

**County of Jackson  
120 W. Michigan Ave.  
Jackson, MI 49201  
(517) 788-4335**

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## **BOARD OF COMMISSIONERS**

**Clifford E. Herl, District 1  
David F. Lutchka, District 2  
Jeff Kruse, District 3  
Philip S. Duckham III, District 4  
Earl J. Poleski, District 5  
James C. Videto, District 6  
James E. Shotwell, Jr., District 7  
Gail W. Mahoney, District 8  
Mike Brown, District 9  
Patricia A. Smith, District 10  
Michael J. Way, District 11  
David K. Elwell, District 12**

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## **ELECTED OFFICIALS**

**Amanda Riska, Clerk  
Dan Heyns, Sheriff  
Mindy Reilly, Register of Deeds  
Janet Rochefort, Treasurer  
Geoffrey Snyder, Drain Commissioner  
Hank Zavislak, Prosecuting Attorney**

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## **COUNTY STAFF**

**Randy Treacher, Administrator/Controller and  
Human Resources Director  
Adam Brown, Deputy Administrator  
Charles Adkins, Circuit Court Administrator  
Tammy Bates, District Court Administrator  
Andy Crisenbery, Friend of the Court  
Gerard Cyrocki, Finance Officer  
Connie Frey, IT Director  
Jim Guerriero, Parks Director  
Teresa Hawkins, Youth Center Director  
Juli Ann Kolbe, Equalization Director  
Dr. John Maino, Medical Director  
Kent Maurer, Airport Manager  
Jan Seitz, MSU Ext.-Jackson County Director  
Kristy Smith, Department on Aging Director  
Steve Thelen, Fair Manager  
Dave Welihan, Veterans Affairs Officer  
Ted Westmeier, Health Officer**

## **County Commission Agenda December 16, 2008**

### **Order of Business:**

- Call to Order
- Invocation
- Pledge of Allegiance
- Roll Call
- Approval of Agenda
- Awards and Recognitions
- Communications and Petitions
- Special Orders/Public Hearing(s)
- Public Comment
- Special Meetings of Standing Committees
- Minutes
- Consent Agenda
- Standing Committees
  - A. County Affairs
  - B. County Agencies
  - C. Human Services
  - D. Personnel & Finance
- 14. Unfinished Business
- 15. New Business
- 16. Public Comment
- 17. Commissioner Comment
- 18. Closed Session
- 19. Adjournment

### **Public Comment**

Any person desiring to speak on a matter to the Board of Commissioners may do so under the Public Comment items near the beginning and end of the meeting. Please state your name and use the microphone. Please note that the Commission allocates a maximum of five minutes per individual at the beginning of the meeting and three minutes per individual at the end of the meeting for this purpose.

### **Consent Agenda**

Items on the Consent Agenda are items generally routine in nature that have passed a Standing Committee and will be enacted by one motion and one vote. There will be no separate discussion on these items. Any Commissioner may remove an item from the Consent Agenda and it will be considered by separate motion at the proper place during the meeting.

### **Standing Committees**

The Board of Commissioners operates under a Standing Committee system with the following Committees: County Affairs, County Agencies, Human Services, Personnel & Finance. All departments of the County coordinate their business through one of the Standing Committees. The Committees then forward their recommendations to the Board of Commissioners.

### **Closed Session**

The Board of Commissioners is permitted under the Open Meetings Act to go into Closed Session to discuss labor contracts, purchase of property, and certain employee matters if requested by the employee. A two-thirds vote of the Commission is required to go into Closed Session.

**"Your interest in your County Government is appreciated"**

**AGENDA**  
**JACKSON COUNTY BOARD OF COMMISSIONERS BOARD MEETING**  
**December 16, 2008**  
**5:00 p.m.**  
**County Commission Chambers**

***Mission Statement:** Jackson County Government, in cooperation with the community  
and local governmental units, strives through a planned process  
to deliver quality services that address public needs.*

1. **CALL TO ORDER** – *Chairman Steve Shotwell*
2. **INVOCATION** – *by Commissioner Dave Lutchka*
3. **PLEDGE OF ALLEGIANCE** – *by Chairman Steve Shotwell*
4. **ROLL CALL** – *County Clerk Amanda Riska*
5. **APPROVAL OF AGENDA**
6. **AWARDS & RECOGNITIONS**
  - A. **Resolution (12-08.44) Honoring Treasurer Janet Rochefort Upon Her Retirement**

Attachments:  
\*Resolution (12-08.44)
  - B. **Resolution (12-08.45) Honoring Outgoing Commissioner Mike Brown**

Attachments:  
\*Resolution (12-08.45)
7. **COMMUNICATIONS/PETITIONS** – None.
8. **SPECIAL ORDERS/PUBLIC HEARINGS** – None.
9. **PUBLIC COMMENTS**
10. **SPECIAL MEETINGS OF STANDING COMMITTEES** – None.
11. **MINUTES** - Minutes of the 11/18/08 Regular Meeting of the Jackson County Board of Commissioners

Attachments:  
\*11/18/08 Regular Meeting Minutes

12. **CONSENT AGENDA (*Roll Call*)**

A. **County Affairs**

1. **RRF 2009 Capital Budget, Veolia Water North American Operation Services 2009 Budget, and 2009 Enterprise Fund Budget**

Attachments:

\*RRF 2009 Capital Budget, Veolia Water North American Operation Services 2009 Budget, and 2009 Enterprise Fund Budget

B. **County Agencies**

2. **Family & Probate Court Attorney Contract Bids**

Attachments:

\*Email from Chief Circuit Judge dated 11-14-08

\*Family & Probate Court Attorney Contract Bid Summary

3. **Supervised Visitation and Safe Exchange Grant**

Attachments:

\*Supervised Visitation and Safe Exchange Grant Program Summary

C. **Human Services** – None.

D. **Personnel & Finance**

4. **Resolution (12-08.43) Authorizing Borrowing from the Delinquent Tax Revolving Fund to the Building Authority Construction Funds**

Attachments:

\*Resolution (12-08.43) Authorizing Borrowing from the Delinquent Tax Revolving Fund to the Building Authority Construction Funds

5. **Budget Adjustments**

- a. Airport
- b. General Fund
- c. Parks
- d. Fair
- e. Miscellaneous Funds

Attachments:

\*Memo from Airport Manager dated 11-14-08 and Airport Budget Adjustment

\*General Fund Budget Adjustments

\*Parks Budget Adjustments

\*Fair Budget Adjustments

\*Miscellaneous Funds Budget Adjustments

E. **Claims** – 11/1/08 – 11/30/08

13. **STANDING COMMITTEES**

A. **County Affairs – Commissioner Dave Lutchka**

1. December 2008 Appointments

- a. Airport – one public member, term to 12/2010
- b. Board of Public Works – one public member, term to 12/2011
- c. County Building Authority – County Treasurer position
- d. Department on Aging Advisory Council – 8 public members, terms to 12/2010
- e. District Library – one public member, term to 12/2012
- f. Fair – one public member, term to 12/2011
- g. Hospital Finance Authority – 3 public members, terms to 12/2009 and Administrator/Controller member, term to 12/2009
- h. Land Bank Authority – County Treasurer position
- i. Mid South Substance Abuse Commission – one public member, term to 12/2010
- j. Parks – one public member, term to 12/2011
- k. Region 2 Planning Commission – 4 public members, terms to 12/2011
- l. Road Commission – one public member, term to 12/2014

Attachments:

\*Commissioner Board Appointments

\*Applications

B. **County Agencies – Commissioner Gail W. Mahoney**

None.

C. **Human Services – Commissioner Mike Way**

None.

D. **Personnel and Finance – Commissioner James Videto**

None.

14. **UNFINISHED BUSINESS** – None.

15. **NEW BUSINESS** – None.

16. **PUBLIC COMMENTS**

17. **COMMISSIONER COMMENTS**

18. **CLOSED SESSION** – None.

19. **ADJOURNMENT**

**RESOLUTION (12-08.44) HONORING  
RETIRING COUNTY TREASURER**

**JANET ROCHEFORT**

**WHEREAS**, Janet Rochefort has been the Jackson County Treasurer for 28 years, longer than any other Treasurer in the history of Jackson County; and

**WHEREAS**, during the period of her employment, Janet earned tens of millions of dollars for the county in interest by investing surplus county funds; and

**WHEREAS**, Janet has initiated many new programs including the collection of delinquent personal property taxes by the County Treasurer, the establishment of the Jackson County Building Authority, and the Jackson County Land Bank Authority, among others; and

**WHEREAS**, during Janet's time as County Treasurer, she has volunteered her time to serve on County committees, as well as representing the County on numerous community boards; and

**WHEREAS**, Janet has made a conscious effort to hire and mentor Chief Deputy Treasurers who have shared her enthusiasm and passion for local government and who have in turn advanced themselves to be financial managers and elected officials of the community; and

**WHEREAS**, Janet has decided to retire effective December 31, 2008.

**NOW, THEREFORE, BE IT RESOLVED** that the Jackson County Board of Commissioners, on behalf of all the citizens of Jackson County, extends its sincere thanks and appreciation to Janet Rochefort for her contributions, dedication, and many years of service to Jackson County, and offers all the best in her retirement.

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**James E. Shotwell, Jr., Chairman  
Jackson County Board of Commissioners  
December 16, 2008**

**RESOLUTION (11-08.45) HONORING  
OUTGOING COMMISSIONER  
MIKE BROWN**

**WHEREAS**, Mike Brown held the office of Jackson County Commissioner in District 9 for two years; and

**WHEREAS**, during his tenure as a County Commissioner, Mike has served on the Human Services and County Agencies Standing Committees; and

**WHEREAS**, Mike also served on the Federal Emergency Management Agency, the Land Bank Authority, the Food Protection Hearing Board, and the Sanitary Code Board of Appeals; and

**WHEREAS**, over his term as Commissioner, Mike gave of his time and talent for the betterment of the people of Jackson County, particularly the residents of District 9 -- consisting of the west and southwest portion of the City of Jackson; and

**WHEREAS**, the Jackson community has benefited from his service as a County Commissioner.

**NOW, THEREFORE, BE IT RESOLVED** that the Jackson County Board of Commissioners expresses its sincere appreciation for Mike Brown's contributions and wishes much success to Mike as he leaves the Board of Commissioners.

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**James E. Shotwell, Jr., Chairman  
Jackson County Board of Commissioners  
December 16, 2008**

**MINUTES**  
**JACKSON COUNTY BOARD OF COMMISSIONERS**  
**November 18, 2008**  
**7:00 p.m.**  
**County Commission Chambers**

- 1. CALL TO ORDER:** Chairman Shotwell called the November 18, 2008 meeting of the Jackson County Board of Commissioners to order at 7:01 p.m.
- 2. INVOCATION:** by Commissioner Cliff Herl
- 3. PLEDGE OF ALLEGIANCE:** by Chairman Steve Shotwell
- 4. ROLL CALL:** County Clerk Amanda L. Riska

(10) Present: Commissioners Herl, Lutchka, Duckham, Poleski, Mahoney, Brown, Smith, Way, Elwell, and Shotwell. (1) Vacant – Brittain resigned. (1) Absent: Commissioner Videto.

**5. APPROVAL OF AGENDA**

Cmr. Herl added Resolution (11-08.42) Honoring Retiring Commissioner Todd Brittain under Item #8. F.

*Moved by Way, supported by Elwell for the approval of the agenda as amended.* Motion carried.

**5. A. APPOINTMENT OF COMMISSIONER FOR DISTRICT 3**

Cmr. Duckham nominated Jeff Kruse. No other nominations from the floor. *Jeff Kruse appointed unanimously.*

The oath was given by County Clerk, Amanda Riska.

**6. AWARDS & RECOGNITIONS**

None.

**7. COMMUNICATIONS/PETITIONS**

None.

**8. SPECIAL ORDERS/PUBLIC HEARINGS**

**A. Public hearing Regarding Revolving Loan Fund (RLF) Grant Application by Jackson County to the Economic Development Corporation of Jackson County to Assist in Funding the County Economic Development Strategic Plan**

Amy Torres, Director of Economic Development spoke regarding the application.  
No commissioner questions.

No public comment.

**B. Public Hearing to Review and Adopt the 2009 General Fund Budget**

No public comment.

**C. Resolution (11-08.41) Jackson County 2009 General Appropriations Act**

*Moved by Mahoney, supported by Duckham to Adopt Resolution (11-08.41) Jackson County 2009 General Appropriations Act. Roll Call: (11) Yeas. Motion carried unanimously.*

**D. Resolution (11-08.40) to Establish the 2009 Budget for Special Revenue, Enterprise, Capital Project, and Internal Services Funds for the County of Jackson**

*Moved by Mahoney, supported by Lutchka to Adopt Resolution (11-08.40) to Establish the 2009 Budget for Special Revenue, Enterprise, Capital Project, and Internal Services Funds for the County of Jackson. Roll Call: (11) Yeas. Motion carried unanimously.*

**E. Strategic Planning Presentation**

**1. Education**

Dr. John Graves presented the Strategic Plan. No questions from the Board.

**F. Resolution (11-08.42) Honoring Retiring Commissioner Todd Brittain**

*Moved by Kruse, supported by Herl to Adopt Resolution (11-08.42) Honoring Retiring Commissioner Todd Brittain. Roll Call: (11) Yeas. Motion carried unanimously.*

**9. PUBLIC COMMENT**

No public comment.

**10. SPECIAL MEETINGS OF STANDING COMMITTEES**

None.

**11. MINUTES:**

**Minutes of the 10/21/08 Regular Meeting of the Jackson County Board of Commissioners.**

*Moved by Brown, supported by Duckham to Approve the Minutes of the 10/21/08 Regular*

*Meeting of the Jackson County Board of Commissioners.* Motion carried unanimously.

## **12. CONSENT AGENDA**

*Moved by Mahoney, supported by Elwell for Approval of the Consent Agenda.* Roll call: (11) Yeas. Motion carried unanimously.

### **A. County Affairs**

- 1. Gift of Materials and Labor from the Jackson County Livestock Association to the Jackson County Fairgrounds**
- 2. Drain Commission 2007 Annual Report**
- 3. Apportionment Report**
- 4. Resolution (11-08.39) Authorizing the Jackson County Administrator/Controller to Approve and Sign Remonumentation Grant Contracts**

### **B. County Agencies**

- 5. Strategic Planning Grant**
- 6. Economic Development Administration (EDA) Revolving Loan Fund (RLF) Re-Use Plan**
- 7. Small Cities Community Development Block Grant (CDBG) Revolving Loan Fund (RLF) Re-Use Plans**

### **C. Human Services**

- 8. Teen Parent Grant Award and Contract**

### **D. Personnel & Finance**

- 9. Resolution (11-08.38) Adopting Jackson County Second Amended and Restated Section 125 Cafeteria Plan**

### **E. Claims**

## **13. STANDING COMMITTEES**

### **A. County Affairs – Commissioner Dave Lutchka**

None.

### **B. County Agencies – Commissioner Gail W. Mahoney**

None.

**C. Human Services – Commissioner Mike Way**

None.

**D. Personnel and Finance – Commissioner James Videto**

None.

**14. UNFINISHED BUSINESS**

None.

**15. NEW BUSINESS**

None.

**16. PUBLIC COMMENTS:**

No public comment.

**17. COMMISSIONER COMMENTS:**

Cmdr. Mahoney expressed appreciation of Todd Brittain.

Cmdr. Lutchka announced that the Christmas light show begins Friday, November 21<sup>st</sup>.

Cmdr. Poleski welcomed Cmdr. Kruse to the Board.

Cmdr. Kruse congratulated Todd Brittain and thanked the commissioners for their support.

**18. CLOSED SESSION:**

None

**19. ADJOURNMENT:**

Chairman Shotwell adjourned the November 18, 2008 meeting of the Jackson County Board of Commissioners at 7:27 p.m.

James E. Shotwell – Chairman, Jackson County Board of Commissioners

Amanda L. Riska – County Clerk

Respectfully submitted by Carrienne VanDusseldorp – Chief Deputy County Clerk

Consent Agenda  
Motions

December 16, 2008

***Roll Call***

1. Motion: Approve the RRF 2009 Capital Budget, the Veolia Water North American Operation Services 2009 Budget, and the 2009 Enterprise Fund Budget
2. Motion: Approve the Family & Probate Court Attorney Contract Bids
3. Motion: Approve the Supervised Visitation and Safe Exchange Grant
4. Motion: Approve Resolution (12-08.43) Authorizing Borrowing from the Delinquent Tax Revolving Fund to the Building Authority Construction Funds
5. Motion: Approve the Budget Adjustments
6. Motion: Approve the Claims 11/1/08 – 11/30/08

County Affairs	\$ 281,338.00
County Agencies	482,121.88
Human Services	137,000.79
Personnel & Finance	175,566.44

**Jackson County  
Resource Recovery Facility  
2009 Capital Budget**

<b>PROJECT</b>	<b>2009</b>
Upgrade to Plant & Combustion Control & Computer Systems	\$120,000
Turbine Generator Rebuild	\$250,000
ID Fan Rotor Replacement	\$83,000
Boiler Tube Replacement Program	
#1 Boiler Convection Wall Tubes	\$60,000
#2 Boiler Roof Tubes	\$200,000
Replacement Switchgear	\$10,000
Other Building Modification and Major Improvements	\$29,000
<b>TOTAL</b>	<b>\$752,000</b>

**Veolia Water North America**  
**Operating Services**  
**2009 Budget**  
**11/20/08**

	Budget 2009 9/15/2008	Budget 2008	Variance \$	Variance %	Projection 2008 11/18/09	Variance \$	YTD Variance %
Total Salaries & Wages	\$ 2,383,913	\$ 2,300,000	\$ 83,913	3.6%	\$ 2,311,364	\$ 72,549	3.0%
Total Fringe Benefits	\$ 575,000	\$ 555,000	\$ 20,000	3.6%	\$ 549,869	\$ 25,131	4.4%
Total Vehicle Expense	\$ 96,004	\$ 80,000	\$ 16,004	20.0%	\$ 121,528	\$ (25,524)	-26.6%
Total Insurance	\$ 75,155	\$ 75,000	\$ 155	0.2%	\$ 74,387	\$ 768	1.0%
Total Outside Services	\$ 95,604	\$ 90,000	\$ 5,604	6.2%	\$ 88,848	\$ 6,756	7.1%
Total Lab & Safety Supplies	\$ 59,000	\$ 57,000	\$ 2,000	3.5%	\$ 58,797	\$ 203	0.3%
Total Chemicals	\$ 182,868	\$ 220,000	\$ (37,132)	-16.9%	\$ 225,460	\$ (42,592)	-23.3%
Total R & M	\$ 520,000	\$ 500,000	\$ 20,000	4.0%	\$ 519,823	\$ 177	0.0%
Total Other Direct Expenses	\$ 50,000	\$ 44,028	\$ 5,972	13.6%	\$ 56,560	\$ (6,560)	-13.1%
<b>Direct Facility Cost</b>	<b>\$ 4,037,544</b>	<b>\$ 3,921,028</b>	<b>\$ 116,516</b>	<b>3.0%</b>	<b>\$ 4,006,636</b>	<b>\$ 30,908</b>	<b>0.8%</b>
<b>Fee *</b>	<b>\$ 466,333</b>	<b>\$ 466,333</b>	<b>\$ -</b>	<b>0.0%</b>			
<b>Lump Sum Annual Cost</b>	<b>\$ 4,503,877</b>	<b>\$ 4,387,361</b>	<b>\$ 116,516</b>	<b>2.7%</b>			
<b>Monthly Invoice Amount</b>	<b>\$ 375,323.07</b>	<b>\$ 365,613.42</b>	<b>\$ 9,710</b>	<b>2.7%</b>			

\* Fee includes corporate support and overhead, including the project manager's salary, benefits, and expenses.

**2009**  
**Enterprise Fund Budget**  
(11/24/08)

		2009	2008	2008	Increase	Increase	Increase	Increase
		BUDGET	BUDGET	PROJECTION	2008	from 2008	from 2008	from 2008
			10/16/07	11/19/08	Budget	Budget	Projection	Projection
					\$	%	\$	%
	<b>Revenue</b>							
401.000	Revenue from other (scrap sales)	\$ 26,032	\$ 22,660	\$ 31,490	\$ 3,372	14.9%	\$ (5,458)	-17%
460.000	Revenue from tipping fees	\$ 7,984,265	\$ 7,593,148	\$ 7,650,400	\$ 391,117	5.2%	\$ 333,865	4%
652.010	Revenue from electric sales	\$ 468,449	\$ 342,085	\$ 546,458	\$ 126,364	36.9%	\$ (78,009)	-14%
653.020	Revenue from steam sales	\$ 3,362,480	\$ 2,433,080	\$ 3,740,518	\$ 929,400	38.2%	\$ (378,038)	-10%
664.000	Revenue from interest	\$ 50,573	\$ 61,000	\$ 47,777	\$ (10,427)	-17.1%	\$ 2,796	6%
	Revenue from Misc.	\$ 100	\$ 100	\$ 100	\$ -	0.0%	\$ -	0%
	<b>Total Revenue</b>	<b>\$ 11,891,899</b>	<b>\$ 10,452,073</b>	<b>\$ 12,016,743</b>	<b>\$ 1,439,826</b>	<b>13.8%</b>	<b>\$ (124,844)</b>	<b>-1.0%</b>
.03	<b>Expense</b>							
852.000	Central Services Allocation	\$ 122,004	\$ 118,450	\$ 118,450	\$ 3,554	3.0%	\$ 3,554	3%
704.000	Salaries Full Time	\$ 21,300	\$ 20,436	\$ 19,709	\$ 864	4.2%	\$ 1,591	8%
000.000	Benefits	\$ 9,888	\$ 9,575	\$ 9,222	\$ 313	3.3%	\$ 666	7%
728.000	Office Expenses & Supplies	\$ 747	\$ 433	\$ 810	\$ 314	72.7%	\$ (63)	-8%
728.020	Bank Charges (Letter of credit for LF)	\$ 10,815	\$ 10,500	\$ 7,349	\$ 315	3.0%	\$ 3,466	47%
801.100	VWNA Operating and Maintenance	\$ 4,503,877	\$ 4,387,361	\$ 4,387,361	\$ 116,516	2.7%	\$ 116,516	3%
801.120	MSW Disposal Expense	\$ 785,370	\$ 744,761	\$ 788,641	\$ 40,609	5.5%	\$ (3,271)	0%
801.125	Other Disposal Expense	\$ 241,311	\$ 194,099	\$ 270,227	\$ 47,212	24.3%	\$ (28,916)	-11%
801.130	Ash Disposal Expense	\$ 391,792	\$ 401,976	\$ 332,355	\$ (10,184)	-2.5%	\$ 59,437	18%
802.010	Accounting Services	\$ 5,150	\$ 5,000	\$ -	\$ 150		\$ 5,150	
805.010	Licenses	\$ 15,450	\$ 12,000	\$ 12,471	\$ 3,450	28.8%	\$ 2,979	24%
805.030	Laboratory fees (Air Monitoring)	\$ 8,240	\$ 20,000	\$ 6,800	\$ (11,760)	-58.8%	\$ 1,440	21%
805.040	Laboratory Fees (Ash Testing)	\$ 1,030	\$ 1,000	\$ -	\$ 30	3.0%	\$ 1,030	#DIV/0!
810.000	Attorney Services	\$ 2,575	\$ 2,500	\$ 590	\$ 75	3.0%	\$ 1,985	336%
812.000	Telephone Service	\$ -	\$ 1,000	\$ -	\$ (1,000)	-100.0%	\$ -	#DIV/0!
802.001	Household Hazardous Waste Collection	\$ 35,000	\$ 20,000	\$ 33,430	\$ 15,000	75.0%	\$ 1,570	5%
802.002	Environmental Education	\$ 2,060	\$ 2,000	\$ -	\$ 60	3.0%	\$ 2,060	#DIV/0!
921.000	Lights, Water, & Sewer	\$ 1,030	\$ 925	\$ 1,263	\$ 105	11.4%	\$ (233)	-18%
922.000	Fuel (Natural Gas)	\$ 119,025	\$ 98,000	\$ 111,919	\$ 21,025	21.5%	\$ 7,106	8%
932.000	Maintenance of Equipment	\$ 500,000	\$ 400,000	\$ 655,891	\$ 100,000	25.0%	\$ (155,891)	-24%
959.000	Misc.	\$ 5,150	\$ 5,000	\$ -	\$ 150	3.0%	\$ 5,150	#DIV/0!
000.000	Engineering	\$ 61,800	\$ 60,000	\$ 32,367	\$ 1,800	3.0%	\$ 29,433	91%
000.000	Contingency	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -	#DIV/0!
995.000	Interest on Bonds & Delinquent Tax Fund	\$ 262,963	\$ 295,600	\$ 295,600	\$ (32,637)	-11.0%	\$ (32,637)	-11%
	<b>Total Expenses</b>	<b>\$ 7,106,577</b>	<b>\$ 6,810,615</b>	<b>\$ 7,084,455</b>	<b>\$ 285,961</b>	<b>4.3%</b>	<b>\$ 22,122</b>	<b>0.3%</b>
	<b>Capital</b>							
000.000	Bond Principal Payment	\$ 1,900,000	\$ 1,570,000	\$ 1,570,000	\$ 330,000	21.0%	\$ 330,000	21%
000.000	Delinquent Tax Fund Loan Principal Payment	\$ 189,715	\$ 247,294	\$ 247,294	\$ (57,579)	-23.3%	\$ (57,579)	-23%
115.130	Addition to Spare Parts Inventory	\$ 300,000	\$ 150,000	\$ 357,943	\$ 150,000	100.0%	\$ (57,943)	-16%
000.000	Landfill Closure	\$ 115,000	\$ 110,000	\$ 95,356	\$ 5,000	4.5%	\$ 19,644	
000.020	Landfill Post Closure Final Cover Maintenance	\$ 5,000	\$ 5,000	\$ 3,930	\$ -	0.0%	\$ 1,070	27%
805.020	Landfill Post Closure Groundwater Monitoring	\$ 60,000	\$ 60,000	\$ 60,699	\$ -	0.0%	\$ (699)	-1%
921.020	Landfill Post Closure Leachate Disposal	\$ 20,000	\$ 20,000	\$ 20,822	\$ -	0.0%	\$ (822)	-4%
136.000	JCRRF Capital Improvements	\$ 752,000	\$ 437,000	\$ 2,438,225	\$ 315,000	72.1%	\$ (1,686,225)	-69%
	<b>Total Capital</b>	<b>\$ 3,341,715</b>	<b>\$ 2,599,294</b>	<b>\$ 4,794,269</b>	<b>\$ 742,421</b>	<b>28.6%</b>	<b>\$ (1,452,554)</b>	<b>-30.3%</b>
	<b>Total Expenses and Capital Expenditures</b>	<b>\$ 10,448,292</b>	<b>\$ 9,413,476</b>	<b>\$ 11,878,724</b>	<b>\$ 1,034,816</b>	<b>11.0%</b>	<b>\$ (1,430,433)</b>	<b>-12.0%</b>
	<b>Cash Flow</b>	<b>\$ 1,443,608</b>	<b>\$ 1,038,597</b>	<b>\$ 138,019</b>	<b>\$ 405,010</b>	<b>39.0%</b>	<b>\$ 1,305,589</b>	<b>945.9%</b>

**From:** Randy Treacher  
**To:** Susanne Schweizer  
**Date:** 11/18/2008 3:06 PM  
**Subject:** Fwd: Probate - Family Bids  
**Attachments:** Family & Probate Contract - Bids Received.doc

Dec Agencies meeting

>>> Chad Schmucker 11/14/2008 1:24 PM >>>

I am recommending to the county commission that we accept the following bids:

Probate Involuntary Commitments - Chris Hurlburt 18,000 annual flat fee

PPO, Paternity, Support - Tim Williams 50 % @ \$118 per case  
Mick Falahee 50% at 125 per cases

Work will start Monday 12-1 -2008

After the commission approves this I will send out a contract.

Attached are the bids we received.

Chris - Please see Cliff yard if you have any questions.  
Mick and Tim - Please see Marion Stone if you have any questions

Chad Schmucker  
Chief Circuit Judge  
Courthouse  
312 S. Jackson  
Jackson, MI 49201

517 - 788-4365 (voice)  
517 - 788-4695 (fax)

## **Bids Received**

### **Category -- Involuntary Commitment**

<b><u>Attorney</u></b>	<b><u>Per Case</u></b>	<b><u>Annual</u></b>
George Truchan	\$50/ Both	
Michael Falahee	\$50/ Both	\$25,000
Thomas Ellis	\$50/ Both	\$22,000
Georgia Wright	\$50/Deferrals \$60/Commitments	
Christopher Hurlburt		\$18,000
Michael Kelly	\$75/ Both	

### **Category – PPO, Support, Paternity**

<b><u>Attorney</u></b>	<b><u>Per Case</u></b>	<b><u>Annual</u></b>
Timothy Williams	\$118	
Michael Falahee	\$125	\$6,000
Michael Kelly	\$150	
Andrew Kirkpatrick	\$150	
Georgia Wright	\$175	
Michael Dungan	\$175	



OVW

All DOJ

## OFFICE ON VIOLENCE AGAINST WOMEN

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## Supervised Visitation and Safe Exchange Grant Program

### Program Brief

#### INTRODUCTION

The Safe Havens: Supervised Visitation and Safe Exchange Grant Program (Supervised Visitation Program) provides an opportunity for communities to support the supervised visitation and safe exchange of children in situations involving domestic violence, dating violence, child abuse, sexual assault, or stalking. Studies have shown that the risk of violence is often greater for victims of domestic violence and their children after separation from an abusive situation.<sup>(1)</sup> Even after separation, batterers often use visitation and exchange of children as an opportunity to inflict additional emotional, physical, and/or psychological abuse on victims and their children. Visitation and exchange services provided through the Supervised Visitation Program should reflect a clear understanding of the dynamics of domestic violence, dating violence, sexual assault and stalking; the impact of domestic violence on children; and the importance of holding offenders accountable for their actions.

#### SCOPE OF PROGRAM

The scope of the Supervised Visitation Program is defined by the following statutory considerations and minimum requirements. Applicants must address these considerations and requirements in the Project Narrative section of the application.

By statute 42 U.S.C. § 10420 (a), funds under the Supervised Visitation Program may be used for the following purposes:

- Provide supervised visitation and safe exchange of children by and between parents in situations involving domestic violence, dating violence, child abuse, sexual assault, or stalking;
- Protect children from the trauma of witnessing domestic or dating violence or experiencing abduction, injury, or death during parent and child visitation exchanges;
- Protect parents or caretakers who are victims of domestic and dating violence from experiencing further violence, abuse, and threats during child visitation exchanges; and
- Protect children from the trauma of experiencing sexual assault or other forms of physical assault or abuse during parent and child visitation and visitation exchanges.

The following statutory considerations will be taken into account when awarding grants:

- The number of families to be served by the proposed visitation programs and services;
- The extent to which the proposed supervised visitation programs and services serve underserved populations;<sup>(2)</sup>
- The extent to which the applicant demonstrates cooperation and collaboration with non-profit, nongovernmental entities in the local community served, including the state or tribal domestic violence coalitions, state or tribal sexual assault coalitions, faith-and/or community-based shelters, and programs for domestic violence and sexual assault victims; and
- The extent to which the applicant demonstrates coordination and collaboration with state and local court systems, including mechanisms for communication and referral.

#### Minimum Requirements

Under 42 U.S.C. § 10420(c), all applicants for the Supervised Visitation Program must:

- Demonstrate expertise in the area of family violence, including the areas of

- domestic violence or sexual assault, as appropriate;
- Ensure that any fees charged to individuals for use of programs and services are based on the income of those individuals, unless otherwise provided by court order;
- Demonstrate that adequate security measures, including adequate facilities, procedures, and personnel capable of preventing violence, are in place for the operation of supervised visitation programs and services or safe visitation exchange; and
- Prescribe standards by which supervised visitation or safe visitation exchange will occur.

### Program Limitations

Grant funds may not be used for certain activities. Prohibited activities include but are not limited to the following:

- Lobbying, or lobbying - related activities;
- Fundraising;
- Research projects;
- Therapeutic visitation;
- Parent Education/Batterer Intervention Programs;
- Individual and group/family counseling; and
- Physical modifications to buildings, including minor renovations.

Ensuring victim safety is a guiding principle underlying this Program. Experience has shown that certain practices may compromise victim safety rather than enhance it. Certain responses by the authorities may have the effect of minimizing or trivializing the offender's criminal behavior. Accordingly, consistent with the goals of ensuring victim safety while holding perpetrators accountable for the criminal conduct, applicants are strongly discouraged from proposing projects that include any activities that may compromise victim safety, such as the following:

- Mediation, alternative dispute resolution, or family counseling as a response to domestic violence, sexual assault, or stalking;
- Offering perpetrators the option of entering pre-trial diversion programs;
- Batterer intervention programs that do not use the coercive power of the criminal justice system to hold batterers accountable for their behaviors; and
- Provision of services on the condition that victims seek protection orders, counseling, or some other course of action with which they disagree.

### Program Limitations

Grant funds may not be used for certain activities. Prohibited activities include but are not limited to civil legal assistance for the following:

- Alleged batterers or, in the case of mutual arrest, the primary aggressor.
- Law reform initiatives, including but not limited to appellate litigation.
- Tort cases
- Child sexual abuse cases
- Cases involving the child protection system
- Criminal defense of victims charged with crimes
- Victim service agency employee cases

### PROGRAM ELIGIBILITY

By statute, eligible entities for the Supervised Visitation Program are **states**,<sup>(3)</sup> **Indian tribal governments, and units of local governments**. Applicants must enter into or expand the scope of existing contracts and cooperative agreements with public or private nonprofit entities, including faith-based and community organizations, to provide supervised visitation and safe visitation exchange of children in situations involving domestic violence, dating violence, child abuse, sexual assault, or stalking. **All** applicants are required to enter into a collaborative working relationship with state or local courts **and** a faith and/or community-based nonprofit, nongovernmental domestic violence or sexual assault victim services organization that represents the views and concerns of domestic violence and sexual assault victims.

### Units of Local Government

For the purposes of this Program, **a unit of local government** is any city, county, township, town, borough, parish, village, or other general-purpose political subdivision of a State<sup>(4)</sup>; an Indian tribe that performs law enforcement functions as determined by the Secretary of the Interior; or, for the purpose of assistance eligibility, any

agency of the District of Columbia government or the United States Government performing law enforcement functions in and for the District of Columbia or any Trust Territory of the United States. Local courts, police departments, pre-trial service agencies, district or city attorneys' offices, sheriffs' departments, probation and parole departments, shelters, nonprofit, nongovernmental victim services agencies, and universities are **not** considered units of local government for the purposes of this grant program unless they meet the "unit of local government" definition under 42 U.S.C. § 3791 (see footnote 3 below). Applications from typically "non-eligible" entities that want to assert "unit of local government" under 42 U.S.C. § 3791 must include proof of such status. These agencies or organizations may administer grant funds and assume responsibility for the development and implementation of the project, but they may not apply directly to OVW for funding support.

#### Indian Tribes

For the purposes of this Program, **Indian tribe** is defined as any tribe, band, pueblo, nation, or other organized group or community of Indians, including any Alaska Native village or regional or village corporation (as defined in or established under the Alaska Native Claims Settlement Act, 43 U.S.C. §1601 et seq.), that is recognized as eligible for the special programs and services provided by the United States to Indians because of their status as Indians (25 U.S.C. § 450b (e)). Any applicant representing a consortium of tribal governments and/or organizations must submit a resolution from the constituent tribal governments and/or organizations supporting the application.

***For more information about the Legal Assistance for Victims Grant Program, please contact:***

**Office on Violence Against Women (OVW)**  
**800 K Street, N.W., Suite 920**  
**Washington, D.C. 20530**  
**Phone: 202-307-6026**  
**Fax: 202-307-3911**  
**TTY: 202-307-2277**  
**Website: [www.usdoj.gov/ovw](http://www.usdoj.gov/ovw)**

#### Footnote

1. Jaffe, P.G., "Children of Domestic Violence: Special Challenges in Custody and Visitation Dispute Resolution." In J. Carter, C. Heisler, & M. Runner (Eds.), *Domestic Violence and Children: Resolving Custody and Visitation Disputes, A National Judicial Curriculum* (San Francisco: Family Violence Prevention Fund), pp. 22-30.
2. The term "underserved populations" (42 U.S.C. § 13925(a)(33)) includes populations underserved because of geographic location, underserved racial and ethnic populations, populations underserved because of special needs (such as language barriers, disabilities, alienage status, or age), and any other population determined to be underserved by the Attorney General.
3. For the purposes of this grant program, a state is defined to include all states, the District of Columbia, the Commonwealth of Puerto Rico, and the Virgin Islands, American Samoa, Guam and the Northern Mariana Islands.
4. As defined in 42 U.S.C. § 3791, "unit of local government" also includes any law enforcement district or judicial enforcement district that is established under applicable State law and has the authority to, in a manner independent of other State entities, establish a budget and impose taxes.

### Supervised Visitation and Safe Exchange Grant Program

[Guiding Principles for Safe Havens: Supervised Visitation and Safe Exchange Grant Program](#)

**RESOLUTION (12-08.43) AUTHORIZING BORROWING  
FROM THE DELINQUENT TAX REVOLVING FUND  
TO THE BUILDING AUTHORITY CONSTRUCTION FUND**

**WHEREAS**, the County of Jackson has undertaken Energy Optimization Measures in an attempt to realize energy efficiencies and savings; and

**WHEREAS**, the Jackson County Tower Building, the Court house, the Northlawn building, the Human Services building, the Youth Center, the JCCP building, the Airport Terminal, and the Airport Administration Building are the buildings intended for improvements; and

**WHEREAS**, the Jackson County Board of Commissioners has acknowledged that a borrowing from the Delinquent Tax Revolving Fund is necessary and appropriate to fund the energy optimization improvement project;

**WHEREAS**, the Jackson County Board of Commissioners is requesting a loan from the Delinquent Tax Revolving Fund in the amount of \$1,200,000 for said project; and

**WHEREAS**, the Jackson County Board of Commissioners is requesting this loan with the terms of repayment to include: offsetting future allotment for capital improvement and public improvement projects from the Delinquent Tax Revolving Fund; annual payments of a minimum of \$100,000 up to a maximum of \$200,000; payoff to be based on the principal allocations transferred; and

**WHEREAS**, the County has monies in the Delinquent Tax Revolving Fund available for short term borrowing.

**NOW, THEREFORE, BE IT RESOLVED**, that the Jackson County Board of Commissioners hereby authorizes that the funding of the energy optimization improvement project in the amount not to exceed \$1,200,000 from the Delinquent Tax Revolving Fund to the Jackson County Building Authority.

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James E. Shotwell, Jr., Chairman  
Jackson County Board of Commissioners  
December 16, 2008



# J X N

## Jackson County Airport

3606 Wildwood Avenue  
(517) 788-4225

Jackson, Michigan 49202  
FAX (517) 788-4682

November 14, 2008

TO: Randy Treacher, Administrator-Controller  
FROM: Kent Maurer, Airport Manager *Kent Maurer*  
RE: 2008 Requested Airport Budget Adjustments

I am requesting adjustments to the 2008 Airport Budget as outlined in this memo plus the attached spread sheet. Specifically:

- 1) The hangar #165 loan payment to the Delinquent Tax Fund be made from account #245295-31990 instead of account #295982-956516

Explanation: The airport received funds in the 2008 budget (245295-31990-Property Acquisition) that were intended to purchase one of the (then vacant) Woodville Road houses. This purchase did not occur for two reasons: the house was sold to another party; and it now appears that FAA funds may be available in the near future to purchase this, and the other three houses on Woodville Road. Due to the condition of the 2008 airport budget as detailed on the attached spreadsheet, I recommend making the payment from this account and not the budgeted account (245295-31990-Hangar Loan Repayment).

- 2) The attached spreadsheet details other suggested budget adjustments made necessary by a combination of negative factors impacting the Airport budget this past year. Some of those factors are: decreased revenues due primarily to increased hangar vacancies, diminished fuel sales revenue and fewer commercial flights resulting in less land fee revenue. Expenses were over-budget primarily in vehicle repair, utilities and gasoline accounts

due to a severe winter and an inordinate number of major mechanical equipment breakdowns.

I respectfully request that these budget adjustments be considered by the Board of Commissioners.

**JACKSON COUNTY  
FUND 295  
PROJECTED BUDGET TO ACTUAL  
FOR YEAR ENDED DECEMBER 31, 2008**

		BUDGET	10/31/08 ACTUAL	PROJECTED 12/31/08	budget vs actual	2008 adjusted budget
295100	494010 COMMERCIAL OPERATION-AVIATION	1,650	1,650	1,800	150	1,650
295100	494020 COMMERCIAL OPERATION-AUTO	10,980	10,072	10,988	8	10,980
295100	627100 SITE INSPECTION FEES	200	100	109	(91)	200
295100	670000 LANDING FEES	14,865	9,777	11,732	(3,133)	11,700
295100	673060 ADVERTISING REVENUE	4,850	4,932	5,919	1,069	5,900
295100	674000 AIRCRAFT PARKING	500	35	41	(459)	40
295100	675100 GROUND LEASES & LAWNMOWING	67,600	70,427	72,500	4,900	72,500
295100	675110 DONATION-HOT AIR JUBILEE	2,000	0	0	(2,000)	0
295100	675310 RENT - AIRPORT RESTAURANT	3,108	260	260	(2,848)	260
295100	675330 RENT - SKYWAY CARGO	7,344	4,305	5,166	(2,178)	5,200
295100	675350 RENT - RESTAURANT	14,664	11,001	13,201	(1,463)	13,200
295100	675380 LEASE - SEARS	22,500	20,625	24,750	2,250	24,800
295100	675410 RENT - ATCT	49,692	37,272	49,696	4	49,692
295100	675550 RENT - SKYWAY PILOT LOUNGE	7,224	8,061	9,673	2,449	9,700
295100	675700 RENT - HANGAR 201	23,600	19,942	23,931	331	23,900
295100	675710 RENT - HANGAR 204	9,600	1,600	1,600	(8,000)	1,600
295100	675720 RENT - HANGAR 166	12,408	8,114	9,408	(3,000)	9,400
295100	675730 RENT-HANGER 165	32,188	23,134	27,588	(4,600)	27,600
295100	675735 RENT-ENTERPRISE	8,364	7,728	9,274	910	9,300
295100	675800 RENT - FUEL STORAGE	2,875	2,875	2,875	0	2,875
295100	692120 REIMBURSEMENT - UTILITIES	10,000	9,553	11,463	1,463	11,500
295100	695000 MISCELLANEOUS	5,000	2,457	2,949	(2,051)	3,000
295100	697100 AVIATION FUEL	16,000	10,936	11,000	(5,000)	11,000
295100	697200 COMMISSIONS	1,500	117	500	(1,000)	500
		<b>328,712</b>	<b>264,972</b>	<b>306,423</b>	<b>-22,289</b>	<b>306,497</b>
295981	695101 TRANSFER IN-GENERAL FUND	179,423	135,242	179,423	0	179,423
		<b>508,135</b>	<b>400,214</b>	<b>485,846</b>	<b>-22,289</b>	<b>485,920</b>
295100	703020 COMMITTEE WORK	2,100	1,295	2,100	0	2,100
295100	704000 WAGES-FULL TIME	176,676	149,265	173,330	3,346	173,300
295100	704040 WAGES-LONGEVITY/INCENTIVE	3,500	2,972	3,500	0	3,500
295100	706000 WAGES-OVERTIME	7,345	5,513	7,345	0	7,345
295100	711000 WAGES-IN LIEU OF INSURANCE	3,000	2,500	2,750	250	3,000
295100	715000 FICA	14,735	12,090	14,831	(96)	14,735
295100	716000 HEALTH INSURANCE	33,900	28,260	33,912	(12)	33,900
295100	717000 LIFE INSURANCE	860	673	860	0	860
295100	718000 RETIREMENT	13,589	11,376	13,589	0	13,589
295100	719000 WORKER'S COMPENSATION	1,456	816	1,456	0	1,456

**JACKSON COUNTY  
FUND 295  
PROJECTED BUDGET TO ACTUAL  
FOR YEAR ENDED DECEMBER 31, 2008**

		BUDGET	10/31/08 ACTUAL	PROJECTED 12/31/08	vs actual	adjusted budget
295100	721000 TERMINATION	0	0	6,950	(6,950)	6,950
295100	722000 UNEMPLOYMENT	0	0	0	0	0
295100	728000 PRINTING	500	1,036	1,036	(536)	1,000
295100	729000 POSTAGE	750	316	750	0	750
295100	730000 OFFICE SUPPLIES	750	642	750	0	750
295100	740000 OPERATING SUPPLIES/MATERIALS	750	1,431	1,431	(681)	1,450
295100	745000 EMPLOYEE UNIFORMS	1,200	1,396	1,675	(475)	1,675
295100	776000 CLEANING SUPPLIES	1,200	620	744	456	750
295100	802000 CONTRACTUAL SERVICES	9,500	9,296	11,155	(1,655)	11,200
295100	802050 CONTRACT-TOWER EXPENSE	54,684	41,013	54,684	0	54,684
295100	805010 LICENSE AND PERMITS	400	590	590	(190)	590
295100	810000 ATTORNEY SERVICES	2,000	2,063	2,063	(63)	2,000
295100	811000 DUES AND PUBLICATIONS	1,000	770	770	230	800
295100	816000 SERVICE CONTRACTS	3,000	2,351	3,000	0	3,000
295100	817000 REFUSE SERVICE	1,400	951	1,141	259	1,200
295100	850000 TELEPHONE USAGE	2,100	2,081	2,497	(397)	2,500
295100	851000 MAINTENANCE - RADIO	1,000	131	131	869	200
295100	861000 MILEAGE	700	1,015	1,218	(518)	1,200
295100	861100 PROFESSIONAL DEVELOPMENT	900	1,299	1,299	(399)	1,300
295100	863000 VEHICLE REPAIR & MAINTENANCE	16,000	40,427	40,427	(24,427)	40,500
295100	864000 GASOLINE USAGE	5,000	9,551	10,000	(5,000)	10,000
295100	902000 ADVERTISING	1,500	1,180	1,180	320	1,200
295100	912000 INSURANCE AND BONDS	15,000	14,285	14,285	715	14,300
295100	921000 UTILITIES	68,000	61,333	73,600	(5,600)	73,600
295100	931000 MAINTENANCE OF BUILDING	12,000	11,988	11,988	12	12,000
295100	931100 SERVICE CONTRACT - ELEVATORS	500	400	500	0	500
295100	932000 MAINTENANCE OF EQUIPMENT	9,000	5,290	5,290	3,710	5,300
295100	933000 MAINTENANCE OF OFFICE EQUIP	500	0	0	500	0
295100	935000 MAINTENANCE OF GROUNDS	10,000	10,379	10,379	(379)	10,400
295100	941000 LEASE EXPENSE	1,500	660	660	840	700
295100	942000 RENT - EQUIPMENT	500	99	99	401	100
295100	957000 EMPLOYEE TRAINING	1,600	275	275	1,325	300
295100	978020 FIRE EQUIPMENT	150	0	0	150	0
		<b>480,245</b>	<b>437,630</b>	<b>514,241</b>	<b>(33,996)</b>	<b>514,684</b>
295982	965616 TRANSFER OUT-DELQ TAX FUND	27,890	27,890	27,890		0
		<b>508,135</b>	<b>465,520</b>	<b>542,131</b>		<b>514,684</b>
REVENUE OVER (UNDER) EXPENSE		<b>0</b>	<b>(65,306)</b>	<b>(56,285)</b>		<b>(28,764)</b>
FUND BALANCE 1/1/2008				<b>41,046</b>		<b>41,046</b>
FUND BALANCE 12/31/2008				<b>(15,239)</b>		<b>12,282</b>

**JACKSON COUNTY  
FUND 295  
PROJECTED BUDGET TO ACTUAL  
FOR YEAR ENDED DECEMBER 31, 2008**

**suggested  
budget  
adjust**

0
0
0
(3,165)
1,050
(460)
4,900
(2,000)
(2,848)
(2,144)
(1,464)
2,300
0
2,476
300
(8,000)
(3,008)
(4,588)
936
0
1,500
(2,000)
(5,000)
(1,000)
<u>(22,215)</u>

0
<u>(22,215)</u>

0
(3,376)
0
0
0
0
0
0
0
0
6,950
0
500
0
0
700
475

**JACKSON COUNTY  
FUND 295  
PROJECTED BUDGET TO ACTUAL  
FOR YEAR ENDED DECEMBER 31, 2008**

<b>budget</b>
<b>adjust</b>
(450)
1,700
0
190
0
(200)
0
(200)
400
(800)
500
400
24,500
5,000
(300)
(700)
5,600
0
0
(3,700)
(500)
400
(800)
(400)
(1,300)
(150)
<b><u>34,439</u></b>

(27,890)

**Transfer from Fund Balance**

JACKSON COUNTY MISCELLANEOUS GF BUDGET ADJUSTMENTS 2008				101890-XXXXXX CONTINGENCY BALANCE	CUMULATIVE 1,511,809
1)	DECREASE DECREASE	101253-417000 Personal property tax 101890-989000 Contingency	(50,000) (50,000)	(50,000)	1,461,809
To reflect decrease in personal property tax collections					
2)	DECREASE DECREASE	101253-404000 IFT/Misc taxes 101890-989000 Contingency	(130,000) (130,000)	(130,000)	1,331,809
To reflect the decrease in IFT taxes					
3)	INCREASE INCREASE	101253-405000 LDFA abatements 101890-989000 Contingency	89,000 89,000	89,000	1,420,809
To reflect increase of LDFA taxes					
4)	INCREASE INCREASE	101253-664000 Interest income 101890-989000 Contingency	560,000 560,000	560,000	1,980,809
To reflect increased interest income					
5)	DECREASE DECREASE	101253-403000 Property tax revenue 101890-989000 Contingency	(876,000) (876,000)	(876,000)	1,104,809
To reflect decrease in property tax revenue					
6)	INCREASE INCREASE INCREASE INCREASE INCREASE INCREASE INCREASE	101253-403050 Summer penalty 101253-403075 PA 105 interest 101253-403600 DNR taxes 101253-695000 Miscellaneous 101253-578000 Liquor tax 101998-965051 Substance abuse-liquor tax 101890-989000 Contingency	5,500 5,700 23,000 11,500 55,900 27,950 73,650	73,650	1,178,459
To reflect miscellaneous Revenue line items Treasurer's office					
7)	INCREASE INCREASE INCREASE	101255-555000 Grant revenue 101255-705500 Casual wages 101255-730000 Office supplies	11,800 10,600 1,200	0	1,178,459
To set up AFTER SCHOOL grant for 2008					
8)	INCREASE INCREASE INCREASE INCREASE	101256-555000 Grant revenue 101256-705500 Casual wages 101256-730000 Office supplies 101256-957000 Training	40,000 30,000 5,000 5,000	0	1,178,459
To set up GREAT PARENT grant for 2008					
9)	DECREASE DECREASE	101268-669010 Rent-antenna 101890-989000 Contingency	(19,301) (19,301)	(19,301)	1,159,158
To reflect decrease in rental income - 2 lessees removed equipment					
10)	DECREASE DECREASE	101229-555229 FIA-CHILD ABUSE & NEGLECT 101890-989000 Contingency	(16,808) (16,808)	(16,808)	1,142,350
To reflect decrease State grant revenue					
11)	INCREASE INCREASE INCREASE INCREASE INCREASE INCREASE INCREASE	101233-555000 State grant 101233-704000 Wages 101233-715000 FICA 101233-716000 Health insurance 101233-717000 Life Insurance 101233-718000 Retirement 101233-719000 Workers Compensation	85,000 63,000 4,700 10,400 120 6,580 200	0	1,142,350

JACKSON COUNTY MISCELLANEOUS GF BUDGET ADJUSTMENTS 2008			101890-XXXXXX CONTINGENCY BALANCE	CUMULATIVE 1,511,809
To reflect Safe Street Gun Project Grant				
12)	INCREASE	101258-643090 Intergovernmental Services	10,000	
	INCREASE	101890-989000 Contingency	10,000	1,152,350
To reflect increase in Intergovernmental service fees				
13)	INCREASE	101999-721000 Termination costs	86,000	
	DECREASE	101890-989000 Contingency	(86,000)	1,066,350
To reflect an increase in General Fund termination costs				
14)	INCREASE	101999-722000 Unemployment	8,000	
	DECREASE	101890-989000 Contingency	(8,000)	1,058,350
To reflect an increase in General Fund unemployment costs				
15)	INCREASE	101999-728020 Bank charges	18,000	
	DECREASE	101890-989000 Contingency	(18,000)	1,040,350
To reflect an increase in General Fund bank charges				
16)	INCREASE	101999-810000 Attorney fees	23,300	
	DECREASE	101890-989000 Contingency	(23,300)	1,017,050
To reflect an increase in attorney charges				
17)	INCREASE	101301-486000 Gun permits	4,900	
	INCREASE	101301-555000 State grant	6,000	
	INCREASE	101301-629030 Report copies	5,600	
	DECREASE	101301-646080 Police services-other	(1,500)	
	INCREASE	101301-695000 Miscellaneous	10,530	
	DECREASE	101301-697000 Restitution	(2,500)	
	DECREASE	101303-543000 Grant -Road patrol	(27,700)	
	INCREASE	101331-544000 Marine safety	8,171	
	DECREASE	101331-555000 State grant	(1,500)	
	DECREASE	101351-643000 Telephone	(39,000)	
	DECREASE	101351-693050 Boarding of prisoners	107,000	
	INCREASE	101351-697040 Diverted felon	36,000	
	DECREASE	101351-654000 Incarceration fees	(17,000)	
	DECREASE	101351-654100 Inmate collections	(7,000)	
	INCREASE	101351-685025 Reimbursement -FICA reward	26,000	
	INCREASE	101351-689040 Reimbursement-medical	8,000	
	INCREASE	101351-695000 Miscellaneous	48,800	
	INCREASE	101351-697020 Work pass fees	1,900	
	DECREASE	101351-697030 Parole violators	(62,000)	
	DECREASE	101354-555003 State grant-community corrections	(47,600)	
	DECREASE	101354-555011 State grant -Prob services	(250,000)	
	INCREASE	101301-864000 Gasoline	22,000	
	INCREASE	101331-978000 Capital outlay	2,971	
	DECREASE	101345-816000 Service contract	(50,121)	
	DECREASE	101351-760000 Medical services	(80,000)	
	DECREASE	101351-746000 Food services	(20,000)	
	INCREASE	101351-921000 Utilities	48,700	
	DECREASE	101351-922000 Heating costs	(12,000)	
	DECREASE	101354-802005 Probation-Residential services	(244,170)	
	INCREASE	101890-989000 Contingency	139,721	1,156,771
To reflect miscellaneous adjustments from Sheriff departments				
18)	DECREASE	101136-604000 PROBATION OVERSIGHT	(76,000)	
	DECREASE	101136-604010 PRE-SENTENCE FEES	(52,600)	
	DECREASE	101136-604020 SCREEN/ASSESSMENT FEES	(17,600)	
	INCREASE	101136-608010 CIVIL FEES	56,200	
	DECREASE	101136-625020 MISCELLANEOUS INCOME	(8,400)	
	DECREASE	101136-657010 ORDINANCE FINES & COSTS	(229,000)	
	DECREASE	101136-657050 COURT COSTS-JUSTICE CENTER	(3,100)	
	DECREASE	101136-660010 COURT COSTS	(189,000)	
	DECREASE	101136-663010 BOND FORFEITURES	(1,400)	

JACKSON COUNTY MISCELLANEOUS GF BUDGET ADJUSTMENTS 2008			101890-XXXXXX CONTINGENCY BALANCE	CUMULATIVE 1,511,809
	INCREASE	101136-685000 REIMBURSEMENT	600	
	INCREASE	101136-689041 REIMBURSEMENT - LAB TESTS	6,200	
	DECREASE	101230-689080 DEFENSE CRIMINALS-12 DIST	(26,200)	
	DECREASE	101279-601000 SERVICE FEES	(48,000)	
	DECREASE	101890-989000 Contingency	(588,300)	568,471
To reflect miscellaneous adjustments from 12 District Court departments				
19)	DECREASE	101135-401021 State reimbursement	(4,000)	
	DECREASE	101191-629030 REPORT COPIES	(200)	
	DECREASE	101191-673060 ADVERTISING REVENUE	(1,800)	
	INCREASE	101191-673065 BALLOT/PRINTING REIMBURSEMENT	33,300	
	INCREASE	101191-685000 REIMBURSEMENT	25,400	
	INCREASE	101191-688100 ELECTION-STATE FILINGS	100	
	INCREASE	101191-688105 CAMPAIGN FINANCE	300	
	INCREASE	101215-485000 MARRIAGE LICENSES	1,500	
	INCREASE	101215-486000 GUN PERMITS	5,900	
	DECREASE	101215-612010 MOTION FEE	(7,600)	
	DECREASE	101215-614000 JURY FEE	(800)	
	DECREASE	101215-614010 ATTORNEY FEES	(8,600)	
	INCREASE	101215-614050 FORENSIC LAB 5% FEE	200	
	INCREASE	101215-614070 WRIT OF GARNISHMENT	1,300	
	DECREASE	101215-616200 APPEAL-CIRCUIT TO CT. OF APPEALS	(400)	
	DECREASE	101215-617000 COURT COSTS	(46,000)	
	DECREASE	101215-618000 CERTIFIED COPIES	(10,700)	
	DECREASE	101215-620000 NOTARY COMMISSION	(500)	
	DECREASE	101215-621000 BUSINESS REGISTRATION	(2,900)	
	DECREASE	101215-621010 DISSOLVE BUSINESS REGISTRATION	(100)	
	DECREASE	101215-623000 PASSPORTS	(46,000)	
	INCREASE	101215-643060 COPY CHARGES	4,100	
	DECREASE	101215-656000 BONDS FORFEITED	(2,800)	
	INCREASE	101215-685000 REIMBURSEMENT	7,100	
	DECREASE	101215-695000 MISCELLANEOUS	(8,400)	
	INCREASE	101191-728000 PRINTING	74,000	
	DECREASE	101135-729000 POSTAGE	(5,000)	
	DECREASE	101135-807000 JUROR FEES	(5,000)	
	DECREASE	101890-989000 CONTINGENCY	(125,600)	442,871
To reflect miscellaneous adjustments from County Clerk's departments				
20)	INCREASE	101236-609000 SEARCHES	65	
	DECREASE	101236-625000 TRANSFER TAX	(21,000)	
	DECREASE	101236-634000 RECORDINGS	(98,000)	
	INCREASE	101236-636000 TRACT INDEX	11,500	
	INCREASE	101236-643060 COPY CHARGES	17,888	
	DECREASE	101236-643140 OPTICAL IMAGING FEES-CONTRACT	(3,211)	
	DECREASE	101236-643150 OPTICAL IMAGING FEES-REMOTE	(25,597)	
	INCREASE	101236-685010 ADMIN REIMBURSEMENT	573	
	INCREASE	101236-695000 MISCELLANEOUS	335	
	DECREASE	101236-728000 PRINTING	(1,000)	
	DECREASE	101236-729000 POSTAGE	(2,550)	
	DECREASE	101236-728500 MICROFILM IMAGE	(3,000)	
	DECREASE	101236-861000 MILEAGE	(100)	
	DECREASE	101890-989000 Contingency	(110,797)	332,074
To reflect miscellaneous adjustments from Register of Deeds				
21)	INCREASE	101430-XXXXXX EXPENSE	24,254	
	INCREASE	101430-XXXXXX REVENUE	11,845	
	DECREASE	101890-989000 Contingency	(12,409)	319,665
To reflect adjustment to Animal Control				
22)	INCREASE	101XXX-XXXXXX WAGES	77,000	
	DECREASE	101890-989000 Contingency	(77,000)	242,665
To reflect adjustment to various GF wages accounts				
23)	INCREASE	101351-XXXXXX Wages	295,605	
	DECREASE	101890-989000 Contingency	(295,605)	(52,940)

**JACKSON COUNTY**  
**MISCELLANEOUS GF BUDGET ADJUSTMENTS**  
**2008**

**101890-XXXXXX**  
**CONTINGENCY CUMULATIVE**  
**BALANCE 1,511,809**

To reflect Unit 71 retro adjustment

24)	DECREASE	101224-XXXXXX Various-expenses	(41,000)		
	INCREASE	101265-XXXXXX Various-expenses	18,000		
	DECREASE	101267-XXXXXX Various-expenses	(8,000)		
	INCREASE	101268-XXXXXX Various-expenses	5,475		
	INCREASE	101273-XXXXXX Various-expenses	6,600		
	DECREASE	101274-XXXXXX Various-expenses	(22,075)		
	INCREASE	101890-989000 Contingency	41,000	41,000	(11,940)

To reflect Facilities departments non-personnel adjustments

25)	INCREASE	10167X-XXXXXX DOA-various revenue accounts	9,000		
	DECREASE	10167X-XXXXXX DOA-various EXPENSE accounts	(18,500)		
	INCREASE	101890-989000 Contingency	27,500	27,500	15,560

To reflect miscellaneous adjustments from DOA

26)	INCREASE	101648-XXXXXX MEDICAL EXAMINER- various revenue	14,000		
	DECREASE	101648-XXXXXX MEDICAL EXAMINER- various expense	(12,000)		
	INCREASE	101890-989000 Contingency	26,000	26,000	41,560

To reflect miscellaneous adjustments from Medical Examiner

27)	INCREASE	101632-716010 Retiree health insurance	60,000		
	INCREASE	101890-989000 Contingency	60,000	60,000	101,560

To reflect decrease in GF retiree health insurance costs

# **JACKSON COUNTY PARKS DEPARTMENT**

## **2008 BUDGET ADJUSTMENT**

**November 25, 2008**

<u>FUND</u>	<b>218 Fund</b> <u>REVENUE</u>	<u>BUDGET</u>	<u>2008 BUDGET</u> <u>ADJUSTMENT</u>	Increase/ Decrease
	Operating Transfer-In PR Year Fund Balance			
218700	Cascades Golf Course	\$601,200.00	\$521,054.03	(\$80,145.97)
218703	Cascades Short Course	\$111,300.00	\$80,059.92	(\$31,240.08)
	<b>TOTAL</b>	<b>\$712,500.00</b>	<b>\$601,113.95</b>	<b>(\$111,386.05)</b>

	<u>EXPENSE</u>	<u>BUDGET</u>	<u>2008 BUDGET</u> <u>ADJUSTMENT</u>	Increase/ Decrease
218700	Cascades Golf Course	\$565,292.00	\$479,426.00	(\$85,866.00)
218703	Cascades Short Course	\$47,148.00	\$32,361.00	(\$14,787.00)
965000	To Fund Balance	\$1,012.00	\$3,832.00	\$2,820.00
965208		\$99,048.00	\$85,494.95	
	<b>TOTAL</b>	<b>\$712,500.00</b>	<b>\$601,113.95</b>	<b>(\$111,386.05)</b>

**Difference                      \$0.00**

# **JACKSON COUNTY PARKS DEPARTMENT**

## **2008 BUDGET ADJUSTMENT**

**November 25, 2008**

<b><u>FUND</u></b>	<b><u>208 Fund REVENUE</u></b>	<b><u>BUDGET</u></b>	<b><u>2008 BUDGET ADJUSTMENT</u></b>	<b><u>Increase/ Decrease</u></b>
	Operating Transfer-In	\$643,616.00	\$643,616.00	
	Yr End Parks/Golf Adj	\$99,048.00	\$85,494.95	(\$13,553.05)
208100	Administration	\$41,000.00	\$51,000.00	\$10,000.00
208697	Pleasant Lake	\$30,000.00	\$29,250.73	(\$749.27)
208702	Swains Lake	\$46,914.00	\$48,855.00	\$1,941.00
208699	Cascade Falls	\$124,500.00	\$121,096.70	(\$3,403.30)
208701	Parks General	\$7,600.00	\$16,099.35	\$8,499.35
208728	Sparks Park	\$2,000.00	\$2,000.00	
208764	Parks Police	\$4,022.00	\$4,022.00	
	<b>TOTAL</b>	<b>\$998,700.00</b>	<b>\$1,001,434.73</b>	<b>\$2,734.73</b>

<b><u>FUND</u></b>	<b><u>EXPENSE</u></b>	<b><u>BUDGET</u></b>	<b><u>2008 BUDGET ADJUSTMENT</u></b>	<b><u>Increase/ Decrease</u></b>
208697	Pleasant Lake	\$23,758.00	\$21,318.00	(\$2,440.00)
208702	Swains Lake	\$24,896.00	\$23,564.00	(\$1,332.00)
208699	Cascade Falls	\$85,706.00	\$83,004.00	(\$2,702.00)
208701	Parks General	\$144,609.00	\$149,541.00	\$4,932.00
208710	Out-County Parks	\$81,863.00	\$73,363.00	(\$8,500.00)
208728	Sparks Park	\$112,702.00	\$108,963.00	(\$3,739.00)
208717	Parks Equipment	\$199,266.00	\$213,964.00	\$14,698.00
208100	Administration	\$265,777.00	\$264,747.73	(\$1,029.27)
208764	Parks Police	\$16,350.00	\$17,439.00	\$1,089.00
	Transfer to Fund Balance	\$1,597.00	\$3,355.00	\$1,758.00
	Tax Fund-Transfer Out	\$42,176.00	\$42,176.00	
	<b>TOTAL</b>	<b>\$998,700.00</b>	<b>\$1,001,434.73</b>	<b>\$2,734.73</b>

**Difference (\$0.00)**

# JACKSON COUNTY FAIR REVENUE BUDGET ADJUSTMENTS

Fund: 561100

Acct.#	Acct. Description	Current Budget	Increase	Decrease	Amended Budget
539010	State Appropriation	\$0	5,114		5,114
539000	Premiums, State Aid	19,000	18,848		37,848
651020	Booth Rental	36,300		2,560	34,040
651030	Midway Rental	130,000		32,809	97,191
651090	Concession Rides	44,000		2,903	41,097
651091	POP Concess. Rides	75,000		56	74,944
669030	Rent-Trailer Parking	8,000		1,755	6,245
669050	Rent – Off Season	19,500	1,870		21,370
644000	Sales of Used/Scrap	100		775	50
651040	Gate Receipts	245,000		22,811	222,189
651050	Grandstand Rec.	450,000		123,450	326,550
651060	Parking	45,000		10,091	34,909
675050	Sponsors/Donations	30,000		12,300	17,700
695000	Miscellaneous	1,065	1,439		2,504
699000	Transfer In – Prior Yr.	60,791	52,038		112,829
TOTALS		\$1,327,781	\$79,309	\$209,510	\$1,197,580

Reasoning: Reducing both revenue and expenses by \$130,201 to bring budget in line at end of year.

Department Head *Sturtevant*

Date 11-18-2008

Committee Chair *Ceyford Reed*

Date 11/18/2008

Budget Director \_\_\_\_\_

Date \_\_\_\_\_

Administrator \_\_\_\_\_

Date \_\_\_\_\_

Board of Commissioners \_\_\_\_\_

Date \_\_\_\_\_

**JACKSON COUNTY FAIR  
EXPENSES BUDGET ADJUSTMENTS**

Fund: 561100

Acct.#	Acct. Description	Current Budget	Increase	Decrease	Amended Budget
704000	Wages – Full Time	\$ 144,706	\$	\$ 11,238	\$ 133,468
705020	Clerical Help	5,100	860		5,959
705030	Labor During Fair	8,000	2,898		10,898
705040	Labor – Judges	5,000		155	4,845
705500	Wages – Casual	137,035		37,118	99,918
706000	Wages – Overtime	2,761	2,514		5,275
711000	Wages-In Lieu of Insurance	0.00	3,000		3,000
715000	FICA	22,181		3,181	19,000
718000	Retirement	3,185	2,471		5,656
728000	Printing	850	6,250		7,100
730000	Office Supplies	17,500		5,000	12,500
742520	Supplies – Premiums	3,800		3,800	-0-
742530	Barnyard Feed Supplies	-0-	10		10
748000	Supplies – Decorations	18,000	250		18,250
776000	Cleaning Supplies	5,000	300		5,300
802000	Contractual Services	50,000	17,000		67,000
810000	Attorney Services	1,000		500	500
902000	Advertising	80,000	4,000		84,000
931000	Maint. Of Bldg.	17,000		5,000	12,000
932000	Maint. Of Equip.	12,000	3,000		15,000
933000	Maint. Of Office Equip.	3,300		1,500	1,800
957520	Class Premiums	60,000		10,149	49,851
958010	Special Attractions	35,500		10,000	25,500
959610	Ribbons, Rosettes	2,900	250		3,150
958020	Grandstand Attractions	400,000		67,363	332,637
<b>TOTALS</b>		<b>\$1,327,781</b>	<b>\$42,803</b>	<b>\$173,004</b>	<b>\$1,197,580</b>

Reasoning: Reducing both revenue and expenses by \$130,201 to bring budget in line at end of year.

Department Head *Steve*

Date 11-18-2008

Committee Chair *Cayford*

Date 11-18-2008

Budget Director \_\_\_\_\_

Date \_\_\_\_\_

Administrator \_\_\_\_\_

Date \_\_\_\_\_

Board of Commissioners \_\_\_\_\_

Date \_\_\_\_\_

**JACKSON COUNTY  
MISCELLANEOUS FUNDS  
BUDGET ADJUSTMENTS  
2008**

**FUND 245**

A/C	DESCRIPTION		AMOUNT
245100-931014	Server room upgrade	INCREASE	85,000
245430-978025	Top Dog purchase & modifications	INCREASE	90,000
245100-664000	Interest Income	INCREASE	9,900
245100-675175	Aerial image revenue	INCREASE	37,400
245981-699000	Transfer in Fund balance	INCREASE	127,700

To reflect miscellaneous revenue and create budgets for Serve room upgrade and winding down of Top Dog project

**FUNDS 221 AND 575**

221575-XXXXXX	Soil erosion- to Health dept	XXXXXXX
575100-XXXXXX	Soil erosion-from Fund 575	XXXXXXX

To close out Soil Erosion Fund at December 31, 2008 and transfer year end balances to Health Department

**FUND 246**

246295-555000	State grant	INCREASE	155,000
246295-931025	Runway project	INCREASE	155,000

To reflect receipt and subsequent disbursement of state grant monies.

**FUND 265**

265100-401000	Revenue	INCREASE	10,000
265100-701000	Expense	INCREASE	10,000

To reflect increased revenue & expense for Sheriff Drug Enforcement Fund

**FUND 285**

285500-623075	Sheriff booking fees	INCREASE	11,400
285500-957000	Training costs	INCREASE	113,500
285500-701000	Expense	DECREASE	(30,000)
285981-699000	Transfer in Fund balance	INCREASE	94,900

To reflect various adjustment for traing & revenue In Sheriff Traing Fund

County Affairs  
Motions

December 16, 2008

1. Motion: Appoint one public member to the Airport Board, term to 12/2010
2. Motion: Appoint one public member to the Board of Public Works, term to 12/2011
3. Motion: Appoint the County Treasurer to the County Building Authority,
4. Motion: Appoint eight public members to the Department on Aging Advisory Council, terms to 12/2010
5. Motion: Appoint one public member to the District Library Board, term to 12/2012
6. Motion: Appoint one public member to the Fair Board, term to 12/2011
7. Motion: Appoint 3 public members to the Hospital Finance Authority, terms to 12/2009
8. Motion: Appoint the Administrator/Controller to the Hospital Finance Authority, term to 12/2009
9. Motion: Appoint the County Treasurer to the Land Bank Authority
10. Motion: Appoint one public member to the Mid South Substance Abuse Commission, term to 12/2010
11. Motion: Appoint one public member to the Parks Board, term to 12/2011
12. Motion: Appoint four public members to the Region 2 Planning Commission, terms to 12/2011
13. Motion: Appoint one public member to the Road Commission, term to 12/2014



# COMMISSIONER BOARD APPOINTMENTS – DECEMBER 2008

	<u>NEW TERM EXPIRES</u>	<u>CURRENT MEMBER</u>	<u>APPLICANTS</u>	<u>COMMITTEE RECOMMENDED APPOINTMENTS</u>
<u>Airport</u>				
1) One public member	12/2010	Steve Wellman	Steve Wellman John Brown Hugh Keyes Susan Richardson Robert Sutherby	Steve Wellman
<u>Board of Public Works</u>				
1) One public member	12/2011	Kenneth Elenbaas	Kenneth Elenbaas Jeffery Patrick Robert Sutherby Terry Langston	Kenneth Elenbaas
<u>County Building Authority</u>				
1) County Treasurer position	Indefinite	Janet Rochefort	Karen Coffman	Karen Coffman
<u>Dept. on Aging Advisory Council</u>				
1) One public member	12/2010	Edith Forth	Edith Forth	Edith Forth
2) One public member	12/2010	Barbara McClure	Barbara McClure	Barbara McClure
3) One public member	12/2010	Howard Griffis	Howard Griffis	Howard Griffis
4) One public member	12/2010	Robert Dresser		Nancy Seydell
5) One public member	12/2010	Michael Butchart	Michael Butchart	Michael Butchart
6) One public member	12/2010	Elizabeth Dexter		Jill Clouser
7) One public member	12/2010	Diane Derby	Diane Derby	Diane Derby
8) One public member	12/2010	Vacant		Tina Gross
			Teresa Abbey James Buchin Jill Clouser Tina Gross Monica Rodman Nancy Seydell Patricia Spink Hal Ziegler	

<u>BOARD</u>	<u>NEW TERM EXPIRES</u>	<u>CURRENT MEMBER</u>	<u>APPLICANTS</u>	<u>COMMITTEE RECOMMENDED APPOINTMENTS</u>
<u>District Library</u> 1) One public member	12/2012	Jim Best	Jim Best John Brown Robert Sutherby	Jim Best
<u>Fair</u> 1) One public member	12/2011	Harold Spink	Harold Spink Susan Richardson Janet Rochefort Monica Rodman Robert Sutherby	Harold Spink
<u>Hospital Finance Authority</u> 1) One public member 2) One public member 3) One public member	12/2009 12/2009 12/2009	Karen Coffman Diane King Jason Sanders	Karen Coffman Diane King Jason Sanders Gilbert Blanks Robert Cole Terry Langston Anthony Samon John Steele	Karen Coffman Tony Samon Terry Langston
4) Administrator/Controller	12/2009	Randy Treacher	Randy Treacher	Randy Treacher
<u>Land Bank Authority</u> 1) County Treasurer position	Indefinite	Janet Rochefort	Karen Coffman	Karen Coffman

<u>BOARD</u>	<u>NEW TERM EXPIRES</u>	<u>CURRENT MEMBER</u>	<u>APPLICANTS</u>	<u>COMMITTEE RECOMMENDED APPOINTMENTS</u>
<u>Mid South Substance Abuse Commission</u>				
1) One public member	12/2010	Jerry Michalowicz	Pam DeVaney-Bozinoff Teresa Abbey	Pam DeVaney-Bozinoff
<u>Parks</u>				
1) One public member	12/2011	Randi Holthouse	Robert Cole Rodney Mills Judy Reynolds Susan Richardson Monica Rodman Robert Sutherby	Judy Reynolds
<u>Region 2 Planning Commission</u>				
1) One public member	12/2011	Eldon Parsons	Eldon Parsons	Teresa Abbey
2) One public member	12/2011	Gregory Lamkin		Melissa Bailey
3) One public member	12/2011	Elwin Johnson	Elwin Johnson	Elwin Johnson
4) One public member	12/2011	Vacant	Melissa Bailey Robert Cole Teresa Abbey	Robert Cole
<u>Road Commission</u>				
1) One member	12/2014	Tony Philipps	Tony Philipps** Rodney Mills Robert Sutherby Arme Thompson Terry Langston	Tony Philipps

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\*\*The Road Commission Ad Hoc Committee recommended Tony Philipps at their November meeting.

RECEIVED

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With Black Ballpoint

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with Black Ballpoint

OCT 27 2008

JACKSON COUNTY  
ADMINISTRATOR'S OFFICE  
**COUNTY OF JACKSON**  
**REQUEST FOR BOARD OR COMMISSION APPOINTMENT**

Mail or personally deliver to: *County of Jackson -- Administrator/Controller's Office -- 6<sup>th</sup> Floor*  
*120 West Michigan Avenue, Jackson, MI 49201*  
*(517) 788-4335 FAX (517) 780-4755*

The Jackson County Board of Commissioners appoints individuals to numerous Boards and Commissions.  
Persons who wish to serve should complete the following information.

NAME: Wellman Steven  
Last First, Middle Initial  
HOME ADDRESS: 3160 Happy Valley Blvd Jackson 49203  
Street City Zip Code  
TELEPHONE: 517 782-7261 srwellman@comcast.net  
Home, Work, Cell, or Business (Include Area Code) E-mail Address

**Name of Board(s) or Commission(s) to which Appointment is requested:**

1. Airport Board 2. 3.

**Community Activities/Civic Organization/Boards/Commissions:**

Activity / Organization:	Length of Service	Position (s) Held:
Jackson Co Airport Board	6 Years	At Large Member, Chair (5 Years)
JXN Flight Fund	4 Years	Board Member, Chair (3 Years)
JCC Flight Center Advisory Board	5 Years	Member

**Employment:**

Current Employer:	Position:	Dates of Employment:
Consumers Energy	Manager, Laboratory Services	1979 - Present

**Education:**

Jackson Comm College, (AS - Aviation Technology, AA- General Studies), Spring Arbor University (BA - Business Administration)

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

Continuation of helping to set policies that will advance the airport in moving into the next phase of the runway project.

Additional Information you feel may be helpful in considering your request for appointment:

I believe I have helped to establish an effective team at the Jackson Co Airport during a critical point in it's history. I would like to see the expansion project to completion.

Steven R. Wellman  
Signature:

10/26/2008  
Date:

## COUNTY OF JACKSON

### REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail or personally deliver to: *County of Jackson -- Administrator/Controller's Office -- 6<sup>th</sup> Floor*  
*120 West Michigan Avenue, Jackson, MI 49201*  
*(517) 788-4335 FAX (517) 780-4755*

The Jackson County Board of Commissioners appoints individuals to numerous Boards and Commissions.  
Persons who wish to serve should complete the following information.

NAME: BROWN John   
Last First, Middle Initial

HOME ADDRESS: 438 Marshall Brooklyn 49230  
Street City Zip Code

TELEPHONE: 517-592-6855 jlbmn35@aol.com  
Home, Work, Cell, or Business (Include Area Code) E-mail Address

**Name of Board(s) or Commission(s) to which Appointment is requested:**

1. Airport 2. Library 3.

**Community Activities/Civic Organization/Boards/Commissions:**

Activity / Organization:	Length of Service	Position (s) Held:
<u>US Air Force Reserve</u>	<u>20+ yrs (Retd)</u>	<u>US Air Force Academy Liaison Officer</u>
<u>Columbia School Dist.</u>	<u>Retd</u>	<u>Asst Prin, HS-Counselor</u>
<u>Columbia Twp Clerk/Trustee</u>	<u>16 yrs</u>	<u></u>

**Employment:**

Retired

Current Employer:	Position:	Dates of Employment:
<u></u>	<u></u>	<u></u>

**Education:**

BA-MSU, MA-EMU

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

Sevice to community.

Additional Information you feel may be helpful in considering your request for appointment:

John L. Brown 11/17/2008  
Signature: Date:



**EDUCATIONAL BACKGROUND:**

NAME/LOCATION	YEARS COMPLETED	DEGREE
High School** PERSHING HIGH 1957 DIPLOMA	**	**
College/University**	**	**

WAYNE STATE UNIVESITY 1976	INDUSTRIALEDCATION
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Other

As public employers, Jackson County and the Courts are subject to the Freedom of Information Act and, under that Act, Jackson County is required to provide a copy of this application to any individual submitting a written request unless, as an applicant, you request that your application remain in confidence.

I wish this application for employment to remain in confidence ☒ Yes ☐ No

I hereby certify that all statements on this Application for Employment (and accompanying resume, if any) are made completely, truthfully and without evasion, and further understand and agree that such statements may be investigated and if found to be false will be sufficient reason for not being employed, or if employed, may result in my dismissal.

I authorize Jackson County and the Courts to investigate all statements contained in the application, including disciplinary records of any former employers, police departments, and other references or sources concerning me. I authorize all such references and sources to release this information without liability for damage incurred in giving it. I waive any written notice of the release of such records that may be required by state or federal law.

I understand that neither this document nor any offer of employment from the employer constitutes an employment contract unless a specific document to that affect is executed in writing by the employer. I understand that any employment offer may be conditioned upon the results of a pre-employment medical examination, and any other necessary medical tests to determine the presence of alcohol, drugs, or controlled substances, should they be required.

Jackson County and the Courts actively encourage applications by qualified individuals with disabilities, and does not discriminate in its consideration of such applicants. If you believe that any accommodation of a disability will be necessary for the testing and/or interview process contact the Human Resources Department at (517) 788-4340.

Signature of Applicant: Hugh E. Keyes Date: November 15, 2008

JACKSON COUNTY AND COURTS, FOR PURPOSES OF HIRING, PROMOTION, ADVANCING, OR ASSIGNING JOBS OR ANY OTHER TERMS OR CONDITIONS OF EMPLOYMENT AGREES TO PROVIDE EQUAL EMPLOYMENT OPPORTUNITY REGARDLESS OF RACE, COLOR, RELIGION, NATIONAL ORIGIN, AGE, SEX, HEIGHT, WEIGHT, MARITAL STATUS, ARREST RECORD, OR DISABILITY AS DEFINED BY LAW OR ANY FACTOR NOT RELATIVE TO JOB PERFORMANCE; EXCEPT WHERE A SPECIFIED AGE, SEX OR PHYSICAL REQUIREMENT IS A BONA-FIDE OCCUPATIONAL REQUIREMENT.

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Submit

**DO NOT WRITE BELOW THIS LINE**

Test Scores/Dates:

Start Date	Fund/Sub-Dept.	Job Title	Classification
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Rate of Pay	Employee No.	Approved By:	PCN#
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# **HUGH E. KEYES**

8490 Vanhorne Estates Drive,  
Rives Junction MI, 49277

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## **OBJECTIVE**

Manufacturing Engineering Manager / Project Manager

## **HIGHLIGHTS OF QUALIFICATIONS**

- Supportive team worker, Committed and responsible
- Highly dependable and productive, regardless of task
- Thrive in high energy environment, Readily accept challenges
- Resourceful and creative in both recognizing and solving problems

## **RELATIVE EXPERIENCE & ACCOMPLISHMENTS**

### **Jackson County Department on Aging** 01/2008 — Present

- Appointed public member on the advisory council, giving input on the desirability of programs, and advising the Department on any other matters concerning senior citizens.

### **TRW Automotive**

Jackson, Michigan

Senior Manufacturing Engineer

01/2000 — 07/2006

- Responsible for all caliper assembly and test.
- Develop manufacturing processes.
- Purchase capital equipment.

### **LUCAS VARITY ( TRW )**

Lucas Varity Automotive, Cincinnati Ohio

Logistics Manager

01/1999 — 01/2000

- Responsible for the organization and maintenance of the warehouses, on and off sight
- Responsible for shipping and receiving
- Supervises Planners & Schedulers and works with QAD for all releases to suppliers
- Establish a master production schedule to cover all customer requirements
- Coordinates with other functions the resolution of vendor, quality and delivery issues
- Responsible for cycle counters to analyze and maintain accurate material status
- Responsible for all product packaging, both returnable and expendable

### **LUCAS VARITY**

11/1997—12/1999

FAW-KH, Changchun China

Materials Control Manager

- Set-up the JV's material control dept. and supervise 45 workers and staff.
- Assist Quality in implementing the QS9000 system into the JV
- Set-up and launched the Bar-Coding System for all assemblies.
- Wrote all policies and procedures for the Joint Venture Materials Dept.

- Responsible for all company vehicles, and supervision of the company drivers.
- Responsible for all indirect materials stores and their operating system.
- Direct the redesign and purchase of all containers and dunnage.
- Work with direct and consigned material suppliers on handling and delivery issues.

FAW-KH, Changchun China

Senior Advanced Manufacturing Engineer

10/1995-11/1997

- Re-processed and implemented several assembly operations for Jetta, Audi and Red Flag vehicles including tooling, fixtures and stands.
- Reprocessed all nut-running systems from pneumatic impact type wrenches to Torque Controlled D.C. nut-runners with SPC capability. This increased assembly thru-put and reduced maintenance requirements.
- Assisted in training Joint Venture engineers and personnel on new methods.
- Designed and issued all Bi-Lingual forms and documentation for the Joint Venture following QS9000.
- Proof read and corrected all documentation for the Joint Venture translated from Chinese to English.
- Set-up the JV's safety procedures and supervised their translation into Chinese. Provided a complete set of safety policies and procedures to HR for review.
- Reprocessed all product-greasing operations to assure the proper placement & quantity and prevent contamination. Designed some grease nozzles.
- Oversaw the 66MM Caliper assembly and test stand project from concept to completed installation.
- Concepted and approved the constructions of an assembly clean room for caliper or clean part assembly and test.

## **ALLIED-SIGNAL CORPORATION**

09/1988 – 09/1995

Bendix Automotive Systems – North America

Senior Engineer, Master Cylinder Assembly and Test

- Formulated and oversaw assembly and test department relocation
- Solely responsible for purchase, tryout, and approval of all assembly and test capital equipment
- Concepted ground-up redesign of assembly and test equipment
- Developed standardized, integrated, flexible assembly and test systems with quick-change tooling and automatic gauging
- Oversaw master cylinder cleanroom construction project from conception to completion
- Assisted other assembly/test departments with floorplans and process improvement implementations emulating the master cylinder clean room layout
- Supported Employee Involvement and Cross Functional product development teams. Developed new production processes
- Designed computer-generated 3D process pictorial visual aids now utilized by all assembly and test departments
- Developed and implemented new packaging strategy to eliminate contamination and disposal issues. Replaced cardboard boxes with returnable plastic shipping dunnage. Initiated returnable dunnage strategy with all outside component suppliers
- Implemented intensive program to draft layouts/diagrams for all existing assembly/test equipment to facilitate service efforts and eliminate excessive machine downtime

- Introduced hot dip lubrication system for rubber component part lubrication, effectively eliminating contamination and waste lube disposal issues
- Streamlined material flow between receiving, subassembly, and final assembly by utilizing FIFO carton flow racks and mobile container storage units
- Implemented ergonomic hand/power tool program
- Revamped computerized process routing database.
- Standardized process methodology and spare tooling requirements

#### **ALLIED-SIGNAL CORPORATION**

**05/1987- 09/1988**

Bendix Automotive Systems-North America  
Senior Engineer, Advanced Manufacturing Engineering

- Developed and implemented cost-savings programs at numerous assembly plant sites
- Oversaw automatic dial bonded brake lining proof test machine project from concept to completed installation
- Supervised project involving total rebuild of several power brake booster plastic injection molding mechanics

#### **FORD MOTOR COMPANY**

**09/1985 - 05/1987**

Transmission and Chassis Division  
 Livonia Transmission Plant  
Manufacturing Process/Advanced Gauge Engineer

- Selected and developed a vision inspection system for verifying the presence of needle bearings and thrust face clean up
- Oversaw output shaft laser drilling project from design and build to process implementation
- Responsible for selection, purchase, and installation of pilot flexible gauging center
- Redesigned R&J needle bearing machines to implement product design changes

#### **FORD MOTOR COMPANY**

**09/1979 – 09/1985**

Transmission and Chassis Division  
 Batavia Transmission Plant  
Manufacturing Process Engineer

- Concepted and procured equipment to assemble and test differentials, planets, governors, pumps, and clutches
- Developed and implemented dial laser and T.I.G. welders, synchronous/non-synchronous transfer machines, automatic needle bearing insertion machines, automatic laser gauging and optic recognition systems
- Concepted and implemented seven vision inspection systems on synchronous transfer assembly lines
- Developed several robotic part handling and assembly applications, including first inverted robot application

#### **FORD MOTOR COMPANY**

**11/1976 – 09/1979**

Transmission and Chassis Division  
 Van Dyke Transmission Plant  
Manufacturing Process Engineer, New Models Group

- Processed and procured both large and small capital projects for new suspension product line
- Supervised the design, build, installation, and debug of all new facilities in assembly/test area
- Completely reprocessed ball joint assembly from a costly hot-curl process to a fully automatic cold-spin process — manpower, dies, and scrap reduction savings more than offset cost of new machines

## **VOUGHT CORPORATION**

02/1968 – 06/1976

### Lead Man. Tracked Vehicle Production

- Assigned jobs, trained semi-skilled assemblers, and maintained realization and man-hour accounting for assembly line
- Setup and proved assembly line planning and techniques for smooth work flow from subassembly to final inspection
- Revised assembly planning process to eliminate duplication of effort and wasted overtime

## **VOUGHT CORPORATION**

### Lead Man. Weapons System Integration Test

- Installed and tested all tracked vehicle Integrated Weapons Systems, including launchers, missiles, and guidance electronics
- Supervised outside vendors and government contractors

### Lead Man. Aircraft Fabrication

- Oversaw move of A7 Corsair production line from Dallas, TX to Sterling Heights, MI
- Supervised build-up of assembly line from eight to over 100 Army Missile Plant employees
- Developed and revised processes for parts, assemblies, and components to increase assembly throughput and eliminate critical quality defects

## **WILLIAMS RESEARCH**

09/1967 – 02/1968

### Research Turbine Technician, Bodylift Turbofan Engine

- Built and tested experimental bodylift turbofan engines
- Assisted product engineers in development of prototype engines

## **DEPARTMENT OF AIR FORCE**

06/1967 – 09/1967

Selfridge Air Force Base (Civil Service)

### Flight Mechanic C-119 Aircraft

- Performed all pre-flight, thru-flight, and post-flight inspections on assigned aircraft
- Performed all scheduled and unscheduled maintenance on assigned aircraft
- Logged flight and maintenance records

## **CONTINENTAL AVIATION**

11/1966 – 06/1967

### Quality Assurance

- Monitored the build up and test of aircraft experimental turbojet turbine and lift engines
- Performed vendor sample inspections and evaluations

**United States Air Force**  
**N.C.O**

05/1957 – 11/1966

<i>Flight Test/Weight and Balance</i>	scheduled test flights and briefed, de-briefed test pilots
<i>Crash Damages and Major Overhaul</i>	supervised crew assigned to remove and repair disabled, damaged aircraft
<i>Jet Aircraft Scheduled Maintenance</i>	Supervised and trained technicians to dismantle, inspect, assemble, and test supersonic jet aircraft
<i>Transient Aircraft Maintenance</i>	Supervised crew assigned to service and repair transient aircraft

**ACTIVITIES AND AWARDS**

- Invented two automotive anti-lock brake system master cylinder  
Spring poppet retention devices (patent # 5,279,125) 1992
- Developed vision guided laser welding system for planetary gears
- Developed vision inspection process used as subject of Ford Motor  
Company technological innovation television commercial series 1987
- Wrote S.M.E. paper titled "Integration of Vision and Laser  
Welding in a Manufacturing Process" 1985
- Spoke at S.M.E. convention on "Vision Guided Laser Welding" 1985
- Twice nominated for "Henry Ford Technology Award" 1983 - 1984
- Taught Engine Fundamentals at Macomb Community College 1978 - 1979
- Licensed Federal Aviation Mechanic #1985452, 1969 – Present

**FOREIGN ASSIGNMENTS**

- Langfang China 1999
- Changchun China 1996 – 1999
- Bitburg Germany 1994 – 1996
- Misawa Japan 1960 – 1962

**EDUCATION**

<b>WAYNE STATE UNIVESITY</b>	1976
Industrial Education Mechanics Major	
<b>MACOMB COMMUNITY COLLEGE</b>	1972
Associate of Arts Degree	

**REFERENCES**

Available upon request

## COUNTY OF JACKSON

### REQUEST FOR BOARD OR COMMISSION APPOINTMENT

*Mail or personally deliver to: County of Jackson -- Administrator/Controller's Office -- 6<sup>th</sup> Floor  
120 West Michigan Avenue, Jackson, MI 49201  
(517) 788-4335 FAX (517) 780-4755*

The Jackson County Board of Commissioners appoints individuals to numerous Boards and Commissions.  
Persons who wish to serve should complete the following information.

NAME: Richardson Susan \_\_\_\_\_  
Last First, Middle Initial

HOME ADDRESS: 426 Oakwood Avenue Clarklake 49234  
Street City Zip Code

TELEPHONE: 517.749.8680 (cell) brichardson90@hotmail.com  
Home, Work, Cell, or Business (Include Area Code) E-mail Address

**Name of Board(s) or Commission(s) to which Appointment is requested:**

1. Road Commission 2. Airport Board 3. Fair Board or Parks Board

**Community Activities/Civic Organization/Boards/Commissions:**

Activity / Organization:	Length of Service	Position (s) Held:
<u>Perry City Council</u>	<u>2 Years (2005-2007)</u>	<u>Councilperson</u>
<u>Perry Planning Commission</u>	<u>1 Year (2006-2007)</u>	<u>Member</u>
<u>Perry Board of Review</u>	<u>4 Years (2001-2005)</u>	<u>Secretary</u>

**Employment:**

<u>Michigan Department of Transportation</u>	<u>Transp Planning Manager</u>	<u>1978 through present</u>
Current Employer:	Position:	Dates of Employment:

**Education:**

BS in Resource Development, MSU, 1984

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

To become more involved in my community and to offer my knowledge and expertise in transportation to assist in making informed decisions.

Additional Information you feel may be helpful in considering your request for appointment:

Currently MDOT representative on JACTS; local, state, and federal government experience; very familiar with state and federal legislation.

Susan Richardson 11/19/2008  
Signature: Date:

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JACKSON COUNTY  
EDUCATION OFFICE  
**COUNTY OF JACKSON**

**REQUEST FOR BOARD OR COMMISSION APPOINTMENT**

Mail or personally deliver to: County of Jackson -- Administrator/Controller's Office -- 6<sup>th</sup> Floor  
120 West Michigan Avenue, Jackson, MI 49201  
(517) 788-4335 FAX (517) 780-4755

The Jackson County Board of Commissioners appoints individuals to numerous Boards and Commissions.  
Persons who wish to serve should complete the following information.

NAME: Sutherland Robert J  
Last First, Middle Initial  
HOME ADDRESS: 807 E Washington JACKSON 49203  
Street City Zip Code  
TELEPHONE: 517-617-7252 Robert Sutherland@hotmail.com  
Home, Work, Cell, or Business (Include Area Code) E-mail Address

**Name of Board(s) or Commission(s) to which Appointment is requested:**

1. Board of Public Works 2. PARKS Board 3. Airport Board

**Community Activities/Civic Organization/Boards/Commissions:**

Activity / Organization:	Length of Service	Position (s) Held:
<u>Heonizing Board of Appeals</u>	<u>Couple years</u>	<u>Vice Chairman</u>
<u>Citizens Police Academy</u>	<u>Term</u>	<u>Student</u>
<u>Boy Scouts of America</u>	<u>6 years</u>	<u>EAGLE Scout / Loyal</u> order of the Arrow
<b>Employment:</b> <u>Boatworks country corner</u> <u>Real estate Broker</u>	<u>President</u> <u>owner</u>	<u>2004 present</u> <u>Real estate 1987 to present</u>
Current Employer:	Position:	Dates of Employment:

**Education:**

AA JACKSON Comm College BA Spring Arbor College CLASS Rep  
JR+SR years

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

Desire to volunteer ASSIST and share years of knowledge with fellow man

Additional Information you feel may be helpful in considering your request for appointment:

FAST learner, Fiscally Frugal, excellent Number cracker,

Robert Sutherland  
Signature:

November 24, 2008  
Date:



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OCT 27 2008

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**COUNTY OF JACKSON**  
**REQUEST FOR BOARD OR COMMISSION APPOINTMENT**

JACKSON COUNTY  
ADMINISTRATOR'S OFFICE

Mail or personally deliver to: *County of Jackson -- Administrator/Controller's Office -- 6<sup>th</sup> Floor*  
*120 West Michigan Avenue, Jackson, MI 49201*  
*(517) 788-4335 FAX (517) 780-4755*

The Jackson County Board of Commissioners appoints individuals to numerous Boards and Commissions.  
Persons who wish to serve should complete the following information.

NAME: Elenbaas Kenneth   
Last First Middle Initial  
HOME ADDRESS: 11886 Round Lake Rd Horton 49246  
Street City Zip Code  
TELEPHONE: 517-6889306 klelenbaas@cablespeed.com  
Home, Work, Cell, or Business (Include Area Code) E-mail Address

**Name of Board(s) or Commission(s) to which Appointment is requested:**

1. Board of Public Works 2.  3.

**Community Activities/Civic Organization/Boards/Commissions:**

Activity / Organization:	Length of Service	Position (s) Held:
<u>Habitat for Humanity</u>	<u>4 Years</u>	<u>Volunteer Worker</u>
<u>Board of Trustee's - Church</u>	<u>9 Years</u>	<u>Chairman 3 Years</u>
<u>Leadership Council - Church</u>	<u>1 Year</u>	<u>Chairman</u>

**Employment:**

<u>Consumers Energy</u>	<u>Gas Operations Manager - Retired</u>	<u>37 Years</u>
Current Employer:	Position:	Dates of Employment:

**Education:**

BS - Mechanical Engineering - Michigan State University

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

I believe in giving back to the community and feel that I can continue to be effective as a member on the BPW. I am completing my second term on the board.

Additional Information you feel may be helpful in considering your request for appointment:

I believe my experience at Consumers Energy and my experience as a member of the board can be a valuable asset in helping the board make good decisions concerning the future operation of the RRF and other BPW decisions.

Kenneth L Elenbaas

Signature:

10/25/2008

Date:

## COUNTY OF JACKSON

### REQUEST FOR BOARD OR COMMISSION APPOINTMENT

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*120 West Michigan Avenue, Jackson, MI 49201*  
*(517) 788-4335 FAX (517) 780-4755*

The Jackson County Board of Commissioners appoints individuals to numerous Boards and Commissions.  
Persons who wish to serve should complete the following information.

NAME: Patrick \_\_\_\_\_ Jeffery \_\_\_\_\_  
Last First Middle Initial  
HOME ADDRESS: 5900 Mary King Dr \_\_\_\_\_ Jackson \_\_\_\_\_ 49201  
Street City Zip Code  
TELEPHONE: (517) 784-5992, (517) 764-6020, (517) 937-4113 \_\_\_\_\_ Hardrockhdd@Yahoo.com  
Home, Work, Cell, or Business (Include Area Code) E-mail Address

Name of Board(s) or Commission(s) to which Appointment is requested:

1. Board of Public Utilities 2. \_\_\_\_\_ 3. \_\_\_\_\_

Community Activities/Civic Organization/Boards/Commissions:

Activity / Organization:	Length of Service	Position (s) Held:
<u>Soccer Coach/Jackson Recreation</u>	<u>Four to five years</u>	<u>Coach</u>
<u>Advisory Committee Paragon Charter Academy</u>	<u>2 years</u>	<u>Grounds Committee</u>
_____	_____	_____

Employment:

<u>HardRock H.D.D., Inc.</u>	<u>President</u>	<u>1997 til Current</u>
Current Employer:	Position:	Dates of Employment:

Education:

Some College; J.C.C., W.C.C.. Specialized training in underground utilities and facilities. MDOT; OQ Trainer; Engineering consulting

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

Desire to serve the community. I have an extensive background in all underground utilities. ie Electric, Gas, Water, Sewer, phone, fiber, general excavation, etc.

Additional Information you feel may be helpful in considering your request for appointment:

I also work with many engineering firms around the state on a advisory level for design options in regards to underground facilities. ie. Consumers Energy, Detroit Edison, Mich Con Gas,

Jeffery L. Patrick \_\_\_\_\_ 11/21/2008  
Signature: Date:

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JACKSON COUNTY  
ADMINISTRATOR'S OFFICE  
**COUNTY OF JACKSON**

**REQUEST FOR BOARD OR COMMISSION APPOINTMENT**

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(517) 788-4335 FAX (517) 780-4755

The Jackson County Board of Commissioners appoints individuals to numerous Boards and Commissions.  
Persons who wish to serve should complete the following information.

NAME: Sutherby Robert J  
Last First Middle Initial  
HOME ADDRESS: 807 E Washington JACKSON 49203  
Street City Zip Code  
TELEPHONE: 517-617-7252 Robert Sutherby @Hstnet1.com  
Home, Work, Cell, or Business (Include Area Code) E-mail Address

**Name of Board(s) or Commission(s) to which Appointment is requested:**

1. Board of Public Works 2. Parks Board 3. Airport Board

**Community Activities/Civic Organization/Boards/Commissions:**

Activity / Organization:	Length of Service	Position (s) Held:
<u>Heartland Board of Appeals</u>	<u>Couple years</u>	<u>Vice Chairman</u>
<u>Citizen's Police Academy</u>	<u>Term</u>	<u>Student</u>
<u>Boy Scouts of America</u>	<u>6 years</u>	<u>Eagle Scout / Scoutmaster</u>
<b>Employment:</b>		
<u>Boatworks country corner</u>	<u>President</u>	<u>2004 present</u>
<u>Real estate Broker</u>	<u>owner</u>	<u>Real estate 1987 to present</u>
Current Employer:	Position:	Dates of Employment:

**Education:**

AA JACKSON COMM College BA Spring Arbor college CLASS REP JR+SR years

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

Desire to volunteer ASSIST and share years of knowledge with fellow man

Additional information you feel may be helpful in considering your request for appointment:

FAST learner, Financially Frugal, excellent Number cruncher,

Robert Sutherby  
Signature:

November 24, 2008  
Date:



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# COUNTY OF JACKSON

## REQUEST FOR BOARD OR COMMISSION APPOINTMENT

**Mail or personally deliver to:** *County of Jackson -- Administrator/Controller's Office -- 6<sup>th</sup> Floor*  
*120 West Michigan Avenue, Jackson, MI 49201*  
*(517) 788-4335 FAX (517) 780-4755*

The Jackson County Board of Commissioners appoints individuals to numerous Boards and Commissions. Persons who wish to serve should complete the following information.

**NAME:** Langston Terry \_\_\_\_\_  
Last First Middle Initial

**HOME ADDRESS:** 6600 Wellman Road Parma 49269  
Street City Zip Code

**TELEPHONE:** (517) 531-4282 Tslang4504@yahoo.com  
Home, Work, Cell, or Business (Include Area Code) E-mail Address

**Name of Board(s) or Commission(s) to which Appointment is requested:**

1. Hospital Finance 2. Board of Public Works 3. Road Commission

**Community Activities/Civic Organization/Boards/Commissions:**

Activity / Organization:	Length of Service	Position (s) Held:
<u>Rotary Club of Jackson County</u>	<u>2 years</u>	<u>member</u>
<u>Planning Commission (Sandstone Township)</u>	<u>2 years</u>	<u>member, appointed by Sandstone Township</u>
<u>Upper Grand River Alliance</u>	<u>2 years</u>	<u>member, appointed by Sandstone Township</u>

**Employment:**

<u>Langston Enterprises, Inc. (self employed)</u>	<u>President/Consultant</u>	<u>owner of business, since 1993</u>
<b>Current Employer:</b>	<b>Position:</b>	<b>Dates of Employment:</b>

**Education:**

B.A., Social Relations and Family Studies, M.S., Community Services and Family Studies, M.P.A., Public Affairs and Administration

**Please indicate why you are requesting appointment to this Board (s) /Commission (s):**

I am interested in serving the citizens of Jackson County. I have a great deal of experience in working with nonprofit organizations and finance committees.

**Additional Information you feel may be helpful in considering your request for appointment:**

Vice President of Community Action, member of Kellogg Community College Foundation Board, serve on finance committee for both organizations.

Terry Langston  
 Signature

November 24, 2008

Date:

Submit

Reset

# **TERRY LANGSTON**

• 6600 WELLMAN ROAD, PARMA, MICHIGAN 49269  
• CELL - (517) 494-0084 • E-MAIL - TSLANG4504@YAHOO.COM

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## **PROFILE**

Well qualified human services professional with 20 years of experience in program development, grant and proposal development, fundraising and fund development (federal, state, corporate, individual, alumni), and departmental management. Successful in the start up, management, and coordination of special service programs for children, youth, and family services, and political campaigns. Core competencies include:

- Fundraising, fund development and grant writing operations
- Public/community relations
- Volunteer recruitment and staffing
- Budget development and administration
- Program development and management
- Substance abuse prevention programs
- Public/private sector alliances (partnerships)
- Leadership and team management
- Community organizing
- Leadership development and management
- Public policy and advocacy

"Leaders who win the respect of others are the ones who deliver more than they promise, not ones who promise more than they can deliver." Mark A. Clement

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## **PROFESSIONAL EXPERIENCE**

**Langston Enterprises, Inc., Consultant, Parma, Michigan, 1993-Present.**

Langston & Associates is a for-profit consulting company specializing in fundraising and fund development, public policy and public policy and advocacy, leadership development, and nonprofit training and development. Core areas of specialty include board governance, organizational assessment, strategic planning, program planning, start up development, and collaboration and strengthening collaborations and alliances. Responsible for day-to-day operations, client recruitment, management, and delivery of services and products.

### **Selected Contributions**

- Substance Abuse Prevention Services (SAPS) – provide substance abuse prevention training, coordinate prevention activities in Albion and in Battle Creek, and manage administrative items such as budget, attend meetings, etc. Responsible for fundraising and fund development activities totaling \$1 million since 2004. 2004-Present.
- Dow Employees' Credit Union – provided team building and in-service training for management and all employees focused on strategic planning, communication, and developing effective teams (140 employees). 2008.
- CSII Investments – Independent consultant work around substance abuse prevention systems change using the Applied Pathways Model built on the following vision - Communities engaging a coordinated system that fully addresses health, economic, environmental and social needs through partnerships and planning that build on

community and individual strengths. Worked with several communities in Michigan to implement a community and/or county strategic plan for substance abuse prevention efforts. 2006-Present.

- Albion Public Schools – Consultant, responsible for developing original proposal to support after school programming. Provide overall coordination between the school system and community around after school programs. Successfully secured grant of \$500,000. 2005-Present.
- Bay-Arenac Intermediate School District - Responsible for the design and implementation of a comprehensive review of peer-based mentoring programs in Bay City, Michigan. Annually conduct five in-service trainings for 25 teachers, staff, and more than 120 students. Since 1993, more than 600 students have been involved in the program. 1993-Present.
- Dale Carnegie Training Program – Develop fundraising plan for partnership with Detroit based CDC. Raised \$45,000 to support 3-year youth leadership program. 2004-2006.
- Albion Youth Development Coalition – Provided consulting services around youth and community issues, planned and facilitated community-visioning plan, resulting in the development of the Albion blueprint for Youth Development. Wrote successful community grant totaling \$435,000 for local school-based health center. 2004-2005.
- Michigan Department of Education – Co-coordinated special initiatives around race, diversity and school-based peer mentoring programs. The initiative focused on providing selected training to all school employees in three school districts to work with diverse students. Additionally, assisted two districts in reviewing school policies, updating board manuals, and modeled effective public policy. 1999-2001.

**Albion-Homer United Way**, Executive Director and Consultant, Albion, Michigan. (Limited Assignment and part of consulting work.) 2004-2006.

Provided leadership for both fundraising and grantmaking processes for redistribution of financial resources in the communities of Albion and Homer in South Central Michigan. Responsible for fundraising operation and annual budget of \$100,000. Successfully secured more than \$3 million in local and state grants for community projects.

#### Selected Contributions

- Wrote successful grant netting organization a 3-year grant for \$500,000.
- Facilitated board and community process around developing an affiliate relationship with neighboring United Way organizations.
- Co-facilitated a community visioning process which led to the creation of a community Blueprint.
- Authored grants that leveraged an additional \$900,000 to the Albion community.
- Coordination of community impact and grantmaking process; allocating \$90,000 back to the community over two years.

**Michigan 4-H Foundation**, Executive Director and State Program Leader, East Lansing, Michigan, 2002–2004.

Worked with The Michigan 4-H Foundation 30 member Board of Trustees. Administered a \$4 million budget and \$8 million in assets. Supervised 40 administrative and educational program staff, including the staff of the Michigan 4-H Children's Garden and the Kettunen Center, Michigan's full service conference center for 4-H and other non-profit organizations in Northern Michigan. Responsible for general fund development, and initiated a \$15 million campaign.

#### Selected Contributions

- Wrote six successful corporate and foundation proposals.
- Contributed to the steady growth of resources available to 4-H programming and the coordination of major fundraising activities.
- Initiated donor stewardship program.

- Increased financial resources by more than \$1.8 million towards the \$15-million campaign for 4-H.

**High/Scope Educational Research Foundation**, Project Manager/Director of Adolescent Division, Adolescent Department, Ypsilanti, Michigan, 2002.

Responsible for the oversight of two grants totaling \$3 million used to cultivate programs in support of adolescent development including life skills, technology, and career development. Served as a trainer for youth workers. Worked with 25 key foundations and corporations in the process of fund development. In addition, coordinated research opportunities and advocacy related to educational needs of children, youth and families. Worked with educators, legislators and others in identifying and addressing educational issues including policy and financial issues.

#### Selected Contributions

- Member of a research team, which developed a quality assessment tool used for evaluating the effectiveness of youth service programs.
- Trained 150 youth development workers in the High/Scope method.
- Wrote three successful corporate and foundation proposals totaling \$3 million.

**Olivet College**, Development Officer for Corporate and Foundation Relations, 1998-2001; Director, Office of Student Development and Youth Outreach Services, Olivet, Michigan, 1996-2000.

Initiated a comprehensive review of all policies and procedures for working with external grant making institutions. Coordinated institutional strategic plan for increasing corporate and foundation support. Acted as a liaison to three major initiatives focused on K-12 and higher education, technology, and organizational change. Established policies and procedures. Produced publication materials including brochures, solicitations, and correspondence.

#### Selected Contributions

- Administered corporate and foundation relations program at Olivet College – increased revenue by 20 percent.
- Wrote five successful corporate and foundation proposals totaling \$1 million.
- Supported volunteer board and other staff members in securing \$3.1 million capital campaign for new athletic facility, improved technology, and enhanced student support services (worked with foundations to provide additional financial support, leveraging other resources – secured \$500,000).
- Co-chaired annual phone-a-thon; raised \$75,000 (over two years); increased by 50% over a seven-year period.
- Developed partnerships with 35 state, regional, and national organizations resulting in increased revenue of 10%.
- Designed four scholarship programs totaling \$10 million to focus on service, leadership, and civic activities. Created annual special events that netted an additional \$300,000 to support endowed scholarships.

**Council of Michigan Foundations**, Youth Program Consultant, Community Foundation Programs, Grand Haven, Michigan, 1988-1993, 1997; Director of Youth Programs, 1994-1996.

Supervised two-full time employees, two consultants, two interns, and more than 400 volunteers. Produced publication materials. Wrote grants and proposals. Prepared capital and operating budgets including the co-administration of a \$49 million grant. Co-facilitated volunteer board of 27 individuals.

#### Selected Contributions:

- Developed initial policy for youth on non-profit boards that was approved by the Michigan Legislature in 1998. Consulted with other state and national leaders regarding the replication of Michigan's Community Foundations' Youth Advisory Councils.
- Facilitated the design and development of 35 youth advisory committees under community foundations in Michigan, two youth advisory committees under private foundations, and three youth advisory committees nationally under private and family foundations from 1994-1996 (each endowing \$1 million).
- Designed, implemented, and evaluated two grant programs focusing on addressing racism (diversity) and substance abuse totaling \$75,000. Raised an additional \$550,000 to support youth in philanthropy project.

Recent teaching (adjunct faculty member) with Albion College, Baker College, and Kellogg Community College - Adjunct Faculty – Human Services Program, Baker College, Owosso, Michigan, 2004-2005; Human Services Program, Kellogg Community College, Battle Creek, Michigan, 2005, Sociology Department, Jessie's Gift, Albion College, Albion, Michigan, 2005-2007. In addition, earlier work with international nonprofit organizations, higher educational institutions residence life programs, grassroots environmental and public policy groups, and advocacy issues associations.

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### **SELECTED VOLUNTEER, BOARD APPOINTMENTS & ASSOCIATIONS**

- Region 2 Planning Commission, (Sandstone Township), 2006-Present.
  - Upper Grand River Watershed Alliance (Sandstone Township), 2006-Present
  - Region 3 B Area Agency on Aging of Directors, (Finance, Membership Committees), 2006-Present.
  - Kellogg Community College Foundation, Board of Directors, (Finance Committee) 2005-Present.
  - Jackson County Community Foundation Committee for Education and Scholarships, 2006-2008.
  - Community Action Agency of South Central Michigan Board of Directors, Vice President, (Finance, Executive Committees), 2004-Present.
  - Jackson County Democratic Party, Executive Committee, 2008-Present.
  - Rotary Club of Jackson County, 2007-Present.
  - Wildcat Wellness Center (Child and Adolescent Center in Albion), Board member and executive committee, 2005-Present.
  - Michigan Prisoner Re-entry Initiative (MPRI) Advisory Committee, 2006-Present.
  - Michigan State University Extension Council (Shiawassee County, Calhoun & Kent County), 1998-Present.
  - Albion Youth Development Coalition, (Executive Committee), 2005-Present.
  - Homer Area Chamber of Commerce, Member, 2004-2007.
  - NAACP (National Association for Colored People), Member, 1988-Present.
  - James Madison College Alumni Council – Michigan State University, 1998-2006.
  - Michigan Nonprofit Association, Member, 1991-2004.
  - Michigan United Way Association – Policy Committee, 2004-2006.
  - Olivet College Rotary (Membership Committee), 1996-2001; Jackson County Rotary Club, 2007-Present.
  - Alternatives in Motion, Founder & Chairman Emeritus (Finance, Executive Committees), 1996-1999.
- 

### **SELECTED HONORS & AWARDS**

- Emerald Clover Society Award, 2002
  - Franklin Covey Leadership Award for Effectiveness, 1999
  - The Dr. Michael J. Tate Award for Community Service, 1998
  - Calhoun County 4-H Alumni Award, 1995-1999
  - Albion Volunteer of the Year, 1992-1993
- 

### **EDUCATIONAL & PROFESSIONAL CREDENTIALS**

- Master of Public Administration (MPA), Western Michigan University, School of Public Affairs & Administration, Kalamazoo, Michigan, 2008.
- Master of Science, Community Service and Family Studies, Michigan State University, College of Human Ecology, East Lansing, Michigan, 1996.

- Bachelor of Arts, Social Relations and Family Studies, Michigan State University, James Madison College, East Lansing, Michigan, 1992.

# COUNTY OF JACKSON

## REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail or personally deliver to: County of Jackson Administrator/Controller's Office  
120 West Michigan Avenue, Jackson, MI 49201

NOV 05 2008

JACKSON COUNTY

The Jackson County Board of Commissioners appoints individuals to numerous Boards and Commissions. Persons who wish to serve should complete the following information.

NAME: FORTH EDITH M.  
Last First Middle Initial

ADDRESS: 171 PEACH #212 JACKSON, MI, 49202  
Street City Zip Code

TELEPHONE: (517) 787-2038 Retired  
Home (Include Area Code) Work or Business (Include Area Code)

Name of Board(s) or Commission(s) to which Appointment is Requested:

1. Jackson Co. Advisory Council on Aging Bd.

Community Activities/Civic Organization/Boards/Commissions:

Activity/Organization:	Length of Member	Position(s) Held:
AMER ASSOC. RETIRED PERSONS	1978-PRESENT	STATE & Local offices &
American Red Cross	1948-PRESENT (60 YRS)	CHRMN-MERCY HOSPITAL
Foot Hospital/Volunteer	25 years-PRESENT	& Local Chapter Vol.
RETIRED SENIOR ADIR Council	29 YRS	Council Member & V.P.
Employment: (R.S. V.P.)		CHRMN-
Retired	TRIA-D-Making SRs. Aware of SCAMS & FRAUDS	Retired
Current Employer:	(1995-PRESENT)	Dates of Employment:

Education:

HIGH SCHOOL & DAYENPORT BUSINESS UNIV. GRADUATE

Please indicate why you are requesting appointment to this Board/Commission:

TO WORK FOR SENIORS & GIVE THEM DIRECTION AS TO HOW THEY CAN RECEIVE SERVICES ETC. THEY NEED & ACCESS THESE SERVICES.

Additional Information you feel may be helpful in considering your request for Appointment:

HAVING LIVED IN THE CITY OF JACKSON FROM 1939-1976 & THEN JACKSON COUNTY TO PRESENT TIME I SERVED ON MANY COMMITTEES & KNOW THE PROBLEMS FACING SENIORS, AND WANT TO ASSIST THEM IF POSSIBLE.

Edith FORTH

11-20-08

# COUNTY OF JACKSON

## REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail or personally deliver to: County of Jackson Administrator/Controller's Office  
120 West Michigan Avenue, Jackson, MI 49201

NOV 01 2008

JACKSON COUNTY  
ADMINISTRATOR'S OFFICE

The Jackson County Board of Commissioners appoints individuals to numerous Boards and Commissions. Persons who wish to serve should complete the following information.

NAME: McCLURE BARBARA G  
Last First Middle Initial

ADDRESS: 508 N. OLCOTT LK Rd. JACKSON 49201  
Street City Zip Code

TELEPHONE: 517-536-8561  
Home (Include Area Code) Work or Business (Include Area Code)

### Name of Board(s) or Commission(s) to which Appointment is Requested:

1. Jcn. Cnty. Advisory 2. \_\_\_\_\_ 3. \_\_\_\_\_  
Council on Aging

### Community Activities/Civic Organization/Boards/Commissions:

Activity/Organization:	Length of Member	Position(s) Held:
_____	_____	_____
_____	_____	_____
_____	_____	_____

### Employment:

Retired  
Current Employer: \_\_\_\_\_ Position: \_\_\_\_\_ Dates of Employment: \_\_\_\_\_

### Education:

Michigan Center High School, Lansing Community College  
Please indicate why you are requesting appointment to this Board/Commission:

I presently serve on the Advisory Council on Aging  
and would like to continue to support the group.

Additional Information you feel may be helpful in considering your request for Appointment:

Barbara McClure  
Signature:

10-29-08  
Date:

# COUNTY OF JACKSON

## REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail or personally deliver to: County of Jackson Administrator/Controller's Office  
120 West Michigan Avenue, Jackson, MI 49201

NOV 01 2008

The Jackson County Board of Commissioners appoints individuals to numerous Boards and Commissions. Persons who wish to serve should complete the following information.

NAME: GRIFFIS HOWARD E.  
Last First Middle Initial

ADDRESS: 1008 DANIEL CIR, HORTON 49246  
Street City Zip Code

TELEPHONE: (517) 688-4922  
Home (Include Area Code) Work or Business (Include Area Code)

Name of Board(s) or Commission(s) to which Appointment is Requested:

1. DEPT. ON AGING 2. \_\_\_\_\_ 3. \_\_\_\_\_

Community Activities/Civic Organization/Boards/Commissions:

Activity/Organization:	Length of Member	Position(s) Held:
<u>HANOVER TWP</u>	<u>10 YRS</u>	<u>SUPERVISOR</u>
<u>CONCORD UMC</u>	<u>12 YRS</u>	<u>HEAD OF FINANCE</u>
<u>JACKSON DEPT ON AGING</u>	<u>3 YRS</u>	<u>ADVISORY COUNCIL</u>
<u>REGION II AAA</u>	<u>2 YRS</u>	<u>BOARD OF DIRECTORS</u>
<u>RETIRED</u>		
Current Employer:	Position:	Dates of Employment:

Education:

HANOVER-HORTON HS - JCC. - HILLSDALE

Please indicate why you are requesting appointment to this Board/Commission:

RE APPOINTMENT

Additional Information you feel may be helpful in considering your request for Appointment:

Howard E. Griffis  
Signature:

10/28/08  
Date:

# COUNTY OF JACKSON

## REQUEST FOR BOARD OR COMMISSION APPOINTMENT

REC: 11-26-08 JCD/CEW

RECEIVED  
NOV 26 2008  
JACKSON COUNTY  
ADMINISTRATOR'S OFFICE

Mail or personally deliver to: County of Jackson Administrator/Controller's Office  
120 West Michigan Avenue, Jackson, MI 49201

The Jackson County Board of Commissioners appoints individuals to numerous Boards and Commissions. Persons who wish to serve should complete the following information.

NAME: BUTCHART MICHAEL L  
Last First Middle Initial

ADDRESS: 4003 FAYETTE CT JACKSON MI 49203  
Street City Zip Code

TELEPHONE: 517-789-6069 517-798-0077  
Home (Include Area Code) Work or Business (Include Area Code)

Name of Board(s) or Commission(s) to which Appointment is Requested:

1. DEPARTMENT ON AGING 2. 3.

Community Activities/Civic Organization/Boards/Commissions:

Activity/Organization:	Length of Member	Position(s) Held:
<u>TOASTMASTERS</u>	<u>25 Years</u>	<u>SECRETARY ARMS</u>
<u>KNIGHTS OF COLUMBUS</u>	<u>1 1/2 Years</u>	<u>TREASURER</u>
<u>St JOHN CHURCH FINANCE COMMITTEE</u>	<u>10 Years</u>	<u>SECRETARY</u>

Employment:

Current Employer:	Position:	Dates of Employment:
<u>CONSUMERS ENERGY</u>	<u>INVESTMENT RECOVERY ANALYST</u>	<u>SINCE AUG</u>

Education:

BACHELORS DEGREE - MSU - 1976, 2 COURSES IN A MASTERS PROGRAM.

Please indicate why you are requesting appointment to this Board/Commission:

I AM CURRENTLY ON THE BOARD & AM WILLING TO CONTINUE MY INVOLVEMENT.

Additional Information you feel may be helpful in considering your request for Appointment:

I AM WILLING & ABLE TO ADVOCATE FOR ELDERLY STAYING IN THEIR OWN HOMES.

Mitchell D. Butchart  
Signature:

11-26-08  
Date:

# COUNTY OF JACKSON

## REQUEST FOR BOARD OR COMMISSION APPOINTMENT

REC'D  
NOV 26 2008  
JACKSON COUNTY  
ADMINISTRATOR'S OFFICE

Mail or personally deliver to: County of Jackson Administrator/Controller's Office  
120 West Michigan Avenue, Jackson, MI 49201

The Jackson County Board of Commissioners appoints individuals to numerous Boards and Commissions. Persons who wish to serve should complete the following information.

NAME: Derby Diane L  
Last First Middle Initial  
ADDRESS: 5040 Clinton Road Jackson 49201  
Street City Zip Code  
TELEPHONE: (517) 788-8430 - Home, (517) 788-0379 - Work, (517) 474-0448 - Cell  
Home (Include Area Code) Work or Business (Include Area Code)

### Name of Board(s) or Commission(s) to which Appointment is Requested:

1. Advisory Council for  
Dept on Aging 2. 3.

### Community Activities/Civic Organization/Boards/Commissions:

Activity/Organization:	Length of Member	Position(s) Held:
Advisory Council for Dept on Aging	1/05-12/06	Board Member
Advisory Council for Dept on Aging	8/07-12/08	Board Member
Rives Baptist Church Member	1/91-Present	Sunday School Teacher, Nursery Worker, Vacation Bible School Worker, Benevolent Committee

### Employment:

Current Employer:	Position:	Dates of Employment:
Consumers Energy	Senior Administrative Specialist I (Senior Insurance Benefits Specialist)	9/81-Present

### Education:

Jackson Community College - Associate of Arts - Liberal Arts Degree - Graduated 2004  
Jackson Community College - Accounting Certificate - Graduated 2007

### Please indicate why you are requesting appointment to this Board/Commission:

I have worked with the Dept on Aging as a Board member for 3-1/2 years. I believe I have brought a different perspective to the table in that I work in the health care and insurance benefits field and primarily with seniors and their concerns. I believe I have been a useful resource to the Board and would like to continue to do so.

### Additional Information you feel may be helpful in considering your request for Appointment:

Reference as to my past Board work: Kristy Smith, Director of Dept on Aging

Diane L. Derby  
Signature:

11/26/08  
Date:

## COUNTY OF JACKSON

### REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail or personally deliver to: *County of Jackson -- Administrator/Controller's Office -- 6<sup>th</sup> Floor*  
*120 West Michigan Avenue, Jackson, MI 49201*  
*(517) 788-4335 FAX (517) 780-4755*

The Jackson County Board of Commissioners appoints individuals to numerous Boards and Commissions.  
Persons who wish to serve should complete the following information.

NAME: Abbey Teresa  
Last First, Middle Initial  
HOME ADDRESS: 216 S Waterloo Jackson 49201  
Street City Zip Code  
TELEPHONE: Home: 517-414-9430 Work: 734-668-0005 teresa.abbey@gmail.com  
Home, Work, Cell, or Business (Include Area Code) E-mail Address

**Name of Board(s) or Commission(s) to which Appointment is requested:**

1. Department on Aging Advisory 2. Mid-South Substance Abuse Commission 3. Region 2 Planning Commission

**Community Activities/Civic Organization/Boards/Commissions:**

Activity / Organization:	Length of Service	Position (s) Held:
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Employment:**

Orion Systems, Inc.	Configuration Management -SW Development	1999 to present
Current Employer:	Position:	Dates of Employment:

**Education:**

Associates in Accounting with Business minor

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

As a life long resident of Jackson county I believe my knowledge and experiences here will be a benefit to our community

Additional Information you feel may be helpful in considering your request for appointment:

Jackson has been my parent. It's time to make Jackson my child

Teresa Jo Abbey 11/14/2008  
Signature: Date:



# COUNTY OF JACKSON

## REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail or personally deliver to: *County of Jackson -- Administrator/Controller's Office -- 6<sup>th</sup> Floor*  
*120 West Michigan Avenue, Jackson, MI 49201*  
*(517) 788-4335 FAX (517) 780-4755*

The Jackson County Board of Commissioners appoints individuals to numerous Boards and Commissions.  
Persons who wish to serve should complete the following information.

NAME: Buchin James  
Last First, Middle Initial  
HOME ADDRESS: 1286 Old McDevitt Jackson 49203  
Street City Zip Code  
TELEPHONE: 517-789-6569 jimbuc1@yahoo.com  
Home, Work, Cell, or Business (Include Area Code) E-mail Address

**Name of Board(s) or Commission(s) to which Appointment is requested:**

1. Department on Aging Advisory Council 2. 3.

**Community Activities/Civic Organization/Boards/Commissions:**

Activity / Organization:	Length of Service	Position (s) Held:
State Employee Retirees Assn.	Member 18 years	Director on Board

**Employment:**

Retired- State of Michigan, Corrections Dept.	Administrative Assistant	1964 to 1990
Current Employer:	Position:	Dates of Employment:

**Education:**

High School Graduate with some college

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

Perhaps could be a useful, meaningful, member of this Board if selected. I have quite a lot of extra time that could be put to some productive purpose.

Additional Information you feel may be helpful in considering your request for appointment:

I am currently at the age of 75 and feel I have more years ahead of me to help with the aging of Jackson, County.

James E. Buchin  
Signature:

11/14/2008  
Date:

## COUNTY OF JACKSON

### REQUEST FOR BOARD OR COMMISSION APPOINTMENT

**Mail or personally deliver to:** *County of Jackson -- Administrator/Controller's Office -- 6<sup>th</sup> Floor*  
*120 West Michigan Avenue, Jackson, MI 49201*  
*(517) 788-4335 FAX (517) 780-4755*

The Jackson County Board of Commissioners appoints individuals to numerous Boards and Commissions.  
Persons who wish to serve should complete the following information.

**NAME:** Clouser \_\_\_\_\_ Jill \_\_\_\_\_  
Last First, Middle Initial

**HOME ADDRESS:** 261 Lake Hills Dr \_\_\_\_\_ Concord \_\_\_\_\_ 49237  
Street City Zip Code

**TELEPHONE:** (517) 206-4748 \_\_\_\_\_ clouser@mielderlaw.com \_\_\_\_\_  
Home, Work, Cell, or Business (Include Area Code) E-mail Address

**Name of Board(s) or Commission(s) to which Appointment is requested:**

1. Advisory board, Department on Aging 2. \_\_\_\_\_ 3. \_\_\_\_\_

**Community Activities/Civic Organization/Boards/Commissions:**

Activity / Organization:	Length of Service	Position (s) Held:
<u>TRIAD</u>	<u>7 years</u>	<u>Co-Chair</u>
<u>Advisory Council for RSVP, Respite and Senior Services</u>	<u>5 years</u>	<u>Chair</u>
<u>Alzheimer Association/Memory Walks</u>	<u>3 year</u>	<u>Planning Committee</u>

**Employment:**

<u>Chalgain and Tripp Law Offices</u>	<u>Community Outreach/Social Worker</u>	<u>January 2007- current</u>
Current Employer:	Position:	Dates of Employment:

**Education:**

Bachelors in Social Work from Western Michigan University

**Please indicate why you are requesting appointment to this Board (s) /Commission (s):**

The Department on Aging is the key to providing services, information, and support to the aging community. It is vital to the community and has the potential to do intivative programs that only make Jackson better.

**Additional Information you feel may be helpful in considering your request for appointment:**

I have work with the senior population for the last ten years in Jackson, I know many of the resources, but also many of the gaps in service.

Jill Clouser, LBSW \_\_\_\_\_ 11/24/2008 \_\_\_\_\_  
Signature: Date:

## COUNTY OF JACKSON

### REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail or personally deliver to: *County of Jackson -- Administrator/Controller's Office -- 6<sup>th</sup> Floor*  
*120 West Michigan Avenue, Jackson, MI 49201*  
*(517) 788-4335 FAX (517) 780-4755*

The Jackson County Board of Commissioners appoints individuals to numerous Boards and Commissions.  
Persons who wish to serve should complete the following information.

NAME: Gross Tina  
Last First, Middle Initial  
HOME ADDRESS: 3770 St Anne St Jackson 49201  
Street City Zip Code  
TELEPHONE: 517-780-3997 grossn@ameritech.net  
Home, Work, Cell, or Business (Include Area Code) E-mail Address

**Name of Board(s) or Commission(s) to which Appointment is requested:**

1. Department on Aging Advisory Council 2. 3.

**Community Activities/Civic Organization/Boards/Commissions:**

Activity / Organization:	Length of Service	Position (s) Held:
Big Brothers Big Sister	18 months	Big Sister
Northwest Little League Board	2 years	
Capital Area Career Center Advisory Council	2 years	

**Employment:**

Sparrow Specialty Hospital	Director of Clinical Services	2005-present
Current Employer:	Position:	Dates of Employment:

**Education:**

Masters degree in Nursing with a focus on administration and leadership

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

Advocacy for the community in relation to people, service, quality, growth and resources.

Additional Information you feel may be helpful in considering your request for appointment:

I am also interested in serving on a board position which assistance is needed due to lack of public response or replacement due to resignation.

Tina M. Gross RN, BAS, MSN, SANE 11/16/2008  
Signature: Date:

## COUNTY OF JACKSON

### REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail or personally deliver to: *County of Jackson -- Administrator/Controller's Office -- 6<sup>th</sup> Floor*  
*120 West Michigan Avenue, Jackson, MI 49201*  
*(517) 788-4335 FAX (517) 780-4755*

The Jackson County Board of Commissioners appoints individuals to numerous Boards and Commissions.  
Persons who wish to serve should complete the following information.

NAME: Rodman Monica   
Last First, Middle Initial

HOME ADDRESS: 2409 Foote Manor Dr. Jackson 49203  
Street City Zip Code

TELEPHONE: cell: 517-262-8386 monrod1@comcast.net  
Home, Work, Cell, or Business (Include Area Code) E-mail Address

**Name of Board(s) or Commission(s) to which Appointment is requested:**

1. Department on Aging Advisory Council 2. Fair Board 3. Parks Board

**Community Activities/Civic Organization/Boards/Commissions:**

Activity / Organization:	Length of Service	Position (s) Held:
<u>Michigan Assoc. for Media Educators</u>	<u>1989-2000 active member</u>	<u>Various board positions/ VP &amp; conference chair</u>
<u></u>	<u></u>	<u></u>
<u></u>	<u></u>	<u></u>

**Employment:**

<u>Jackson Community College</u>	<u>adjunct faculty/library</u>	<u>fall 1992 to present</u>
Current Employer:	Position:	Dates of Employment:

**Education:**

HS diploma; Addison Community Schools; BA Eastern Michigan University; MLS Western Michigan University

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

Our recent election process gave me an awareness and a desire to become more active in local politics and policy making. I believe it is my turn to serve.

Additional Information you feel may be helpful in considering your request for appointment:

I am recently retired from the education field and I wish to become an active member of my community. I believe serving on a county board would be a great beginning.

Monica M. Rodman  
Signature:

11/17/2008  
Date:

## COUNTY OF JACKSON

### REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail or personally deliver to: *County of Jackson -- Administrator/Controller's Office -- 6<sup>th</sup> Floor*  
*120 West Michigan Avenue, Jackson, MI 49201*  
*(517) 788-4335 FAX (517) 780-4755*

The Jackson County Board of Commissioners appoints individuals to numerous Boards and Commissions.  
Persons who wish to serve should complete the following information.

NAME: Seydell Nancy  
Last First, Middle Initial  
HOME ADDRESS: 8801 Minard Road Parma 49269  
Street City Zip Code  
TELEPHONE: 517-569-2535 nseydell@provide.net  
Home, Work, Cell, or Business (Include Area Code) E-mail Address

**Name of Board(s) or Commission(s) to which Appointment is requested:**

1. Department on Aging Advisory Council 2. \_\_\_\_\_ 3. \_\_\_\_\_

**Community Activities/Civic Organization/Boards/Commissions:**

Activity / Organization:	Length of Service	Position (s) Held:
<u>Jackson County Parks Board</u>	<u>Since 1993 except for a few years</u>	<u>Chairman twice for 2 year terms</u>
<u>Tompkins Historical Society</u>	<u>Since 1985</u>	<u>President 19 years-curator of museum</u>
<u>Tompkins Township Board</u>	<u>Since 2000</u>	<u>Supervisor 4 years-trustee 4 years + 4 more</u>

**Employment:**

<u>Retired</u>	<u>Business Owner</u>	
Current Employer:	Position:	Dates of Employment:

**Education:**

ALBION COLLEGE one year- JCC Several classes MTA Michigan Township Association

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

I am retired and living on social security only. I have rheumatoid artheritis and wish to help others in simular situations.

Additional Information you feel may be helpful in considering your request for appointment:

Nancy L. Seydell 11/15/2008  
Signature: Date:

RECEIVED

NOV 18 2008

# COUNTY OF JACKSON

## REQUEST FOR BOARD OR COMMISSION APPOINTMENT

JACKSON COUNTY  
ADMINISTRATOR'S OFFICE

Mail or personally deliver to: County of Jackson -- Administrator/Controller's Office -- 6<sup>th</sup> Floor  
120 West Michigan Avenue, Jackson, MI 49201  
(517) 788-4335 FAX (517) 780-4755

The Jackson County Board of Commissioners appoints individuals to numerous Boards and Commissions.  
Persons who wish to serve should complete the following information.

NAME: Spink Patricia J.  
Last First Middle Initial  
HOME ADDRESS: 8537 Folks Rd. Hanover 49241  
Street City Zip Code  
TELEPHONE: (517) 563-8951 Trishaspink1@aol.com  
Home, Work, Cell, or Business (Include Area Code) E-mail Address

### Name of Board(s) or Commission(s) to which Appointment is requested:

1. Department on Aging 2. \_\_\_\_\_ 3. \_\_\_\_\_  
Advisory Council on Aging

### Community Activities/Civic Organization/Boards/Commissions:

Activity / Organization:	Length of Service	Position (s) Held:
<u>Daughters of Amer. Revolution</u>	<u>18 yrs.</u>	<u>Variety including regent</u>
<u>Sarah-treat Prudden Chapter</u>		<u>Vice regent, historian</u>
<u>Ord for A-H Historical Society</u>	<u>member</u>	<u>Volunteer</u>
<u>Ord for Homer Historical Society</u>	<u>Member</u>	<u>Volunteer</u>
<u>Ord for Concord Historical Society</u>	<u>member</u>	
<u>Employment:</u>		
<u>Retired from Jackson</u>	<u>Community Relations</u>	
<u>County Dept. on Aging</u>	<u>Coordinator</u>	<u>May 26, 1987 - Sept. 26, 2008</u>
Current-Employer:	Position:	Dates of Employment:

### Education:

B.S from Western Michigan Univ. / -MA from University of Michigan  
- Specialist in Aging Degree from Institute of Gerontology

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

Helping senior citizens, in all ways possible, to maintain independent living  
is still a very important facet in my life. I have always been, and will  
continue to be, a great advocate for them.  
Additional Information you feel may be helpful in considering your request for appointment:

Patricia J. Spink  
Signature:

November 18, 2008  
Date:

Submit

Reset

## COUNTY OF JACKSON

### REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail or personally deliver to: County of Jackson -- Administrator/Controller's Office -- 6<sup>th</sup> Floor  
120 West Michigan Avenue, Jackson, MI 49201  
(517) 788-4335 FAX (517) 780-4755

The Jackson County Board of Commissioners appoints individuals to numerous Boards and Commissions.  
Persons who wish to serve should complete the following information.

NAME: Ziegler Hal W  
Last First Middle Initial  
HOME ADDRESS: 1110 Tanbark Ln Jackson 49203  
Street City Zip Code  
TELEPHONE: 517 768-9418 maryszg@comcast.net  
Home, Work, Cell, or Business (Include Area Code) E-mail Address

Name of Board(s) or Commission(s) to which Appointment is requested:

1. Dept on Aging Advisory Council 3. \_\_\_\_\_

Community Activities/Civic Organization/Boards/Commissions:

Activity / Organization:	Length of Service	Position (s) Held:
<u>March of Dimes</u>	<u>16 years</u>	<u>Chairman</u>
_____	_____	_____
_____	_____	_____

Employment:

<u>Retired</u>	_____	_____
Current Employer:	Position:	Dates of Employment:

Education:

BA, LLB

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

Lifelong Jackson Resident  
and former State Representative & Senator

as a former legislator

Additional Information you feel may be helpful in considering your request for appointment:

and State Dept Director and Dep Insurance Commissioner F  
Hal W Ziegler can be of service  
Signature: \_\_\_\_\_ Date: Nov 19, 2008

Submit

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OCT 13 2008

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**COUNTY OF JACKSON** JACKSON COUNTY  
**REQUEST FOR BOARD OR COMMISSION APPOINTMENT** ADMINISTRATOR'S OFFICE

Mail or personally deliver to: County of Jackson -- Administrator/Controller's Office -- 6<sup>th</sup> Floor  
120 West Michigan Avenue, Jackson, MI 49201  
(517) 788-4335 FAX (517) 780-4755

The Jackson County Board of Commissioners appoints individuals to numerous Boards and Commissions.  
Persons who wish to serve should complete the following information.

NAME: Best James E.  
Last First Middle Initial  
HOME ADDRESS: 5063 Big Rock Jackson 49201  
Street City Zip Code  
TELEPHONE: (517) 789-8022 sjbest@core.com  
Home, Work, Cell, or Business (Include Area Code) E-mail Address

**Name of Board(s) or Commission(s) to which Appointment is requested:**

1. Jackson District Library 2. \_\_\_\_\_ 3. \_\_\_\_\_

**Community Activities/Civic Organization/Boards/Commissions:**

Activity / Organization:	Length of Service	Position (s) Held:
<u>Jackson District Library</u>	<u>10 years</u>	<u>Trustee---Secretary/Treasurer &amp; Fin. Com.</u>
<u>CP Federal Credit Union</u>	<u>10 years</u>	<u>Board Member &amp; 2 Committees</u>
<u>Friends of the Dahlem</u>	<u>12 years</u>	<u>Board Member</u>

**Employment:**

<u>Dept. of Corrections---Retired 3/1/07</u>	<u>Operations Manager</u>	<u>1987---2007</u>
Current Employer:	Position:	Dates of Employment:

**Education:**


Jackson Community College---Associates Degree, Western Mich. Univ.---BBA Degree, Central Mich Univ.---MSA Degree (Masters in Business)

**Please indicate why you are requesting appointment to this Board (s) /Commission (s):**

I am the chairperson to the finance committee we oversee the budget and all finance issues and have been successful and i want to continue during these hard times.

**Additional Information you feel may be helpful in considering your request for appointment:**

I earned my Masters degree and am very experienced in budgets and finance. The JDL would continue to benefit from my experience.

  
Signature:

October 8, 2008

Date:

Bdcontnappform 8-20-08

Submit

Reset

## COUNTY OF JACKSON

### REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail or personally deliver to: *County of Jackson -- Administrator/Controller's Office -- 6<sup>th</sup> Floor*  
*120 West Michigan Avenue, Jackson, MI 49201*  
*(517) 788-4335 FAX (517) 780-4755*

The Jackson County Board of Commissioners appoints individuals to numerous Boards and Commissions.  
Persons who wish to serve should complete the following information.

NAME: BROWN John   
Last First, Middle Initial  
HOME ADDRESS: 438 Marshall Brooklyn 49230  
Street City Zip Code  
TELEPHONE: 517-592-6855 jlbrn35@aol.com  
Home, Work, Cell, or Business (Include Area Code) E-mail Address

**Name of Board(s) or Commission(s) to which Appointment is requested:**

1. Airport 2. Library 3.

**Community Activities/Civic Organization/Boards/Commissions:**

Activity / Organization:	Length of Service	Position (s) Held:
<u>US Air Force Reserve</u>	<u>20+ yrs (Retd)</u>	<u>US Air Force Academy Liaison Officer</u>
<u>Columbia School Dist.</u>	<u>Retd</u>	<u>Asst Prin, HS-Counselor</u>
<u>Columbia Twp Clerk/Trustee</u>	<u>16 yrs</u>	<u></u>

**Employment:**

Retired  
Current Employer: Position: Dates of Employment:

**Education:**

BA-MSU, MA-EMU

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

Sevice to community.

Additional Information you feel may be helpful in considering your request for appointment:

John L. Brown 11/17/2008  
Signature: Date:

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JACKSON COUNTY  
COUNTY OF JACKSON  
ADMINISTRATOR'S OFFICE

REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail or personally deliver to: County of Jackson -- Administrator/Controller's Office -- 6<sup>th</sup> Floor  
120 West Michigan Avenue, Jackson, MI 49201  
(517) 788-4335 FAX (517) 780-4755

The Jackson County Board of Commissioners appoints individuals to numerous Boards and Commissions.  
Persons who wish to serve should complete the following information.

NAME: Sutherby Robert J  
Last First Middle Initial  
HOME ADDRESS: 807 E Washington JACKSON 49203  
Street City Zip Code  
TELEPHONE: 517-617-7757 Robert.Sutherby@Actmich.com  
Home, Work, Cell, or Business (Include Area Code) E-mail Address

Name of Board(s) or Commission(s) to which Appointment is requested:

1. FAIR Board 2. Distric Library Board 3. Road Commission

Community Activities/Civic Organization/Boards/Commissions:

Activity / Organization:	Length of Service	Position (s) Held:
<u>EAST WASHINGTON NEIGHBORHOOD WATCH</u>	<u>recent</u>	<u>Assured Liaison Position</u>
<u>Food Bank</u>	<u>20 years</u>	<u>Donator The Food</u>
<u>Leontine Teasdale Road</u>	<u>couple years</u>	<u>Vice Chairman</u>
<u>Employment:</u> <u>Self</u> <u>of Appeals</u>	<u>Real Estate Broker</u> <u>Household Budgets County Council</u> <u>President</u>	<u>Real estate 1987- Present</u> <u>President 2004 - Present</u>
Current Employer:	Position:	Dates of Employment:

Education:

AA JACKSON COMM College BA Spring Arbor College

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

Commitment to Serve Community

Additional Information you feel may be helpful in considering your request for appointment:

Actively Involved Participate and go to meetings

Robert Sutherby  
Signature:

November 24, 2008  
Date:



# COUNTY OF JACKSON

## REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail or personally deliver to: County of Jackson — Administrator/Controller's Office — 6<sup>th</sup> Floor  
120 West Michigan Avenue, Jackson, MI 49201  
(517) 788-4335 FAX (517) 780-4735

The Jackson County Board of Commissioners appoints individuals to numerous Boards and Commissions.  
Persons who wish to serve should complete the following information.

NAME: SPINK Harold E.  
Last First Middle Initial

ADDRESS: 10430 Maple Dale Rd. Horton, MI 49246  
Street City Zip Code

TELEPHONE: (517) 563-8548 cell 517-812-6380  
(Home (Include Area Code), Work, Cell or Business) (E-MAIL ADDRESS)

Name of Board(s) or Commission(s) to which Appointment is requested:

1. Fair Board 2. \_\_\_\_\_ 3. \_\_\_\_\_

Community Activities/Civic Organization/Boards/Commissions:

Activity / Organization:	Length of Service	Position (s) Held:
<u>Hanover-Horton School Bd</u>	<u>5 years</u>	<u>Treasurer &amp; President</u>
<u>Co. 2nd School Bd</u>	<u>6 years</u>	<u>Treasurer</u>
<u>MSU Extension Agent</u>	<u>28 1/2 years</u>	<u>4-H, Agr. &amp; County Director</u>

Employment:

Small Business Owner 1990 to present  
Current Employer: Position: Dates of Employment:

Education:

B.A., M.B. Degree MSU

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

Additional Information you feel may be helpful in considering your request for appointment:

Harold E. Spink 10-21-08  
Signature: Date:

## COUNTY OF JACKSON

### REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail or personally deliver to: *County of Jackson -- Administrator/Controller's Office -- 6<sup>th</sup> Floor*  
*120 West Michigan Avenue, Jackson, MI 49201*  
*(517) 788-4335 FAX (517) 780-4755*

The Jackson County Board of Commissioners appoints individuals to numerous Boards and Commissions.  
Persons who wish to serve should complete the following information.

NAME: Richardson Susan   
Last First Middle Initial  
HOME ADDRESS: 426 Oakwood Avenue Clarklake 49234  
Street City Zip Code  
TELEPHONE: 517.749.8680 (cell) brichardson90@hotmail.com  
Home, Work, Cell, or Business (Include Area Code) E-mail Address

**Name of Board(s) or Commission(s) to which Appointment is requested:**

1. Road Commission 2. Airport Board 3. Fair Board or Parks Board

**Community Activities/Civic Organization/Boards/Commissions:**

Activity / Organization:	Length of Service	Position (s) Held:
<u>Perry City Council</u>	<u>2 Years (2005-2007)</u>	<u>Councilperson</u>
<u>Perry Planning Commission</u>	<u>1 Year (2006-2007)</u>	<u>Member</u>
<u>Perry Board of Review</u>	<u>4 Years (2001-2005)</u>	<u>Secretary</u>

**Employment:**

<u>Michigan Department of Transportation</u>	<u>Transp Planning Manager</u>	<u>1978 through present</u>
Current Employer:	Position:	Dates of Employment:

**Education:**

BS in Resource Development, MSU, 1984

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

To become more involved in my community and to offer my knowledge and expertise in transportation to assist in making informed decisions.

Additional Information you feel may be helpful in considering your request for appointment:

Currently MDOT representative on JACTS; local, state, and federal government experience; very familiar with state and federal legislation.

Susan Richardson 11/19/2008  
Signature: Date:

## COUNTY OF JACKSON

### REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail or personally deliver to: County of Jackson – Administrator/Controller's Office – 6<sup>th</sup> Floor  
120 West Michigan Avenue, Jackson, MI 49201  
(517) 788-4335 FAX (517) 780-4755

The Jackson County Board of Commissioners appoints individuals to numerous Boards and Commissions.  
Persons who wish to serve should complete the following information.

NAME: RocheFORT Janet C  
Last First Middle Initial

ADDRESS: 10350 Hankard Pleasant LK 49272  
Street City Zip Code

TELEPHONE: (517) 769-6153  
(Home (Include Area Code), Work, Cell or Business) (E-MAIL ADDRESS)

Name of Board(s) or Commission(s) to which Appointment is requested:

1. JACKSON COUNTY FAIR BOARD

Community Activities/Civic Organization/Boards/Commissions:

Activity / Organization:	Length of Service	Position (s) Held:
<u>JACKSON COUNTY CVB (Convention Visitors Bureau)</u>	<u>8 yrs</u>	<u>Chairperson</u>
<u>JACKSON CHAMBER OF COMMERCE</u>	<u>3 yrs</u>	<u>BOARD MEMBER</u>
<u>COMMUNITY ACTION AGENCY</u>	<u>8 yrs</u>	<u>EXEC BOARD - TREASURER</u>

Employment:

Current Employer:	Position:	Dates of Employment:
<u>JACKSON COUNTY</u>	<u>12-31-08</u>	<u>Treasurer</u>
		<u>1-1-1981 - 12-31-2008</u>

Education: Napoleon High, Jackson Community College, Eastern Michigan University

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

See attached

Additional Information you feel may be helpful in considering your request for appointment:

Janet RocheFORT November 25, 2008  
Signature: Date:

**To: Jackson County Commissioners**  
**From: Janet C Rochefort**  
**Subject: Jackson County Fair Board**  
**Date: November 25, 2008**

**I am applying to become a member of the Jackson County Fair Board. My reasoning is to bring diversity to the Board. The qualifications begin with financial knowledge as the County Treasurer for 28 years, Chairman of the Convention and Tourism for 8 years, member of the Board of Directors of the Chamber of Commerce and my involvement in the Jackson Community. Growing up on a farm in Napoleon Township I was involved in 4-H, although I never showed animals my exhibits were in the domestic area, cooking, sewing, and various other exhibits. As an adult I have had many exhibits in those same areas and in the Antiques Division. As a member of the Pieces and Patches Quilt Guild (over 150 members) it is always a pleasure to see those fine art exhibits.**

**I am an ideas person and a team player and would bring a new dimension to the all male board. Last year I applied for the position of Fair Board Manager and brought up many new concepts. I understand the need for the continuation of our great fair and other income producing events in order to sustain the grounds.**

**As you all know I have great ideas and energy and am asking for your vote for the Jackson County Fair Board.**

**Thank you...**

## COUNTY OF JACKSON

### REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail or personally deliver to: *County of Jackson -- Administrator/Controller's Office -- 6<sup>th</sup> Floor*  
*120 West Michigan Avenue, Jackson, MI 49201*  
*(517) 788-4335 FAX (517) 780-4755*

The Jackson County Board of Commissioners appoints individuals to numerous Boards and Commissions.  
Persons who wish to serve should complete the following information.

NAME: Rodman Monica  
Last First, Middle Initial  
HOME ADDRESS: 2409 Foote Manor Dr. Jackson 49203  
Street City Zip Code  
TELEPHONE: cell: 517-262-8386 monrod1@comcast.net  
Home, Work, Cell, or Business (Include Area Code) E-mail Address

**Name of Board(s) or Commission(s) to which Appointment is requested:**

1. Department on Aging Advisory Council 2. Fair Board 3. Parks Board

**Community Activities/Civic Organization/Boards/Commissions:**

Activity / Organization:	Length of Service	Position (s) Held:
<u>Michigan Assoc. for Media Educators</u>	<u>1989-2000 active member</u>	<u>Various board positions/ VP &amp; conference chair</u>
<u></u>	<u></u>	<u></u>
<u></u>	<u></u>	<u></u>

**Employment:**

<u>Jackson Community College</u>	<u>adjunct faculty/library</u>	<u>fall 1992 to present</u>
Current Employer:	Position:	Dates of Employment:

**Education:**

HS diploma; Addison Community Schools; BA Eastern Michigan University; MLS Western Michigan University

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

Our recent election process gave me an awareness and a desire to become more active in local politics and policy making. I believe it is my turn to serve.

Additional Information you feel may be helpful in considering your request for appointment:

I am recently retired from the education field and I wish to become an active member of my community. I believe serving on a county board would be a great beginning.

Monica M. Rodman

Signature:

11/17/2008

Date:

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TOP 3 choices

NOV 26 2008

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JACKSON COUNTY  
COUNTY OF JACKSON  
ADMINISTRATOR'S OFFICE

REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail or personally deliver to: County of Jackson -- Administrator/Controller's Office -- 6<sup>th</sup> Floor  
120 West Michigan Avenue, Jackson, MI 49201  
(517) 788-4335 FAX (517) 780-4755

The Jackson County Board of Commissioners appoints individuals to numerous Boards and Commissions.  
Persons who wish to serve should complete the following information.

NAME: Suthey Robert J  
Last First Middle Initial  
HOME ADDRESS: 807 E Washington JACKSON 49203  
Street City Zip Code  
TELEPHONE: 517-617-7252 Robert.Suthey@Actmich.com  
Home, Work, Cell, or Business (Include Area Code) E-mail Address

Name of Board(s) or Commission(s) to which Appointment is requested:

1. FAIR Board
2. District Library Board
3. Road Commission

Community Activities/Civic Organization/Boards/Commissions:

Activity / Organization:	Length of Service	Position (s) Held:
<u>EAST WASHINGTON NEIGHBORHOOD WATCH</u>	<u>recent</u>	<u>Assumed casual position</u>
<u>Food Bank</u>	<u>20 years</u>	<u>Donator Time Food</u>
<u><del>Leanti</del> Leanti Zoning Board of Appeals</u>	<u>Conde years</u>	<u>Vice Chairman</u>
<u>SELF</u>	<u>Real Estate Broker Household Budget County Council President</u>	<u>Real estate 1987 Present President 2004 - Present</u>
Current Employer:	Position:	Dates of Employment:

Education:

AA JACKSON COMM College BA Spring Arbor College

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

Commitment to Serve Community

Additional Information you feel may be helpful in considering your request for appointment:

Actively Involved Participate and go to meetings

Robert Suthey  
Signature:

November 24, 2008  
Date:



## COUNTY OF JACKSON

### REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail or personally deliver to: *County of Jackson -- Administrator/Controller's Office -- 6<sup>th</sup> Floor*  
*120 West Michigan Avenue, Jackson, MI 49201*  
*(517) 788-4335 FAX (517) 780-4755*

The Jackson County Board of Commissioners appoints individuals to numerous Boards and Commissions.  
Persons who wish to serve should complete the following information.

NAME: Coffman Karen \_\_\_\_\_  
Last First, Middle Initial

HOME ADDRESS: 2157 Ganton Jackson 49203  
Street City Zip Code

TELEPHONE: 517-768-6728; 517-812-4697; 517-787-0842 kcoffman@co.jackson.mi.us  
Home, Work, Cell, or Business (Include Area Code) E-mail Address

**Name of Board(s) or Commission(s) to which Appointment is requested:**

1. Hospital Finance Authority Board 2. \_\_\_\_\_ 3. \_\_\_\_\_

**Community Activities/Civic Organization/Boards/Commissions:**

Activity / Organization:	Length of Service	Position (s) Held:
<u>Jackson County Building Authority</u>	<u>3 years</u>	<u>Acting Secretary</u>
<u>Catholic Charities of Jackson Board</u>	<u>3 years</u>	<u>Board member</u>
_____	_____	_____

**Employment:**

<u>Jackson County Treasurers office</u>	<u>Chief Deputy Treasurer</u>	<u>10-2005 to current</u>
Current Employer:	Position:	Dates of Employment:

**Education:**

Masters of Public Administration, Western Michigan University

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

Through the County Treasurers office, I have become knowledgeable about investments and bonding.

Additional Information you feel may be helpful in considering your request for appointment:

\_\_\_\_\_

Karen Coffman 11/12/2008  
Signature: Date:

## COUNTY OF JACKSON

### REQUEST FOR BOARD OR COMMISSION APPOINTMENT

**Mail or personally deliver to:** *County of Jackson -- Administrator/Controller's Office -- 6<sup>th</sup> Floor*  
*120 West Michigan Avenue, Jackson, MI 49201*  
*(517) 788-4335 FAX (517) 780-4755*

The Jackson County Board of Commissioners appoints individuals to numerous Boards and Commissions.  
Persons who wish to serve should complete the following information.

**NAME:** King Diane  
Last First, Middle Initial  
**HOME ADDRESS:** 4852 Staten Drive Jackson 49201  
Street City Zip Code  
**TELEPHONE:** 517-750-4626 king4852@sbcglobal.net  
Home, Work, Cell, or Business (Include Area Code) E-mail Address

**Name of Board(s) or Commission(s) to which Appointment is requested:**

1. Jackson Hospital Finance Authority 2. \_\_\_\_\_ 3. \_\_\_\_\_

**Community Activities/Civic Organization/Boards/Commissions:**

Activity / Organization:	Length of Service	Position (s) Held:
<u>Jackson Hospital Finance Authority</u>	<u>2 years</u>	<u>Treasurer, Chairperson</u>
<u>Jackson Area Asthma Coalition</u>	<u>1 year</u>	<u>One of the original founders</u>
<u>Allegiance Hospital</u>	<u>3 months</u>	<u>E.R. Volunteer</u>

**Employment:**

<u>Retired: Apria Healthcare, Foote Hospital</u>	<u>Branch Manager; Respiratory Therapist</u>	<u>Foote: 1975-1996; Apria: 1996-2003</u>
<b>Current Employer:</b>	<b>Position:</b>	<b>Dates of Employment:</b>

**Education:**

MBA; BA; Certification of Respiratory Therapy from California College for Health Sciences; Graduate of Jackson Leadership Academy

**Please indicate why you are requesting appointment to this Board (s) /Commission (s):**

Current member and chairperson; Healthcare has been my life and passion for over 30 years. I would appreciate the opportunity to continue interaction with this group and contribute to the best of my ability.

**Additional Information you feel may be helpful in considering your request for appointment:**

Now that I am retired I have the time to dedicate to any assignment or project that is required of me. I am flexible and available to help at any time.

Diane M. King 11/25/2008  
Signature: Date:

## COUNTY OF JACKSON

### REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail or personally deliver to: *County of Jackson -- Administrator/Controller's Office -- 6<sup>th</sup> Floor*  
*120 West Michigan Avenue, Jackson, MI 49201*  
*(517) 788-4335 FAX (517) 780-4755*

The Jackson County Board of Commissioners appoints individuals to numerous Boards and Commissions.  
Persons who wish to serve should complete the following information.

NAME: Sanders Jason  
Last First, Middle Initial  
HOME ADDRESS: 7807 North Shore Clarklake 49234  
Street City Zip Code  
TELEPHONE: 517-529-4235 jason.sanders@53.com  
Home, Work, Cell, or Business (Include Area Code) E-mail Address

**Name of Board(s) or Commission(s) to which Appointment is requested:**

1. Jackson County Hospital Authority Board 2. \_\_\_\_\_ 3. \_\_\_\_\_

**Community Activities/Civic Organization/Boards/Commissions:**

Activity / Organization:	Length of Service	Position (s) Held:
<u>EDC</u>	<u>2-3 yrs</u>	<u>Board Member</u>
<u>Enterprise Group</u>	<u>1 yr</u>	<u>Board Member</u>
<u>Baker College</u>	<u>3-4 yrs</u>	<u>Board Member</u>

**Employment:**

<u>Fifth Third Bank</u>	<u>3 yrs</u>	<u>Community President</u>
Current Employer:	Position:	Dates of Employment:

**Education:**

Alma College

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

Re-election to the Jackson County Authority Board, I was the Vice Chairman and Interim Chairman during transition of Randy Treacher's appt.

Additional Information you feel may be helpful in considering your request for appointment:

Jason B. Sanders  
Signature:

11/13/2008  
Date:

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**COUNTY OF JACKSON** JACKSON COUNTY  
**REQUEST FOR BOARD OR COMMISSION APPOINTMENT** ADMINISTRATOR/CONTROLLER

Mail or personally deliver to: **County of Jackson -- Administrator/Controller's Office -- 6<sup>th</sup> Floor**  
**120 West Michigan Avenue, Jackson, MI 49201**  
(517) 788-4335 FAX (517) 780-4755

The Jackson County Board of Commissioners appoints individuals to numerous Boards and Commissions.  
Persons who wish to serve should complete the following information.

NAME: Blanks Gilbert C  
Last First Middle Initial  
HOME ADDRESS: 1816 Glen Drive Jackson 49203  
Street City Zip Code  
TELEPHONE: 517-784-8106 home 517-787-0364 work gcblanks@comcast.net  
Home, Work, Cell, or Business (Include Area Code) E-mail Address

**Name of Board(s) or Commission(s) to which Appointment is requested:**

1. Hospital Finance Authority 2. \_\_\_\_\_ 3. \_\_\_\_\_

**Community Activities/Civic Organization/Boards/Commissions:**

Activity / Organization:	Length of Service	Position (s) Held:
<u>Jackson Human Relations Commission</u>	<u>8 years</u>	<u>Vice Chairman, Chairman</u>
_____	_____	_____
_____	_____	_____

**Employment:**

<u>The Center For Sight</u>	<u>Optometrist</u>	<u>1993 - present</u>
Current Employer:	Position:	Dates of Employment:

**Education:**

Doctor of Optometry Illinois College of Optometry 1984, Masters Health Services Administration CMU 1999, Masters Clinical Vision Research Nova Southeastern University 2008

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

I want to give back to my community, and I believe my background and knowlege would be beneficial to this Authority.

Additional Information you feel may be helpful in considering your request for appointment:

  
Signature:

November 14, 2008  
Date:

Submit

Reset

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# COUNTY OF JACKSON JACKSON COUNTY REQUEST FOR BOARD OR COMMISSION APPOINTMENT ADMINISTRATOR'S OFFICE

Mail or personally deliver to: County of Jackson -- Administrator/Controller's Office -- 6<sup>th</sup> Floor  
120 West Michigan Avenue, Jackson, MI 49201  
(517) 788-4335 FAX (517) 780-4755

The Jackson County Board of Commissioners appoints individuals to numerous Boards and Commissions.  
Persons who wish to serve should complete the following information.

NAME: COLE ROBERT F.  
Last First Middle Initial  
ADDRESS: 109 W. WASHINGTON AVE. #16 JACKSON 49201  
Street City Zip Code  
TELEPHONE: 517-787-4733 (WORK/CELL) ARCHITONICS@PRODIGY.  
(Home (include Area Code), Work, Cell or Business) (E-MAIL ADDRESS) NET

Name of Board(s) or Commission(s) to which Appointment is requested:

1. REGION 2 PLANNING COMMISSION 2. HOSPITAL FINANCES AUTHORITY 3. PARK BOARD

Community Activities/Civic Organization/Boards/Commissions:

Activity / Organization:	Length of Service	Position (s) Held:
JACKSON PUBLIC SCHOOLS	9 YRS	TRUSTEE / PRESIDENT
JCISD	7 YRS	TRUSTEE
JACKSON METERLESS PARKING	1 YRS	CHAIR
Employment: <u>COMMITTEE</u>		
<u>ARCHITECT/ARCHITONICS</u>	<u>36 YRS</u>	<u>OWNER</u>

Education:

UNIVERSITY OF MICHIGAN - BACHELOR OF ARCHITECTURE

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

CURRENTLY HAVE THE TIME & WANT TO BE OF MORE SERVICE TO THE COMMUNITY

Additional Information you feel may be helpful in considering your request for appointment:

MY WORK OVER THE PAST 40+ YEARS HAS BROUGHT ME IN CONTACT WITH THE ABOVE LISTED GROUPS. I BRING SOME BACK GROUND KNOWLEDGE OF THEIR OPERATIONS.

Robert Cole  
Signature:

March 17, 2008

Date:

17 NOV 08

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NOV 26 2008

# COUNTY OF JACKSON

## REQUEST FOR BOARD OR COMMISSION APPOINTMENT

**Mail or personally deliver to:** *County of Jackson -- Administrator/Controller's Office -- 6<sup>th</sup> Floor*  
*120 West Michigan Avenue, Jackson, MI 49201*  
*(517) 788-4335 FAX (517) 780-4755*

The Jackson County Board of Commissioners appoints individuals to numerous Boards and Commissions. Persons who wish to serve should complete the following information.

**NAME:** Langston Terry \_\_\_\_\_  
Last First, Middle Initial

**HOME ADDRESS:** 6600 Wellman Road Parma 49269  
Street City Zip Code

**TELEPHONE:** (517) 531-4282 Tslang4504@yahoo.com  
Home, Work, Cell, or Business (Include Area Code) E-mail Address

**Name of Board(s) or Commission(s) to which Appointment is requested:**

1. Hospital Finance 2. Board of Public Works 3. Road Commission

**Community Activities/Civic Organization/Boards/Commissions:**

Activity / Organization:	Length of Service	Position (s) Held:
<u>Rotary Club of Jackson County</u>	<u>2 years</u>	<u>member</u>
<u>Planning Commission (Sandstone Township)</u>	<u>2 years</u>	<u>member, appointed by Sandstone Township</u>
<u>Upper Grand River Alliance</u>	<u>2 years</u>	<u>member, appointed by Sandstone Township</u>

**Employment:**

<u>Langston Enterprises, Inc. (self employed)</u>	<u>President/Consultant</u>	<u>owner of business, since 1993</u>
<b>Current Employer:</b>	<b>Position:</b>	<b>Dates of Employment:</b>

**Education:**

B.A., Social Relations and Family Studies, M.S., Community Services and Family Studies, M.P.A., Public Affairs and Administration

**Please indicate why you are requesting appointment to this Board (s) /Commission (s):**

I am interested in serving the citizens of Jackson County. I have a great deal of experience in working with nonprofit organizations and finance committees.

**Additional Information you feel may be helpful in considering your request for appointment:**

Vice President of Community Action, member of Kellogg Community College Foundation Board, serve on finance committee for both organizations.

Terry Langston  
 Signature

November 24, 2008

Date:

Submit

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# **TERRY LANGSTON**

• 6600 WELLMAN ROAD, PARMA, MICHIGAN 49269  
• CELL - (517) 494-0084 • E-MAIL - TSLANG4504@YAHOO.COM

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## **PROFILE**

Well qualified human services professional with 20 years of experience in program development, grant and proposal development, fundraising and fund development (federal, state, corporate, individual, alumni), and departmental management. Successful in the start up, management, and coordination of special service programs for children, youth, and family services, and political campaigns. Core competencies include:

- Fundraising, fund development and grant writing operations
- Public/community relations
- Volunteer recruitment and staffing
- Budget development and administration
- Program development and management
- Substance abuse prevention programs
- Public/private sector alliances (partnerships)
- Leadership and team management
- Community organizing
- Leadership development and management
- Public policy and advocacy

"Leaders who win the respect of others are the ones who deliver more than they promise, not ones who promise more than they can deliver." Mark A. Clement

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## **PROFESSIONAL EXPERIENCE**

**Langston Enterprises, Inc., Consultant, Parma, Michigan, 1993-Present.**

Langston & Associates is a for-profit consulting company specializing in fundraising and fund development, public policy and public policy and advocacy, leadership development, and nonprofit training and development. Core areas of specialty include board governance, organizational assessment, strategic planning, program planning, start up development, and collaboration and strengthening collaborations and alliances. Responsible for day-to-day operations, client recruitment, management, and delivery of services and products.

### **Selected Contributions**

- Substance Abuse Prevention Services (SAPS) – provide substance abuse prevention training, coordinate prevention activities in Albion and in Battle Creek, and manage administrative items such as budget, attend meetings, etc. Responsible for fundraising and fund development activities totaling \$1 million since 2004. 2004-Present.
- Dow Employees' Credit Union – provided team building and in-service training for management and all employees focused on strategic planning, communication, and developing effective teams (140 employees). 2008.
- CSII Investments – Independent consultant work around substance abuse prevention systems change using the Applied Pathways Model built on the following vision - Communities engaging a coordinated system that fully addresses health, economic, environmental and social needs through partnerships and planning that build on

community and individual strengths. Worked with several communities in Michigan to implement a community and/or county strategic plan for substance abuse prevention efforts. 2006-Present.

- Albion Public Schools – Consultant, responsible for developing original proposal to support after school programming. Provide overall coordination between the school system and community around after school programs. Successfully secured grant of \$500,000. 2005-Present.
- Bay-Arenac Intermediate School District - Responsible for the design and implementation of a comprehensive review of peer-based mentoring programs in Bay City, Michigan. Annually conduct five in-service trainings for 25 teachers, staff, and more than 120 students. Since 1993, more than 600 students have been involved in the program. 1993-Present.
- Dale Carnegie Training Program – Develop fundraising plan for partnership with Detroit based CDC. Raised \$45,000 to support 3-year youth leadership program. 2004-2006.
- Albion Youth Development Coalition – Provided consulting services around youth and community issues, planned and facilitated community-visioning plan, resulting in the development of the Albion blueprint for Youth Development. Wrote successful community grant totaling \$435,000 for local school-based health center. 2004-2005.
- Michigan Department of Education – Co-coordinated special initiatives around race, diversity and school-based peer mentoring programs. The initiative focused on providing selected training to all school employees in three school districts to work with diverse students. Additionally, assisted two districts in reviewing school policies, updating board manuals, and modeled effective public policy. 1999-2001.

**Albion-Homer United Way**, Executive Director and Consultant, Albion, Michigan. (Limited Assignment and part of consulting work.) 2004-2006.

Provided leadership for both fundraising and grantmaking processes for redistribution of financial resources in the communities of Albion and Homer in South Central Michigan. Responsible for fundraising operation and annual budget of \$100,000. Successfully secured more than \$3 million in local and state grants for community projects.

#### Selected Contributions

- Wrote successful grant netting organization a 3-year grant for \$500,000.
- Facilitated board and community process around developing an affiliate relationship with neighboring United Way organizations.
- Co-facilitated a community visioning process which led to the creation of a community Blueprint.
- Authored grants that leveraged an additional \$900,000 to the Albion community.
- Coordination of community impact and grantmaking process; allocating \$90,000 back to the community over two years.

**Michigan 4-H Foundation**, Executive Director and State Program Leader, East Lansing, Michigan, 2002–2004.

Worked with The Michigan 4-H Foundation 30 member Board of Trustees. Administered a \$4 million budget and \$8 million in assets. Supervised 40 administrative and educational program staff, including the staff of the Michigan 4-H Children's Garden and the Kettunen Center, Michigan's full service conference center for 4-H and other non-profit organizations in Northern Michigan. Responsible for general fund development, and initiated a \$15 million campaign.

#### Selected Contributions

- Wrote six successful corporate and foundation proposals.
- Contributed to the steady growth of resources available to 4-H programming and the coordination of major fundraising activities.
- Initiated donor stewardship program.

- Increased financial resources by more than \$1.8 million towards the \$15-million campaign for 4-H.

**High/Scope Educational Research Foundation**, Project Manager/Director of Adolescent Division, Adolescent Department, Ypsilanti, Michigan, 2002.

Responsible for the oversight of two grants totaling \$3 million used to cultivate programs in support of adolescent development including life skills, technology, and career development. Served as a trainer for youth workers. Worked with 25 key foundations and corporations in the process of fund development. In addition, coordinated research opportunities and advocacy related to educational needs of children, youth and families. Worked with educators, legislators and others in identifying and addressing educational issues including policy and financial issues.

#### Selected Contributions

- Member of a research team, which developed a quality assessment tool used for evaluating the effectiveness of youth service programs.
- Trained 150 youth development workers in the High/Scope method.
- Wrote three successful corporate and foundation proposals totaling \$3 million.

**Olivet College**, Development Officer for Corporate and Foundation Relations, 1998-2001; Director, Office of Student Development and Youth Outreach Services, Olivet, Michigan, 1996-2000.

Initiated a comprehensive review of all policies and procedures for working with external grant making institutions. Coordinated institutional strategic plan for increasing corporate and foundation support. Acted as a liaison to three major initiatives focused on K-12 and higher education, technology, and organizational change. Established policies and procedures. Produced publication materials including brochures, solicitations, and correspondence.

#### Selected Contributions

- Administered corporate and foundation relations program at Olivet College – increased revenue by 20 percent.
- Wrote five successful corporate and foundation proposals totaling \$1 million.
- Supported volunteer board and other staff members in securing \$3.1 million capital campaign for new athletic facility, improved technology, and enhanced student support services (worked with foundations to provide additional financial support, leveraging other resources – secured \$500,000).
- Co-chaired annual phone-a-thon; raised \$75,000 (over two years); increased by 50% over a seven-year period.
- Developed partnerships with 35 state, regional, and national organizations resulting in increased revenue of 10%.
- Designed four scholarship programs totaling \$10 million to focus on service, leadership, and civic activities. Created annual special events that netted an additional \$300,000 to support endowed scholarships.

**Council of Michigan Foundations**, Youth Program Consultant, Community Foundation Programs, Grand Haven, Michigan, 1988-1993, 1997; Director of Youth Programs, 1994-1996.

Supervised two full time employees, two consultants, two interns, and more than 400 volunteers. Produced publication materials. Wrote grants and proposals. Prepared capital and operating budgets including the co-administration of a \$49 million grant. Co-facilitated volunteer board of 27 individuals.

#### Selected Contributions:

- Developed initial policy for youth on non-profit boards that was approved by the Michigan Legislature in 1998. Consulted with other state and national leaders regarding the replication of Michigan's Community Foundations' Youth Advisory Councils.
- Facilitated the design and development of 35 youth advisory committees under community foundations in Michigan, two youth advisory committees under private foundations, and three youth advisory committees nationally under private and family foundations from 1994-1996 (each endowing \$1 million).
- Designed, implemented, and evaluated two grant programs focusing on addressing racism (diversity) and substance abuse totaling \$75,000. Raised an additional \$550,000 to support youth in philanthropy project.

Recent teaching (adjunct faculty member) with Albion College, Baker College, and Kellogg Community College - Adjunct Faculty – Human Services Program, Baker College, Owosso, Michigan, 2004-2005; Human Services Program, Kellogg Community College, Battle Creek, Michigan, 2005, Sociology Department, Jessie's Gift, Albion College, Albion, Michigan, 2005-2007. In addition, earlier work with international nonprofit organizations, higher educational institutions residence life programs, grassroots environmental and public policy groups, and advocacy issues associations.

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### **SELECTED VOLUNTEER, BOARD APPOINTMENTS & ASSOCIATIONS**

- Region 2 Planning Commission, (Sandstone Township), 2006-Present.
  - Upper Grand River Watershed Alliance (Sandstone Township), 2006-Present
  - Region 3 B Area Agency on Aging of Directors, (Finance, Membership Committees), 2006-Present.
  - Kellogg Community College Foundation, Board of Directors, (Finance Committee) 2005-Present.
  - Jackson County Community Foundation Committee for Education and Scholarships, 2006-2008.
  - Community Action Agency of South Central Michigan Board of Directors, Vice President, (Finance, Executive Committees), 2004-Present.
  - Jackson County Democratic Party, Executive Committee, 2008-Present.
  - Rotary Club of Jackson County, 2007-Present.
  - Wildcat Wellness Center (Child and Adolescent Center in Albion), Board member and executive committee, 2005-Present.
  - Michigan Prisoner Re-entry Initiative (MPRI) Advisory Committee, 2006-Present.
  - Michigan State University Extension Council (Shiawassee County, Calhoun & Kent County), 1998-Present.
  - Albion Youth Development Coalition, (Executive Committee), 2005-Present.
  - Homer Area Chamber of Commerce, Member, 2004-2007.
  - NAACP (National Association for Colored People), Member, 1988-Present.
  - James Madison College Alumni Council – Michigan State University, 1998-2006.
  - Michigan Nonprofit Association, Member, 1991-2004.
  - Michigan United Way Association – Policy Committee, 2004-2006.
  - Olivet College Rotary (Membership Committee), 1996-2001; Jackson County Rotary Club, 2007-Present.
  - Alternatives in Motion, Founder & Chairman Emeritus (Finance, Executive Committees), 1996-1999.
- 

### **SELECTED HONORS & AWARDS**

- Emerald Clover Society Award, 2002
  - Franklin Covey Leadership Award for Effectiveness, 1999
  - The Dr. Michael J. Tate Award for Community Service, 1998
  - Calhoun County 4-H Alumni Award, 1995-1999
  - Albion Volunteer of the Year, 1992-1993
- 

### **EDUCATIONAL & PROFESSIONAL CREDENTIALS**

- Master of Public Administration (MPA), Western Michigan University, School of Public Affairs & Administration, Kalamazoo, Michigan, 2008.
- Master of Science, Community Service and Family Studies, Michigan State University, College of Human Ecology, East Lansing, Michigan, 1996.

- Bachelor of Arts, Social Relations and Family Studies, Michigan State University, James Madison College, East Lansing, Michigan, 1992.

## COUNTY OF JACKSON

### REQUEST FOR BOARD OR COMMISSION APPOINTMENT

**Mail or personally deliver to:** *County of Jackson -- Administrator/Controller's Office -- 6<sup>th</sup> Floor*  
*120 West Michigan Avenue, Jackson, MI 49201*  
*(517) 788-4335 FAX (517) 780-4755*

The Jackson County Board of Commissioners appoints individuals to numerous Boards and Commissions.  
Persons who wish to serve should complete the following information.

**NAME:** Samon Anthony \_\_\_\_\_  
Last First, Middle Initial

**HOME ADDRESS:** 4311 Donnelly Road Jackson 49201  
Street City Zip Code

**TELEPHONE:** (517)764-1482 (h) (517)937-7103 (c) tsamon@caajlh.org  
Home, Work, Cell, or Business (Include Area Code) E-mail Address

**Name of Board(s) or Commission(s) to which Appointment is requested:**

1. Hospital Finance Authority 2. \_\_\_\_\_ 3. \_\_\_\_\_

**Community Activities/Civic Organization/Boards/Commissions:**

Activity / Organization:	Length of Service	Position (s) Held:
<u>Jackson County Building Authority</u>	<u>10 years</u>	<u>Chairman, Secretary</u>
<u>Catholic Charities of Jackson</u>	<u>8 years</u>	<u>Treasurer</u>
_____	_____	_____

**Employment:**

<u>Community Action Agency</u>	<u>Chief Financial Officer</u>	<u>January 2002 - Present</u>
Current Employer:	Position:	Dates of Employment:

**Education:**

BBA Eastern Michigan University, Certified Public Accountant, Member AICPA, MACPA

**Please indicate why you are requesting appointment to this Board (s) /Commission (s):**

I hope to assist the Authority using the experience I have gain working with both the County Building Authority and my present career.

**Additional Information you feel may be helpful in considering your request for appointment:**

I have experience working with both governmental and non-profit entities facillitating the financing and construction of plant assets.

Anthony J. Samon 11/26/2008  
Signature: Date:

## COUNTY OF JACKSON

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*120 West Michigan Avenue, Jackson, MI 49201*  
*(517) 788-4335 FAX (517) 780-4755*

The Jackson County Board of Commissioners appoints individuals to numerous Boards and Commissions.  
Persons who wish to serve should complete the following information.

NAME: Steele John   
Last First, Middle Initial

HOME ADDRESS: 4037 Erika Drive Pleasant Lake 49272  
Street City Zip Code

TELEPHONE: 517-769-3050 jrsteale@live.com  
Home, Work, Cell, or Business (Include Area Code) E-mail Address

**Name of Board(s) or Commission(s) to which Appointment is requested:**

1. Hospital Finance Authority 2.  3.

**Community Activities/Civic Organization/Boards/Commissions:**

Activity / Organization:	Length of Service	Position (s) Held:
<u>First United Methodist Church</u>	<u>3 years</u>	<u>Chair Finance Committee</u>
<u>Big Brothers/Big Sisters</u>	<u>3 years</u>	<u>Mentor</u>
<u></u>	<u></u>	<u></u>

**Employment:**

<u>Jackson County Medical Care Facility</u>	<u>Finance Director</u>	<u>3/1999 to present</u>
Current Employer:	Position:	Dates of Employment:

**Education:**

BS - Finance/Management; MBA; CPA

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

I have spent my career in healthcare and I believe that I can bring skills and knowledge to the board

Additional Information you feel may be helpful in considering your request for appointment:

Strong desire for community service

John R. Steele  
Signature:

11/14/2008  
Date:

## COUNTY OF JACKSON

### REQUEST FOR BOARD OR COMMISSION APPOINTMENT

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*120 West Michigan Avenue, Jackson, MI 49201*  
*(517) 788-4335 FAX (517) 780-4755*

The Jackson County Board of Commissioners appoints individuals to numerous Boards and Commissions.  
Persons who wish to serve should complete the following information.

NAME: DeVaney-Bozinoff Pam  
Last First, Middle Initial  
HOME ADDRESS: 214 Midland Jackson 49201  
Street City Zip Code  
TELEPHONE: 517-764-6641 mrsdevaneys@aol.com  
Home, Work, Cell, or Business (Include Area Code) E-mail Address

**Name of Board(s) or Commission(s) to which Appointment is requested:**

1. Mid-South Substance Abuse Commission 2. \_\_\_\_\_ 3. \_\_\_\_\_

**Community Activities/Civic Organization/Boards/Commissions:**

Activity / Organization:	Length of Service	Position (s) Held:
<u>Leader / Organizer of Amer. Red Cross Blood Drives</u>	<u>1 yr</u>	<u>Leader / Organizer</u>
<u>Celebrate Recovery, faith-based 12-Step Prog. for Addictions</u>	<u>1 yr</u>	<u>Leader, SAFMC</u>
<u>2 BoardsLeoni Twp. Parks &amp; Rec &amp; Planning Comm.</u>	<u>2 yrs</u>	<u>Secretary and Board Member</u>

**Employment:**

<u>Mrs. DeVaney's Foods</u>	<u>Owner</u>	<u>May 2000 to present</u>
Current Employer:	Position:	Dates of Employment:

**Education:**

CMU Bachelors Degree in Community Development and Public Administration, SAFMC Course Stephen Ministry-care giving-Certificate Recd., LCC - 2 degrees

**Please indicate why you are requesting appointment to this Board (s) /Commission (s):**

I have much interest in addictions, habits and hang-ups. I have training in helping people and wish to put my efforts in this great cause. I feel this board is much needed for our community.

**Additional Information you feel may be helpful in considering your request for appointment:**

I would appreciate asking what and how many days the Mid-South Substance Abuse Commission meets, etc.

<u>Pam DeVaney-Bozinoff</u>	<u>11/17/2008</u>
Signature:	Date:

## COUNTY OF JACKSON

### REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail or personally deliver to: *County of Jackson -- Administrator/Controller's Office -- 6<sup>th</sup> Floor*  
*120 West Michigan Avenue, Jackson, MI 49201*  
*(517) 788-4335 FAX (517) 780-4755*

The Jackson County Board of Commissioners appoints individuals to numerous Boards and Commissions.  
Persons who wish to serve should complete the following information.

NAME: Abbey Teresa   
Last First, Middle Initial

HOME ADDRESS: 216 S Waterloo Jackson 49201  
Street City Zip Code

TELEPHONE: Home: 517-414-9430 Work: 734-668-0005 teresa.abbey@gmail.com  
Home, Work, Cell, or Business (Include Area Code) E-mail Address

**Name of Board(s) or Commission(s) to which Appointment is requested:**

1. Department on Aging Advisory 2. Mid-South Substance Abuse Commission 3. Region 2 Planning Commission

**Community Activities/Civic Organization/Boards/Commissions:**

Activity / Organization:	Length of Service	Position (s) Held:
<u></u>	<u></u>	<u></u>
<u></u>	<u></u>	<u></u>
<u></u>	<u></u>	<u></u>

**Employment:**

<u>Orion Systems, Inc.</u>	<u>Configuration Management -SW Development</u>	<u>1999 to present</u>
Current Employer:	Position:	Dates of Employment:

**Education:**

Associates in Accounting with Business minor

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

As a life long resident of Jackson county I believe my knowledge and experiences here will be a benefit to our community

Additional Information you feel may be helpful in considering your request for appointment:

Jackson has been my parent. It's time to make Jackson my child

Teresa Jo Abbey 11/14/2008  
Signature: Date:

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# COUNTY OF JACKSON JACKSON COUNTY ADMINISTRATOR'S OFFICE REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail or personally deliver to: County of Jackson -- Administrator/Controller's Office -- 6<sup>th</sup> Floor  
120 West Michigan Avenue, Jackson, MI 49201  
(517) 788-4335 FAX (517) 780-4755

The Jackson County Board of Commissioners appoints individuals to numerous Boards and Commissions.  
Persons who wish to serve should complete the following information.

NAME: COLE ROBERT F.  
Last First Middle Initial  
ADDRESS: 109 W. WASHINGTON AVE. #16 JACKSON 49201  
Street City Zip Code  
TELEPHONE: 517-787-4733 (WORK/CELL) ARCHITONICS & PRODIGY.  
(Home (Include Area Code), Work, Cell or Business) (E-MAIL ADDRESS) NET

Name of Board(s) or Commission(s) to which Appointment is requested:

1. REGION 2 PLANNING COMMISSION 2. HOSPITAL FINANCE AUTHORITY 3. PARK BOARD

Community Activities/Civic Organization/Boards/Commissions:

Activity / Organization:	Length of Service	Position (s) Held:
<u>JACKSON PUBLIC SCHOOLS</u>	<u>9 YRS</u>	<u>TREASURER</u>
<u>SCISTD</u>	<u>7 YRS</u>	<u>TRUSTEE / PRESIDENT</u>
<u>JACKSON METERLESS PARKING</u>	<u>1 YRS</u>	<u>TRUSTEE</u>
<u>ARCHITECT / ARCHITONICS</u>	<u>36 YRS</u>	<u>CHAIR</u>
<u>OWNER</u>		

Employment: COMMITTEE

Education:

UNIVERSITY OF MICHIGAN - BACHELOR OF ARCHITECTURE

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

CURRENTLY HAVE THE TIME & WANT TO BE OF MORE SERVICE TO THE COMMUNITY

Additional Information you feel may be helpful in considering your request for appointment:

MY WORK OVER THE PAST 40+ YEARS HAS BROUGHT ME IN CONTACT WITH THE ABOVE LISTED GROUPS, I BRING SOME BACK GROUND KNOWLEDGE OF THEIR OPERATIONS.

Robert Cole  
Signature:

March 17, 2008

Date:

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## COUNTY OF JACKSON

### REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail or personally deliver to: *County of Jackson -- Administrator/Controller's Office -- 6<sup>th</sup> Floor*  
*120 West Michigan Avenue, Jackson, MI 49201*  
*(517) 788-4335 FAX (517) 780-4755*

The Jackson County Board of Commissioners appoints individuals to numerous Boards and Commissions.  
Persons who wish to serve should complete the following information.

NAME: Mills Rodney  
Last First, Middle Initial  
HOME ADDRESS: 2715 Forest Lake Dr Jackson 49203  
Street City Zip Code  
TELEPHONE: Home=517-782-7539 Cell=517-202-0450 ramroddigdirt@hotmail.com  
Home, Work, Cell, or Business (Include Area Code) E-mail Address

**Name of Board(s) or Commission(s) to which Appointment is requested:**

1. Parks Board 2. Jackson County Road Commission 3. \_\_\_\_\_

**Community Activities/Civic Organization/Boards/Commissions:**

Activity / Organization:	Length of Service	Position (s) Held:
<u>North Jackson Lions Club</u>	<u>30+years</u>	<u>Treasur,President.Zone Chairman</u>
_____	_____	<u>Board of Directors</u>
_____	_____	_____

**Employment:**

<u>Retired Mills Excavating</u>	<u>President</u>	<u>44Years</u>
Current Employer:	Position:	Dates of Employment:

**Education:**

H.S One Year JCC

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

I am retired and have time to give back to the community. I Have enjoyed riding my bike on the Falling Waters Trail and would like to be a part of it.

Additional Information you feel may be helpful in considering your request for appointment:

I have been a contractor most of my life and could bring some expertise to the board. That is if it's not a conflict of interest.

Rodney D Mills  
Signature:

11/17/2008  
Date:

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## COUNTY OF JACKSON

### REQUEST FOR BOARD OR COMMISSION APPOINTMENT

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120 West Michigan Avenue, Jackson, MI 49201  
(517) 788-4335 FAX (517) 780-4755

The Jackson County Board of Commissioners appoints individuals to numerous Boards and Commissions.  
Persons who wish to serve should complete the following information.

NAME: Reynolds Judy M.  
Last First Middle Initial

ADDRESS: 126 Robindale, Brooklyn, 49230  
Street City Zip Code

TELEPHONE: 517-787-1889 \_\_\_\_\_  
(Home (Include Area Code), Work, Cell or Business) (E-MAIL ADDRESS)

Name of Board(s) or Commission(s) to which Appointment is requested:

1. Park Board 2. \_\_\_\_\_ 3. \_\_\_\_\_

Community Activities/Civic Organization/Boards/Commissions:

Activity / Organization:	Length of Service	Position (s) Held:
<u>Jackson</u>		
<u>County Commissioner - 6yr</u>		<u>Commissioner</u>
<u>Jackson County Park Board - 6yr</u>		<u>Chairman - 3yrs</u>
<u>Jackson County Parks Association - 7yr</u>		<u>Director - 1yr</u>

Employment:

Reynolds mgmt. 40 yrs. Owner-manager

Education:

see Attached Page

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

Have Been on The Board Before And on The Restoration  
Committee And would like to see it ALL Finished!

Additional Information you feel may be helpful in considering your request for appointment:

Judy M. Reynolds  
Signature:

Date: \_\_\_\_\_

Submit

Reset

## COUNTY OF JACKSON

### REQUEST FOR BOARD OR COMMISSION APPOINTMENT

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*120 West Michigan Avenue, Jackson, MI 49201*  
*(517) 788-4335 FAX (517) 780-4755*

The Jackson County Board of Commissioners appoints individuals to numerous Boards and Commissions.  
Persons who wish to serve should complete the following information.

NAME: Richardson Susan  
Last First, Middle Initial

HOME ADDRESS: 426 Oakwood Avenue Clarklake 49234  
Street City Zip Code

TELEPHONE: 517.749.8680 (cell) brichardson90@hotmail.com  
Home, Work, Cell, or Business (Include Area Code) E-mail Address

**Name of Board(s) or Commission(s) to which Appointment is requested:**

1. Road Commission 2. Airport Board 3. Fair Board or Parks Board

**Community Activities/Civic Organization/Boards/Commissions:**

Activity / Organization:	Length of Service	Position (s) Held:
<u>Perry City Council</u>	<u>2 Years (2005-2007)</u>	<u>Councilperson</u>
<u>Perry Planning Commission</u>	<u>1 Year (2006-2007)</u>	<u>Member</u>
<u>Perry Board of Review</u>	<u>4 Years (2001-2005)</u>	<u>Secretary</u>

**Employment:**

<u>Michigan Department of Transportation</u>	<u>Transp Planning Manager</u>	<u>1978 through present</u>
Current Employer:	Position:	Dates of Employment:

**Education:**

BS in Resource Development, MSU, 1984

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

To become more involved in my community and to offer my knowledge and expertise in transportation to assist in making informed decisions.

Additional Information you feel may be helpful in considering your request for appointment:

Currently MDOT representative on JACTS; local, state, and federal government experience; very familiar with state and federal legislation.

Susan Richardson 11/19/2008  
Signature: Date:

## COUNTY OF JACKSON

### REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail or personally deliver to: *County of Jackson -- Administrator/Controller's Office -- 6<sup>th</sup> Floor*  
*120 West Michigan Avenue, Jackson, MI 49201*  
*(517) 788-4335 FAX (517) 780-4755*

The Jackson County Board of Commissioners appoints individuals to numerous Boards and Commissions.  
Persons who wish to serve should complete the following information.

NAME: Rodman \_\_\_\_\_ Monica \_\_\_\_\_  
Last First, Middle Initial  
HOME ADDRESS: 2409 Foote Manor Dr. \_\_\_\_\_ Jackson \_\_\_\_\_ 49203  
Street City Zip Code  
TELEPHONE: cell: 517-262-8386 \_\_\_\_\_ monrod1@comcast.net  
Home, Work, Cell, or Business (Include Area Code) E-mail Address

**Name of Board(s) or Commission(s) to which Appointment is requested:**

1. Department on Aging Advisory Council 2. Fair Board 3. Parks Board

**Community Activities/Civic Organization/Boards/Commissions:**

Activity / Organization:	Length of Service	Position (s) Held:
<u>Michigan Assoc. for Media Educators</u>	<u>1989-2000 active member</u>	<u>Various board positions/ VP &amp; conference chair</u>
_____	_____	_____
_____	_____	_____

**Employment:**

<u>Jackson Community College</u>	<u>adjunct faculty/library</u>	<u>fall 1992 to present</u>
Current Employer:	Position:	Dates of Employment:

**Education:**

HS diploma; Addison Community Schools; BA Eastern Michigan University; MLS Western Michigan University

**Please indicate why you are requesting appointment to this Board (s) /Commission (s):**

Our recent election process gave me an awareness and a desire to become more active in local politics and policy making. I believe it is my turn to serve.

**Additional Information you feel may be helpful in considering your request for appointment:**

I am recently retired from the education field and I wish to become an active member of my community. I believe serving on a county board would be a great beginning.

Monica M. Rodman

Signature:

11/17/2008

Date:

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NOV 26 2008

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JACKSON COUNTY  
ADMINISTRATOR'S OFFICE  
**COUNTY OF JACKSON**

**REQUEST FOR BOARD OR COMMISSION APPOINTMENT**

Mail or personally deliver to: **County of Jackson -- Administrator/Controller's Office -- 6<sup>th</sup> Floor**  
**120 West Michigan Avenue, Jackson, MI 49201**  
(517) 788-4335 FAX (517) 780-4755

The Jackson County Board of Commissioners appoints individuals to numerous Boards and Commissions.  
Persons who wish to serve should complete the following information.

NAME: Sutherby Robert J  
Last First Middle Initial  
HOME ADDRESS: 807 E Washington JACKSON 49203  
Street City Zip Code  
TELEPHONE: 517-617-7252 Robert Sutherby@hotmail.com  
Home, Work, Cell, or Business (Include Area Code) E-mail Address

**Name of Board(s) or Commission(s) to which Appointment is requested:**

1. Board of Public Works
2. Parks Board
3. Airport Board

**Community Activities/Civic Organization/Boards/Commissions:**

Activity / Organization:	Length of Service	Position (s) Held:
<u>Heating Board of Appeals</u>	<u>Couple years</u>	<u>Vice Chairman</u>
<u>Citizens Police Academy</u>	<u>Term</u>	<u>Student</u>
<u>Boy Scouts of America</u>	<u>6 years</u>	<u>EAGLE Scout / Eagle</u> Order of the Arrow
<b>Employment:</b> <u>Bojtrals county corner</u> <u>Real estate Broker</u>	<u>President</u> <u>owner</u>	<u>204 present</u> <u>Real estate 1987 to present</u>
Current Employer:	Position:	Dates of Employment:

**Education:**

AA JACKSON Comm College BA Spring Arbor College CLASS REP  
JR+SR years

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

Desire to volunteer ASSIST and share years of knowledge with fellowman

Additional Information you feel may be helpful in considering your request for appointment:

FAST learner, Financially Frugal, excellent Number cruder,

Robert Sutherby  
Signature:

November 24, 2008  
Date:



## COUNTY OF JACKSON

### REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail or personally deliver to: *County of Jackson -- Administrator/Controller's Office -- 6<sup>th</sup> Floor*  
*120 West Michigan Avenue, Jackson, MI 49201*  
*(517) 788-4335 FAX (517) 780-4755*

The Jackson County Board of Commissioners appoints individuals to numerous Boards and Commissions.  
Persons who wish to serve should complete the following information.

NAME: Parsons Elden  
Last First, Middle Initial  
HOME ADDRESS: 6567 Clear Lake Rd. Grass Lake 49240  
Street City Zip Code  
TELEPHONE: H:1-734-475-2378 W:782-0563 Cell:1-517-795-70322 eldencparsons@Gmail.comRegion  
Home, Work, Cell, or Business (Include Area Code) E-mail Address

**Name of Board(s) or Commission(s) to which Appointment is requested:**

1. Region 2 Planning Commission 2. \_\_\_\_\_ 3. \_\_\_\_\_

**Community Activities/Civic Organization/Boards/Commissions:**

Activity / Organization:	Length of Service	Position (s) Held:
<u>Region 2 Planning Commission</u>	<u>4yrs.</u>	<u>BoardUSA</u>
_____	_____	_____
_____	_____	_____

**Employment:**

<u>USA COMPUTERIZED CAR CARE</u>	<u>OWNER</u>	<u>1984-presentA</u>
Current Employer:	Position:	Dates of Employment:

**Education:**

Jackson High, class of 1960. Arizona State University, class of 1964

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

Would like to serve another term!!!

Additional Information you feel may be helpful in considering your request for appointment:

I feel my input was a positive.

Elden C. Parsons

Signature:

11/7/2008

Date:

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NOV 26 2008

**COUNTY OF JACKSON**  
**REQUEST FOR BOARD OR COMMISSION APPOINTMENT**

JACKSON COUNTY

ADMINISTRATOR'S OFFICE

Mail or personally deliver to: *County of Jackson – Administrator/Controller's Office – 6<sup>th</sup> Floor*  
*120 West Michigan Avenue, Jackson, MI 49201*  
*(517) 788-4335 FAX (517) 780-4755*

The Jackson County Board of Commissioners appoints individuals to numerous Boards and Commissions.  
Persons who wish to serve should complete the following information.

NAME: Elwin M Johnson  
Last First Middle Initial  
ADDRESS: 316 TeFT Rd Spring Arbor 49283  
Street City Zip Code  
TELEPHONE: (517) 750-2266  
(Home (Include Area Code), Work, Cell or Business) (E-MAIL ADDRESS)

Name of Board(s) or Commission(s) to which Appointment is requested:

1. Reg II Planning 2. \_\_\_\_\_ 3. \_\_\_\_\_

Community Activities/Civic Organization/Boards/Commissions:

Activity / Organization:

Length of Service

Position (s) Held:

Employment:

Current Employer:

Position:

Dates of Employment:

Education:

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

Additional Information you feel may be helpful in considering your request for appointment:

Elwin M Johnson  
Signature:

11-26-08  
Date:

## COUNTY OF JACKSON

### REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail or personally deliver to: *County of Jackson -- Administrator/Controller's Office -- 6<sup>th</sup> Floor*  
*120 West Michigan Avenue, Jackson, MI 49201*  
*(517) 788-4335 FAX (517) 780-4755*

The Jackson County Board of Commissioners appoints individuals to numerous Boards and Commissions.  
Persons who wish to serve should complete the following information.

NAME: BAILEY MELISSA  
Last First, Middle Initial  
HOME ADDRESS: 350 O'BRIEN RD. JACKSON 49201  
Street City Zip Code  
TELEPHONE: (517)937-9907 CELL - (517)-750-1446 HOME Melissa.Bailey@ERA.com  
Home, Work, Cell, or Business (Include Area Code) E-mail Address

**Name of Board(s) or Commission(s) to which Appointment is requested:**

1. REGION II PLANNING COMMISSION 2. 3.

**Community Activities/Civic Organization/Boards/Commissions:**

Activity / Organization:	Length of Service	Position (s) Held:
JAAR (JACKSON AREA ASSOC. REALTORS)	2009/2008	TREASURER/BOARD MEMBER
100+ WOMEN WHO CARE	2005	MEMBER
MDA FUNDRAISING	2001	FUNDRAISING COORDINATOR

**Employment:**

ERA REARDON REALTY	REALTOR	2001 - PRESENT
Current Employer:	Position:	Dates of Employment:

**Education:**

EAST JACKSON HIGH SCHOOL - 1985 GRADUATE HOLLOWAY'S REAL ESTATE COURSES & CONTINUING EDUCATION

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

I AM VERY INTERESTED IN OUR COMMUNITY AND WOULD LIKE TO BE INVOLVED IN DECISION MAKING TO BETTER SERVE OUR COMM.

Additional Information you feel may be helpful in considering your request for appointment:

I HAVE BEEN A REALTOR IN JACKSON COUNTY FOR 7+ YEARS AND FEEL I COULD BRING EXPERIENCE AND INFORMATION TO THE PLANNING COMMISSION.

MELISSA L. BAILEY 11/17/2008  
Signature: Date:

# RECEIVED



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## COUNTY OF JACKSON JACSON COUNTY REQUEST FOR BOARD OR COMMISSION APPOINTMENT ADMINISTRATOR'S OFFICE

Mail or personally deliver to: County of Jackson -- Administrator/Controller's Office -- 6<sup>th</sup> Floor  
120 West Michigan Avenue, Jackson, MI 49201  
(517) 788-4335 FAX (517) 780-4755

The Jackson County Board of Commissioners appoints individuals to numerous Boards and Commissions.  
Persons who wish to serve should complete the following information.

NAME: COLE ROBERT F.  
Last First Middle Initial

ADDRESS: 109 W. WASHINGTON AVE. #16 JACKSON 49201  
Street City Zip Code

TELEPHONE: 517-787-4733 (WORK/CELL) ARCHITONICS & PRODIGY.  
(Home (include Area Code), Work, Cell or Business) (E-MAIL ADDRESS) NET

Name of Board(s) or Commission(s) to which Appointment is requested:

1. REGION 2 PLANNING 2. HOSPITAL FINANCE 3. PARK BOARDS  
COMMISSION AUTHORITY

Community Activities/Civic Organization/Boards/Commissions:

Activity / Organization:	Length of Service	Position (s) Held:
<u>JACKSON PUBLIC SCHOOLS</u>	<u>9 YRS</u>	<u>TREASURER</u>
<u>JCISD</u>	<u>7 YRS</u>	<u>TRUSTEE / PRESIDENT</u>
<u>JACKSON METEORLESS PARKING</u>	<u>1 YRS</u>	<u>TRUSTEE</u>
<u>Employment: COMMITTEE</u>		<u>CHAIR</u>
<u>ARCHITECT / ARCHITONICS</u>	<u>36 YRS</u>	<u>OWNER</u>

Education:

UNIVERSITY OF MICHIGAN - BACHELOR OF ARCHITECTURE

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

CURRENTLY HAVE THE TIME & WANT TO BE OF MORE SERVICE  
TO THE COMMUNITY

Additional Information you feel may be helpful in considering your request for appointment:

MY WORK OVER THE PAST 40+ YEARS HAS BROUGHT ME IN  
CONTACT WITH THE ABOVE LISTED GROUPS. I BRING SOME  
BACK GROUND KNOWLEDGE OF THEIR OPERATIONS.

March 17, 2008

Signature: Robert Cole

Date:

17 NOV 08

Recommappform 121106

Submit

Reset

## COUNTY OF JACKSON

### REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail or personally deliver to: *County of Jackson -- Administrator/Controller's Office -- 6<sup>th</sup> Floor*  
*120 West Michigan Avenue, Jackson, MI 49201*  
*(517) 788-4335 FAX (517) 780-4755*

The Jackson County Board of Commissioners appoints individuals to numerous Boards and Commissions.  
Persons who wish to serve should complete the following information.

NAME: Abbey Teresa \_\_\_\_\_  
Last First, Middle Initial  
HOME ADDRESS: 216 S Waterloo Jackson 49201  
Street City Zip Code  
TELEPHONE: Home: 517-414-9430 Work: 734-668-0005 teresa.abbey@gmail.com  
Home, Work, Cell, or Business (Include Area Code) E-mail Address

**Name of Board(s) or Commission(s) to which Appointment is requested:**

1. Department on Aging Advisory 2. Mid-South Substance Abuse Commission 3. Region 2 Planning Commission

**Community Activities/Civic Organization/Boards/Commissions:**

Activity / Organization:	Length of Service	Position (s) Held:
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Employment:**

<u>Orion Systems, Inc.</u>	<u>Configuration Management -SW Development</u>	<u>1999 to present</u>
Current Employer:	Position:	Dates of Employment:

**Education:**

Associates in Accounting with Business minor

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

As a life long resident of Jackson county I believe my knowledge and experiences here will be a benefit to our community

Additional Information you feel may be helpful in considering your request for appointment:

Jackson has been my parent. It's time to make Jackson my child

Teresa Jo Abbey 11/14/2008  
Signature: Date:

## COUNTY OF JACKSON

### REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail or personally deliver to: *County of Jackson -- Administrator/Controller's Office -- 6<sup>th</sup> Floor*  
*120 West Michigan Avenue, Jackson, MI 49201*  
*(517) 788-4335 FAX (517) 780-4755*

The Jackson County Board of Commissioners appoints individuals to numerous Boards and Commissions.  
Persons who wish to serve should complete the following information.

NAME: Philipps Anthony  
Last First, Middle Initial  
HOME 8472  
ADDRESS: 84y2 Van Horne Estates Drive Rives Junction 49277  
Street City Zip Code  
TELEPHONE: 517-569-2543 (H) 517-206-4411 (C) tonyp458@yahoo.com  
Home, Work, Cell, or Business (Include Area Code) E-mail Address

**Name of Board(s) or Commission(s) to which Appointment is requested:**

1. Jackson County Board of Road Commissioners 2. 3.

**Community Activities/Civic Organization/Boards/Commissions:**

Activity / Organization:	Length of Service	Position (s) Held:
Jackson County Board of Road Commissioners	One (1) year	Chairman
Jackson Corvette Club	Five (5) years	President past 2 years

**Employment:**

Retired	Position:	Dates of Employment:
Current Employer:		

**Education:**

1962 Graduate of Stephenson, MI High School. Numerous supervision/management courses through the Michigan State Police

**Please indicate why you are requesting appointment to this Board (s) /Commission (s):**

I'm requesting to be re-appointed having served one year. The present Board has accomplished alot during this year, but much work remains to be done. I would like to continue serving and help solve the problems facing all government agencies.

**Additional Information you feel may be helpful in considering your request for appointment:**

I have 40 years of service as a government employee with 35 years in supervisory or administrative positions. I have an extensive background in budget development/administration and labor management.

Anthony L. Philipps

Signature:

11/5/2008

Date:

## COUNTY OF JACKSON

### REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail or personally deliver to: *County of Jackson -- Administrator/Controller's Office -- 6<sup>th</sup> Floor*  
*120 West Michigan Avenue, Jackson, MI 49201*  
*(517) 788-4335 FAX (517) 780-4755*

The Jackson County Board of Commissioners appoints individuals to numerous Boards and Commissions.  
Persons who wish to serve should complete the following information.

NAME: Mills Rodney  
Last First, Middle Initial  
HOME ADDRESS: 2715 Forest Lake Dr Jackson 49203  
Street City Zip Code  
TELEPHONE: Home=517-782-7539 Cell=517-202-0450 ramroddigdirt@hotmail.com  
Home, Work, Cell, or Business (Include Area Code) E-mail Address

Name of Board(s) or Commission(s) to which Appointment is requested:

1. Parks Board 2. Jackson County Road Commission 3. \_\_\_\_\_

Community Activities/Civic Organization/Boards/Commissions:

Activity / Organization:	Length of Service	Position (s) Held:
North Jackson Lions Club	30+years	Treasur,President,Zone Chairman
_____	_____	Board of Directors
_____	_____	_____

Employment:

Retired Mills Excavating	President	44Years
Current Employer:	Position:	Dates of Employment:

Education:

H.S One Year JCC

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

I am retired and have time to give back to the community. I Have enjoyed riding my bike on the Falling Waters Trail and would like to be a part of it.

Additional Information you feel may be helpful in considering your request for appointment:

I have been a contractor most of my life and could bring some expertise to the board. That is if it's not a conflict of interest.

Rodney D Mills 11/17/2008  
Signature: Date:

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APPLICATION FOR APPOINTMENT  
JACKSON COUNTY ROAD COMMISSION

NOV 26 2008 Date of Application 11-22-09

JACKSON COUNTY  
ADMINISTRATOR'S OFFICE

NAME Mills Rodney D  
Last First Middle Initial

ADDRESS 2715 Forest Lake Dr Jackson MI 49203  
Street City State Zip Code

TELEPHONE 517-782-7539 517-202-0450 ramroddid1@  
Home Daytime Number Cell Phone email address

16tma.l.com

Are you a U.S. Citizen? ☒ Yes ☐ No

Are you a Jackson County Resident? ☒ Yes ☐ No

List professional licenses you hold: \_\_\_\_\_

Have you been convicted of a felony? ☒ Yes ☒ No  
If yes, please explain: Storm Water Management

Have you received a disciplinary suspension or been discharged from any position(s)? ☐ Yes ☒ No  
If yes, please explain: \_\_\_\_\_

Do you have any relatives employed by Jackson County or Courts? ☐ Yes ☒ No  
If yes, please give name and department: \_\_\_\_\_

Provide any other information, including volunteer experience, you feel would be helpful in determining how you may be employed.

Volunteered with Boy Scouts to clear land  
and build a new parking lot at Camp Tetonka

Also worked with North Jackson Lions Club  
on many projects

I donate time with Jackson Humane Society

NOTE: You are welcome to submit a resume. However, you are requested to complete the Education and Employment History sections of this application whether or not a resume is attached.

EMPLOYMENT HISTORY:

Employer Mills Excavating Address 2840 Shirley Dr Jackson MI

Job Title Job Superintendent Immediate Supervisor and Title 49201

Summarize nature of work performed and job responsibilities:  
Make sure jobs can smooth order some.  
1965-2007 Materials Chase problems + put out fires

Dates of Employment \_\_\_\_\_ Hourly Rate/Salary \_\_\_\_\_

Reason for Leaving Lack of work

Employer U.S. Army Address \_\_\_\_\_

Job Title Atomic Demo Specialist Immediate Supervisor and Title \_\_\_\_\_

Summarize nature of work performed and job responsibilities:

Assemble + deploy ADH's

Dates of Employment 1962-65 Hourly Rate/Salary \_\_\_\_\_

Reason for Leaving Served my tour of duty

Employer \_\_\_\_\_ Address \_\_\_\_\_

Job Title \_\_\_\_\_ Immediate Supervisor and Title \_\_\_\_\_

Summarize nature of work performed and job responsibilities:

Dates of Employment \_\_\_\_\_ Hourly Rate/Salary \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

Employer \_\_\_\_\_ Address \_\_\_\_\_

Job Title \_\_\_\_\_ Immediate Supervisor and Title \_\_\_\_\_

Summarize nature of work performed and job responsibilities:

Dates of Employment \_\_\_\_\_ Hourly Rate/Salary \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

**EDUCATIONAL BACKGROUND:**

NAME/LOCATION	YEARS COMPLETED	DEGREE
High School	Graduate Northwest High	1961
College/University	JLL	1 one year 1961-62
Other		

I authorize Jackson County to investigate all statements contained in the application, police departments, and other references or sources concerning me. I authorize all such references and sources to release this information without liability for damage incurred in giving it. I waive any written notice of the release of such records that may be required by state or federal law.

Signature of Applicant: Rockney D Miller Date Nov 21-08

References may be requested.

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JACKSON COUNTY  
COUNTY OF JACKSON

REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail or personally deliver to: County of Jackson -- Administrator/Controller's Office -- 6<sup>th</sup> Floor  
120 West Michigan Avenue, Jackson, MI 49201  
(517) 788-4335 FAX (517) 780-4755

The Jackson County Board of Commissioners appoints individuals to numerous Boards and Commissions.  
Persons who wish to serve should complete the following information.

NAME: Suthey Robert J  
Last First Middle Initial  
HOME ADDRESS: 807 E Washington JACKSON 49203  
Street City Zip Code  
TELEPHONE: 517-617-7757 Robert.Suthey@Actmich.com  
Home, Work, Cell, or Business (Include Area Code) E-mail Address

Name of Board(s) or Commission(s) to which Appointment is requested:

1. FAIR Board
2. District Library Board
3. Road Commission

Community Activities/Civic Organization/Boards/Commissions:

Activity / Organization:	Length of Service	Position (s) Held:
<u>East Washington Neighborhood Watch</u>	<u>recent</u>	<u>Assumed Liaison Position</u>
<u>Food Bank</u>	<u>20 years</u>	<u>Donator Time Food</u>
<u>Leontine Zaring Board of Appeals</u>	<u>couple years</u>	<u>Vice Chairman</u>
<u>SELF</u>	<u>Real Estate Broker Household Budget Unit County Council President</u>	<u>Real estate 1987 Present President 2004 - Present</u>
Current Employer:	Position:	Dates of Employment:

Education:

AA JACKSON COMM College B.A Spring Arbor College

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

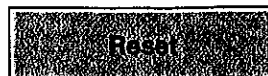
Commitment to Serve Community

Additional Information you feel may be helpful in considering your request for appointment:

Actively Involved Participate and go to meetings

Robert Suthey  
Signature:

November 24, 2008  
Date:



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APPLICATION FOR APPOINTMENT  
JACKSON COUNTY ROAD COMMISSION

NOV 26 2008

Date of Application 11-26-08

JACKSON COUNTY  
ADMINISTRATOR'S OFFICE  
NAME Sutherby Robert J  
Last First Middle Initial

ADDRESS 807 E Washington JACKSON MI 49203  
Street City State Zip Code

TELEPHONE 269 269 5959 577 617 7252 Robert.Sutherby@hotmail.com  
Home Daytime Number Both Cells Cell Phone email address

Are you a U.S. Citizen? ☒ Yes ☐ No

Are you a Jackson County Resident? ☒ Yes ☐ No

List professional licenses you hold: Property, Casualty, Life, Real Estate Brokers, EBT  
Sales TAX, Liquor, Lottery

Have you been convicted of a felony? ☐ Yes ☒ No  
If yes, please explain:

Have you received a disciplinary suspension or been discharged from any position(s)? ☐ Yes ☐ No  
If yes, please explain: I resigned from Lewis Township Board of

Appeals as I moved out of Township

Do you have any relatives employed by Jackson County or Courts? ☐ Yes ☒ No  
If yes, please give name and department:

Provide any other information, including volunteer experience, you feel would be helpful in determining how you may be employed.

My vast array of practical experience and educational  
Background along with grant writing experience as well  
as Real Estate development would make for a natural  
fit with this Board. My proven volunteer spirit starting with  
Boy Scouts and drive to finish as an eagle scout further  
demonstrate to complete tasks in their entirety

NOTE: You are welcome to submit a resume. However, you are requested to complete the Education and Employment History sections of this application whether or not a resume is attached.

EMPLOYMENT HISTORY:

Employer List for Free Realty LLC Address 807 E Washington Jackson MI 49203  
Job Title President Immediate Supervisor and Title SELF  
Summarize nature of work performed and job responsibilities:  
develop land through site work, land splits, subdivisions experience,  
Installation of Road experience as well  
Dates of Employment Current Hourly Rate/Salary \_\_\_\_\_  
Reason for Leaving Have not

Employer Bob Tufts County Corral LLC Address 12226 Seymour Rd Grand Lake MI 49740  
Job Title President Immediate Supervisor and Title \_\_\_\_\_  
Summarize nature of work performed and job responsibilities:  
Set up all Vendor Accts, now more Absentee ownership Role  
Dates of Employment 2004 Present Hourly Rate/Salary \_\_\_\_\_  
Reason for Leaving Have not But being bought out soon by partner

Employer US Census Bureau Address ??  
Job Title ASST Crew leader Immediate Supervisor and Title Judge Curtis Bell  
Summarize nature of work performed and job responsibilities:  
performed all first Review payments, conducted trainings  
Dates of Employment \_\_\_\_\_ Hourly Rate/Salary 0.00?  
Reason for Leaving Completed Census

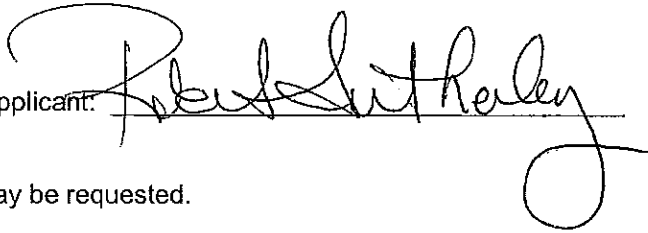
Employer United Eagle Properties Address 12226 Seymour Grand Lake MI 49740  
Job Title President Immediate Supervisor and Title \_\_\_\_\_  
Summarize nature of work performed and job responsibilities:  
manage properties for LLC  
Dates of Employment 2004 Present Hourly Rate/Salary \_\_\_\_\_  
Reason for Leaving Have not

**EDUCATIONAL BACKGROUND:**

NAME/LOCATION	YEARS COMPLETED	DEGREE
High School <u>GRASSLAKE High School</u>	<u>1984</u>	<u>Diploma</u>
College/University <u>JACKSON Community College</u>	<u>1987</u>	<u>AA</u>
<u>Spring Arbor College</u>	<u>1991</u>	<u>BA</u>
Other <u>Numerous Professional trainings, JACKSON Police Academy</u>		<u>CITIZEN</u>

I authorize Jackson County to investigate all statements contained in the application, police departments, and other references or sources concerning me. I authorize all such references and sources to release this information without liability for damage incurred in giving it. I waive any written notice of the release of such records that may be required by state or federal law.

Signature of Applicant:



Date

11-26-08

References may be requested.

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**COUNTY OF JACKSON** JACKSON COUNTY  
**REQUEST FOR BOARD OR COMMISSION APPOINTMENT** ADMINISTRATOR'S OFFICE

Mail or personally deliver to: County of Jackson -- Administrator/Controller's Office -- 6<sup>th</sup> Floor  
120 West Michigan Avenue, Jackson, MI 49201  
(517) 788-4335 FAX (517) 780-4755

The Jackson County Board of Commissioners appoints individuals to numerous Boards and Commissions.  
Persons who wish to serve should complete the following information.

Thompson  
NAME: Thompson Arne R.  
Last First Middle Initial  
HOME ADDRESS: 4796 Walz Road Jackson, MI 49201  
Street City Zip Code  
TELEPHONE: 517-764-0040 jonesbeeree@gmail.com  
Home, Work, Cell, or Business (Include Area Code) E-mail Address

**Name of Board(s) or Commission(s) to which Appointment is requested:**

1. Jackson County Road Commission 2. 3.

**Community Activities/Civic Organization/Boards/Commissions:**

Activity / Organization:	Length of Service	Position (s) Held:
NAACP-Jackson County Branch	30-35 years	Secretary (8) years, Board member for years
AAUW	25 years	Public Policy Chair, Membership Chair, etc.
Delta Xi Chapter of Eta Phi Beta Sorority, Inc.	16 years	President, Vice President, Treasure, etc.

**Employment:**

Retired  
Current Employer: Position: Dates of Employment:

**Education:**

Bachelor of Science Degree 1968, Master of Arts Degree 1971, Specialist in Arts Degree 1976, 30 hours beyond in Education 1985 or 86.

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

I am interested in road repair, upgrade, and expansion, county wide, statewide, and United States wide .Interested in job creativity.

Additional Information you feel may be helpful in considering your request for appointment:

I am willing to attend meetings, work on committies, read and study road work proposals, review budgets and votae on agenda issues aand concerns.

Arne R. Thompson  
Signature: November 24, 2008  
Date:

Bdcommappform 8-20-08

Submit

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APPLICATION FOR APPOINTMENT  
JACKSON COUNTY ROAD COMMISSION

JACKSON COUNTY  
ADMINISTRATOR'S OFFICE

Date of Application 11/25/08

NAME Thompson Arme B.  
Last First Middle Initial

ADDRESS 4796 Woltz Rd. Jackson, MI 49201  
Street City State Zip Code

TELEPHONE 517-764-0040 jonesbeecree@gmail.com  
Home Daytime Number Cell Phone email address

Are you a U.S. Citizen? ☒ Yes ☐ No

Are you a Jackson County Resident? ☒ Yes ☐ No

List professional licenses you hold: none at this time

Have you been convicted of a felony? ☐ Yes ☒ No  
If yes, please explain: \_\_\_\_\_

Have you received a disciplinary suspension or been discharged from any position(s)? ☐ Yes ☒ No  
If yes, please explain: \_\_\_\_\_

Do you have any relatives employed by Jackson County or Courts? ☐ Yes ☒ No  
If yes, please give name and department: \_\_\_\_\_

Provide any other information, including volunteer experience, you feel would be helpful in determining how you may be employed.

My volunteer experience has mostly been through  
memberships in various community organizations  
such as: League of Women Voters, American Association  
of University Women (AAUW), Jackson County Branch of NAACP.  
Secretary 8 years, Kings Community Homes Board Member thirty  
four years, Delta Xi Chapter of Eta Phi Beta Sorority, Inc.  
16 years, Friends of Jackson Seniors Board of Directors Dept  
on Aging several years, a member of Jane Memorial C.M.E.  
Methodist Church 49 years, Calculating Women and  
Vestment Club several years. I have worked on committees,  
Church committees, and served as President, secretary, and treasurer.  
I made an effort to be present at organization meetings monthly.

NOTE: You are welcome to submit a resume. However, you are requested to complete the Education and Employment History sections of this application whether or not a resume is attached.

EMPLOYMENT HISTORY:

Employer Jackson Public Schools Address 522 Wildwood Ave. Jackson, MI  
Job Title Teacher Immediate Supervisor and Title I don't remember, supervised by principals.  
Summarize nature of work performed and job responsibilities:

The nature of the work I did was teach children to read, write & do Arithmetic.  
Dates of Employment August 1969 - June 1992. Hourly Rate/Salary \$27,000.00 - \$50,000 at retirement.  
Reason for Leaving Retired from Jackson Public Schools 1992.

Employer St. Mary Star of the Sea School Address 116 E. Wesley St. Jackson, MI  
Job Title Teacher Immediate Supervisor and Title The principal was a nun, don't remember name.  
Summarize nature of work performed and job responsibilities: The nature of the work

was teaching 2nd & 3rd graders to read, write & do math.  
Dates of Employment August 1968 - June 1969. Hourly Rate/Salary About \$22,000.00 yearly.  
Reason for Leaving I was hired as a teacher for Jackson Public Schools.

Employer Mercy Hospital Address - was located on Lansing Ave. Jackson, MI  
Job Title Nurse Aide Immediate Supervisor and Title Sister Mary Josephine - R.N. licensed nurse.  
Summarize nature of work performed and job responsibilities: I provided patients with

Care; food, serving it, giving baths, making beds, back massages, nursing care.  
Dates of Employment June 1953 - August 1966. Hourly Rate/Salary Perhaps a \$1.00/hour?  
Reason for Leaving Entered Eastern Michigan University June of 1966.

Employer \_\_\_\_\_ Address \_\_\_\_\_  
Job Title \_\_\_\_\_ Immediate Supervisor and Title \_\_\_\_\_  
Summarize nature of work performed and job responsibilities: \_\_\_\_\_

Dates of Employment \_\_\_\_\_ Hourly Rate/Salary \_\_\_\_\_  
Reason for Leaving \_\_\_\_\_

**EDUCATIONAL BACKGROUND:**

NAME/LOCATION	YEARS COMPLETED	DEGREE
High School		
Jones Co. Training Miss. 9th-11th grade. Pinney Woods High School 12th grade		1951
College/University		
Philander Smith College	2½ years	No degree
Jackson Community College	2 yrs	Associate Degree
Other		
Eastern Michigan University	5½ years	Bachelor, Degree, 1966
Master Degree 1971 Specialist in Arts Degree 1976.		

I authorize Jackson County to investigate all statements contained in the application, police departments, and other references or sources concerning me. I authorize all such references and sources to release this information without liability for damage incurred in giving it. I waive any written notice of the release of such records that may be required by state or federal law.

Signature of Applicant: Arne R. Thompson Date 11/25/2008

References may be requested.

Mr. Carl F. Breeding 1124 S. Milwaukee St. Jackson, MI 49203  
 Mr. Douglas Ellis 4117 Pin Oak Trail 49201  
 Mrs. Teresa [03 Wren St. Jackson, MI 49203  
 Delph

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with Black Ballpoint**

**COUNTY OF JACKSON**

# REQUEST FOR BOARD OR COMMISSION APPOINTMENT

***Mail or personally deliver to: County of Jackson -- Administrator/Controller's Office -- 6<sup>th</sup> Floor***  
***120 West Michigan Avenue, Jackson, MI 49201***  
***(517) 788-4335 FAX (517) 780-4755***

JACKSON COUNTY  
ADMINISTRATIVE OFFICE

**The Jackson County Board of Commissioners appoints individuals to numerous Boards and Commissions. Persons who wish to serve should complete the following information.**

<b>NAME:</b> <u>Langston</u>		<u>Terry</u>	
Last		First,	Middle Initial
<b>HOME ADDRESS:</b> <u>6600 Wellman Road</u>		<u>Parma</u>	<u>49269</u>
Street		City	Zip Code
<b>TELEPHONE:</b> <u>(517) 531-4282</u>		<u>Tslang4504@yahoo.com</u>	
Home, Work, Cell, or Business (Include Area Code)			E-mail Address

**Name of Board(s) or Commission(s) to which Appointment is requested:**

1. Hospital Finance
2. Board of Public Works
3. Road Commission

**Community Activities/Civic Organization/Boards/Commissions:**

Activity / Organization:	Length of Service	Position (s) Held:
<u>Rotary Club of Jackson County</u>	<u>2 years</u>	<u>member</u>
<u>Planning Commission (Sandstone Township)</u>	<u>2 years</u>	<u>member, appointed by Sandstone Township</u>
<u>Upper Grand River Alliance</u>	<u>2 years</u>	<u>member, appointed by Sandstone Township</u>

**Employment:**

Langston Enterprises, Inc. (self employed)	President/Consultant	owner of business, since 1993
<b>Current Employer:</b>	<b>Position:</b>	<b>Dates of Employment:</b>

**Education:**

B.A., Social Relations and Family Studies, M.S., Community Services and Family Studies, M.P.A., Public Affairs and Administration

**Please indicate why you are requesting appointment to this Board (s) /Commission (s):**

I am interested in serving the citizens of Jackson County. I have a great deal of experience in working with nonprofit organizations and finance committees.

**Additional Information you feel may be helpful in considering your request for appointment:**

Vice President of Community Action, member of Kellog Community College Foundation Board, serve on finance committee for both organizations.

*Tony Lange*  
Signature:

November 24, 2008

**Date:**

**Submit**

## Reset

# **TERRY LANGSTON**

• 6600 WELLMAN ROAD, PARMA, MICHIGAN 49269  
• CELL - (517) 494-0084 • E-MAIL - TSLANG4504@YAHOO.COM

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## **PROFILE**

Well qualified human services professional with 20 years of experience in program development, grant and proposal development, fundraising and fund development (federal, state, corporate, individual, alumni), and departmental management. Successful in the start up, management, and coordination of special service programs for children, youth, and family services, and political campaigns. Core competencies include:

- Fundraising, fund development and grant writing operations
- Public/community relations
- Volunteer recruitment and staffing
- Budget development and administration
- Program development and management
- Substance abuse prevention programs
- Public/private sector alliances (partnerships)
- Leadership and team management
- Community organizing
- Leadership development and management
- Public policy and advocacy

"Leaders who win the respect of others are the ones who deliver more than they promise, not ones who promise more than they can deliver." Mark A. Clement

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## **PROFESSIONAL EXPERIENCE**

**Langston Enterprises, Inc., Consultant, Parma, Michigan, 1993-Present.**

Langston & Associates is a for-profit consulting company specializing in fundraising and fund development, public policy and public policy and advocacy, leadership development, and nonprofit training and development. Core areas of specialty include board governance, organizational assessment, strategic planning, program planning, start up development, and collaboration and strengthening collaborations and alliances. Responsible for day-to-day operations, client recruitment, management, and delivery of services and products.

### **Selected Contributions**

- Substance Abuse Prevention Services (SAPS) – provide substance abuse prevention training, coordinate prevention activities in Albion and in Battle Creek, and manage administrative items such as budget, attend meetings, etc. Responsible for fundraising and fund development activities totaling \$1 million since 2004. 2004-Present.
- Dow Employees' Credit Union – provided team building and in-service training for management and all employees focused on strategic planning, communication, and developing effective teams (140 employees). 2008.
- CSII Investments – Independent consultant work around substance abuse prevention systems change using the Applied Pathways Model built on the following vision - Communities engaging a coordinated system that fully addresses health, economic, environmental and social needs through partnerships and planning that build on

community and individual strengths. Worked with several communities in Michigan to implement a community and/or county strategic plan for substance abuse prevention efforts. 2006-Present.

- Albion Public Schools – Consultant, responsible for developing original proposal to support after school programming. Provide overall coordination between the school system and community around after school programs. Successfully secured grant of \$500,000. 2005-Present.
- Bay-Arenac Intermediate School District - Responsible for the design and implementation of a comprehensive review of peer-based mentoring programs in Bay City, Michigan. Annually conduct five in-service trainings for 25 teachers, staff, and more than 120 students. Since 1993, more than 600 students have been involved in the program. 1993-Present.
- Dale Carnegie Training Program – Develop fundraising plan for partnership with Detroit based CDC. Raised \$45,000 to support 3-year youth leadership program. 2004-2006.
- Albion Youth Development Coalition – Provided consulting services around youth and community issues, planned and facilitated community-visioning plan, resulting in the development of the Albion blueprint for Youth Development. Wrote successful community grant totaling \$435,000 for local school-based health center. 2004-2005.
- Michigan Department of Education – Co-coordinated special initiatives around race, diversity and school-based peer mentoring programs. The initiative focused on providing selected training to all school employees in three school districts to work with diverse students. Additionally, assisted two districts in reviewing school policies, updating board manuals, and modeled effective public policy. 1999-2001.

**Albion-Homer United Way**, Executive Director and Consultant, Albion, Michigan. (Limited Assignment and part of consulting work.) 2004-2006.

Provided leadership for both fundraising and grantmaking processes for redistribution of financial resources in the communities of Albion and Homer in South Central Michigan. Responsible for fundraising operation and annual budget of \$100,000. Successfully secured more than \$3 million in local and state grants for community projects.

#### Selected Contributions

- Wrote successful grant netting organization a 3-year grant for \$500,000.
- Facilitated board and community process around developing an affiliate relationship with neighboring United Way organizations.
- Co-facilitated a community visioning process which led to the creation of a community Blueprint.
- Authored grants that leveraged an additional \$900,000 to the Albion community.
- Coordination of community impact and grantmaking process; allocating \$90,000 back to the community over two years.

**Michigan 4-H Foundation**, Executive Director and State Program Leader, East Lansing, Michigan, 2002–2004.

Worked with The Michigan 4-H Foundation 30 member Board of Trustees. Administered a \$4 million budget and \$8 million in assets. Supervised 40 administrative and educational program staff, including the staff of the Michigan 4-H Children's Garden and the Kettunen Center, Michigan's full service conference center for 4-H and other non-profit organizations in Northern Michigan. Responsible for general fund development, and initiated a \$15 million campaign.

#### Selected Contributions

- Wrote six successful corporate and foundation proposals.
- Contributed to the steady growth of resources available to 4-H programming and the coordination of major fundraising activities.
- Initiated donor stewardship program.

- Increased financial resources by more than \$1.8 million towards the \$15-million campaign for 4-H.

**High/Scope Educational Research Foundation**, Project Manager/Director of Adolescent Division, Adolescent Department, Ypsilanti, Michigan, 2002.

Responsible for the oversight of two grants totaling \$3 million used to cultivate programs in support of adolescent development including life skills, technology, and career development. Served as a trainer for youth workers. Worked with 25 key foundations and corporations in the process of fund development. In addition, coordinated research opportunities and advocacy related to educational needs of children, youth and families. Worked with educators, legislators and others in identifying and addressing educational issues including policy and financial issues.

#### Selected Contributions

- Member of a research team, which developed a quality assessment tool used for evaluating the effectiveness of youth service programs.
- Trained 150 youth development workers in the High/Scope method.
- Wrote three successful corporate and foundation proposals totaling \$3 million.

**Olivet College**, Development Officer for Corporate and Foundation Relations, 1998-2001; Director, Office of Student Development and Youth Outreach Services, Olivet, Michigan, 1996-2000.

Initiated a comprehensive review of all policies and procedures for working with external grant making institutions. Coordinated institutional strategic plan for increasing corporate and foundation support. Acted as a liaison to three major initiatives focused on K-12 and higher education, technology, and organizational change. Established policies and procedures. Produced publication materials including brochures, solicitations, and correspondence.

#### Selected Contributions

- Administered corporate and foundation relations program at Olivet College – increased revenue by 20 percent.
- Wrote five successful corporate and foundation proposals totaling \$1 million.
- Supported volunteer board and other staff members in securing \$3.1 million capital campaign for new athletic facility, improved technology, and enhanced student support services (worked with foundations to provide additional financial support, leveraging other resources – secured \$500,000).
- Co-chaired annual phone-a-thon; raised \$75,000 (over two years); increased by 50% over a seven-year period.
- Developed partnerships with 35 state, regional, and national organizations resulting in increased revenue of 10%.
- Designed four scholarship programs totaling \$10 million to focus on service, leadership, and civic activities. Created annual special events that netted an additional \$300,000 to support endowed scholarships.

**Council of Michigan Foundations**, Youth Program Consultant, Community Foundation Programs, Grand Haven, Michigan, 1988-1993, 1997; Director of Youth Programs, 1994-1996.

Supervised two-full time employees, two consultants, two interns, and more than 400 volunteers. Produced publication materials. Wrote grants and proposals. Prepared capital and operating budgets including the co-administration of a \$49 million grant. Co-facilitated volunteer board of 27 individuals.

#### Selected Contributions:

- Developed initial policy for youth on non-profit boards that was approved by the Michigan Legislature in 1998. Consulted with other state and national leaders regarding the replication of Michigan's Community Foundations' Youth Advisory Councils.
- Facilitated the design and development of 35 youth advisory committees under community foundations in Michigan, two youth advisory committees under private foundations, and three youth advisory committees nationally under private and family foundations from 1994-1996 (each endowing \$1 million).
- Designed, implemented, and evaluated two grant programs focusing on addressing racism (diversity) and substance abuse totaling \$75,000. Raised an additional \$550,000 to support youth in philanthropy project.

Recent teaching (adjunct faculty member) with Albion College, Baker College, and Kellogg Community College - Adjunct Faculty – Human Services Program, Baker College, Owosso, Michigan, 2004-2005; Human Services Program, Kellogg Community College, Battle Creek, Michigan, 2005, Sociology Department, Jessie's Gift, Albion College, Albion, Michigan, 2005-2007. In addition, earlier work with international nonprofit organizations, higher educational institutions residence life programs, grassroots environmental and public policy groups, and advocacy issues associations.

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### **SELECTED VOLUNTEER, BOARD APPOINTMENTS & ASSOCIATIONS**

- Region 2 Planning Commission, (Sandstone Township), 2006-Present.
  - Upper Grand River Watershed Alliance (Sandstone Township), 2006-Present
  - Region 3 B Area Agency on Aging of Directors, (Finance, Membership Committees), 2006-Present.
  - Kellogg Community College Foundation, Board of Directors, (Finance Committee) 2005-Present.
  - Jackson County Community Foundation Committee for Education and Scholarships, 2006-2008.
  - Community Action Agency of South Central Michigan Board of Directors, Vice President, (Finance, Executive Committees), 2004-Present.
  - Jackson County Democratic Party, Executive Committee, 2008-Present.
  - Rotary Club of Jackson County, 2007-Present.
  - Wildcat Wellness Center (Child and Adolescent Center in Albion), Board member and executive committee, 2005-Present.
  - Michigan Prisoner Re-entry Initiative (MPRI) Advisory Committee, 2006-Present.
  - Michigan State University Extension Council (Shiawassee County, Calhoun & Kent County), 1998-Present.
  - Albion Youth Development Coalition, (Executive Committee), 2005-Present.
  - Homer Area Chamber of Commerce, Member, 2004-2007.
  - NAACP (National Association for Colored People), Member, 1988-Present.
  - James Madison College Alumni Council – Michigan State University, 1998-2006.
  - Michigan Nonprofit Association, Member, 1991-2004.
  - Michigan United Way Association – Policy Committee, 2004-2006.
  - Olivet College Rotary (Membership Committee), 1996-2001; Jackson County Rotary Club, 2007-Present.
  - Alternatives in Motion, Founder & Chairman Emeritus (Finance, Executive Committees), 1996-1999.
- 

### **SELECTED HONORS & AWARDS**

- Emerald Clover Society Award, 2002
  - Franklin Covey Leadership Award for Effectiveness, 1999
  - The Dr. Michael J. Tate Award for Community Service, 1998
  - Calhoun County 4-H Alumni Award, 1995-1999
  - Albion Volunteer of the Year, 1992-1993
- 

### **EDUCATIONAL & PROFESSIONAL CREDENTIALS**

- Master of Public Administration (MPA), Western Michigan University, School of Public Affairs & Administration, Kalamazoo, Michigan, 2008.
- Master of Science, Community Service and Family Studies, Michigan State University, College of Human Ecology, East Lansing, Michigan, 1996.

- Bachelor of Arts, Social Relations and Family Studies, Michigan State University, James Madison College, East Lansing, Michigan, 1992.