial Officer</u>	<u>January 2002 - Present</u>
Current Employer:	Position:	Dates of Employment:

Education:

Eastern Michigan University - BBA, Major in Accounting, Certified Public Accountant, Member AICPA, MACPA

Please indicate why you are requesting appointment to this Board/Commission:

I hope to continue to work on the important projects ahead of the Building Authority using my experience working in the municipal finance and business. I am aware of the severe financial constraints facing all municipalities and feel the County will have a significant benefit from using my expertise.

Additional Information you feel may be helpful in considering your request for Appointment:

Anthony J. Samon
Signature:

5/27/09
Date:

Resolution (06-09.12)
Opt-Out Tax Exempt Resolution
Grass Lake Charter Township Proposed Ordinance
Establishing Downtown Development Authority and Downtown District

WHEREAS, Charter Township of Grass Lake desires to establish an Downtown Development Authority (DDA) of the Charter Township of Grass Lake; and,

WHEREAS, Jackson County has reviewed the proposed establishment of the DDA of the Charter Township of Grass Lake; and

WHEREAS, the proposed establishment of the DDA of the Charter Township of Grass Lake may or will prevent the County from levying and collecting ad valorem property taxes or that said taxes will be subject to capture by the Grass Lake Charter Township DDA; and

WHEREAS, the County of Jackson desires to be exempt from capture of said taxes otherwise subject to levy; and

WHEREAS, Jackson County further does not desire to surrender to or to allow the DDA of the Charter Township of Grass Lake to capture the ad valorem tax revenues otherwise payable to the County of Jackson and that said loss could amount to a substantial loss to the County.

NOW, THEREFORE, BE IT RESOLVED that Jackson County does and hereby exempts its current and any future levy of ad valorem property taxes on the land in the proposed establishment of a DDA of the Charter Township of Grass Lake.

BE IT FURTHER RESOLVED that Jackson County declines and otherwise opts out of the proposed establishment of a DDA of the Charter Township of Grass Lake but encourages discussions concerning the formulation and execution of an inter-local agreement with Grass Lake Charter Township with respect to the proposed establishment of an DDA.

BE IT FURTHER RESOLVED that a copy of this Resolution shall be served upon the Clerk of Grass Lake Charter Township effective June 16, 2009.

Said Resolution was offered at a special meeting of the Jackson County Board of Commissioners held at the Jackson County Tower Building on the 16th day of June 2009.

James E. Shotwell, Jr., Chairman
Jackson County Board of Commissioners
June 16, 2009