

AGENDA
JACKSON COUNTY BOARD OF COMMISSIONERS BOARD MEETING
November 17, 2009
7:00 p.m.
County Commission Chambers

***Mission Statement:** Jackson County Government, in cooperation with the community
and local governmental units, strives through a planned process
to deliver quality services that address public needs.*

1. **CALL TO ORDER** – *Chairman Steve Shotwell*
2. **INVOCATION** – *by Commissioner Cliff Herl*
3. **PLEDGE OF ALLEGIANCE** – *by Chairman Steve Shotwell*
4. **ROLL CALL** – *County Clerk Amanda Riska*
5. **APPROVAL OF AGENDA**
6. **AWARDS & RECOGNITIONS** – None.
7. **COMMUNICATIONS/PETITIONS** – None.
8. **SPECIAL ORDERS/PUBLIC HEARINGS** – None.
9. **PUBLIC COMMENTS**
10. **SPECIAL MEETINGS OF STANDING COMMITTEES**
11. **MINUTES** - Minutes of the 10/20/09 Regular Meeting of the Jackson County Board of Commissioners

Attachments:

*10/20/09 Regular Meeting Minutes

12. **CONSENT AGENDA** (*Roll Call*)

A. County Affairs

1. **Drain Commission - 2008 Annual Report**

Attachments:

*Drain Commission 2008 Annual Report

2. **Equalization - 2009 Apportionment Report**

Attachments:

*2009 Apportionment Report

B. County Agencies – None.

C. Human Services

3. Department on Aging - Contract between Region 2 Area Agency on Aging (R2AAA) and the Department on Aging for FY 2010-2012

Attachments:

*Contract between Region 2 Area Agency on Aging (R2AAA) and the Department on Aging for FY 2010-2012

4. Health Department - DEQ-JCHD 2009-2010 Grant Contract

Attachments:

*Memo from DEQ dated 10-29-09

*DEQ-JCHD 2009-2010 Grant Contract

D. Personnel & Finance

5. Bid Summary – 2nd Floor Tower Building Ceiling Plaster Restoration Project

Attachments:

*Memo from Director of Fleet & Facilities Operations dated 11/2/09

6. Recommendation to Negotiate for Employee Assistance Program (EAP) Services

Attachments:

*Memo from Deputy Administrator dated 11/9/09

7. Award Auditing Contract to Abraham & Gaffney and Authorize County Administrator/Controller to Execute Contract Documents

Attachments:

*Memo from Deputy Administrator dated 10/13/09

8. Budget Adjustments

- a. Department on Aging
- b. Health Department
- c. General Fund and Other Funds

Attachments:

*Department on Aging Budget Adjustments

*Memo from Health Officer dated 10/28/09

*Health Department Budget Adjustment

*General Fund and Other Funds Budget Adjustment

9. **Claims** – 10/1/09 – 10/31/09

13. **STANDING COMMITTEES**

- A. **County Affairs** – *Commissioner Dave Lutchka* - None.
- B. **County Agencies** – *Commissioner Gail W. Mahoney* - None.
- C. **Human Services** – *Commissioner Mike Way* - None.
- D. **Personnel and Finance** – *Commissioner James Videto* - None.

14. **UNFINISHED BUSINESS** – None.

15. **NEW BUSINESS**

- A. **Road Commission** – Discussion of Procedure for Appointments to Road Commission Board

Attachments: None.

16. **PUBLIC COMMENTS**

17. **COMMISSIONER COMMENTS**

18. **CLOSED SESSION** – Discussion of Property and Easement Acquisitions for the Runway 7-25 Safety Area Project

19. **Resolution (11-09.26) Authorizing Purchase of Easements and Property for the Runway 7-25 Safety Area Project**

Attachments:

*Resolution (11-09.26)

Administrator/Controller Comment: A completed resolution and purchase agreements will be provided.

20. **ADJOURNMENT**

MINUTES
JACKSON COUNTY BOARD OF COMMISSIONERS BOARD MEETING
ANNUAL MEETING
October 20, 2009
7:00 p.m.
County Commission Chambers

1. **CALL TO ORDER** – Chairman Shotwell called the October 20, 2009 meeting of the Jackson County Board of Commissioners to order at 7:00 p.m.

2. **INVOCATION** – *by Commissioner David Elwell*

3. **PLEDGE OF ALLEGIANCE** – *by Chairman Steve Shotwell*

4. **ROLL CALL** – *County Clerk Amanda Riska*

(11) Present. Commissioner Herl, Lutchka, Kruse, Duckham, Poleski, Videto, Williams, Smith, Way, Elwell and Shotwell. (1) Absent. Commissioner Mahoney.

5. **APPROVAL OF AGENDA**

Cmr. Poleski added Item 15. B. to consider a Resolution concerning the County Jail Reimbursement Program.

Moved by Videto, supported by Duckham for Approval of the Agenda as amended.
Motion carried unanimously.

6. **AWARDS & RECOGNITIONS** – None.

7. **COMMUNICATIONS/PETITIONS** – None.

8. **SPECIAL ORDERS/PUBLIC HEARINGS** – None.

9. **PUBLIC COMMENTS**

Marv Jester requested support for his appointment to the Land Bank Authority.

Mark Kettner petitioned the Board to reconsider its policy on the selection of auditors.

Nadeen Bullard spoke regarding RSVP

Anna Hilton asked the Board to reconsider its donation to RSVP.

Tony Curtis, a partner with Rehmann, requested that the Board reconsider their audit rotation policy and not act on the auditor selection recommendation.

Beth Bailey from Plante & Moran informed the Board about Plante & Moran's expertise in government auditing.

Pam McCrum read a statement in support of RSVP funding.

Raymond Brown requested the County support RSVP.

Laura Thomas, a RSVP volunteer, asked the Board to support RSVP.

Rev. Archie Eggleton requested the Board to reconsider funding to RSVP.

10. **SPECIAL MEETINGS OF STANDING COMMITTEES**

A. Personnel & Finance

1. **Requests from Fair Board**

- a. **Temporary Loan from the General Fund of Up to \$100,000 to be Repaid after the 2010 Fair**
- b. **Allow the Administrator/Controller to Supervise Fair Staff**

The meeting was adjourned briefly to allow the commissioners who are members of the Personnel & Finance Committee to meet behind Cmr. Videto's chair.

11. **MINUTES** - Minutes of the 9/15/09 Regular Meeting of the Jackson County Board of Commissioners

Moved by Herl, supported by Kruse to Approve the Minutes of the 9/15/09 Regular Meeting of the Jackson County Board of Commissioners. Motion carried unanimously.

12. **CONSENT AGENDA**

Cmr. Way asked that item 12. D. 7. - Recommendation to Negotiate for Audit Services be removed from the Consent Agenda. Item was moved to 13. D. 2. under Personnel and Finance.

Moved by Kruse, supported by Lutchka for Approval of the Consent Agenda as amended. Roll Call: (11) Yeas. Motion carried unanimously.

A. **County Affairs** – None.

B. **County Agencies** – None.

C. **Human Services**

- 1. **Proposed Body Art Fee Schedule – 2nd Reading and Adoption**
- 2. **Resolution (10-09.24) Department of Human Services Board of Directors Resolution for Use of Post 1998 MOE Funds for Payment to Bond for Jackson County Medical Care Facility**
- 3. **Michigan Department of Community Health CPBC Agreement**

D. **Personnel & Finance**

4. **Personnel**

- a. **Eliminate the Fair Manager position**
- b. **Eliminate the Facilities Supervisor – County Fair**

- c. **Eliminate an HR Specialist**
- d. **Eliminate a FOC Support Services Unit position**
- e. **Eliminate a Parks Union Groundskeeper position**
- 5. **Request from Fair Board to make the Fair a Special Revenue Fund**
- 6. **Blackstone Property Purchase**
- 7. ~~**Recommendation to Negotiate for Audit Services**~~
- 8. **Intergovernmental Agreement Between County and City Regarding Asbestos Survey and Demolition of Structures**
- 9. **Budget Adjustments**
 - a. **Fair**
 - b. **Child Care Fund**
- 10. **Claims – 9/1/09 – 9/30/09**

13. **STANDING COMMITTEES**

A. **County Affairs – Commissioner Dave Lutchka**

1. **Appointments**

a. **Board of County Canvassers**

- one public member (Democrat), term to 10/2013

Commissioner Lutchka stated that the committee recommended Lou Adams. No other nominations from the floor. *Lou Adams appointed.*

- one public member (Republican), term to 10/2013

Commissioner Lutchka stated that the committee recommended Lola Peterson. No other nominations from the floor. *Lola Peterson appointed.*

b. **Land Bank Authority**

- one non-profit corporation representative, term to 10/2013

Commissioner Lutchka stated that the committee recommended Katherine Martin. No other nominations from the floor. *Katherine Martin appointed.*

- one real estate experience member, term to 10/2013

Commissioner Lutchka stated that the committee recommended DeAnn Gumbert. Cmr. Duckham nominated Marv Jester. Roll Call: (4) Gumbert. Cmr. Poleski, Videto, Elwell, and Shotwell. (7) Jester. Cmr. Herl, Lutchka, Kruse, Duckham, Williams, Smith, and Way. *Marv Jester appointed.*

- one commissioner member, term to 10/2013

Commissioner Lutchka stated that the committee recommended Phil Duckham.
No other nominations from the floor. *Phil Duckham appointed.*

B. County Agencies – Commissioner Gail W. Mahoney

None.

C. Human Services – Commissioner Mike Way

None.

D. Personnel and Finance – Commissioner James Videto

1. Requests from Fair Board

a. Temporary Loan from the General Fund of Up to \$100,000 to be Repaid after the 2010 Fair

Much discussion held. Questions were answered by Administrator/Controller Treacher.

Moved by Videto, supported by Elwell to Allow a Temporary Loan from the Jackson County General Fund to the Jackson County Fair Fund of up to \$100,000 to be Repaid No Later than September 30, 2010. (10) Yeas. Cmr. Herl, Lutchka, Duckham, Poleski, Videto, Shotwell, Williams, Smith, Way, and Elwell. (1) Nay. Cmr. Kruse.
Motion carried.

b. Allow the Administrator/Controller to Supervise Fair Staff

Moved by Videto, supported by Elwell to Allow the Administrator/Controller to Supervise Fair Staff. Motion carried unanimously.

2. Recommendation to Negotiate for Audit Services

Moved by Videto, supported by Herl for the Administration to Negotiate for Audit Services. Roll Call: (7) Yeas. Cmr. Herl, Lutchka, Kruse, Poleski, Videto, Shotwell, and Elwell. (4) Nays. Cmr. Duckham, Williams, Smith, and Way. Motion carried.

14. UNFINISHED BUSINESS – None.

15. NEW BUSINESS

A. Revised Personnel Policy 3290 – Bloodborne Pathogens

Moved by Williams, supported by Elwell to Approve Revised Personnel Policy 3290 – Bloodborne Pathogens. Motion carried unanimously.

B. Resolution (10-09.25) in Opposition of the Governor's Veto of Funding for the County Jail Reimbursement Program (CJRP)

Moved by Elwell, supported by Duckham to pass Resolution 10-09.25 in Opposition of Governor's Veto of the Funding for the County Jail Reimbursement Program. Roll Call: (11) Yeas. Motion carried unanimously.

16. **PUBLIC COMMENTS**

Marv Jester thanked the Board for his appointment.

17. **COMMISSIONER COMMENTS**

Cmr. Videto thanked the commissioners and Administrator/Controller Treacher for putting faith in the Fair Board and moving forward.

18. **CLOSED SESSION** – None.

19. **ADJOURNMENT**

Chairman Shotwell adjourned the October 20, 2009 meeting of the Jackson County Board of Commissioners at 8:07 p.m.

James E. Shotwell – Chairman, Jackson County Board of Commissioners

Amanda L. Riska – County Clerk

Respectfully submitted by Carrienne VanDusseldorp – Chief Deputy County Clerk

ANNUAL REPORT 2008

Geoffrey W. Snyder
Jackson County Drain Commissioner

Geoffrey W. Snyder
COUNTY DRAIN COMMISSIONER

County Tower Building Jackson, Michigan 49201
Mon.-Fri. 8-5 517 / 788-4398



October 1, 2009

Honorable Board of Commissioners
County of Jackson
Jackson, Michigan

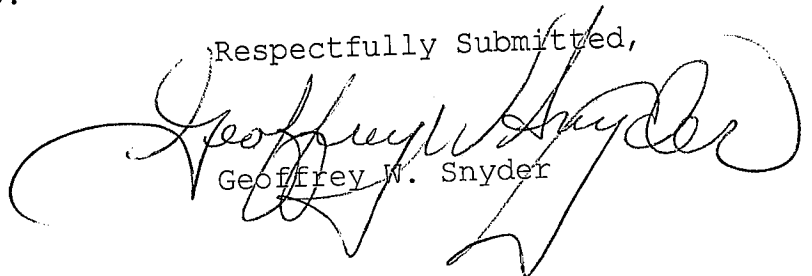
Dear Commissioners:

Complying with Section 31 of Chapter 2 of Act No. 40 of the Public Acts of 1956, as amended, I submit the Annual Report containing the financial statement of the Jackson County Drain Commissioner's Office for the fiscal year beginning January 1, 2008, and ending December 31, 2008.

I hereby certify that this report, identifying all special assessment districts within which work was performed during the fiscal year, and the financial statement of all districts are true and correct.

The report also contains information on Act 342 and Act 185 Sewer and Water projects that are administered by this Office, outside of the scope of Act 40.

Respectfully Submitted,


Geoffrey W. Snyder

Jackson County Drain Commission
2008 Annual Report

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**DRAINAGE
AND
SANITARY SEWER
DISTRICTS**

Jackson County Drain Commission
2008 Annual Report

ACTIVE CONSTRUCTION
OR
MAINTENANCE WORK PERFORMED ON
COUNTY OR INTERCOUNTY DRAINS

The following county drains were in various stages of construction during the fiscal year:

BEEBE-TAYLOR DRAIN, Blackman Township

The ditch line was hydro-excavated and vacuumed of silt.

BOOTH DRAIN, Summit Township

Repaired a catch basin that was "piping" soil.

CONNER-BENNETT DRAIN, Sandstone Township

Leveled ditch bank and installed culverts along the drain.

DECKER DRAIN, Leoni Township

The open ditch was cleaned from Munith Road, East to lessen the likelihood of the storm water leaving the ditch banks.

EAGLE CREST DRAIN, Grass Lake Township

Groomed a swale from an existing catch basin to the swamp.

Jackson County Drain Commission
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Active Construction or Maintenance
Work Performed on County or Intercounty
Drains (Continued)

GRAND RIVER DRAIN, Tompkins Township

Cleaned a portion of the open ditch of the drain to provide an outlet for the enclosed storm sewer.

GRAND RIVER INTERCOUNTY DRAIN, Various counties and Townships

Jackson County, the City of Jackson, and Blackman Townships are regulated by the State of Michigan for their Stormwater discharges to the Grand River and its tributaries. Portions of the Portage and Upper Grand River fail to meet water quality standards. As such, these communities (The Jackson Urban Area Storm Water Committee) are charged to enact policies and conduct activities to restore the river to meet state water quality standards. The communities, and their agencies, have teamed with other communities and organizations to conduct these activities under the umbrella of the Upper Grand River Watershed Alliance. The following activities were conducted in 2008:

- Continued to identify and correct improper connections between sanitary and storm sewers
- Finalized by-law changes to transition from a Watershed Council to the Upper Grand River Watershed Alliance
- Shared coordination of the Adopt-A-Stream volunteer monitoring program, growing the program from six monitoring sites in the fall of 2007 to sixteen sites
- Assisted the Jackson County Conservation District in developing a winning grant proposal to continue watershed management activities in the Portage River basin and expanding these activities to the Jackson urban area (3 years of grant funding)
- Developed a draft policy to guide review of petitions for drain maintenance
- Hosted a workshop on land use planning and watershed planning with parallel sessions for the general public and municipal officials

Jackson County Drain Commission
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Active Construction or Maintenance
Work Performed on County or Intercounty
Drains (Continued)

GRAND RIVER INTERCOUNTY DRAIN, Various counties and Townships (Cont.)

- Continued other public education and outreach regarding the upper Grand River Watershed
- Reviewed public service announcements and display materials promoting drinking water protection for the City of Jackson

GRASS LAKE DRAIN, Grass Lake Township

Removed tress that had been uprooted as a result of a storm.

HENDEE DRAIN, Blackman Township

Repaired the storm sewer in several areas that was "piping" soil.

KENNEDY DRAIN, Blackman Township

As-built surveys and legal descriptions were prepared.

Repairs were made to the storm drain.

W.B. MINER DRAIN, Rives Township

Repaired several spots along the storm sewer that was "piping" soil.

Jackson County Drain Commission
2008 Annual Report

Active Construction or Maintenance
Work Performed on County or Intercounty
Drains (Continued)

MURRAY DRAIN, Blackman Township

Leveled ditch bank and installed new culverts along the drain.

OAK STREET DRAIN, Summit Township

Jet vacuumed the storm line, rebuilt a section of storm sewer and reconstructed a collapsed existing manhole.

OTTER CREEK (MOORE) INTERCOUNTY DRAIN, Springport Township

A steel flap gate was installed on the downstream side of the 48" overflow tube.

PLUMB BROOK DRAIN, Columbia Township

Installed a "crossing" of the drain on the Michigan International Speedway property via an agreement with the Speedway providing the financing.

JOHN SAINES DRAIN, Blackman Township

As-builts and legal descriptions were prepared and the drain was cleaned out from the Rives-Blackman Drain to Parnall Road.

Jackson County Drain Commission
2008 Annual Report

Active Construction or Maintenance
Work Performed on County or Intercounty
Drains (Continued)

SPRINGBROOK & PRETTY BRANCH DRAIN, Spring Arbor Township

A storm sewer extension of the drain was constructed through an agreement with Spring Arbor Methodist Church; Ganton Retirement Centers, Inc.; and Spring Arbor University providing the financing.

STILLWELL DRIAN, Leoni Township

A portion of the open was cleaned to prevent flooding of Felter Road.

TANGLEWOOD DRAIN, Summit Township

A catch basin was replaced to prevent "piping" soil.

TOWSEY-FELLOWS DRAIN, Sandstone Township

Drainage ditch was excavated and had 80 feet of pipe replaced.

Jackson County Drain Commission
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ACTIVE CONSTRUCTION
OR
MAINTENANCE WORK PERFORMED ON
SANITARY SEWER COLLECTION AND WATER DISTRIBUTION SYSTEMS

LAKE COLUMBIA SANITARY SEWER SYSTEM IMPROVEMENTS-EAST AND WEST SEGMENT
(\$ 11,000,000)

This project involved the construction of 49,400 lineal feet of pressure sewer around the east side of Lake Columbia and the installation of one submersible lift station. The project will provide service to 665 residential customers. The project was completed June 1, 2008, with approximately 80% of the homes connected.

LEONI REGIONAL UTILITY AUTHORITY, Blackman, Columbia, Leoni, Grass Lake, Napoleon, Liberty, Hanover, Norvell, Lyndon, Sylvan Townships, Brooklyn and Grass Lake Village

The Leoni Regional Sewer System formed an authority of the member communities. These include the Townships of Leoni, Grass Lake, Columbia, Napoleon, Norvell, Blackman, Lyndon, Cambridge, Liberty, Hanover, Sylvan and the Villages of Grass Lake and Brooklyn. The Authority is presently developing a "business plan" which will allow the "Authority" to undertake certain responsibilities that are presently being provided by Leoni Township.

PARMA VILLAGE SEWER LAGOON, Parma Township (2,780,000)

This project reconstructed the Parma Village Wastewater Disposal Facility by enlarging and lining the two sewer lagoons. Renovations to the existing wastewater treatment plant included removal of wastewater sludge from the existing lagoons, lining the existing lagoons, site piping, construction of a new effluent discharge, and appurtenant work. Completion of the project is projected for Spring 2010.

Jackson County Drain Commission
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Active Construction or Maintenance
Work Performed on Sanitary Sewer Collection
and Water Distribution Systems
(Continued)

RIVES SANITARY SEWER SYSTEM (Collection System), Rives Township
(\$1,173,015.00)

Approximately 6,600 lineal feet of 8" gravity sewer, 2,400 lineal feet of 2" pressure sewer, 3,000 lineal feet of 8" forcemain, was installed, in addition to the construction of one submersible type lift station, the installation of approximately 15 simplex grinder pumps on private property, sewer service lines, and related appurtenances in the Rives Junction area. Projected completion of the project is fall of 2009'.

RIVES SANITARY SEWER SYSTEM (Transmission Main), Rives Township
(\$579,191.00)

Approximately 17,500 lineal feet of 8" forcemain was installed with a portion being directionally drilled, sewer service lines were installed, 100 lineal feet of was directionally drilled under Norfolk Southern Railroad and related appurtenances in the Rives Junction Road right-of-way. Projected completion of the project is fall of 2009'.

ROUND/FARWELL LAKES SANITARY SEWER SYSTEM, Hanover/Liberty Townships
(\$3,900,000)

This project involved the construction of 51,000' of pressure sewer around Round and Farwell Lakes. The project serves 540 residential customers. The project was completed in December of 2008, with the anticipation of 90% of the customers achieving their connections in 2009'.

Jackson County Drain Commission
2008 Annual Report

Active Construction or Maintenance
Work Performed on Sanitary Sewer Collection
and Water Distribution Systems
(Continued)

SOUTHERN INTERCEPTOR-SEWER SYSTEM IMPROVEMENT: (\$4,600,000)

This project involved the construction of approximately 77,000 feet of 12" and 16" forcemain from Round and Farwell Lakes, through Liberty and Columbia Townships, to the existing collection system near Clark Lake. The project also included installation of three lift stations and an equalization chamber near Clark Lake that will allow additional capacity to be used in the Clark Lake interceptor. The project was completed in the fall of 2008. The abandonment of the Ocean Beach lift Station will be accomplished in 2009'.

VINEYARD LAKE SANITARY SEWER SYSTEM IMPROVEMENTS, Norvell and Columbia Township (\$6,100,000)

This project involved the construction of 67,000 feet of pressure sewer around Vineyard Lake and the installation of two submersible lift stations. The project provides service to 652 residential costumers. The construction of this project was substantially completed on February 25, 2008, with an anticipation of almost all property owners being connected to the collection/transmission system in 2009'.

Jackson County Drain Commission
2008 Annual Report

Proposed drain/public works projects, for which estimates of cost for construction were prepared, and which are awaiting petition filing, Board of Determination action, Judicial or Administrative Processing.

Budek Drain/Wampler's Lake

Columbia Township

Sunset Drive Water Project

Summit Township

Jackson County Drain Commission
2008 Annual Report

CONDOMINIUM REVIEW AND APPROVAL

Two (2) condominiums were reviewed, by this office, as required by the Condominium Act, being Act No. 59 of the Public Acts of 1978. This review consisted of preparing dedication deeds, approving design and construction plans, and performing inspections on the following condominiums:

Airport Road Site
Condominium

Blackman Township

Punkin Properties
Site Condominium

City of Jackson

Jackson County Drain Commission
2008 Annual Report

PROPOSED DEVELOPMENT REVIEWS
AND RECOMMENDATIONS

Eleven (11) proposed developments were reviewed by this office, over and above the previously mentioned plat reviews or condominium reviews. The reviews were conducted in response to a request by a municipality for a recommendation regarding the drainage of the proposed development.

This review consisted of inspections of the site, meetings with the developer, and letters to the municipalities indicating the observations of this office, and the recommendations with regard to drainage of the following:

Arbor Manor	Spring Arbor Township
B & B Hardware	Napoleon Township
Brooklyn Family Dentistry	Napoleon Township
Columbia Township Hall Expansion	Columbia Township
Corrigan Oil Company	Napoleon Township
Flagstar Bank	Napoleon Township
Holiday Inn	Blackman Township
Jackson Health Campus	Summit Township
Kelly Fuels	Napoleon Township
Marathon Oil Company	Napoleon Township
Vandercook Lake School Renovation	Summit Township

Jackson County Drain Commission
2008 Annual Report

TYPICAL RESPONSES TO DRAINAGE PROBLEMS
NOT DIRECTLY RELATED TO ESTABLISHED COUNTY DRAINS

The Drain Commissioner's office received approximately Seventy-one (71) complaints of drainage problems that required field investigation. These requests came from property owners, governmental officials and concerned citizens. The nature of those drainage problems ranged from: requests for solutions to certain problems with existing county drains; requests for technical advice on those problems involving private drains, and; requests for the establishment of new county drains.

The following are examples of the problems that received attention as a result of complaints being filed:

1122 Chapel Road, Sandstone Township

The property owner's house and yard are being flooded from a nearby bean field.

Storm water runoff from bind 1122 Chapel Road drains through a shallow swale along the yard, into the roadside ditch along Chapel Road and then south to a cross over tube in front of 1120 Chapel Road. The side yard swale is not an established county drain, however, needs to be cleaned to eliminate the flooding of the house and yard.

Explained the above information to the property owner and the options of having the swale privately cleaned.

2000 Glengarry Drive, Summit Township

Property owner's back yard is flooded due to drain not functioning properly.

The 12" and 15" diameter storm sewers, existing on Unit 9 of Glengarry Site Condominium and established as part of the Glengarry Drain are functioning properly. The 6" diameter private storm sewer and three catch basins that have been installed along the backs of Units 10, 11, and 12 of Glengarry Site Condominium are not functioning properly and have considerable ponding water over the catch basins.

Jackson County Drain Commission
2008 Annual Report

Typical Responses to Drainage Problems
Not Directly Related to Established County Drains
(Continued)

2000 Glengarry Drive, Summit Township, (Cont.)

Explained the following options to the property owner:

- A) Privately clean the 6" diameter private storm drain
- B) Privately install the 12" diameter storm sewer designed by Ripstra & Scheppelman, in 2007 to replace the 6" diameter private sewer and then dedicate it to the Drain Commission.
- C) Petition the County Drain Commission to install the 12" diameter storm sewer as described above.

2696 Lynnbrook Drive, Blackman Township

A nearby dentist office had constructed a detention basin that is causing the property owner's property to flood; water is coming up through the basement floor.

The backyard of 2696 Lynnbrook Drive is low and with no outlet for the ponding water. The detention basin on the dentist office's property is located adjacent to, and north of the ponding water. The water level in the detention basin appears to be higher than the ground elevation of the backyard of 2696 Lynnbrook. Additionally, behind the dentist office's property, the land has been graded to flow onto the property owner's land, instead of to the detention basin as required by the Township's site plan approvals.

Explained the following to the property owner:

- A) Work with the dentist office to resolve the problem (pump out the detention basin).
- B) Take court action against the dentist office.
- C) Construct a private outlet for the ponding water
- D) Petition for a county drain.
- E) Request the Township to enforce its site plan.

Jackson County Drain Commission
2008 Annual Report

Typical Responses to Drainage Problems
Not Directly Related to Established County Drains
(Continued)

2600 Spring Arbor, Summit Township

The building and driveway at the above address is flooded.

The backyards of the said building and funeral home are both low with no outlet for the storm water. Ripstra & Scheppelman had previously designed a private storm sewer for this low area that has never been installed.

Swartz Excavating was hired by property owner to pump the standing water, this office provided the property owner with the ``Ripstra Engineering'' option of installing the private drain, or petitioning this office for a public drain.

11700 Tompkins Road, Tompkins Township

The culvert under Tompkins Road is plugged, and the property owner's driveway floods. The Jackson County Road Commission has previously cleaned the driveway culvert.

The driveway culvert under the property owner's driveway has collapsed.

The property owner contacted the Jackson County Road Commission and they indicated that they would replace the driveway culvert.

Jackson County Drain Commission
2008 Annual Report

REVOLVING DRAIN FUND

The following Revolving Drain Fund deficits will be cleared by future drain tax levies or other Act 40 reimbursements:

Beebe-Taylor	\$2,025.00
Chanter	4,276.04
Chapel Heights	275.00
Colbrook Meadows	531.44
Darling Christie	1,500.00
Decker	16,897.91
Eagle Crest	6,057.52
Fisk	294.24
Gatewood	1,230.09
Glennary	1,128.60
Grand River	2,744.50
Grand River Phase II	1,071.93
Grand River SEMCOG	750.00
Grand River (Tetra Tech)	2,000.00
Grand River (Tetra Tech) \$72	2,913.53
Grass Lake	2,949.13
Hendee	5,828.00
Hurd Marvin	800.00
Kedron	352.20
Kennedy	16,325.11
Ladd-Main	337.08
Liberty Heights	2,400.00
W.B. Miner	1,032.50
Moore Intercounty	2,882.95
Munith	5,200.50
Murray Branch	1,779.74
O'Leary	1,448.46
Ricks	1,811.00
Ruel	1,153.57
Saines	7,211.25
Shoemaker Woods	3,340.35
Springbrook & Pretty Branch	5,168.00
Stillwell	1,047.48
Tanglewood	485.00
Thompson Lake	459.68
Three Forty Farms	103.04
Upper Grand River (319)	5,750.00
West Jackson	15,897.49
W. Jackson (Cortland Blvd)	26.26
Whispering Woods	434.00
Whitman	6,548.00
Wild Intercounty	<u>46,259.53</u>
Total	\$180,081.86

DRAIN ORDERS WRITTEN - 2008

<u>TOWNSHIP</u>	<u>DRAIN</u>	<u>DATE</u>	<u>NUMBER</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
Blackman	Acme	3/20	11964	Engineering	129.00
		5/28	11993	Engineering	<u>200.00</u>
					329.00
Blackman	Allen Branch				
	Of Thompson Lk	6/23	12012	Maintenance	99.00
		10/07	12043	Maintenance	33.00
		11/18	12071	Maintenance	34.50
		12/17	12087	Maintenance	<u>34.50</u>
					201.00
Blackman	Beebe-Taylor	6/23	12013	Maintenance	165.50
		11/18	12077	Maintenance	2,025.00
		12/17	12088	Maintenance	<u>310.60</u>
					2,501.10
Blackman	Campbell & Extn.	3/20	11965	Engineering	35.00
Blackman	Chanter	4/01	11982	Recording	53.40
Blackman	Charmin- Highlands	12/17	12089	Engineering	230.50
Blackman	Hendee	6/23	12009	Maintenance	5,828.00

DRAIN ORDERS WRITTEN - 2008

<u>TOWNSHIP</u>	<u>DRAIN</u>	<u>DATE</u>	<u>NUMBER</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
Blackman	Hurd Marvin	6/23	12011	Title	210.00
		10/22	12066	Engineering	600.00
		11/18	12081	Engineering	<u>600.00</u>
					1,410.00
Blackman	Mantleville	11/18	12073	Engineering	65.00
Blackman	Murray	8/27	12043	Maintenance	748.00
Blackman	Rives-Blackman	3/20	11968	Engineering	68.00
Blackman	John Saines	5/14	11986	Supplies	1,300.00
		5/28	11998	Engineering	95.00
		6/23	12005	Maintenance	149.90
		7/16	12020	Maintenance	75.53
		7/16	12023	Maintenance	1,070.00
		7/30	12031	Maintenance	7,310.00
		8/27	12044	Maintenance	1,186.25
		10/22	12069	Engineering	2,112.50
		11/18	12083	Engineering	<u>3,912.50</u>
					17,211.68
Blackman	Thompson Lake	6/23	12018	Maintenance	99.00
		10/07	12057	Maintenance	33.00
		12/17	12092	Maintenance	<u>34.50</u>
					166.50
Columbia	Kedron	10/15	12061	Engineering	197.60
		10/15	12062	Engineering	92.20
		12/17	12093	Maintenance	<u>260.00</u>
					549.80

DRAIN ORDERS WRITTEN - 2008

<u>TOWNSHIP</u>	<u>DRAIN</u>	<u>DATE</u>	<u>NUMBER</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
Columbia	Colbrook Meadows	7/24	12027	Engineering	155.50
		8/20	12038	Engineering	<u>67.50</u>
					223.00
Columbia	Nooney	10/07	12049	Engineering	365.00
Columbia	Plumb-Brook	3/20	11963	Maintenance	1,719.00
		4/01	11975	Engineering	<u>159.50</u>
					1,878.50
Columbia	Sunset View	3/20	11969	Engineering	71.00
Grass Lake	Eagle Crest	5/28	11999	Engineering	780.00
		6/23	12008	Maintenance	3,800.50
		7/16	12024	Maintenance	<u>855.00</u>
					5,435.50
Grass Lake	Grass Lake	4/01	11981	Maintenance	1,296.25
Hanover	Cavanaugh	3/20	11966	Engineering	75.00
Henrietta	Plumb Orchard Creek (Wild)	5/14	11985	Supplies	5,280.00

DRAIN ORDERS WRITTEN - 2008

<u>TOWNSHIP</u>	<u>DRAIN</u>	<u>DATE</u>	<u>NUMBER</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
Leoni	Decker	2/06	11957	Maintenance	30.58
		3/20	11971	Engineering	70.50
		4/01	11980	Maintenance	31.00
		6/23	12015	Maintenance	33.50
		10/07	12056	Maintenance	33.50
		9/06	11908	Maintenance	91.74
		11/18	12078	Maintenance	1,125.00
		11/18	12079	Maintenance	5,712.50
		12/17	12094	Maintenance	301.64
		12/17	12095	Maintenance	4,875.00
		12/31	12103	Maintenance	<u>33.50</u>
					12,246.72
Leoni	Kennedy	3/20	11972	Engineering	478.50
		7/30	12035	Maintenance	1,281.75
		10/22	12068	Engineering	2,187.50
		11/18	12082	Engineering	<u>2,187.50</u>
					5,704.25
Leoni	Stillwell	2/06	11958	Engineering	62.48
		5/14	11988	Maintenance	<u>985.00</u>
					1,047.48
Rives	W.B. Miner	4/23	11983	Maintenance	1,032.50
Sandstone	Chapel & Finch	5/28	11995	Engineering	147.00
Sandstone	Towsey-Fellows	6/23	12010	Maintenance	3,000.00
		7/30	12036	Maintenance	3,000.00
		9/17	12045	Maintenance	452.00
		9/	12059	Maintenance	1,000.00
		10/14	12063	Maintenance	<u>2,548.00</u>
					10,000.00

DRAIN ORDERS WRITTEN - 2008

<u>TOWNSHIP</u>	<u>DRAIN</u>	<u>DATE</u>	<u>NUMBER</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
Spring Arbor	Springbrook & Pretty Br.	6/23	12017	Engineering	105.00
		8/20	12040	Legal Services	4,100.00
		9/17	12046	Legal Services	1,068.00
		10/07	12052	Recording Fees	17.00
		10/07	12053	Recording Fees	17.00
		10/07	12054	Recording Fees	17.00
		10/07	12055	Recording Fees	17.00
		10/15	12059	Legal Services	200.00
		10/22	12065	Engineering	4,076.68
		12/31	12102	Prog. Payment	<u>102,658.90</u>
					112,276.58
Springport	Moore (Otter Creek)	1/23	11953	Engineering	140.43
		2/06	11953	Engineering	191.55
		2/20	11960	Electrical	25.12
		3/20	11961	Engineering	699.78
		3/20	11962	Legal Services	620.00
		4/01	11977	Legal Services	156.00
		5/28	11989	Drain Note	57,587.80
		5/28	11990	Electrical	43.33
		5/28	11992	Maintenance	3,790.00
		5/28	11996	Engineering	686.12
		6/23	12006	Electrical	330.68
		6/23	12007	Maintenance	259.00
		7/24	12026	Engineering	217.00
		7/30	12030	Electrical	1,003.69
		8/27	12041	Electrical	195.62
		10/07	12047	Electrical	142.10
		10/22	12064	Electrical	776.19
		11/18	12074	Engineering	297.50
		11/24	12086	Electrical	270.70
		12/31	12101	Electrical	<u>405.90</u>
					67,838.51

DRAIN ORDERS WRITTEN - 2008

<u>TOWNSHIP</u>	<u>DRAIN</u>	<u>DATE</u>	<u>NUMBER</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
Summit	Beverly Hills	5/14	11984	Maintenance	450.00
		5/28	11994	Engineering	<u>305.00</u>
					755.00
Summit	Booth	10/22	12067	Maintenance	838.25
		11/18	12072	Engineering	<u>135.00</u>
					973.25
Summit	Carson	7/16	12021	Special Tax	20,142.86
Summit	Conger	6/23	12014	Maintenance	95.00
		7/24	12025	Maintenance	65.50
		12/17	12090	Maintenance	<u>32.50</u>
					193.00
Summit	Fisk	3/20	11967	Engineering	32.00
		6/23	12016	Maintenance	372.00
		8/01	11893	Engineering	87.78
		12/17	12091	Maintenance	<u>32.50</u>
					436.50
Summit	Gatewood	7/24	12028	Maintenance	462.50
		8/20	12039	Engineering	<u>105.00</u>
					567.50
Summit	Golfside Terrace	8/20	12037	Engineering	100.00

DRAIN ORDERS WRITTEN - 2008

<u>TOWNSHIP</u>	<u>DRAIN</u>	<u>DATE</u>	<u>NUMBER</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
Summit	Hollis	5/28	12000	Engineering	130.00
Summit	Glengarry	3/20	11973	Engineering	196.00
Summit	Oak Street	5/14	11987	Maintenance	9,319.89
		5/28	11997	Engineering	100.00
		7/16	12022	Special Tax	7,657.14
		8/27	12042	Maintenance	600.00
		10/07	12051	Engineering	<u>102.50</u>
					17,779.53
Summit	Shoemaker Woods	2/06	11954	Engineering	30.14
	Lateral/Fisk	6/13	12004	Bank Note	<u>43,737.79</u>
					43,767.93
Summit	Tanglewood	10/22	12070	Maintenance	485.00
Summit	West Jackson	2/06	11956	Engineering	72.64
		3/20	11970	Engineering	258.00
		4/01	11976	Engineering	62.00
		10/07	12050	Engineering	93.00
		11/18	12075	Engineering	<u>129.00</u>
					614.64
Summit	Whispering Winds	10/15	12060	Engineering	66.00

DRAIN ORDERS WRITTEN - 2008

<u>TOWNSHIP</u>	<u>DRAIN</u>	<u>DATE</u>	<u>NUMBER</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
Tompkins	Grand River	4/01	11978	Prof. Services	7,980.15
	Intercounty	4/01	11979	Prof. Services	2,639.05
		5/28	11991	Prof. Services	12,530.25
		5/28	12002	Prof. Services	18,388.38
		5/28	12003	Prof. Services	7,287.97
		7/30	12032	Prof. Services	7,445.25
		7/30	12033	Prof. Services	6,974.99
		7/30	12034	Prof. Services	12,371.10
		11/18	12076	Engineering	77.00
		11/18	12080	Maintenance	<u>2,667.50</u>
					78,361.64

Total Drain Orders	\$418,883.12
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COUNTY OF JACKSON
STATE OF MICHIGAN
JACKSON COUNTY WASTEWATER DISPOSAL FACILITY BONDS
(Clark Lake Section)
SERIES 1994 and 2002
FUND NO. 851.170.959.000

DRAIN ORDERS WRITTEN - 2008

<u>VILLAGE/TWP</u>	<u>DATE</u>	<u>NUMBER</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
Grass Lake	4/23	9994	Paying Agent Fee	262.50
	5/14	9999	Paying Agent Fee	137.50
	9/17	10025	Paying Agent Fee	262.50
	9/17	10026	Paying Agent Fee	<u>137.50</u>

Total Drain Orders Written \$ 800.00

COUNTY OF JACKSON
STATE OF MICHIGAN
JACKSON COUNTY WATER SUPPLY FACILITY
(Grass Lake Section) BONDS
SERIES 2002A
FUND NO. 851.236.959.000

DRAIN ORDERS WRITTEN - 2008

<u>TOWNSHIP</u>	<u>DATE</u>	<u>NUMBER</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
Grass Lake	6/09	10003	Paying Agent Fee	137.50
	12/09	10069	Paying Agent Fee	137.50
Total Drain Orders				\$ 275.00

COUNTY OF JACKSON
STATE OF MICHIGAN
WASTEWATER DISPOSAL FACILITY
(Lake Columbia Section) BONDS
SERIES 2004
FUND NO. 851.185.959.170

DRAIN ORDERS WRITTEN - 2008

<u>TOWNSHIP</u>	<u>DATE</u>	<u>NUMBER</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
Columbia	2/12	9979	Inspection Services	315.00
	2/12	9980	Inspection Services	490.00
	2/12	9981	Legal Services	154.00
	2/12	9982	Engineering	20,618.04
	3/05	9987	Inspection Services	17,570.00
	3/20	9991	Engineering	13,385.67
	3/20	9992	Progress Payment	3,022.00
	4/23	9995	Engineering	11,656.71
	5/14	9998	Engineering	14,926.78
	6/09	10008	Paying Agent Fee	112.50
	6/19	10012	Engineering	17,639.81
	8/13	10024	Engineering	6,392.25
	9/17	10028	Engineering	3,648.53
	9/26	10036	Progress Payment	56,035.92
	9/26	10037	Progress Payment	21,263.62
	10/22	10038	Engineering	4,036.15
	10/22	10039	Engineering	1,678.81
	12/09	10072	Paying Agent Fee	112.50

Total Drain Orders	\$193,058.29
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COUNTY OF JACKSON
STATE OF MICHIGAN
JACKSON COUNTY WASTEWATER DISPOSAL FACILITY
(Napoleon Village Section) BONDS
FUND NO. 851.225.959.000

DRAIN ORDERS WRITTEN - 2008

<u>VILLAGE/TWP</u>	<u>DATE</u>	<u>NUMBER</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
Napoleon	6/19	10009	Paying Agent Fee	137.50
Village	12/22	10074	Paying Agent Fee	<u>137.50</u>

Total Drain Orders Written \$ 275.00

COUNTY OF JACKSON
STATE OF MICHIGAN
JACKSON COUNTY WASTEWATER DISPOSAL FACILITY
(Parma Village LDFA)
SERIES 2002A
FUND NO. 851.231.959.000

DRAIN ORDERS WRITTEN - 2008

<u>VILLAGE/TWP</u>	<u>DATE</u>	<u>NUMBER</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
Parma	6/09	10004	Paying Agent Fee	125.00
Village	12/09	10068	Paying Agent Fee	<u>125.00</u>

Total Drain Orders Written \$ 250.00

COUNTY OF JACKSON
STATE OF MICHIGAN
JACKSON COUNTY WASTEWATER IMPROVEMENTS
(Parma Village Section)
FUND NO. 851.233.959.000

DRAIN ORDERS WRITTEN - 2008

<u>VILLAGE/TWP</u>	<u>DATE</u>	<u>NUMBER</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
Parma	10/29	10041	Village Expenses	247,272.26
Village	10/29	10042	Engineering	19,631.67
	10/29	10043	Engineering	20,493.62
	10/29	10044	Engineering	28,302.47
	10/29	10045	Engineering	18,904.56
	10/29	10046	Engineering	15,222.56
	10/29	10047	Engineering	13,508.77
	10/29	10048	Engineering	7,892.69
	10/29	10049	Financial Services	16,000.00
	10/29	10050	Administrative Fee	22,900.00
	10/29	10051	Administrative Fee	1,000.00
	10/29	10052	Administrative Fee	<u>1,000.00</u>

Total Drain Orders \$ 412,128.60

COUNTY OF JACKSON
STATE OF MICHIGAN
JACKSON COUNTY WASTEWATER DISPOSAL FACILITY
(Rives Township Section)
FUND NO. 851.255.959.000

DRAIN ORDERS WRITTEN - 2008

<u>VILLAGE/TWP</u>	<u>DATE</u>	<u>NUMBER</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
Rives	2/29	9984	Recording Fees	17.00
	3/20	9987	Copies/plat/Fax	34.00
	3/20	9988	Township Expenses	15,000.00
	6/19	10011	Publication Services	297.66
	7/16	10021	Publication Services	113.50
	7/16	10022	Publication Services	92.40
	8/	10025	Closing Costs	11,519.50
	9/17	10032	Legal Services	40,398.29
	9/17	10033	Engineering	78,852.11
	9/17	10034	Township Expenses	15,276.42
	9/17	10035	Financial Services	7,206.25
	10/27	10053	Interest Payment	1,453.70
	10/29	10054	Engineering	34,958.69
	10/29	10055	Engineering	5,851.66
	10/29	10056	Engineering	19,269.10
	10/29	10057	Township Expenses	5,319.50
	10/29	10058	Recording Fees	230.00
	11/14	10060	Progress Payment	199,922.38
	11/14	10061	Progress Payment	399,254.39
	11/14	10062	Recording Fees	14.00
	11/14	10063	Engineering	19,767.61
	11/14	10064	Capacity Fee	181,467.00
	11/14	10065	Interceptor Fee	177,672.33
	12/31	10077	Legal Services	1,935.71
	12/31	10078	Engineering	19,767.61
	12/31	10079	Engineering	16,295.66
	12/31	10080	Progress Payment	238,921.80
	12/31	10081	Progress Payment	<u>221,927.43</u>

Total Drain Orders Written \$1,712,835.70

COUNTY OF JACKSON
STATE OF MICHIGAN
JACKSON COUNTY WASTEWATER DISPOSAL FACILITY
(Round Lake/Farwell Lake Sanitary Sewer) BONDS
SERIES 2005
FUND NO. 851.245.959.000

DRAIN ORDERS WRITTEN - 2008

<u>VILLAGE/TWP</u>	<u>DATE</u>	<u>NUMBER</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
Hanover/	6/	10007	Paying Agent Fee	112.50
Liberty	12/09	10071	Paying Agent Fee	112.50
	12/	10076	Township Expenses	<u>44,352.00</u>

Total Drain Orders Written \$ 44,577.00

COUNTY OF JACKSON
STATE OF MICHIGAN
JACKSON COUNTY WASTEWATER DISPOSAL FACILITY
(Southern Regional Interceptor Section) BONDS
SERIES 2005
FUND NO. 851.195.959.000

DRAIN ORDERS WRITTEN - 2008

<u>TOWNSHIP</u>	<u>DATE</u>	<u>NUMBER</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
Columbia/	1/30	9978a	Progress Payment	19,937.20
Hanover	2/12	9983	Paying Agent Fee	112.50
Leoni	9/17	10027	Paying Agent Fee	<u>112.50</u>
Liberty				

Total Drain Orders \$20,162.20

COUNTY OF JACKSON
STATE OF MICHIGAN
JACKSON COUNTY WATER SUPPLY FACILITY
(Spring Arbor Township Section) BONDS
SERIES 2005
FUND NO. 851.155.959.000

DRAIN ORDERS WRITTEN - 2008

<u>TOWNSHIP</u>	<u>DATE</u>	<u>NUMBER</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
Spring Arbor	12/09	10073	Paying Agent Fee	112.50
Total Drain Orders				\$ 112.50

COUNTY OF JACKSON
STATE OF MICHIGAN
JACKSON COUNTY WASTEWATER DISPOSAL FACILITY
(U.S.-127 Sanitary Sewer)
FUND NO. 851.260.959.000

DRAIN ORDERS WRITTEN - 2008

<u>VILLAGE/TWP</u>	<u>DATE</u>	<u>NUMBER</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
Columbia	9/17	10031	Engineering	13,542.41

Total Drain Orders Written	\$13,542.41
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COUNTY OF JACKSON
STATE OF MICHIGAN
JACKSON COUNTY WASTEWATER DISPOSAL FACILITY
(Village of Brooklyn Section) BONDS
SERIES 1996
FUND NO. 851.180.959.000

DRAIN ORDERS WRITTEN - 2008

<u>VILLAGE/TWP</u>	<u>DATE</u>	<u>NUMBER</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
Brooklyn	6/09	10001	Paying Agent Fee	150.00
Village	12/09	10066	Paying Agent Fee	<u>150.00</u>

Total Drain Orders Written \$ 300.00

COUNTY OF JACKSON
STATE OF MICHIGAN
JACKSON COUNTY WASTEWATER DISPOSAL FACILITY
(Vineyard Lake Section) BONDS
SERIES 2003
FUND NO. 851.250.959.000

DRAIN ORDERS WRITTEN - 2008

<u>TOWNSHIP</u>	<u>DATE</u>	<u>NUMBER</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
Columbia/	3/05	9986	Inspection Services	525.00
Norvell	3/20	9989	Legal Services	875.00
	3/20	9990	Progress Payment	3,940.00
	4/23	9996	Legal Services	2,153.25
	5/14	9997	Engineering	544.50
	6/09	10000	Paying Agent Fee	112.50
	6/19	10010	Legal Services	1,038.50
	6/25	10013	Recording Fees	120.00
	6/25	10014	Recording Fees	102.00
	6/25	10015	Recording Fees	173.00
	6/25	10016	Recording Fees	17.00
	6/25	10017	Recording Fees	71.00
	6/25	10018	Recording Fees	102.00
	6/25	10019	Recording Fees	17.00
	7/16	10020	Legal Services	1,043.40
	8/13	10023	Legal Services	499.50
	9/17	10029	Engineering	294.00
	9/17	10030	Legal Services	1,564.50
	10/22	10040	Legal Services	2,042.70
	11/24	10059	Legal Services	21.00
	12/09	10070	Paying Agent Fee	<u>112.50</u>

Total Drain Orders \$15,368.35

COUNTY OF JACKSON
STATE OF MICHIGAN
JACKSON COUNTY WASTEWATER DISPOSAL FACILITY
(Wolf Lake Section) BONDS
SERIES 2000 and 2006
FUND NO. 851.220.959.000

DRAIN ORDERS WRITTEN - 2008

<u>TOWNSHIP</u>	<u>DATE</u>	<u>NUMBER</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
Grass Lake/	4/03	9993	Close Fund	5,667.70
Napoleon	6/09	10005	Paying Agent Fee	150.00
	6/09	10006	Paying Agent Fee	112.50
	12/09	10067	Paying Agent Fee	<u>112.50</u>

Total Drain Orders Written \$ - 6,042.70

Drain	801 DRAIN FUND					802 DRAIN FUND					NET TOTAL				
	FOR THE MONTH OF DECEMBER					FOR THE MONTH OF DECEMBER					FOR THE MONTH OF DECEMBER				
	As of 12/31/2008	Debits	Credits	Assessments	Dedication Deed	As of 12/31/2008	Debits	Credits	Assessments	Dedication Deed	As of 12/31/2008	Debits	Credits	Assessments	As of 12/31/2008
Aderson Lake	40.63		0.03			40.63		0.03			40.63		0.03		40.66
Acres	90,919.17		96.74			90,919.17		96.74			90,919.17		96.74		90,919.17
Adams-Dirow	0.00		0.00			0.00		0.00			0.00		0.00		0.00
Arkus Court	0.00		0.00			0.00		0.00			0.00		0.00		0.00
Anderson	2.92		0.00			2.92		0.00			2.92		0.00		2.92
Angeline	534.64		0.39			535.03		0.39			535.03		0.39		535.03
Allen Branch	5,979.28	34.50	4.39			5,979.28	34.50	4.39			5,979.28	34.50	4.39		5,949.17
Ashley Swale	392.06		0.29			392.35		0.29			392.06		0.29		392.35
Austin #1	21,165.78		15.55			21,181.33		15.55			21,165.78		15.55		21,181.33
Avery Drive	599.63		0.44			600.07		0.44			599.63		0.44		600.07
Ballard Creek	0.00		0.00			0.00		0.00			0.00		0.00		0.00
Barwell Pellets	0.00		0.00			0.00		0.00			0.00		0.00		0.00
Bateman	0.00		0.00			0.00		0.00			0.00		0.00		0.00
Beaver Creek	692.02		0.00			692.02		0.00			692.02		0.00		692.02
Beebe-Taylor Lateral	5,091.30	310.60	3.74			5,091.30	310.60	3.74			5,091.30	310.60	3.74		4,784.44
Beebe-Taylor	531.34		0.39			531.71		0.39			531.34		0.39		531.71
Beverly Hills	84,628.09		62.16			84,690.25		62.16			84,628.09		62.16		84,690.25
Blackman #2	-1,179.11		-0.87			-1,179.98		-0.87			-1,179.11		-0.87		-1,179.98
Bliss	32,232.40		23.68			32,256.08		23.68			32,232.40		23.68		32,256.08
Bolton	32,464.71		23.85			32,488.56		23.85			32,464.71		23.85		32,488.56
Booth	11,128.94		8.17			11,137.11		8.17			11,128.94		8.17		11,137.11
Bradford Hicks	150.23		0.11			150.34		0.11			150.23		0.11		150.34
Brookside	2.75		0.00			2.75		0.00			2.75		0.00		2.75
Bromley Tile	55.02		0.04			55.06		0.04			55.02		0.04		55.06
Brookside	1,376.27		1.01			1,377.28		1.01			1,376.27		1.01		1,377.28
Cascades Vista	0.00		0.00			0.00		0.00			0.00		0.00		0.00
Cavanaugh	633.06		0.47			633.53		0.47			633.06		0.47		633.53
Cabanaugh	69.61		0.05			69.66		0.05			69.61		0.05		69.66
Campbell Extension	14,291.44		10.50			14,301.94		10.50			14,291.44		10.50		14,301.94
Campbell & Rice Creek	0.16		0.00			0.16		0.00			0.16		0.00		0.16
Carrie Estates	616.59		0.45			617.04		0.45			616.59		0.45		617.04
Carson	37,515.98		27.56			37,543.54		27.56			37,515.98		27.56		37,543.54
Chanter	-3,172.67		-2.33			-3,175.00		-2.33			-3,172.67		-2.33		-3,175.00
Chapel Heights	292.95		0.22			293.17		0.22			292.95		0.22		293.17
Chappel & Ben	96.22		0.07			96.29		0.07			96.22		0.07		96.29
Chappel & Finch	11,056.36		6.12			11,062.48		6.12			11,056.36		6.12		11,062.48
Charrin Highlands	44,888.00	230.50	33.12			45,058.38	230.50	33.12			44,888.00	230.50	33.12		45,058.38
Christie	21,085.36		15.48			21,098.88		15.48			21,085.36		15.48		21,098.88
Clifton	1.61		0.00			1.61		0.00			1.61		0.00		1.61
Cobb Lake	2.39		0.00			2.39		0.00			2.39		0.00		2.39
Colbrook Meadows	2.65		0.00			2.65		0.00			2.65		0.00		2.65
Columbia Mobile Villa	365.45		0.27			365.72		0.27			365.45		0.27		365.72
Community College (Utility)	190.91		0.14			191.05		0.14			190.91		0.14		191.05
Conner Lateral	28,304.50	32.50	20.79			28,337.29	32.50	20.79			28,304.50	32.50	20.79		28,337.29
Conner & Barnett	17.83		0.01			17.84		0.01			17.83		0.01		17.84
Cooke's Landing	6.88		0.00			6.88		0.00			6.88		0.00		6.88
Cooper (Hanover)	92.82		0.07			92.89		0.07			92.82		0.07		92.89
Cooper Sulfate	0.00		0.00			0.00		0.00			0.00		0.00		0.00
Corwin	7.47		0.01			7.47		0.01			7.47		0.01		7.48
County River Estates	443.01		0.33			443.34		0.33			443.01		0.33		443.34
Cranberry & Ackerson	0.73		0.00			0.73		0.00			0.73		0.00		0.73
Crane Hollow Estates	405.24		0.30			405.54		0.30			405.24		0.30		405.54
Darling Christie	207.57		0.15			207.72		0.15			207.57		0.15		207.72
Decker	8.35		0.01			8.36		0.01			8.35		0.01		8.36
Dietz	1,221.64		0.90			1,222.54		0.90			1,221.64		0.90		1,222.54
Dolbee Branch	3.34		0.00			3.34		0.00			3.34		0.00		3.34
Donnelly Road	2.40		0.00			2.40		0.00			2.40		0.00		2.40
Eagle Crest	261.90		0.13			262.03		0.13			261.90		0.13		262.03
East Clark Lake	6,663.11		4.89			6,668.00		4.89			6,663.11		4.89		6,668.00
East Cranberry Lake	214.34		0.16			214.50		0.16			214.34		0.16		214.50
Eric Street	14,391.68		10.36			14,399.08		10.36			14,391.68		10.36		14,399.08
Erin's Court	237.84		0.17			238.11		0.17			237.84		0.17		238.11
Farrand & McCain	0.00		0.00			0.00		0.00			0.00		0.00		0.00
Fisher	108.71		0.08			108.79		0.08			108.71		0.08		108.79
Fisk	22,049.75	32.50	16.20			22,033.45	32.50	16.20			22,049.75	32.50	16.20		22,033.45
Foster	2,768.58		2.03			2,770.61		2.03			2,768.58		2.03		2,770.61
Foster-Dodd	5,724.64		4.21			5,728.85		4.21			5,724.64		4.21		5,728.85
Fresman Marsh	2.07		0.00			2.07		0.00			2.07		0.00		2.07
Fry	134.44		0.10			134.54		0.10			134.44		0.10		134.54
Gang of Lakes	179.63		0.13			179.83		0.13			179.63		0.13		179.83

Drain	801 DRAIN FUND					802 DRAIN FUND					NET TOTAL				
	FOR THE MONTH OF DECEMBER					FOR THE MONTH OF DECEMBER					FOR THE MONTH OF DECEMBER				
	As of 12/01/2008	Debits	Credits	Assessments	Dedication Deed	As of 12/01/2008	Debits	Credits	Assessments	Dedication Deed	As of 12/01/2008	Debits	Credits	Assessments	Dedication Deed
Ganton Drive Lateral	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	12/31/2008
Gatewood	0.00	0.00	0.00	0.00		1,230.09	0.00	0.00	0.00		1,230.09	0.00	0.00	0.00	0.00
Gilette Day Ludlow	0.15	0.00	0.00	0.15		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.15
Glennary	0.00	0.00	0.00	0.00		1,128.60	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
Goodfide Terrace	23,191.34	0.00	17.04	0.00		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	-1,128.60
Goodall Branch	3,168.62	2.33	1.84	0.00		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	23,208.38
Grand River	2,227.83	0.00	0.00	0.00		2,744.50	0.00	0.00	0.00		2,744.50	0.00	0.00	0.00	3,168.62
Grand River & Twin Lakes	118.32	0.00	0.00	0.00		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	-515.03
Grand River Watershed Dues	2,184.59	0.00	0.00	0.00		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	118.41
Grand River Watershed	9,267.01	0.00	0.00	0.00		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	2,184.59
Grand River/Phase II	19,198.29	14.10	6.81	0.00		1,071.93	0.00	0.00	0.00		1,071.93	0.00	0.00	0.00	-9,267.01
Grand River (SEMOG)	1,680.02	0.00	0.00	0.00		750.00	0.00	0.00	0.00		750.00	0.00	0.00	0.00	18,140.46
Grand River (Watershed Ad)	8,921.75	6.55	0.00	0.00		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
Grand River (Tetra Tech)	35.67	0.00	0.00	0.00		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
Grand River (ASTI)	1,678.79	3.71	12,480.24	0.00		2,000.00	0.00	0.00	0.00		2,000.00	0.00	0.00	0.00	8,928.30
Grass Lake	5,137.76	0.00	0.00	0.00		2,913.53	0.00	0.00	0.00		2,913.53	0.00	0.00	0.00	0.00
Grass Lake Sanitary	136.38	0.00	0.00	0.00		2,849.13	0.00	0.00	0.00		2,849.13	0.00	0.00	0.00	-1,234.74
Grass Lake Water	14,541.13	0.00	0.00	0.00		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	5,137.76
Greenbriar	20.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	2,849.13
Gregory	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
Griffith Lake	19.54	0.00	0.00	0.00		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
Guilford Lake & Branch	40,471.93	0.00	0.00	0.00		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
Hammond-Bridenstein	4.93	0.00	0.00	0.00		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
Hankard Grove	671.27	0.00	0.00	0.00		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
Harr-Katz Branch	1,618.57	0.00	0.00	0.00		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
Harris-Pomeroy	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
Hart	3,340.86	2.45	0.00	0.00		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
Havens	172.14	0.13	0.00	0.00		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
Hawley-Klein	3,417.20	2.51	0.00	0.00		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
Heiser	37.47	0.00	0.00	0.00		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
Hendee	-816.52	-0.60	0.00	0.00		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
Henrietta	50.12	0.04	0.00	0.00		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
Hollis	18.29	0.01	0.00	0.00		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
Hubbard-Densmore	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
Huntton Lake	383.20	0.28	0.00	0.00		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
Hurd Marvin	488.29	0.36	0.00	0.00		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
Huttenlocher	0.62	0.00	0.00	0.00		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
Imperial Shores	-120.69	-0.09	0.00	0.00		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
Jewell	4,491.70	0.00	0.00	0.00		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
Johnson-Minor	1.29	0.00	0.00	0.00		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
Kedron	30.11	0.02	0.00	0.00		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
Kent	3.17	0.06	0.00	0.00		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
King-Harrington	31.46	0.02	0.00	0.00		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
King-Needham	1.94	0.00	0.00	0.00		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
Knowles-Borner	-19.70	-0.01	0.00	0.00		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
Ladd-Main	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
Leslie	11.59	0.01	0.00	0.00		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
Liberty Heights	307.22	0.23	0.00	0.00		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
Liberty Waldo	341.29	0.25	0.00	0.00		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
Loder	0.20	0.00	0.00	0.00		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
Lowe-Ridgeway	1,176.98	0.86	0.00	0.00		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
Lusk Lake	663.32	0.49	0.00	0.00		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
Lynn-Haven	15,292.24	11.21	0.00	0.00		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
McCain	5,953.17	4.37	0.00	0.00		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
McConnell	6,851.26	5.03	0.00	0.00		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
McCreedy	0.70	0.00	0.00	0.00		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
McKarr Court	303.40	0.22	0.00	0.00		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
Manville	24,528.54	18.02	0.00	0.00		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
Meadow Lakes	864.64	0.84	0.00	0.00		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
Mercedes Lake	15,520.20	11.40	0.00	0.00		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
Meridian	2,712.48	1.99	0.00	0.00		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
Miles-Kirkby	1,036.40	0.76	0.00	0.00		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
Miller Lake	1,528.52	1.12	0.00	0.00		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
W B. Miner	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
Moore	0.33	0.00	0.00	0.00		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
Moore-Brewer	7,015.23	5.15	0.00	0.00		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
Moore	51,656.17	37.94	0.00	0.00		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
Moore-O'Neill	3,693.42	2.71	0.00	0.00		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00

Drain	801 DRAIN FUND					802 DRAIN FUND					NET TOTAL				
	FOR THE MONTH OF DECEMBER					FOR THE MONTH OF DECEMBER					FOR THE MONTH OF DECEMBER				
	As of 12/01/2008	Debits	Credits	Assessments	Dedication Deed	As of 12/01/2008	Debits	Credits	Assessments	Dedication Deed	As of 12/01/2008	Debits	Credits	Assessments	Dedication Deed
Moors	401.93		0.30			402.21					401.93	0.00	0.30	0.00	12/31/2008
Munith	623.86		0.46			624.32					624.32	0.00	0.46	0.00	402.23
Murdock	666.63		0.48			667.11					667.11	0.00	0.48	0.00	-4,378.18
Murray Branch	11.64		0.01			11.65					11.65	0.00	0.01	0.00	667.32
Natural	0.00		0.00			0.00					0.00	0.00	0.00	0.00	-1,768.09
Nell	1,575.21		0.00			1,575.21					1,575.21	0.00	0.00	0.00	0.00
Nooney	14,720.04		10.81			14,730.85					14,730.85	0.00	10.81	0.00	1,576.37
N.W. Hills	35.25		0.03			35.28					35.28	0.00	0.03	0.00	14,730.85
Nylen	0.00		0.00			0.00					0.00	0.00	0.00	0.00	35.28
Oak Street	21,092.88		0.00			21,092.88					21,092.88	0.00	0.00	0.00	0.00
Oak Tree Lane	22,826.68		0.00			22,826.68					22,826.68	0.00	0.00	0.00	0.00
Ogle	55.80		0.04			55.84					55.84	0.00	0.04	0.00	0.00
O'Leary	8.45		0.01			8.46					8.46	0.00	0.01	0.00	0.00
Oney	0.00		0.00			0.00					0.00	0.00	0.00	0.00	0.00
Pago/Kennedy	9,859.48		7.24			9,866.72					9,866.72	0.00	7.24	0.00	0.00
Page (Summit Twp.)	1,108.09		6.89			1,114.98					1,114.98	0.00	6.89	0.00	0.00
Pail	1,954.40		1.44			1,955.84					1,955.84	0.00	1.44	0.00	0.00
Pala Plaza	24,660.49		18.11			24,678.60					24,678.60	0.00	18.11	0.00	9,114.78
Palmer Case	182.58		0.13			182.71					182.71	0.00	0.13	0.00	1,955.84
Park Forest	2,328.21		1.71			2,329.92					2,329.92	0.00	1.71	0.00	24,678.60
Park-Tobin	0.00		0.00			0.00					0.00	0.00	0.00	0.00	182.71
Parma Village	808.14		0.59			808.73					808.73	0.00	0.59	0.00	0.00
Pauline Dr.	451.02		0.33			451.35					451.35	0.00	0.33	0.00	0.00
Peacock & Extension	14,647.15		10.76			14,657.91					14,657.91	0.00	10.76	0.00	808.73
Perry Branch	8.76		0.01			8.77					8.77	0.00	0.01	0.00	451.35
Pierce	-25.91		-0.02			-25.93					-25.93	0.00	-0.02	0.00	0.00
Pine View	308.39		0.23			308.62					308.62	0.00	0.23	0.00	0.00
Piper	0.16		0.00			0.16					0.16	0.00	0.00	0.00	8.77
Platt	256.42		0.19			256.61					256.61	0.00	0.19	0.00	0.00
Plum Brook	12,564.42		9.23			12,573.65					12,573.65	0.00	9.23	0.00	0.00
Plum Orchard CK	12,170.57		8.94			12,179.51					12,179.51	0.00	8.94	0.00	0.00
Plum VanAntwerp	601.60		0.44			602.04					602.04	0.00	0.44	0.00	0.00
Poole	-167.89		-0.12			-168.01					-168.01	0.00	-0.12	0.00	0.00
Portage River	2,113.00		1.55			2,114.55					2,114.55	0.00	1.55	0.00	0.00
Pretty Branch	0.00		0.00			0.00					0.00	0.00	0.00	0.00	0.00
Ranch Park	3,109.87		2.28			3,109.15					3,109.15	0.00	2.28	0.00	0.00
Phodes	1,024.14		0.75			1,024.89					1,024.89	0.00	0.75	0.00	0.00
Rice Creek	4,544.17		3.34			4,547.51					4,547.51	0.00	3.34	0.00	0.00
Richard Street	311.06		0.23			311.29					311.29	0.00	0.23	0.00	0.00
Ricks	536.54		0.39			536.93					536.93	0.00	0.39	0.00	0.00
Rivers Blackman	10,966.36		8.06			10,974.42					10,974.42	0.00	8.06	0.00	0.00
Robinson Rd. Lateral	-7,635.19		-5.61			-7,640.80					-7,640.80	0.00	-5.61	0.00	0.00
Rosemary Lane	405.16		0.30			405.46					405.46	0.00	0.30	0.00	0.00
Ruel	1,472.01		1.08			1,473.09					1,473.09	0.00	1.08	0.00	0.00
Russell	58.02		0.04			58.06					58.06	0.00	0.04	0.00	0.00
Russell-Mead	8,207.21		6.03			8,213.24					8,213.24	0.00	6.03	0.00	0.00
Saines	684.35		0.50			684.85					684.85	0.00	0.50	0.00	0.00
Salzgaber	2,789.80		2.05			2,791.85					2,791.85	0.00	2.05	0.00	0.00
Sand Hill Estates	309.23		0.23			309.46					309.46	0.00	0.23	0.00	0.00
Sandstone & Black	22,519.03		16.54			22,535.57					22,535.57	0.00	16.54	0.00	0.00
Sandy Ridge	807.16		0.59			807.75					807.75	0.00	0.59	0.00	0.00
Sanford	2,325.43		1.71			2,327.14					2,327.14	0.00	1.71	0.00	0.00
Selfert	588.12		0.44			588.56					588.56	0.00	0.44	0.00	0.00
Sharp	0.00		0.00			0.00					0.00	0.00	0.00	0.00	0.00
Shaw	-81.84		-0.07			-81.91					-81.91	0.00	-0.07	0.00	0.00
Shoemaker Woods	7,147.51		5.25			7,152.76					7,152.76	0.00	5.25	0.00	0.00
Simon Fortino	4,352.11		3.20			4,355.31					4,355.31	0.00	3.20	0.00	0.00
Smith	26,537.21		19.49			26,556.70					26,556.70	0.00	19.49	0.00	0.00
South Grass Lake	548.56		0.40			548.96					548.96	0.00	0.40	0.00	0.00
Spain's Farm	414.26		0.30			414.56					414.56	0.00	0.30	0.00	0.00
Spencer Lake	442.77		0.33			443.10					443.10	0.00	0.33	0.00	0.00
Springbrook	27,081.67		18.89			27,099.56					27,099.56	0.00	18.89	0.00	0.00
Springbrook Farms	32.70		0.02			32.72					32.72	0.00	0.02	0.00	0.00
Springbrook & Pretty	117,032.96		86.01			117,119.97					117,119.97	0.00	86.01	0.00	0.00
Spring Mill	69.85		0.05			69.90					69.90	0.00	0.05	0.00	0.00
Stanfield	3.60		0.00			3.60					3.60	0.00	0.00	0.00	0.00
Stonewall	38,337.98		28.16			38,366.14					38,366.14	0.00	28.16	0.00	0.00
Stoney Lake	58.48		0.04			58.52					58.52	0.00	0.04	0.00	0.00
Suncrest	394.61		0.29			394.90					394.90	0.00	0.29	0.00	0.00
Sunnydell	0.47		0.00			0.47					0.47	0.00	0.00	0.00	0.00
Sunny Meadows Estates	0.00		0.00			0.00					0.00	0.00	0.00	0.00	0.00
Sunset Ranch	511.39		0.38			511.77					511.77	0.00	0.38	0.00	0.00

Drain	801 DRAIN FUND						802 DRAIN FUND						NET TOTAL					
	FOR THE MONTH OF DECEMBER						FOR THE MONTH OF DECEMBER						FOR THE MONTH OF DECEMBER					
	As of 12/01/2008	Debits	Credits	Assessments	Dedication Deed	As of 12/31/2008	As of 12/01/2008	Debits	Credits	Assessments	Dedication Deed	As of 12/31/2008	As of 12/01/2008	Debits	Credits	Assessments	Dedication Deed	As of 12/31/2008
Synest View	17,341.85	0.00	12.74	0.00		17,354.59	0.00	0.00	0.00	0.00		17,341.85	0.00	0.00	12.74	0.00	0.00	17,354.59
Sutton	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Switzey Lake	8,802.32	0.00	6.47	0.00		8,808.79	0.00	0.00	0.00	0.00		8,802.32	0.00	0.00	6.47	0.00	0.00	8,808.79
Swiss Village	310.98	0.00	0.00	0.00		311.19	0.00	0.00	0.00	0.00		310.98	0.00	0.00	0.00	0.00	0.00	311.19
Tamarack Glen	336.69	0.00	0.25	0.00		336.94	0.00	0.00	0.00	0.00		336.69	0.00	0.00	0.25	0.00	0.00	336.94
Tanglewood	468.83	0.34	0.00	0.00		469.17	485.00	0.00	0.00	0.00		485.00	0.00	0.00	0.00	0.00	0.00	485.00
Thompson Lake	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Three-Forty Farms	184.04	0.14	0.00	0.00		184.18	441.76	34.50	16.58	0.00		441.76	0.00	0.00	0.00	0.00	0.00	441.76
Timber Meadows	1.10	0.00	0.00	0.00		1.10	103.84	0.00	0.00	0.00		103.84	0.00	0.00	0.00	0.00	0.00	103.84
Tim's Lake	115.31	0.08	0.00	0.00		115.31	0.00	0.00	0.00	0.00		115.31	0.00	0.00	0.00	0.00	0.00	115.31
Torrey Whinery	178.69	0.13	0.00	0.00		178.82	0.00	0.00	0.00	0.00		178.69	0.00	0.00	0.00	0.00	0.00	178.69
Towsey-Fallows	690.05	0.01	0.00	0.00		690.06	0.00	0.00	0.00	0.00		690.05	0.00	0.00	0.00	0.00	0.00	690.05
Trillium	348.63	0.26	0.00	0.00		348.89	0.00	0.00	0.00	0.00		348.63	0.00	0.00	0.00	0.00	0.00	348.63
T.T. Townsend	2,519.49	1.85	0.00	0.00		2,521.34	0.00	0.00	0.00	0.00		2,519.49	0.00	0.00	1.85	0.00	0.00	2,521.34
Tucker	70.64	0.00	0.00	0.00		70.64	0.00	0.00	0.00	0.00		70.64	0.00	0.00	0.00	0.00	0.00	70.64
Twin Lakes	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Twin Meadows	310.55	0.23	0.00	0.00		310.55	0.00	0.00	0.00	0.00		310.52	0.00	0.00	0.23	0.00	0.00	310.55
Upper Grand River (IDEP)	8,175.67	6.00	0.00	0.00		8,175.67	0.00	0.00	0.00	0.00		8,175.67	0.00	0.00	6.00	0.00	0.00	8,175.67
Upper Grand River (319)	-7,474.35	-5.49	0.00	0.00		-7,479.84	5,750.00	0.00	0.00	0.00		5,750.00	-13,224.35	0.00	-5.49	0.00	0.00	-13,229.84
Village Green	342.63	0.25	0.00	0.00		342.88	0.00	0.00	0.00	0.00		342.63	0.00	0.00	0.25	0.00	0.00	342.88
Watts Tile	16,590.05	0.00	0.00	0.00		16,590.05	0.00	0.00	0.00	0.00		16,590.05	0.00	0.00	0.00	0.00	0.00	16,590.05
West Jackson	10,961.97	8.05	0.00	0.00		10,970.02	15,897.49	0.00	0.00	0.00		15,897.49	0.00	0.00	12.19	0.00	0.00	16,602.24
W. Jackson Courtland Blvd.	0.20	0.00	0.00	0.00		0.20	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	-4,935.52
Welmere	2.98	0.00	0.00	0.00		2.98	0.00	0.00	0.00	0.00		0.20	0.00	0.00	0.00	0.00	0.00	0.20
Wheeler	2,354.96	1.73	0.00	0.00		2,356.69	0.00	0.00	0.00	0.00		2,354.96	0.00	0.00	1.73	0.00	0.00	2,356.69
Whispering Winds	0.00	0.00	0.00	0.00		0.00	434.00	0.00	0.00	0.00		434.00	0.00	0.00	0.00	0.00	0.00	434.00
Whisper Woods	36.79	0.03	0.00	0.00		36.82	0.00	0.00	0.00	0.00		36.79	0.00	0.00	0.03	0.00	0.00	36.82
Whitman	1.11	0.00	0.00	0.00		1.11	6,548.00	0.00	0.00	0.00		6,548.00	0.00	0.00	0.00	0.00	0.00	6,548.00
Whitney	1.15	0.00	0.00	0.00		1.15	0.00	0.00	0.00	0.00		1.15	0.00	0.00	0.00	0.00	0.00	1.15
Wilcox Wooster	365.54	0.27	0.00	0.00		365.81	0.00	0.00	0.00	0.00		365.54	0.00	0.00	0.27	0.00	0.00	365.81
Wild	1,514.53	1.11	0.00	0.00		1,515.64	46,259.53	0.00	0.00	0.00		46,259.53	0.00	0.00	1.11	0.00	0.00	47,774.67
Wollake Highlands	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Woodbine	4,992.63	3.56	0.00	0.00		4,996.19	0.00	0.00	0.00	0.00		4,992.63	0.00	0.00	3.56	0.00	0.00	4,996.19
Woodliff	867.17	0.54	0.00	0.00		867.71	0.00	0.00	0.00	0.00		867.17	0.00	0.00	0.54	0.00	0.00	867.71
Younkin	100.57	0.00	0.00	0.00		100.57	0.00	0.00	0.00	0.00		100.57	0.00	0.00	0.00	0.00	0.00	100.57
GRAND TOTAL	1,265,343.74	103,705.40	929.48	12,480.24	0.00	1,175,047.99	174,593.80	5,504.64	16.58	0.00	0.00	180,081.35	1,090,749.94	109,210.94	912.90	12,480.24	0.00	994,966.13

LAKE LEVEL DISTRICTS

Jackson County Drain Commission
2008 Annual Report

INLAND LAKE LEVEL PROJECTS

The County Drain Commission addressed the following Lake Level projects, established and regulated through Act No. 146, of the Public Acts of 1961, in 2001, in the following manner:

HORTON MILL POND, Hanover Township

Stop logs were replaced.

MIRROR LAKE, Liberty Township

Removed the trees and woody vegetation from the earthen dike.

ROUND LAKE, Hanover Township

Stop logs were periodically removed in preparation for the winter draw down. The grate was periodically cleaned out.

Jackson County Drain Commission
2008 Annual Report

REVOLVING LAKE LEVEL FUND

The following Revolving Lake Level Fund deficits will be cleared by future drain tax levies or other Act 40 reimbursements:

Norvell Mill Pond	356.72
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Total	\$356.72
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LAKE LEVEL ORDERS WRITTEN - 2008

<u>TOWNSHIP</u>	<u>LAKE LEVEL</u>	<u>DATE</u>	<u>NUMBER</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
Hanover	Horton Mill Pond	10/07	12058	Engineering	300.00
		11/18	12085	Maintenance	<u>226.30</u>
					526.30
Liberty/ Hanover	Round Lake	2/06	11959	Maintenance	94.38
		3/20	11974	Maintenance	64.00
		5/28	12001	Maintenance	73.50
		6/23	12019	Maintenance	1,154.90
		7/24	12029	Maintenance	36.00
		11/18	12084	Maintenance	177.00
		12/17	12097	Maintenance	297.00
		12/31	12105	Maintenance	<u>103.50</u>
					2,000.28
Liberty	Mirror Lake	12/17	12096	Maintenance	168.00
		12/22	12098	Maintenance	5,250.00
		12/22	12099	Supplies	10.16
		12/31	12100	Maintenance	2,280.00
		12/31	12104	Supplies	<u>10.16</u>
					7,718.32

Total Lake Level Orders

\$10,244.90

Drain	841 DRAIN FUND					842 DRAIN FUND					NET TOTAL				
	FOR THE MONTH OF DECEMBER					FOR THE MONTH OF DECEMBER					FOR THE MONTH OF DECEMBER				
	As of 12/01/2006	Debits	Credits	Assessments	As of 12/31/2006	As of 12/01/2006	Debits	Credits	Assessments	As of 12/31/2006	As of 12/01/2006	Debits	Credits	Assessments	As of 12/31/2006
Cranberry Lake	1,945.25		1.31		1,946.56	0.00		0.00		0.00	1,945.25	0.00	1.31		1,946.56
Gillet's Lake	1,437.33		0.97		1,438.30	0.00		0.00		0.00	1,437.33	0.00	0.00		1,437.33
Horton Mill/Moscow Rd.	1,722.92		1.16		1,724.08	0.00		0.00		0.00	1,722.92	0.00	0.00		1,722.92
Mirror Lake	62,304.93	7,718.32	41.94		54,628.55	0.00		0.00		0.00	62,304.93	7,718.32	41.94		54,628.55
Norvell Mill	4,581.89		3.08		4,584.97	363.18		6.46		366.72	4,218.71	0.00	-3.38		4,228.25
Pleasant Lake	9,232.34		6.21		9,238.55	0.00		0.00		0.00	9,232.34	0.00	6.21		9,238.55
Round Lake	2,702.18	400.50	1.82		2,303.50	0.00		0.00		0.00	2,702.18	400.50	1.82		2,303.50
Sharp	0.00		0.00		0.00	0.00		0.00		0.00	0.00	0.00	0.00		0.00
White Lake	1,196.33		0.81		1,197.14	0.00		0.00		0.00	1,196.33	0.00	0.00		1,197.14
TOTALS	85,123.17	8,118.82	57.30		77,061.65	363.18	0.00	6.46		366.72	84,759.99	8,118.82	50.84		76,704.93

**Governmental
Accounting Standards
Board
GASB Statement
No. 34**

Jackson County Drain Commission
2008 Annual Report

Governmental Accounting Standards Board
(GASB Statement No. 34)

The Governmental Accounting Standards Board (GASB No. 34) is the new financial reporting model, which has been established for the purpose of reporting infrastructure assets. Traditionally, state and local governments have not been required to report general infrastructure assets (e.g. road, bridges, dams, drains, sanitary sewers) in their financial statements. However, GASB Statement No. 34 requires that all capital assets, including general infrastructure assets, be capitalized in the financial statements at their historical costs or estimated historical costs. Furthermore, this requirement, as a rule, will apply retroactively to major general infrastructure assets that were required in fiscal years beginning after June 15, 1980, or that received major renovations, restorations, or improvements since that date.

Following is a list of all of the infrastructures, and their costs relative to our Office:

Jackson County Drain Commission 2008				
GASB STATEMENT NO. 34				
DRAIN & LAKE LEVEL	CARD	YEAR 1st CONSTRUCTED	YEAR- MOST RECENT CONSTRUCTION ACTIVITY	AMOUNT
Ackerson Lake	Yes	1919		1,800.00
Acme	Yes	1961		142,718.00
Allen Branch of Thompson Lake	Yes	1902		96,788.00
Argus Court	Yes	1961		8,984.00
Austin	Yes	1975		42,000.00
Bailey	Yes	1983		25,000.00
Baldwin	Yes	1917		
Barnes & Carpenter Intercounty				
Barrett Lateral	Yes	1954		96,337.00
Bateman	Yes			
Batteese Creek (Ingham Co.Only)				
Beaver Creek Intercounty	Yes	1908		840.00
Beebe- Taylor	Yes	1911		26,800.00
Beebe-Taylor Lateral	Yes	1988		23,933.00
Bennett Road		1982		
Blackman #2	Yes	1942		
Bliss	Yes	1922		1,080.00
Boland	Yes	1980		89,452.00
Booth	Yes	1917		4,874.00
Bromley Tile	Yes	1912		262.00
C.E. Walker Intercounty	Yes	1962		
Campbell	Yes	1983		
Carrie		2001		
Carson	Yes	1925		4,548.00
Cascades Manor	Yes	1955		8,229.00
Cascades Vista	Yes	1980		9,500.00
Chanter	Yes	1893		
Chapel & Benn	Yes	1886		
Chapel & Finch	Yes	1989		
Chapel Heights		2004		50,000.00
Charrmin Higlands	Yes	1969		83,171.00
Christie	Yes	1966		45,000.00
Clinton	Yes	1956		5,255.00
Coachlight West	Yes	1989		80,000.00
Colbrook Meadows		2000		65,000.00
Collier Mud Creek Intercounty				
Conger	Yes	1983		85,000.00
Conger Lateral	Yes	1986		6,000.00
Conner & Bennett	Yes	1898		
Cortland Boulevard	Yes	1942		1,915.00
Country Manor	Yes	1986		32,000.00
Country River Estates	Yes	1996		
Coy	Yes	1992		
Cranberry Lake	Yes	1879		6,462.00
Crane Hallow Estates		2001		65,000.00
Crittenden	Yes	1888		
Curtis Lateral		1993		28,000.00
Darling-Christey/Torey Whitney Branch	Yes	1885		28,000.00
Decker	Yes	1917		1,167.00
Dolbee	Yes	1891		657.00
Donnelly Road	Yes	1961		
Doty	Yes	1952		12,571.00
Eagle Crest		2000		60,000.00
Erie Street	Yes	1962		23,500.00
Erin's Court		2002		20,000.00
Farwell & Pine Hill Dam	Yes	1970		
Faye Lake				
Fisher	Yes	1909		600.00
Fisher Big Wheel				
Fisk	Yes	1929		155,000.00
Flansburgh	Yes	1988		7,084.00
Foote Groove	Yes	1960		17,000.00
Forner & Twin Lake	Yes	1983		175,000.00
Foster-Dodd	Yes			4,124.00
Fox Farm	Yes	1990		11,000.00
Freeman-Marsh Intercounty	Yes	1898		728.00
Fry	Yes	1907		
Gang of Lakes	Yes	1916		10,950.00
Ganton Drive Lateral	Yes	1986		
Gatewood Subdivision	Yes	1992		538,000.00
Gillette Day-Ludlow	Yes	1913		70,000.00
Gillette's Lake Level	Yes	1965		2,900.00
Glennarry	Yes	1997		45,000.00
Golfside terrace	Yes	1968		43,500.00
Golfview Hills	Yes	1990		
Goodall	Yes	1897		42,156.00
Grand Boulevard				
Grass Lake	Yes	1874		
Greenbriar		2001		110,000.00
Greg-Deck	Yes			
Gregory	Yes	1904		12,270.00
Gurley Lake	Yes	1887		2,610.00

DRAIN & LAKE LEVEL	CARD	YEAR 1st CONSTRUCTED	YEAR- MOST RECENT CONSTRUCTION ACTIVITY	AMOUNT
Hammond-Bridenstine	Yes	1940		3,582.00
Harris & Pomeroy	Yes	1886		
Hatt	Yes	1906		5,022.00
Havens Intercounty	yes	1892		460.00
Hendee	Yes	1891		
Henrietta	Yes	1884		525.00
Hollis	Yes	1942		
Horton		1984		23,000.00
Horton Mill Pond	Yes	1965		16,226.00
Huff	Yes			
Hunton Lake				
Huntoon Lake Intercounty	Yes	1920		23,000.00
Huntenlocker	Yes	1903		
Hurd-Marvin	Yes	1888		155,309.00
Hutchs Lateral	Yes	1988		
Imperial Shores	Yes	1978		
Jewell Intercounty	Yes	1904		2,350.00
John Saines	Yes	1988		12,740.00
Kalamazoo River				
Kedron	Yes	1883		33,071.00
Kennedy	Yes	1917		1,209.00
Kent	Yes	1930		5,100.00
Kibby	Yes	1970		146,000.00
King-Needham	Yes	1887		
Knowles-Bomer	Yes	1898		1,130.00
Ladd & Manin	yes	1893		18,485.00
Lancashire Downs	Yes			
Laurence Ave.-Hurd-Marvin				
Leslie Intercounty	Yes	1914		7,100.00
Liberty Woods Subdivision		2001		94,000.00
Lime Lake				
Loder	Yes	1918		
Lonepine		1998		15,000.00
Loretta Branch of the John Saines	Yes	1973		141,000.00
Lowe-Ridgeway	Yes	1969		11,000.00
Lynn Haven	Yes	1983		59,000.00
McKarr		2002		33,000.00
Mac Boulevard	Yes	1989		
Mantleville	Yes	1916		33,950.00
Mar-Rich	Yes	1981		
Mayette & Moe Brewer		1873		
McCain	Yes	1917		4,354.00
Meadow Lane	Yes	1965		15,000.00
Meadow Lark Acres	Yes			475,000.00
Melody Lane	Yes	1982		34,000.00
Mercedes Lake		1995		97,339.00
Meridian	Yes	1903		10,605.00
Meyers Avenue	Yes	1982		17,000.00
Miles-Kirkby	Yes	1949		462.00
Miller Acres	Yes	1921		1,750.00
Minard	Yes	1905		
Minard Mill Dam		1905		
Mirror Lake	Yes	1966		190,000.00
Mitchell	Yes	1899		961.00
Moe Lateral at John Saines	Yes	1979		162,000.00
Moe-Brewer	Yes	1890		714.00
Moore (Intercounty)	Yes	1908		2,915.00
Munith	Yes	1961		25,687.00
Murray	Yes	1892		535.00
Natural		2003		85,000.00
Neil	Yes	1934		2,300.00
Nooney	Yes	1953		33,000.00
North Chesning & Dover	Yes	1954		14,603.00
Norvell City	Yes	1983		
Norvell Mill Pond Dam	Yes	1983		280,000.00
Norvell-Manchester	Yes	1883		165,000.00
Oak Street	Yes	1962		52,947.00
Oak View Estates				
O'Leary	Yes	1951		13,036.00
Olney	Yes	1890		294.00
O'Neil Lateral				
Otter Creek				
Otts	Yes			

DRAIN & LAKE LEVEL	CARD	YEAR 1st CONSTRUCTED	YEAR- MOST RECENT CONSTRUCTION ACTIVITY	AMOUNT
Page Avenue Lateral	Yes	1984		56,000.00
Pahl	Yes	1956		38,971.00
Park Forest	Yes	1977		260,000.00
Park Road	Yes			
Parma Village	Yes	1883		
Parnall Road Lateral		1997		
Parsons Lateral		1993		46,300.00
Pauline Drive		1999		
Peacock	Yes	1987		163,265.00
Pierce	Yes	1914		525.00
Pine Hill Lake Dam				
Pleasant Bay Estates		1989		27,680.00
Pleasant Lake Dam	Yes	1962		45,723.00
Pleasant View Lateral		2003		80,932.00
Plum Brook	Yes	1919		4,960.00
Plum Orchard Creek	Yes	1900		10,121.00
Plumb VanAntwerp	Yes	1916		1,516.00
Poole	Yes	1912		4,961.00
Portage River				
Portage River (Intercounty)	Yes	1881		94,500.00
Price Lake Farms Subdivision		1998		46,000.00
Ranch Park	Yes	1960		4,320.00
Rhodes	Yes	1893		90,000.00
Rice Creek (Intercounty)	Yes	1883		387.00
Richard St. Site Condo.		2002		13,000.00
Ricks	Yes	1972		36,500.00
Rives-Blackman	yes	1869		374.00
Robinson	Yes	1960		637,849.00
Robinson Road Lateral				24,124.00
Rosemary Lane		2001		139,235.00
Round Lake	Yes	1971		125,000.00
Ruel		2003		18,410.00
Russell & Mead	Yes	1890		249.00
Sand Hill Estates		2000		84,000.00
Sandstone Balckman	Yes	1884		120,000.00
Sandy Ridge Subdivision	Yes	1993		76,000.00
Sanford	Yes	1917		1,191.00
Sharp	Yes	1903		22,012.00
Shaw	Yes	1900		
Shoemaker Woods Lateral		1989		98,000.00
Simon Fortino Lateral	Yes	1986		237,651.00
Spaan's Farm		1999		6,000.00
Spencer Lake Drive		2000		13,000.00
Spring Arbor & Concord	Yes	1886		16,148.00
Spring Arbor Heights		1999		18,000.00
Spring Mill Condo	Yes	1995		115,000.00
Springbrook & Pretty Branch	Yes	1891		139,875.00
Springbrook Farms	Yes	1993		8,000.00
Springport Lateral	Yes	1991		127,628.00
Stanfield	Yes	1893		744.00
Stillwell	Yes	1948		6,986.00
Stonegate Farms	Yes	1981		430,000.00
Stonewall	yes	1970		270,000.00
Stoney Lake	Yes	1868		165.00
Summit	Yes	1924		7,380.00
Suncrest		1999		13,000.00
Sunny Meadows		1999		26,000.00
Sunset Park	Yes	1984		52,000.00
Sunset Ranch Estate Condo.		1999		81,000.00
Surrey Lane	Yes	1981		34,500.00
Swains Lake Dam	Yes	1985		30,000.00
Swank	Yes	1964		1,719.00
Sweezey Lake	Yes	1958		4,202.00
T.T. Townsend	Yes	1890		510.00
TAC Lateral	Yes	1997		11,242.00
Tamarack Glenn		2003		95,000.00
Tanagelwood Lateral		1992		48,000.00
Thompson Lake	Yes	1859		158,000.00
Three Forty Farms	Yes	1980		360,000.00
Timber Meadows	Yes	1980		423,806.00
Tim's Lake		1992		30,000.00
Tobin & Snyder	Yes	1898		317.00
Todd-Klee	Yes	1916		1,449.00
Tompkins-Springport	Yes	1885		1,335.00
Towsey-Fellows	Yes	1886		208.00
Tucker Drain & Foster Branch	Yes	1894		10,805.00
Twenty-second Street	Yes	1930		2,225.00
Twin Lake	Yes	1889		6,925.00
Twin Meadows		2004		146,000.00
Utopia				

DRAIN & LAKE LEVEL	CARD	YEAR	YEAR- MOST RECENT	AMOUNT
		1st CONSTRUCTED	CONSTRUCTION ACTIVITY	
Valleys		2001		145,000.00
Vandercook Drive	Yes	1988		77,000.00
Vera Cruz Lateral		1996		26,000.00
W.B. Miner	Yes	1917		1,078.00
Walcott Road Lateral		1983		11,500.00
Walden Woods	Yes	1982		78,240.00
Wamplers Lake	Yes	1995		5,675.00
Watts Tile	Yes	1911		821.00
West Jackson	Yes	1957		944,725.00
Wheaton Road Lateral		1987		44,000.00
Wheeler	Yes	1897		330,600.00
Whispering Woods Estate	Yes	1990		127,430.00
Whitman	Yes	1893		17,000.00
Whitney Intercounty	Yes			
Wilcox-Wooster	Yes	1886		525.00
Wild Intercounty	Yes	1961		29,700.00
Wolf Lake Highlands	Yes	1997		40,000.00
Woodbine	Yes	1976		17,152.00
Woodliff	Yes	1898		7,759.00
Woodview Height				
Woodworth Intercounty				
TOTAL				12,242,656.00
TOTAL 1980-Present				5,982,542.00
SANITARY SEWER COLLECTION SYSTEMS	CARD	YEAR		AMOUNT
		1st CONSTRUCTED		
Clark Lake Sanitary Sewer		1994		787,500.00
Grass Lake Sanitary Sewer		1990		2,638,505.00
Lake Columbia Sanitary Sewer		2004		11,000,000.00
Napoleon Village		2001		1,125,000.00
Parma Village Improvements		2008		2,780,000.00
Rives Sanitary Sewer		2008		2,575,000.00
Round/Farwell Lake Sanitary Sewer		2007		3,900,000.00
Southern Regional Interceptor		2006		4,600,000.00
Sylvain Township		2002		6,500,000.00
U.S. 127 Interceptor		2007		
Village of Brooklyn Sanitary Sewer		1996		1,550,000.00
Village of Springport		1990		300,000.00
Vineyard Lake Extension		1997		500,000.00
Wolf Lake Sanitary Sewer		2000		4,900,000.00
TOTAL SEWER & COLLECTION SYSTEMS				43,156,005.00
WATER DISTRIBUTION SYSTEMS				
Grass Lake Township Water	2002B	2002		565,000.00
Grass Lake Village Water	2002A	2002		2,255,000.00
Parma Village	2002B	2002		1,100,000.00
Parma Village Water	2002A	2001		1,800,000.00
Spring Arbor Water		2005		480,000.00
TOTAL WATER SYSTEMS				6,200,000.00
TOTAL SEWER & WATER 1980-Present				49,356,005.00
GRAND TOTAL FOR DRAINS, SEWERS & WATER				55,398,661.00
GRAND TOTAL FOR DRAIN, SEWER & WATER				
1980 to Present				55,338,547.00

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This report is issued under the authority of P.A. 282 of 1905. Filing of this report is mandatory. Failure to complete and file this report may result in a penalty of \$100.

Once Completed, mail to: Michigan Department of Treasury, State Tax Commission, Treasury Building, Lansing, Michigan 48922.

Continued on page 2

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CERTIFICATION

I hereby certify that this report is a true statement of the taxable valuation of each assessing district and of all ad valorem millages apportioned by the County Board of Commissioners of the

County of JACKSON for the year 2009

Signature of County Equalization Director

NOTARIZATION

Notary Public

JACKSON County, Michigan

STATE OF MICHIGAN

County of JACKSON } ss

Subscribed before me this _____

day of _____ year _____

My commission expires _____, _____

It is Important That All City ad Valorem Taxes Be Entered On This Sheet. County Board Of Commissioners Do Not Certify City Or Village Tax Rates. These Rates Are For Informational Purposes Only. List All Authorities On Page 3. List All School Districts on Page 4.

Continued on page 3

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Continued on page 4

2009

Millages

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Statement Showing Taxable Valuations and Mills Apportioned by the County Board of Commissioners of the County of JACKSON for the Year 2009

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penalty of \$100.

						Millages			
1 All Property	Non Home- Stead	Comm. Pers.	2 School Districts Name and Code	3 List Each Township/City Where Located Separately	4 Taxable Valuation For Each Township/City	5 ISD Only Allocated	Extra Voted 6 Operating	7 Bldg.Site/Debt	8 County Use (Notes)
X			CONCORD SCHOOLS 38080	CONCORD	62,318,129			2.5291	2002 debt
	X			CONCORD	11,391,583		18.0000		
		X		CONCORD	999,250				
X				PARMA	2,435,687			2.5291	2002 debt
	X			PARMA	261,828		18.0000		
		X		PARMA	39				
X				PULASKI	32,721,558			2.5291	2002 debt
	X			PULASKI	6,343,828		18.0000		
		X		PULASKI	181,090				
X				HANOVER	3,753,219			2.5291	2002 debt
	X			HANOVER	471,665		18.0000		
		X		HANOVER	0				
X				SPRING ARBOR	37,211,299			2.5291	2002 debt
	X			SPRING ARBOR	4,279,415		18.0000		
		X		SPRING ARBOR	107,961				
X			EAST JACKSON SCHOOLS 38090	BLACKMAN	39,754,357			5.9400	3.02(96)+ 2.74(05)+ 0.18(09)
	X			BLACKMAN	23,820,002		18.0000		
		X		BLACKMAN	2,711,366				
X				BLACKMAN REZ	786,435			5.9400	3.02(96)+ 2.74(05)+ 0.18(09)
X				CITY OF JACKSON	216,350			5.9400	3.02(96)+ 2.74(05)+ 0.18(09)
	X			CITY OF JACKSON	216,350		18.0000		
		X		CITY OF JACKSON	0				
X				HENRIETTA	3,970,124			5.9400	3.02(96)+ 2.74(05)+ 0.18(09)
	X			HENRIETTA	391,837		18.0000		
		X		HENRIETTA	57,429				

2009

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Statement Showing Taxable Valuations and Mills Apportioned by the County Board of Commissioners of the County of JACKSON for the Year 2009

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1 All Property	Non Home- Steak	Comm. Pers.	2 School Districts Name and Code	3 List Each Township/City Where Located Separately	4 Taxable Valuation For Each Township/City	5 Millages			8 County Use (Notes)
						5 ISD Only Allocated	6 Extra Voted Operating	7 Bldg.Site/Debt	
X			JACKSON PUBLIC 38170	CITY OF JACKSON	746,135,947			2.4500	99 d 0.75 + 04 d 1.50 + 0.20 Sinking fund
	X			CITY OF JACKSON	430,866,900		18.0000		
		X		CITY OF JACKSON	27,480,800				
X				CITY OF JACKSON REZ	108,138,335			2.4500	99 d 0.75 + 04 d 1.50 + 0.20 Sinking fund
X				BLACKMAN	101,281,716			2.4500	99 d 0.75 + 04 d 1.50 + 0.20 Sinking fund
	X			BLACKMAN	57,723,600		18.0000		
		X		BLACKMAN	9,211,549				
X				BLACKMAN REZ	54,312			2.4500	99 d 0.75 + 04 d 1.50 + 0.20 Sinking fund
X				LIBERTY	1,031,686			2.4500	99 d 0.75 + 04 d 1.50 + 0.20 Sinking fund
	X			LIBERTY	228,379		18.0000		
		X		LIBERTY	262,200				
X				NAPOLEON	5,736,674			2.4500	99 d 0.75 + 04 d 1.50 + 0.20 Sinking fund
	X			NAPOLEON	2,760,285		18.0000		
		X		NAPOLEON	551,964				
X				NAPOLEON REZ	830,907			2.4500	99 d 0.75 + 04 d 1.50 + 0.20 Sinking fund
X				SUMMIT	539,264,717			2.4500	99 d 0.75 + 04 d 1.50 + 0.20 Sinking fund
	X			SUMMIT	125,008,906		18.0000		
		X		SUMMIT	9,673,500				
X				SUMMIT REZ	2,780,718			2.4500	99 d 0.75 + 04 d 1.50 + 0.20 Sinking fund
X			JONESVILLE SCHOOLS 30030	PULASKI	923,366			7.4700	99 debt 5.63 + 08 debt 1.84
	X			PULASKI	114,925		18.0000		
		X		PULASKI	0				
X			LESLIE SCHOOLS 33100	RIVES	15,970,865			7.3900	95 debt 3.89 + 98 refin 3.50
	X			RIVES	2,547,347		17.0617		
		X		RIVES	300				
X				TOMPKINS	6,763,785			7.3900	95 debt 3.89 + 98 refin 3.50
	X			TOMPKINS	2,211,082		17.0617		
		X		TOMPKINS	-				
X			LITCHFIELD SCHOOLS 30040	PULAKSI	3,478,366			3.7000	96 debt 2.95 +-09 sinding fund 0.75
	X			PULAKSI	802,529		18.0000		
		X		PULAKSI	250				

2009

Millages

[illegible]

2009

Millages	
2010	0.0000
2011	0.0000
2012	0.0000
2013	0.0000
2014	0.0000
2015	0.0000
2016	0.0000
2017	0.0000
2018	0.0000
2019	0.0000
2020	0.0000
2021	0.0000
2022	0.0000
2023	0.0000
2024	0.0000
2025	0.0000
2026	0.0000
2027	0.0000
2028	0.0000
2029	0.0000
2030	0.0000

[illegible]

2009

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Statement Showing Taxable Valuations and Mills Apportioned by the County Board of Commissioners of the County of JACKSON for the Year 2009

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1 All Property	Non Home- Stead	Comm. Pers.	2 School Districts Name and Code	3 List Each Township/City Where Located Separately	4 Taxable Valuation For Each Township/City	Millages		8 County Use (Notes)
						5 ISD Only Allocated	6 Extra Voted Operating	7 Bldg.Site/Debt
X			JACKSON INTERMEDIATE	COLUMBIA SCHOOLS	449,709,131	0.3422	7.7678	2.1414 Voc Ed + 5.6264 Sp Ed
X				COLUMBIA SCHOOLS TOOL & DIE REZ	1,628,427			
X				CONCORD SCHOOLS	138,439,892	0.3422	7.7678	2.1414 Voc Ed + 5.6264 Sp Ed
X				EAST JACKSON SCHOOLS	232,934,742	0.3422	7.7678	2.1414 Voc Ed + 5.6264 Sp Ed
X				EAST JACKSON SCHOOLS REZ	786,435			
X				GRASS LAKE SCHOOLS	256,302,900	0.3422	7.7678	2.1414 Voc Ed + 5.6264 Sp Ed
X				GRASS LAKE TOOL & DIE REZ	449,349			
X				HANOVER-HORTON SCHOOLS	215,706,284	0.3422	7.7678	2.1414 Voc Ed + 5.6264 Sp Ed
X				JACKSON PUBLIC	1,393,450,740	0.3422	7.7678	2.1414 Voc Ed + 5.6264 Sp Ed
X				JACKSON PUBLIC REZ -CITY	108,138,335			
X				JACKSON PUBLIC - NAPOLEON TOOL & DIE	2,547,347			
X				JACKSON PUBLIC - SUMMIT REZ	2,780,718			
X				MICHIGAN CENTER SCHOOLS	203,310,925	0.3422	7.7678	2.1414 Voc Ed + 5.6264 Sp Ed
X				MICHIGAN CENTER SCHOOLS - LEONI REZ	1,506,387			
X				NAPOLEON SCHOOLS	297,659,537	0.3422	7.7678	2.1414 Voc Ed + 5.6264 Sp Ed
X				NORTHWEST SCHOOLS	621,191,783	0.3422	7.7678	2.1414 Voc Ed + 5.6264 Sp Ed
X				SPRINGPORT SCHOOLS	96,185,489	0.3422	7.7678	2.1414 Voc Ed + 5.6264 Sp Ed
X				VANDERCOOK SCHOOLS	104,171,614	0.3422	7.7678	2.1414 Voc Ed + 5.6264 Sp Ed
X				WESTERN SCHOOLS	387,540,879	0.3422	7.7678	2.1414 Voc Ed + 5.6264 Sp Ed
X				WESTERN -BLACKMAN TOOL & DIE REZ	870,642			
X				WESTERN -SPRING ARBOR TOOL & DIE REZ	1,508,717			
X			TOTAL JACKSON ISD		4,396,603,916	0.3422	7.7678	2.1414 Voc Ed + 5.6264 Sp Ed
X			CALHOUN INTERMEDIATE	ALBION SCHOOLS	10,620,272	0.2519	5.9555	1.4538 Voc Ed + 4.50 Sp Ed
X				HOMER SCHOOLS	1,444,330	0.2519	5.9555	1.4538 Voc Ed + 4.50 Sp Ed
X			TOTAL CALHOUN ISD		12,064,602	0.2519	5.9555	1.4538 Voc Ed + 4.50 Sp Ed
X			HILLSDALE INTERMEDIATE	JONESVILLE SCHOOLS	923,366	0.2674	3.8918	0.8918 Voc Ed + 3.000 Sp Ed
X				LITCHFIELD SCHOOLS	3,478,366	0.2674	3.8918	0.8918 Voc Ed + 3.000 Sp Ed
X				NORTH ADAMS SCHOOLS	841,094	0.2674	3.8918	0.8918 Voc Ed + 3.000 Sp Ed
X			TOTAL HILLSDALE ISD		5,242,826	0.2674	3.8918	0.8918 Voc Ed + 3.000 Sp Ed

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REGION 2 AREA AGENCY ON AGING

FISCAL YEAR: 2010-2012

This contract is made by and entered into with the **REGION 2 AREA AGENCY ON AGING**, (hereafter referred to as the R2AAA) and **JACKSON COUNTY DEPARTMENT ON AGING**, (hereafter referred to as the CONTRACTOR).

Legal Status

SECTION 1 - PURPOSE

The purpose of this contract is to specify the terms of the agreement between the R2AAA and the CONTRACTOR for the provision of services to older adults. The CONTRACTOR, upon signature, agrees to the terms and provisions throughout the effective period.

SECTION 2 - CONTRACT SPECIFICATION

A. Service: **Adult Day Care**

B. Contract Period: October 1, 2009 to September 30, 2012

C. # of Annual Units: 1,549

D. # Annual Clients: 35

E. Target # of Economically Needy: 7

F. Target # of Socially Needy: 4

G. Target # of Minority: 2

H. Geographical Area of Service: JACKSON COUNTY, MI

A. Service: **Caregiver Education, Support & Training**

B. Contract Period: October 1, 2009 to September 30, 2012

C. # of Annual Units: 780

D. # Annual Clients: 50

E. Target # of Economically Needy: 12

F. Target # of Socially Needy: 1

G. Target # of Minority: 13

H. Geographical Area of Service: JACKSON COUNTY, MI

A. Service: **Caregiver Supplemental Services**

B. Contract Period: October 1, 2009 to September 30, 2012

C. # of Annual Units: 180

D. # Annual Clients: 45

E. Target # of Economically Needy: 12

F. Target # of Socially Needy: 5

G. Target # of Minority: 6

H. Geographical Area of Service: JACKSON COUNTY, MI

A. Service: **Case Coordination & Support**

B. Contract Period: October 1, 2009 to September 30, 2012

C. # of Annual Units: 2,100

D. # Annual Clients: 800

E. Target # of Economically Needy: 332

F. Target # of Socially Needy: 190

G. Target # of Minority: 78
H. Geographical Area of Service: JACKSON COUNTY, MI

A. Service: **Chore**

B. Contract Period: October 1, 2009 to September 30, 2012
C. # of Annual Units: 1,700
D. # Annual Clients: 104
E. Target # of Economically Needy: 33
F. Target # of Socially Needy: 35
G. Target # of Minority: 26
H. Geographical Area of Service: JACKSON COUNTY, MI

A. Service: **Congregate Meals**

B. Contract Period: October 1, 2009 to September 30, 2012
C. # of Annual Units: 50,600
D. # Annual Clients: 1,200
E. Target # of Economically Needy: 150
F. Target # of Socially Needy: 41
G. Target # of Minority: 62
H. Geographical Area of Service: JACKSON COUNTY, MI

A. Service: **Counseling**

B. Contract Period: October 1, 2009 to September 30, 2012
C. # of Annual Units: 600
D. # Annual Clients: 20
E. Target # of Economically Needy: 3
F. Target # of Socially Needy: 10
G. Target # of Minority: 3
H. Geographical Area of Service: JACKSON COUNTY, MI

A. Service: **Disease Prevention**

B. Contract Period: October 1, 2009 to September 30, 2012
C. # of Annual Units: 1,040
D. # Annual Clients: 142
E. Target # of Economically Needy: 7
F. Target # of Socially Needy: 1
G. Target # of Minority: 10
H. Geographical Area of Service: JACKSON COUNTY, MI

A. Service: **Home Care Assistance**

B. Contract Period: October 1, 2009 to September 30, 2012
C. # of Annual Units: 7,893
D. # Annual Clients: 238
E. Target # of Economically Needy: 150
F. Target # of Socially Needy: 92
G. Target # of Minority: 43
H. Geographical Area of Service: JACKSON COUNTY, MI

- A. Service: **Home Delivered Meals**
- B. Contract Period: October 1, 2009 to September 30, 2012
- C. # of Annual Units: 131,913 ✓
- D. # Annual Clients: 814 ✓
- E. Target # of Economically Needy: 320 ✓
- F. Target # of Socially Needy: 278 ✓
- G. Target # of Minority: 85
- H. Geographical Area of Service: JACKSON COUNTY, MI

- A. Service: **Information & Assistance**
- B. Contract Period: October 1, 2009 to September 30, 2012
- C. # of Annual Units: 992 ✓
- D. # Annual Clients: 500 ✓
- E. Target # of Economically Needy: 100 ✓
- F. Target # of Socially Needy: 154 ✓
- G. Target # of Minority: 35
- H. Geographical Area of Service: JACKSON COUNTY, MI

- A. Service: **Respite**
- B. Contract Period: October 1, 2009 to September 30, 2012
- C. # of Annual Units: 3,598 ✓
- D. # Annual Clients: 54 ✓
- E. Target # of Economically Needy: 13 ✓
- F. Target # of Socially Needy: 3 ✓
- G. Target # of Minority: 8
- H. Geographical Area of Service: JACKSON COUNTY, MI

- A. Service: **Senior Center Operations**
- B. Contract Period: October 1, 2009 to September 30, 2012
- C. # of Annual Units: 2,600 ✓
- D. # Annual Clients: 1,500 ✓
- E. Target # of Economically Needy: 200 ✓
- F. Target # of Socially Needy: 45 ✓
- G. Target # of Minority: 102 ✓
- H. Geographical Area of Service: JACKSON COUNTY, MI

SECTION 3 - GENERAL CONTRACTING REQUIREMENTS

- A. CLIENT ELIGIBILITY. The CONTRACTOR agrees that all persons age 60 years or older who meet the criteria established for services shall be eligible for any or all services with priority given to meeting the needs of persons the with greatest economic or social need with substantial emphasis to low income minority individuals.
- B. CLIENT INTAKE. The CONTRACTOR agrees to establish and maintain standard client intake procedures adequate for the service(s) to be provided and that will enable the CONTRACTOR to report required information to R2AAA.

- C. CONFIDENTIALITY. The use of disclosure of information concerning services, applicants, or recipients obtained in connection with the performance of this contract shall be restricted to purposes directly connected with the program implemented by this contract as required by the Privacy Act of 1974. The CONTRACTOR shall report client information to R2AAA and R2AAA shall have access to the files, as necessary, to administer programs so long as access is in conformity with the Privacy Act of 1974. Information about or obtained from an individual and in possession of the CONTRACTOR providing services to such an individual shall not be disclosed without the individual's informed written consent. Referrals to other agencies providing services must also have the individual's informed written consent.
- D. CONTRIBUTION FOR SERVICES. CONTRACTORS providing social and nutrition services shall: (1) afford older persons the free and voluntary opportunity to contribute to all or part of the costs of the services provided; (2) protect the privacy of each older person with respect to his/her contribution; (3) establish procedures to safeguard and account for all contributions; and (4) provide that program income earned for each respective service is used to expand those services.
- E. PROGRAM INCOME. Program income is that income which is dependent upon the availability of funds from Office of Services to the Aging (OSA). Income which is earned independent of the availability of funds from OSA is considered to be other resources. CONTRACTORS shall assure that program income is used for allowable costs under the program through which it was generated to increase or expand the services offered.

If the actual level of program income is less than anticipated, the R2AAA is not obligated to cover the shortfall. Any balance of Federal/State funds at the end of the fiscal year shall be retained by the R2AAA or returned to the Office of Services to the Aging for redistribution.

The CONTRACTOR understands that program income cannot be used to fulfill the matching requirement.

- F. MEANS TESTS. CONTRACTORS shall not use a means test to determine client eligibility. A means test shall not be used to deny or limit a service to older persons unless specifically required by state law or federal regulation.
- G. FEEDBACK FROM PARTICIPANTS. CONTRACTORS are required to have a mechanism for obtaining the views of service recipients about the operation of services.
- H. CLIENT GRIEVANCE SYSTEM. The CONTRACTOR agrees to have a grievance procedure in place to address complaints from individual recipients of services.
- I. LINKAGES WITH OTHER SERVICES. The CONTRACTOR agrees to establish working relationships with other service providers, including voluntary organizations, for continuity of services especially in order to address the comprehensive range of needs any recipient may present.

- J. RECIPIENT ELIGIBILITY REQUIREMENTS GIVEN TO REFERRAL AGENCIES. CONTRACTOR agrees to give potential referring agencies the minimum eligibility criteria utilized.
- K. PUBLICIZING SERVICES.
- 1) Services must be publicized to the population the service provider plans to reach by the means most effective in reaching the target population (i.e., those in greatest economic or social need with particular attention to low-income minority individuals, P.L. 98-459).
 - 2) Any promotional materials, including films, slides, books, reports, pamphlets, papers, or articles based on activities receiving support under the contract shall contain acknowledgement of OSA, R2AAA, and funding through state appropriations or the Older Americans Act, and a statement that it complies with Title VI of the Civil Rights Act of 1964.
 - 3) The contract must reserve for R2AAA, OSA, and HHS the option to receive free of charge up to three copies of any publication published as part of the contract.
 - 4) Where activities under the contract result in a book or other copyrighted material, the author is free to obtain a copyright but the contract must reserve the HHS, OSA, and R2AAA option to a royalty-free, nonexclusive, and irrevocable license to reproduce, publish, or otherwise use, and to authorize others to use, all such material.
- L. SERVICE AREA. CONTRACTOR agrees to serve clients in the geographic boundaries addressed in this contract.
- M. EXAMINATION AND MAINTENANCE OF RECORDS. The CONTRACTOR agrees to permit the Administration on Aging, R2AAA, OSA, HHS, the Controller General of the United States, or any of their authorized agents access to any books, documents, papers or other records of the contractor which are pertinent to the contract, in conformity with the Privacy Act of 1974. The CONTRACTOR agrees to permit access to the facilities being utilized at any reasonable time to observe the operation of the program. The CONTRACTOR shall retain all books, records or other documents relevant to the contract for three (3) years after final payment, at CONTRACTOR'S expense, and federal auditors and any persons duly authorized by the R2AAA shall have full access to and the right to examine and audit any of the materials during this period. If an audit is initiated prior to the expiration of the 3 year period, and extends past that period, all documents shall be maintained until the audit is completed.
- N. REPORTING. The CONTRACTOR shall comply with all programmatic and fiscal reporting procedures established by R2AAA. The CONTRACTOR shall submit additional reports deemed necessary by R2AAA. R2AAA will verify the accuracy of the program reporting system of CONTRACTOR'S receiving unit cost reimbursement.

- O. DISCLOSURE OF INFORMATION. The CONTRACTOR shall submit all information which may be required by R2AAA that discloses names of persons with an ownership or controlling interest in the CONTRACTOR, and past business transactions. The CONTRACTOR shall provide disclosure of any persons with an ownership or controlling interest in the CONTRACTOR who have been convicted of a criminal offense as related to their involvement in any programs under Titles III, XVIII, XIX, or XX of the Social Security Act since the inception of these programs. The R2AAA may, at its option, provide for immediate termination of the contract if the CONTRACTOR does not comply with these requirements.
- P. INSURANCE COVERAGES. The CONTRACTOR shall maintain liability insurance in amounts necessary to cover claims specific to the services being provided which may arise out of the CONTRACTOR'S operations under the terms of the contract and provide proof of such insurance coverage to R2AAA prior to the effective date of the contract. Unemployment compensation coverage and workers' compensation insurance shall be maintained in accordance with applicable federal and state laws and regulations.
- Q. HOLD HARMLESS. The CONTRACTOR shall indemnify, save and hold harmless R2AAA and OSA against any and all expense and liability of any kind which the R2AAA or OSA may sustain, incur or be required to pay arising out of the implementation of the contract, provided, however, that these provisions shall not apply to liabilities or expenses caused by or resulting from the willful or negligent acts or omissions of R2AAA or OSA or any of its officers or employees. In the event the CONTRACTOR becomes involved in or is threatened with litigation, the CONTRACTOR shall immediately notify the R2AAA who in turn will immediately notify OSA.
- R. COMPLIANCE WITH CIVIL RIGHTS, OTHER LAWS. The CONTRACTOR shall not discriminate against any employee or applicant for employment because of race, color, religion, national origin, age, sex, height, weight, or marital status pursuant to the Elliott-Larsen Civil Rights Act, P.A. 453, Section 209, 1976. The CONTRACTOR shall also comply with the provisions of the Michigan Handicappers Civil Rights Act, P.A. 220, 1976, and Section 504 of the Federal Rehabilitation Act of 1973, P.L. 93-122, 87 Stat. 394. Each contract must contain a completed form HHS 441 assuring compliance with the Civil Rights Act of 1964.
- S. AFFIRMATIVE ACTION. The CONTRACTOR is required to comply with equal employment opportunity principles, in keeping with Executive Order 1979-4, governing affirmative action on flow-through funds.
- T. ELDERLY MEMBERS OF NATIVE AMERICAN TRIBES. The CONTRACTOR must assure that elderly members of Native American tribes and organizations in greatest economic or social need within the service area will receive Older Americans Act-funded services equivalent to the services to be received by non-Native American elderly residents.
- U. INTERPRETER/BILINGUAL PERSONNEL. The contract must require bilingual personnel (through staff positions, personal service contracts or volunteer positions) to be available in service areas where non-English or limited-English speaking

persons constitute five percent (5%) of the senior population or number 250 seniors, whichever is less.

V. APPLICATION OF MERIT SYSTEM STANDARDS TO LOCAL AGENCIES. CONTRACTORS that are public agencies and which have some or all of the responsibilities for planning, coordination, administration, and evaluation, are required to apply Merit System Standards (45 CFR, Part 70), Compliance with Executive Order 11246, the Copeland Act, the Davis Bacon Act, or the Contract Work Hours and Safety Standards Act may also be required.

W. PROPERTY. The CONTRACTOR agrees to conform to applicable provisions of the Older Americans Act and Title 45 of the Code of Federal Regulations, Part 74 "Administration of Grants", Subpart O Property, in the acquisition, transfer, replacement, or disposition of real property, equipment or supplies.

The CONTRACTOR will maintain a current list of all equipment purchased by grant funds and all equipment on loan from the R2AAA. At the termination of a contract, the R2AAA has the right to reclaim any equipment purchased with grant funds and any equipment on loan to the CONTRACTOR.

X. APPLICABLE LAWS AND REGULATIONS. The CONTRACTOR is required to comply with applicable provisions of the Older Americans Act and the regulations and policies pertaining thereto; to all other applicable federal laws and regulations, including applicable licensure requirements; to policies of the Department of Health and Human Services; to policies of OSA; to policies, procedures and standards of R2AAA; and to all other applicable state and local laws.

Y. SUBCONTRACTS. The CONTRACTOR is prohibited from assigning any of responsibilities under the contract or the execution of subcontracts involving an additional party without prior written approval of R2AAA. Assignees or subcontractors shall be subject to all conditions and provisions of the contract. The CONTRACTOR shall be responsible for the performance of all assignees or subcontractors. However, the R2AAA must be able to monitor, assess, or otherwise determine performance.

Z. DURATION OF FEDERAL SUPPORT. The CONTRACTOR will adhere to the contract period of one to three years in duration. Multi-year contracts will be negotiated under the following conditions:

- 1) Multi-year contracts will not exceed three years.
- 2) Multi-year contracts will be compatible with the three year funding cycle under which R2AAA area plan was approved.
- 3) Any condition in a multi-year contract that requires an adjustment after the first and/or second year, must be spelled out in contract.
- 4) Continuation of a multi-year contract shall be based upon full compliance with contract terms and provisions.
- 5) Substantial changes in program terms and provisions occurring after the

first or second year that were not clearly set forth in the original RFP application may require a new RFP and contract.

SECTION 4 - PROGRAM REQUIREMENTS

- A. The CONTRACTOR's approved proposal with its objectives, staffing levels, targeting activity, organizational chart and other information will be its contractual obligation to the R2AAA, based on continued availability of funds. Any R2AAA approved revisions or additions to the initial proposal will also constitute contractual obligations.
- B. The CONTRACTOR will comply with the Michigan Office of Services to the Aging's Operating Standards for Service Programs including the Service Definitions and Minimum Standards. Such compliance will include adherence to the General Requirements for All Service Programs and all relevant Service Definitions and Specific Minimum Standards.
- C. Service delivery will begin the first working day of an annual budget, unless a later start date has been approved by the R2AAA. Support for activities under this contract begins October 1, 2009 - September 30, 2012 and is dependent upon full compliance with the contract terms and provisions, the needs of older persons, progress on contract objectives, assessment results, compliance with cost-sharing requirements and the availability of funds.
- D. The CONTRACTOR will notify the R2AAA immediately if unable to perform the service(s) contained in the approved proposal(s).
- E. The CONTRACTOR will provide the R2AAA with an organizational chart which shows the staff service positions and names in relation other staff positions of the CONTRACTOR.

SECTION 5 - FINANCIAL

- A. PAYMENT OF FUNDS. The R2AAA agrees to pay the CONTRACTOR monthly, on a reimbursement basis, for services rendered in accordance with the approved proposal(s). The amount paid to the CONTRACTOR by the R2AAA is contingent upon receipt from the CONTRACTOR of matching resources equaling the specified percentage of the net service cost. The R2AAA monthly financial reimbursement report will be utilized by the CONTRACTOR unless permission is granted by the R2AAA Fiscal Manager to use a different form.
- B. SERVICE COSTS.

Adult Day Care

\$ 1,800	Program Income
\$19,105	Federal/State (85 %)
\$ 3,372	Matching Funds (15 %)
\$ 12.33	Maximum per Unit

Caregiver Education, Support & Training

\$ 50.00	Program Income
\$29,650	Federal/State (85 %)
\$ 5,232	Matching Funds (15 %)
\$ 38.01	Maximum per Unit

Caregiver Supplemental Services

\$ 200	Program Income
\$10,160	Federal/State (85 %)
\$ 1,793	Matching Funds (15 %)
\$ 56.44	Maximum per Unit

Case Coordination & Support

\$ 0	Program Income
\$ 20,940	Federal/State (85 %)
\$18,639	Matching Funds (15 %)
\$ 9.97	Maximum per Unit

Chore

\$ 1,200	Program Income
\$19,879	Federal/State (85 %)
\$ 3,508	Matching Funds (15 %)
\$ 11.69	Maximum per Unit

Congregate Meals

\$ 59,559	Program Income
\$198,610	Federal/State (85 %)
\$ 25,423	Matching Funds (15 %)
\$ 2.85	Maximum per Unit

\$ 173,187
mm
10/20/09

Counseling

\$ 0	Program Income
\$16,066	Federal/State (85 %)
\$ 2,835	Matching Funds (15 %)
\$ 26.78	Maximum per Unit

Disease Prevention

\$ 2,000	Program Income
\$ 8,111	Federal/State (85 %)
\$ 1,431	Matching Funds (15 %)
\$ 7.80	Maximum per Unit

Home Care Assistance

\$ 11,000	Program Income
\$118,397	Federal/State (85 %)
\$ 34,964	Matching Funds (15 %)
\$ 15.00	Maximum per Unit

Home Delivered Meals

	\$120,000	Program Income
\$358,215	\$144,064	Federal/State (85 %)
	\$49,816	Matching Funds (15 %)
mmj 10/30/09	\$ 2.14	Maximum per Unit

Information & Assistance

\$ 0	Program Income
\$15,450	Federal/State (85 %)
\$ 2,726	Matching Funds (15 %)
\$ 15.57	Maximum per Unit

Respite

\$ 2,800	Program Income
\$53,968	Federal/State (85 %)
\$ 8,666	Matching Funds (15 %)
\$15.00	Maximum per Unit

Senior Center Operations

\$ 900	Program Income
\$ 24,116	Federal/State (85 %)
\$ 4,256	Matching Funds (15 %)
\$ 9.28	Maximum per Unit

The CONTRACTOR understands that for services on a per unit basis, the reimbursement can not exceed the Minimum rate specified in **SECTION 5**.

UNIT RATE REIMBURSEMENT

The CONTRACTOR understands that the reimbursement rate per unit of service will be less than the minimum rate when the actual program income received is greater than the amount specified in this contract.

All funds received in excess of expenditures in the contract must be re-budgeted by the program, with the R2AAA approval. Such funds must be used either to expand the number of units of service to be provided or to enhance the provider's ability to

operate under the contract. Final reimbursement for any fiscal year may be reduced to ensure compliance with this requirement. In accordance with the Older Americans Act and the Michigan Non-profit Corporation Act, revenue in excess of expenditures and program income are to be used for expansion of service.

COMPUTATION OF UNIT COST. The gross unit cost shall be obtained by dividing the total cost including program income by the number of units to be provided. Each month the actual number of units provided will be multiplied by the gross unit cost to obtain the base cost. The base cost less the actual program income received will be the net cost. The net cost multiplied by the approved match ratio will provide the charge to the CONTRACTOR and the R2AAA.

METHOD OF PAYMENT: UNIT RATE. The CONTRACTOR agrees to bill the R2AAA on the basis of a unit of services as described above. Under normal circumstances payment will be made within fifteen (15) working days of receipt of a duly signed and correctly completed monthly financial reimbursement report. Monthly financial reimbursement reports are to be submitted to the R2AAA within 10 days following the last day of each month of this contract.

COST REIMBURSEMENT

The CONTRACTOR agrees to submit a monthly financial reimbursement report. Reimbursement will be made on the basis of actual expenditure incurred not to exceed the total Federal or State funds awarded to the CONTRACTOR.

SECTION 6 - ASSESSMENT OF PERFORMANCE

R2AAA will conduct formal on-site assessments of CONTRACTOR'S programmatic and fiscal performance each fiscal year. The programmatic and fiscal components may be addressed in a single on-site visit or in two separate on-site visits. A second assessment during the fiscal year shall be required for any contractor that is found to be out of compliance with OSA Operating Standards for Service Programs and/or R2AAA policies. The nature of the second assessment shall be determined by the R2AAA.

SECTION 7 - CONTRACT REVISIONS AND AMENDMENTS

The CONTRACTOR agrees to the following terms and conditions. No other understanding, oral or otherwise regarding the subject matter of the contract shall be deemed to exist or bind any of the parties hereto.

Whenever there is any material change in the content or administration of an approved contract, the contract document shall be appropriately revised. The nature and extent of the request for revision will determine the action to be taken by R2AAA.

Revisions may be either a substantive amendment or an administrative revision.

- 1) A substantive amendment is defined as any alteration in the contract which substantially affects the character of the contract such that it is essentially different from what was originally approved by R2AAA. Amendments covering substantive changes shall be subject to the same process of approval that governs the original approval of the contract, including final action by the policy board. Substantive amendments shall include the following:
 - a) Significant changes in the project objectives, including projections of clients or units.
 - b) Any additions of a new service category or deletion of an existing service category.
 - c) A budget transfer of more than 20 percent or \$1,000, whichever is greater, from any single approved service category.
 - d) A change in the cost-sharing ratio.
 - e) A change in the project period and/or budget duration dates.
 - f) Supplemental awards.
 - g) Other changes specified by R2AAA policy.
- 2) Administrative revisions are defined as changes in the contract which are made for the purpose of facilitating implementation of the project, but are minor in nature and do not change the essence of the project. Administrative changes should not require approval of R2AAA, however R2AAA shall be notified of changes together with necessary documentation and justification. R2AAA shall review and respond in writing to the changes within a time period specified by its policies.

Requests for budget line item transfers within a service category or a budget transfer of less than 20 percent or \$1,000, whichever is greater, in a service category should be viewed as an administrative revision and R2AAA should be notified.

If, for any cause, alterations or changes take place in the rules, regulations, laws or policies to which R2AAA must comply, or if there is any termination or reduction in the allocation or allotment of funds provided R2AAA, R2AAA shall have the right to terminate or reduce the amount paid to the contractor. Termination or reduction in the amount to be paid shall take effect immediately upon receipt of written notice to the contractor, unless a different effective date is specified in the notice. A copy of policy, law, rule, and regulation changes shall be provided to contractors upon request.

R2AAA may approve a request for a contract amendment at any time unless otherwise limited by its own policy. The notification of the amendment supercedes all other notifications relating to the budget year. The contract shall only be amended by the written consent of all parties.

SECTION 8 - PROBATION

- A. R2AAA may place the CONTRACTOR on probation, in whole or in part, when the CONTRACTOR fails to comply with the terms of this contract.
- B. R2AAA may commence probation upon the CONTRACTOR'S receipt of written notice of specific failures of compliance or performance cited by the R2AAA. The notice of probation shall contain reasons for probation, corrective action required of the CONTRACTOR, the effective dates and the procedures to appeal the decision.
- C. During the probationary period, the CONTRACTOR will receive reimbursement for allowable expenses incurred as part of this contract.
- D. If during the probationary time period, the CONTRACTOR does not comply with the corrective actions, suspension or termination procedures may be initiated.

SECTION 9 - SUSPENSION

- A. When the CONTRACTOR has failed to comply with the terms of this contract, the R2AAA may suspend support for this contract in whole or in part. Financial support for contracted service will automatically be terminated when suspended for more than ninety (90) days.
- B. To suspend CONTRACTOR operations, the R2AAA will notify the CONTRACTOR in writing of the action being taken, the reason(s) for such action, the effective date, and the conditions of the suspension. This notice will be given at least ten (10) days prior to the effective date of the suspension and will note the right of the CONTRACTOR to appeal such a decision.
- C. Under extreme conditions (danger to older persons or improper use of funds), the R2AAA may give immediate notice of suspension.
- D. New obligations incurred by the CONTRACTOR during the suspension period will not be allowed unless the R2AAA expressly authorizes them in the notice of suspension or an amendment to the notice of suspension. Necessary and otherwise allowable costs which the CONTRACTOR could not reasonably avoid during the suspension period will be allowed if they result from obligations properly incurred by the CONTRACTOR before the effective date of the suspension and not in anticipation of suspension or termination.
- E. In suspending contract operations, the R2AAA shall determine the amount of unearned funds the CONTRACTOR has on hand, anticipated length of suspension, the extent of operations suspended, and the amount of the fund balance on hand to determine whether R2AAA should require the balance to be returned.
- F. The R2AAA may reinstate the suspended contract operations if it determines conditions warrant such action. Such reinstatement shall be made by issuance of a new statement of award.
- G. The R2AAA's financial participation in the reinstated contract operations may resume immediately upon reinstatement, but not for any costs incurred for those

contract operations while they were suspended. The obligational authority unearned at the time of suspension may again become available for earning at the previously established matching ratio unless the R2AAA reduces the amount of this contract.

SECTION 10 - TERMINATION

- A. For adequate cause, the R2AAA may terminate support for this contract prior to the end of the approved budget year. Examples of cause for which the R2AAA may terminate support are:
- Availability of funds
 - The CONTRACTOR violates conditions under which this contract was approved
 - Inadequate program performance documented through monitoring visits
 - Other resources are unavailable
 - Suspension for more than three (3) consecutive months
- B. To terminate funding of this contract, R2AAA will notify the CONTRACTOR in writing at least thirty (30) days prior to the effective date of termination and the reasons for such action. This notice must specify any reports to be completed, the right of the CONTRACTOR to appeal and the procedures to be followed for an appeal.
- C. Under extreme conditions, immediate termination may be completed (e.g. gross negligence, misappropriation of funds, etc).
- D. When financial support of this contract terminates on completion of the approved budget year or earlier, the CONTRACTOR shall complete and submit a final project and financial report to the R2AAA by the date established by the R2AAA pursuant to the contract.
- E. If contract is terminated or completed, equipment and supplies purchased with budget funds must be disposed of in accordance with procedures prescribed by 45 CFR Part 74, Subpart 0. Any funds realized from the sale of such equipment or supplies are an adjustment to the projected cost.
- F. The CONTRACTOR may terminate this contract upon thirty (30) days written notice to the R2AAA at any time prior to the completion of the contract, for adequate cause.
- G. The R2AAA will simultaneously send a copy of all notices to CONTRACTORS on probation, suspension and termination to the Director of OSA.

SECTION 11- CLOSEOUT

If this contract is concluded or terminated, the CONTRACTOR shall provide R2AAA with all financial, performance and other reports required as a condition of this contract no later than sixty (60) days after the conclusion or termination. The R2AAA shall make

payments to the CONTRACTOR for allowable reimbursable costs not covered by previous payments. The CONTRACTOR shall immediately refund to the R2AAA any payments or funds advanced to the CONTRACTOR in excess of allowable reimbursable expenditures.

SECTION 12 – DISPUTES

The CONTRACTORS shall provide formal notification to the R2AAA of the intent to pursue a claim against the R2AAA for breach of any terms of the contract and that no suit may be commenced by the CONTRACTOR for breach of the contract prior to sixty (60) days from the date of such notification. Within this sixty (60) day period, the CONTRACTOR, at the request of R2AAA, must meet with the Director of the R2AAA for the purpose of attempting resolution of the dispute.

SECTION 13 – OPPORTUNITY FOR HEARINGS

The opportunity for a hearing in the event of probation, suspension or termination of the contract will be made available to CONTRACTOR. The hearing procedures will conform with OSA's Appeals Procedure.

SECTION 14 – REPROGRAMMING AND REDISTRUBUTION OF FUNDS

REPROGRAMMING OF FUNDS. The CONTRACTOR agrees that should funds allocated to this contract be under-expended, the R2AAA at the end of each calendar quarter and with thirty (30) days notice to the CONTRACTOR change the maximum payment allotted for the contract period as described in the R2AAA's current Policy for Recapturing and Reallocating Funds.

SECTION 15 - PROGRAM REPORTING

- A. The CONTRACTOR will submit to the R2AAA within ten (10) days following the last day of each quarter of the fiscal year an accounting of all programmatic activities for that quarter. Reimbursement for the final month of a particular quarter will be contingent not only upon receipt and approval of a duly signed monthly billing, but of the programmatic report as well.
- B. The CONTRACTOR agrees to maintain program and financial statistics required by the R2AAA and the Office of Services to the Aging. The CONTRACTOR shall have a system for documenting and reporting:
 - 1. Number of persons served (unduplicated count year-to-date)
 - 2. Units of service provided (year-to-date, by service category)
 - 3. Number of persons in greatest economic need (GEN)
 - 4. Number of persons in greatest social need (GSN)
 - 5. Number of frail/disabled persons
 - 6. Number of persons served (by the following ethnic categories): Caucasian, Native American/Alaskan, Asian/Pacific Islander, African American and Hispanic.

- C. The CONTRACTOR understands that additional reports may be required and must be submitted on request.
- D. All reports shall be received and approved before funds are released to the CONTRACTOR.

SECTION 16 - NOTICES

Notices and communications under this contract shall be sent by First Class mail to the R2AAA addressed to:

REGION 2 AREA AGENCY ON AGING
PO Box 189
Brooklyn, MI 49230
ATTN: GRANTS MANAGER

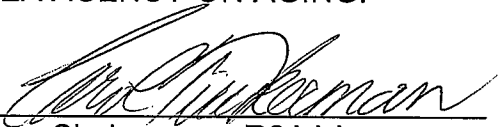
The foregoing provisions and appendices to the contract have been examined by the undersigned and are accepted and approved by this signing. This Contract is contingent on the availability of funds and is subject to amendment or termination due to lack of funds or authorization. The R2AAA reserves the right to cancel this contract on thirty (30) days notice to the CONTRACTOR should funds to the R2AAA be reduced or terminated.

CONTRACTOR:

By: _____
Contractor, Board Chairperson

Date: _____

AREA AGENCY ON AGING:

By:  _____
Chairperson, R2AAA
Board of Directors

Date: 10-22-09

REVISED 2007



JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF ENVIRONMENTAL QUALITY
LANSING



STEVEN E. CHESTER
DIRECTOR

October 19, 2009

Mr. Ted Westmeier, R.S., M.P.H.
Health Officer
Jackson County Health Department
1715 Lansing Avenue, Ste. 221
Jackson, MI 49202

Dear Mr. Westmeier:

Attached for review and signature is an original of the standard Department of Environmental Quality (DEQ) - Local Health Department (LHD) agreement for Fiscal Year (FY) 2009-2010 and appendix A. Programs for Noncommunity Water Supply, Drinking Water Long-Term Monitoring, Federal Beach Monitoring, Public Swimming Pools, Septage, and Campgrounds are included as applicable to your LHD. Please print off two copies and sign both copies.

The previous contract expired September 30, 2009. We anticipate that the LHDs will provide services on a continuation basis while these new agreements are reviewed and signed.

Please check your federal identification number and remittance address and have all documents signed by the appropriate county official, as indicated. Return **two** originals to:

DEQ, Water Bureau
Administration Section
P.O. Box 30273
Lansing, MI 48909-7773

An original signed by both agencies will then be returned to you. **For FY 2009-2010 State Administrative Board (SAB) approval is required for all of LHD contracts whose total is \$25,000 or more, therefore, the DEQ will not be able to sign the contracts until approval has been received. The request has already been forwarded and SAB action is expected by mid November.**

If you have any questions pertaining to a specific program, please contact the person listed for the appropriate program. General questions relating to overall contract administration can be directed to Mr. Tom Hettinger, Administration Section, at 517-241-1330.

Sincerely,

Thomas J. Hettinger
Administration Section
Water Bureau
517-241-1330

Attachment
cc: Environmental Health Director



LOCAL HEALTH DEPARTMENT GRANT CONTRACT
BETWEEN THE
MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY
AND JACKSON COUNTY HEALTH DEPARTMENT

This Grant Contract ("Contract") is made between the Michigan Department of Environmental Quality, (MDEQ), Water Bureau ("State"), and Jackson County Health Department ("Grantee").

The purpose of this Contract is to provide funding in exchange for work to be performed for the project named below. The State is authorized to provide grant assistance pursuant to Michigan Safe Drinking Water Act, 1976, PA 399, as amended; Natural Resources and Environmental Protection Act, 1994, PA 451, as amended, Parts 117 and 201; Public Health Act, 1978, PA 368, as amended; and Federal Water Pollution Control Act, 33 U.S.C. 1251 et seq. Legislative appropriation of Funds for grant assistance is set forth in Public Act 118 of 2009. This Contract is subject to the terms and conditions specified herein.

Project Name: Local Health Department Master Grant Contract

Amount of grant: \$\$58,129

% of grant state \$\$56,204 / % of grant federal \$\$1,925

Start Date (date executed by MDEQ): 10/01/2009

End Date: 09/30/2010

GRANTEE CONTACT:

Ted Westmeier, Health Officer

Name/Title

Jackson County Health Department

Organization

1715 Lansing Avenue, Ste. 221

Address

Jackson, MI 49202

Address

Telephone number

Fax number

E-mail address

38-6004845

Federal ID number

STATE'S CONTACT:

Tom Hettinger

Name/Title

Water Bureau

Division/Bureau/Office

P.O. Box 30723

Address

Lansing, MI 48909-7773

Address

517.241.1330

Telephone number

517.373.2040

Fax number

Hettingert@michigan.gov

E-mail address

The individuals signing below certify by their signatures that they are authorized to sign this Contract on behalf of their agencies and that the parties will fulfill the terms of this Contract, including any attached appendices, as set forth herein.

FOR THE GRANTEE:

Signature

Date

Name/Title

FOR THE STATE:

Signature

Date

William Creal, Chief, Water Bureau

Name/Title

I. PROJECT SCOPE

This Contract and its appendices constitute the entire Contract between the State and the Grantee and may be modified only by written agreement between the State and the Grantee.

(A) The scope of this project is limited to the activities specified in Appendix A and such activities as are authorized by the State under this Contract. Any change in project scope requires prior written approval in accordance with Section III, Changes, in this Contract.

(B) By acceptance of this Contract, the Grantee commits to complete the project identified in Appendix A within the time period allowed for in this Contract and in accordance with the terms and conditions of this Contract.

II. CONTRACT PERIOD

Upon signature by the State, the Contract shall be effective from the Start Date until the End Date on page 1. The State shall have no responsibility to provide funding to the Grantee for project work performed except between the Start Date and the End Date specified on page 1. Expenditures made by the Grantee prior to the Start Date or after the End Date of this Contract are not eligible for payment under this Contract.

III. CHANGES

Any changes to this Contract shall be requested by the Grantee in writing and approved in writing by the State. The State reserves the right to deny requests for changes to the Contract or to the appendices. No changes can be implemented without approval by the State.

IV. GRANTEE DELIVERABLES AND REPORTING REQUIREMENTS

The Grantee shall submit deliverables and follow reporting requirements specified in Appendix A of this Contract.

- (A) The Grantee must complete and submit reports according to a form and format prescribed by the State. These reports shall be due according to the following:

Reporting Period	Due Date
January 1 – March 31	April 30
April 1 – June 30	July 31
July 1 – September 30	Before October 15*
October 1 – December 31	January 31

*Due to the State's year-end closing procedures, there will be an accelerated due date for the report covering July 1 – September 30. Advance notification regarding the due date for the quarter ending September 30 will be sent to the Grantee. If the Grantee is unable to submit a report in early October for the quarter ending September 30, an estimate of expenditures through September 30 must be submitted to allow the State to complete its accounting for that fiscal year.

The forms provided by the State shall be submitted to the State's contact at the address on page 1.

(B) The Grantee shall provide a final project report in a format prescribed by the State

(C) The Grantee must provide all products and deliverables in accordance with Appendix A.

V. GRANTEE RESPONSIBILITIES

(A) The Grantee agrees to abide by all local, state, and federal laws, rules, ordinances, and regulations in the performance of this grant.

(B) All local, state, and federal permits, if required, are the responsibility of the Grantee. Award of this grant is not a guarantee of permit approval by the State.

(C) The Grantee shall be solely responsible to pay all taxes, if any, that arise from the Grantee's receipt of this grant.

(D) The Grantee is responsible for the professional quality, technical accuracy, timely completion, and coordination of all designs, drawings, specifications, reports, and other services furnished by the Grantee or its subcontractor under this Contract. The Grantee or its subcontractor shall, without additional compensation, correct or revise any errors, omissions, or other deficiencies in drawings, designs, specifications, reports, or other services.

(E) The State's approval of drawings, designs, specifications, reports, and incidental work or materials furnished hereunder shall not in any way relieve the Grantee of responsibility for the technical adequacy of the work. The State's review, approval, acceptance, or payment for any of the services shall not be construed as a waiver of any rights under this Contract or of any cause of action arising out of the performance of this Contract.

(F) The Grantee acknowledges that it is a crime to knowingly and willingly file false information with the State for the purpose of obtaining this Contract or any payment under the Contract, and that any such filing may subject the Grantee, its agents, and/or employees to criminal and civil prosecution and/or termination of the grant.

VI. USE OF MATERIAL

Unless otherwise specified in this Contract, the Grantee may release information or material developed under this Contract, provided it is acknowledged that the State funded all or a portion of its development.

The State retains an irrevocable license to reproduce, publish, and use in whole or in part, and authorize others to do so, any copyrightable material submitted under this grant whether or not the material is copyrighted by the Grantee or another person. The Grantee will only submit materials that the State can use in accordance with this paragraph.

Unless otherwise specified in this Contract, the Grantee may not patent products or processes developed under this Contract.

VII. ASSIGNABILITY

The Grantee shall not assign this Contract or assign or delegate any of its duties or obligations under this Contract to any other party without the prior written consent of the State. The State does not assume responsibility regarding the contractual relationships between the Grantee and any subcontractor.

VIII. SUBCONTRACTS

The State reserves the right to deny the use of any consultant, contractor, associate, or other personnel to perform any portion of the project. The Grantee is solely responsible for all contractual activities performed under this Contract. Further, the State will consider the Grantee to be the sole point of contact with regard to contractual matters, including payment of any and all charges resulting

from the anticipated Grant. All subcontractors used by the Grantee in performing the project shall be subject to the provisions of this Contract and shall be qualified to perform the duties required.

IX. NON-DISCRIMINATION

The Grantee shall comply with the Elliott Larsen Civil Rights Act, 1976 PA 453, as amended, MCL 37.2101 *et seq.*, the Persons with Disabilities Civil Rights Act, 1976 PA 220, as amended, MCL 37.1101 *et seq.*, and all other federal, state, and local fair employment practices and equal opportunity laws and covenants that it shall not discriminate against any employee or applicant for employment, to be employed in the performance of this Contract, with respect to his or her hire, tenure, terms, conditions, or privileges of employment, or any matter directly or indirectly related to employment, because of his or her race, religion, color, national origin, age, sex, height, weight, marital status, or physical or mental disability that is unrelated to the individual's ability to perform the duties of a particular job or position. The Grantee agrees to include in every subcontract entered into for the performance of this Contract this covenant not to discriminate in employment. A breach of this covenant is a material breach of this Contract.

X. UNFAIR LABOR PRACTICES

The Grantee shall comply with the Employers Engaging in Unfair Labor Practices Act, 1980 PA 278, as amended, MCL 423.321 *et seq.*

XI. LIABILITY

(A) The Grantee, not the State, is responsible for all liabilities as a result of claims, judgments, or costs arising out of activities to be carried out by the Grantee under this Contract, if the liability is caused by the Grantee, any subcontractor, or anyone employed by the Grantee.

(B) All liability as a result of claims, demands, costs, or judgments arising out of activities to be carried out by the State in the performance of this Contract is the responsibility of the State and not the responsibility of the Grantee if the liability is caused by any State employee or agent.

(C) In the event that liability arises as a result of activities conducted jointly by the Grantee and the State in fulfillment of their responsibilities under this Contract, such liability is held by the Grantee and the State in relation to each party's responsibilities under these joint activities.

(D) Nothing in this Contract should be construed as a waiver of any governmental immunity by the Grantee, the State, its agencies, or their employees as provided by statute or court decisions.

XII. CONFLICT OF INTEREST

No government employee, or member of the legislative, judicial, or executive branches, or member of the Grantee's Board of Directors, its employees, partner agencies, or their families shall benefit financially from any part of this Contract.

XIII. ANTI-LOBBYING

If all or a portion of this Contract is funded with federal funds, then in accordance with OMB Circular A-21, A-87, or A-122, as appropriate, the Grantee shall comply with the Anti-Lobbying Act, which prohibits the use of all project funds regardless of source, to engage in lobbying the state or federal government or in litigation against the State. Further, the Grantee shall require that the language of this assurance be included in the award documents of all subawards at all tiers.

If all or a portion of this Contract is funded with state funds, then the Grantee shall not use any of the grant funds awarded in this Contract for the purpose of lobbying as defined in the State of Michigan's lobbying statute, MCL 4.415(2). "Lobbying" means communicating directly with an official of the executive branch of state government or an official in the legislative branch of state government for the purpose of influencing legislative or administrative action." The Grantee shall not use any of the grant funds awarded in this Contract for the purpose of litigation against the State. Further, the Grantee shall require that language of this assurance be included in the award documents of all subawards at all tiers.

XIV. DEBARMENT AND SUSPENSION

By signing this Contract, the Grantee certifies to the best of its knowledge and belief that it, its agents, and its subcontractors:

- (1) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or the state.
- (2) Have not within a three-year period preceding this Contract been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, as defined in 45 CFR 1185; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.
- (3) Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses enumerated in subsection (2).
- (4) Have not within a three-year period preceding this Contract had one or more public transactions (federal, state, or local) terminated for cause or default.
- (5) Will comply with all applicable requirements of all other state or federal laws, executive orders, regulations, and policies governing this program.

XV. AUDIT AND ACCESS TO RECORDS

The State reserves the right to conduct a programmatic and financial audit of the project, and the State may withhold payment until the audit is satisfactorily completed. The Grantee will be required to maintain all pertinent records and evidence pertaining to this Contract, including grant and any required matching funds, in accordance with generally accepted accounting principles and other procedures specified by the State. The State or any of its duly authorized representatives must have access, upon reasonable notice, to such books, records, documents, and other evidence for the purpose of inspection, audit, and copying. The Grantee will provide proper facilities for such access and inspection. All records must be maintained for a minimum of five years after the final payment has been issued to the Grantee by the State.

XVI. INSURANCE

(A) The Grantee must maintain insurance or self-insurance that will protect it from claims that may arise from the Grantee's actions under this Contract or from the actions of others for whom the Grantee may be held liable.

(B) The Grantee must comply with applicable workers' compensation laws while engaging in activities authorized under this Contract.

XVII. OTHER SOURCES OF FUNDING

The Grantee guarantees that any claims for reimbursement made to the State under this Contract must not be financed by any source other than the State under the terms of this Contract. If funding is received through any other source, the Grantee agrees to delete from Grantee's billings, or to immediately refund to the State, the total amount representing such duplication of funding.

XVIII. COMPENSATION

(A) A breakdown of costs allowed under this Contract is identified in Appendix A. The State will pay the Grantee a total amount not to exceed the amount on page 1 of this Contract, in accordance with Appendix A, and only for expenses incurred. All other costs necessary to complete the project are the sole responsibility of the Grantee.

(B) Expenses incurred by the Grantee prior to the Start Date or after the End Date of this Contract are not allowed under the Contract, [unless otherwise specified in Appendix A].

(C) The State will approve payment requests after approval of reports and related documentation as required under this Contract.

(D) The State reserves the right to request additional information necessary to substantiate payment requests.

(E) Payments under this Contract may be processed by Electronic Funds Transfer (EFT). The Grantee may register to receive payments by EFT at the Contract & Payment Express Web Site (<http://www.cpexpress.state.mi.us>).

XIX. CLOSEOUT

(A) A determination of project completion, which may include a site inspection and an audit, shall be made by the State after the Grantee has met any match obligations, satisfactorily completed the activities, and provided products and deliverables described in Appendix A.

(B) Upon issuance of final payment from the State, the Grantee releases the State of all claims against the State arising under this Contract. Unless otherwise provided in this Contract or by State law, final payment under this Contract shall not constitute a waiver of the State's claims against the Grantee.

(C) The Grantee shall immediately refund to the State any payments in excess of the costs allowed by this Contract.

XX. CANCELLATION

This Contract may be canceled by the State, upon 30 days written notice, due to Executive Order, budgetary reduction, other lack of funding, upon request by the Grantee, or upon mutual agreement by the State and Grantee. The State reserves the right to provide just and equitable compensation to the Grantee for all satisfactory work completed under this Contract.

XXI. TERMINATION

(A) This Contract may be terminated by the State as follows.

(1) Upon 30 days written notice to the Grantee:

- a. If the Grantee fails to comply with the terms and conditions of the Contract, or with the requirements of the authorizing legislation cited on page 1, or the rules promulgated thereunder, or other applicable law or rules.
 - b. If the Grantee knowingly and willingly presents false information to the State for the purpose of obtaining this Contract or any payment under this Contract.
 - c. If the State finds that the Grantee, or any of the Grantee's agents or representatives, offered or gave gratuities, favors, or gifts of monetary value to any official, employee, or agent of the State in an attempt to secure a subcontract or favorable treatment in awarding, amending, or making any determinations related to the performance of this Contract.
 - d. During the 30-day written notice period, the State shall also withhold payment for any findings under subparagraphs a through c, above.
 - e. If the Grantee or any subcontractor, manufacturer, or supplier of the Grantee appears in the register of persons engaging in unfair labor practices that is compiled by the Michigan Department of Labor and Economic Growth or its successor.
- (2) Immediately and without further liability to the State if the Grantee, or any agent of the Grantee, or any agent of any subcontract is:
- a. Convicted of a criminal offense incident to the application for or performance of a State, public, or private contract or subcontract;
 - b. Convicted of a criminal offense, including but not limited to any of the following: embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, or attempting to influence a public employee to breach the ethical conduct standards for State of Michigan employees;
 - c. Convicted under State or federal antitrust statutes; or
 - d. Convicted of any other criminal offense that, in the sole discretion of the State, reflects on the Grantee's business integrity.
 - e. Added to the federal or state Suspension and Debarment list.

(B) If a grant is terminated, the State reserves the right to require the Grantee to repay all or a portion of funds received under this Contract.

FEDERALLY FUNDED PROGRAM-SPECIFIC BOILERPLATE

XXII FEDERAL FUNDING REQUIREMENTS

A maximum of \$ \$1,925 or 3 % of total disbursements, is funded with Federal Funding. See Program Funding Section XXXI for funding by individual program. By accepting this contract, the grantee agrees to comply with the requirements of the Statutory Authority and the requirements of the Regulatory Authority found in the Program Funding Section XXXI. These regulations include, but are not limited to the following:

- (A) Grantees receiving \$500,000 or more in federal funds in their fiscal year shall have a single audit performed in compliance with OMB Circular A-133, Revised June 24, 1997, "Audits of State, Local Governments, & Non-Profit Organizations. This audit must be performed and copies provided to the appropriate agencies within nine months from the end of the grantee's fiscal year. The Grantee must submit a copy of the Audit Report to the Michigan Department of Environmental Quality at the following address:

Michigan Department of Environmental Quality
Finance and Business Services Division
Federal Aid Section
P.O. Box 30473
Lansing, MI 48909

Or, the grantee may also submit the single audit report electronically to the Michigan Department of Treasury website (http://www.michigan.gov/treasury/0,1607,7-121-1751_31038---,00.html.)

It is the responsibility of the Grantee to report the expenditures related to this grant on the Grantee's annual Schedule of Expenditures of Federal Awards.

- (B) The Grantee agrees to fulfill conditions that the Federal Government has imposed on the State as a condition of Federal funding as indicated herein and in all appendices.
- (C) The Grantee will comply with the Hatch Political Activity Act, as amended, 5 USC §§ 1501-1508, and the Intergovernmental Personnel Act of 1970 as amended by Title (6) of the Civil Service Reform Act, 42 USC § 4728, which states that employees working in programs financed with federal grants may not be a candidate for elective public office in a partisan election, use official authority or influence to affect the result of an election, or influence a state or local officer to provide financial support for a political purpose.

XXIII CONSULTANT CAP

Payment to consultants. EPA participation in the salary rate (excluding overhead) paid to individual consultants retained by recipients or by a recipient's contractors or subcontractors shall be limited to the maximum daily rate for a Level IV of the Executive Schedule (formerly GS-18), to be adjusted annually. This limit applies to consultation services of designated individuals with specialized skills who are paid at a daily or hourly rate. As of January 1, 2009, the limit is \$587.20 per day and \$73.40 per hour. This rate does not include transportation and subsistence costs for travel performed (the recipient will pay these in accordance with their normal travel reimbursement practices),

Sub agreements with firms for services which are awarded using the procurement requirements in 40 CFR 30 or 31, as applicable, are not affected by this limitation unless the terms of the contract provided the recipient with responsibility for the selection, direction, and control of the individuals who will be providing services under the contract at an hourly or daily rate of compensation. See 40 CFR 31.36(j) or 30.27(b).

XXIV COPYRIGHTED MATERIAL

In accordance with 40 CFR 31.34 for State, local and Indian Tribal governments or 40 CFR 30.36 for other recipients, EPA has the right to reproduce, publish, use and authorize others to use copyrighted works or other data developed under this assistance agreement for Federal purposes.

Examples of a Federal purpose include but are not limited to: (1) Use by EPA and other Federal employees for official Governmental purposes; (2) Use by Federal contractors performing specific tasks for the Government; (3) Publication in EPA documents provided the document does not disclose trade secrets (e.g. software codes) and the work is properly attributed to the recipient through citation or otherwise; (4) Reproduction of documents for inclusion in Federal depositories; (5) Use by State, tribal and local governments that carry out delegated Federal environmental programs as "co-regulators" or

act as official partners with EPA to carry out a national environmental program within their jurisdiction and; (6) Limited use by other grantees to carry out Federal grants provided the use is consistent with the terms of EPA's authorization to the other grantee to use the copyrighted works or other data.

Under Item 6, the grantee acknowledges that EPA may authorize another grantee(s) to use the copyrighted works or other data developed under this grant as a result of:

- a. the selection of another grantee by EPA to perform a project that will involve the use of the copyrighted works or other data or;
- b. termination or expiration of this agreement.

In addition, EPA may authorize another grantee to use copyrighted works or other data developed with Agency funds provided under this grant to perform another grant when such use promotes efficient and effective use of Federal grant funds.

XXV DRUG-FREE WORKPLACE CERTIFICATION FOR ALL EPA RECIPIENTS

The recipient organization of this EPA assistance agreement must make an ongoing, good faith effort to maintain a drug-free workplace pursuant to the specific requirements set forth in Title 40 CFR 36.200-36.230. Additionally, in accordance with these regulations, the recipient organization must identify all known workplaces under its federal awards, and keep this information on file during the performance of the award.

Those recipients who are individuals must comply with the drug-free provision set forth in Title 40 CFR 36.300

The consequences for violating this condition are detailed under Title 40 CFR 36.510. Recipients can access the Code of Federal Regulations (CFR) Title 40 Part 36 at http://www.access.gpo.gov/nara/cfr/waisidx_08/40cfr36_08.html

XXVI MBE/WBE REQUIREMENTS

In accordance with the USEPA's Program for Utilization of Small, Minority and Women's Business Enterprises (MBE/WBE) in procurement under assistance programs, contained in 40 CFR, Part 33, the Grantee agrees to:

- (1) Accept the applicable "fair share" goals negotiated with USEPA by the Michigan Department of Environmental Quality as follows:
MBE 3% WBE 5%

Pursuant to 40 CFR, Section 33.301, the recipient agrees to the following good faith efforts whenever procuring construction, equipment, services and supplies under this agreement, and to ensure that sub-recipients, loan recipients and prime contractors also comply. Records documenting compliance with the six good faith efforts shall be retained:

- (a) Ensure Disadvantaged Business Enterprises (DBEs) are made aware of contracting opportunities to the fullest extent practicable through outreach and recruitment activities. For Indian Tribal, State and Local government recipients, this will include placing DBEs on solicitation lists and soliciting them whenever they are potential sources.
- (b) Make information on forthcoming opportunities available to DBEs and arrange time frames for contracts and establish delivery schedules, whether the

requirements permit, in a way that encourages and facilitates participation by DBEs in the competitive process. This includes whenever possible, posing solicitations for bids or proposals for a minimum of 30 calendar days before the bid or proposal closing date.

- (c) Consider in the contracting process whether firms competing for large contracts could subcontract with DBEs. For Indian Tribal, State and local government recipients, this will include dividing total requirements when economically feasible into smaller tasks or quantities to permit maximum participation by DBEs in the competitive process.
- (d) Encourage contracting with a consortium of DBEs when a contract is too large for one of these firms to handle individually.
- (e) Use the services and assistance of the Small Business Administration and the Minority Business Development Agency of the Department of Commerce in finding DBEs.
- (f) If the prime contractor awards subcontracts, require the prime contractor to take the steps in paragraphs (a) through (e) of this section.

The recipient agrees to complete and submit EPA Form 5700-52A, "MBE/WBE Utilization Under Federal Grants, Cooperative Agreements and Interagency Agreements" beginning with the Federal fiscal year reporting period the recipient receives the award, and continuing until the project is completed. The reports must be submitted to the Project Manager semiannually for the periods ending March 31 and September 30. Final MBE/WBE reports must be submitted within 90 days after the project period of the grant ends. EPA Form 5700-52A may be obtained from the program manager or on the Internet at www.epa.gov/ogd/forms/forms.htm

The recipient agrees to comply with the contract administrations provisions of 40 CRF, Section 33.302, which establishes that a prime contractor must pay its subcontractor by 30 days after the grant recipient has made payment.

XXVII PROCUREMENT OF RECYCLED PRODUCTS

Any State agency or agency of a political subdivision of a State which is using appropriated Federal funds shall comply with the requirements set forth in Section 6002 of the Resource Conservation and Recovery Act (RCRA) (42U.S.C. 6962). Regulations issued under RCRA Section 6002 apply to any acquisition of an item where the purchase price exceeds \$10,000 or where the quantity of such items acquired in the course of the preceding fiscal year was \$10,000 or more. RCRA Section 6002 requires that preference be given in procurement programs to the purchase of specific products containing recycled materials identified in guidelines developed by EPA. These guidelines are listed in 40 CFR 247.

XXVII RECYCLED PAPER

In accordance with the policies set forth in EPA Order 1000.25 and Executive Order 13423, Strengthening Federal Environmental, Energy and Transportation Management (January, 24, 2007,) the recipient agrees to use recycled paper and double sided printing for all reports which are prepared as a part of the agreement and delivered to EPA. This requirement does not apply to reports prepared on forms supplied by EPA, or to Standard Forms which are printed on recycled paper and are available through the General Services Administration.

XXVIII SMALL BUSINESS IN RURAL AREAS

By accepting this agreement, the recipient agrees to comply with Section 129 of Public Law 100-590, the Small Business Administration reauthorization and Amendment Act of 1988. Therefore, if the recipient awards a contract under this assistance agreement, it will utilize the following affirmative steps relative to Small Business in Rural Areas (SBRAs):

- a. Placing SBRAs on solicitation lists;
- b. Ensuring the SBRAs are solicited whenever they are potential sources;
- c. Dividing total requirements when economically feasible, into small tasks or quantities to permit maximum participation by SBRAs;
- d. Establishing delivery schedules, where the requirements of work will permit, which would encourage participation by SBRAs.
- e. Using the services of the Small Business Administration and the Minority Business Development Agency of the U.S. Department of Commerce, as appropriate; and
- f. Requiring the contractor, if it awards subcontracts, to take the affirmative steps in subparagraphs a. through e. of this condition.

XXIX HOTEL-MOTEL FIRE SAFETY

Pursuant to 40 CFR 30.18, if applicable, and 15 USC 2225a, the recipient agrees to ensure that all space for conferences, meetings, conventions or training seminars funded in whole or in part with federal funds complies with the protection and control guidelines of the Hotel and Motel Fire Safety Act (PL 101-391, as amended). Recipients may search the Hotel-Motel National Master List at <http://www.usfa.dhs.gov/applications/hotel/> to see if a property is in compliance (FEMA ID is currently not required), or to find other information about the Act.

XXX SUBAWARDS

- a. The recipient agrees to:
 - (1) Establish all subaward agreements in writing;
 - (2) Maintain primary responsibility for ensuring successful completion of the EPA-approved project (this responsibility cannot be delegated or transferred to a subrecipient);
 - (3) Ensure that any subawards comply with the standards in Section 210(a)-(d) of OMB Circular A-133 and are not used to acquire commercial goods or services for the recipient;
 - (4) Ensure that any subawards are awarded to eligible subrecipients and that proposed subaward costs are necessary, reasonable, and allocable;
 - (5) Ensure that any subawards to 501(c)(4) organizations do not involve lobbying activities;
 - (6) Monitor the performance of their recipients and ensure that they comply with all applicable regulations, statutes, and terms and conditions which flow down in the subaward;
 - (7) Obtain EPA's consent before making a subaward to a foreign or international organization, or a subaward to be performed in a foreign country; and
 - (8) Obtain approval from EOA for any new subaward work that is not outlined in the approved work plan in accordance with 40 CFR Parts 30.25 and 31.30, as applicable.

- b. Any questions about subrecipient eligibility or other issues pertaining to subawards should be addressed to the recipient's EPA Project Officer. Additional information regarding subawards may be found at <http://www.epa.gov/ogd/guide/subaward-policy-part-2.pdf> Guidance for distinguishing between vendor and subrecipient relationships and ensuring compliance with Section (a)-(d) of OMB Circular A-133 can be found at <http://www.epa.gov/ogd/guide/subawards-appendix-b.pdf> and <http://www.whitehouse.gov/omb/circulars/a133/a133.aspx#b>
- c. The recipient is responsible for selecting its subrecipients and, if applicable, for conducting subaward competitions.

PROJECT-SPECIFIC REQUIREMENTS – APPENDIX A

Title to equipment or other nonexpendable personal property supported in whole or in part by the State with categorical funding and having a unit acquisition cost of less than \$5,000 shall vest with the Grantee upon acquisition. The State reserves the right to retain or transfer the title to all items of equipment and nonexpendable personal property having a unit acquisition cost of \$5,000 or more to the extent that it is determined that the State's proportionate interest in such equipment and personal property supports such retention or transfer of title.

The Grantee, if a Local Health Department, shall comply with the local public health accreditation standards and follow the accreditation process and schedule established by the Michigan Department of Community Health (MDCH) to achieve full accreditation status. A Grantee designated as "not accredited" may have their State allocations reduced for costs incurred in the assurance of service delivery.

XXXI PROGRAM FUNDING

Program A - Noncommunity (Type II):

Index 37338

1. Water Supply Requirements –PCA 41894; Amount \$45,744
Funding Source: State Restricted
2. Operator Certification - PCA 41813; Amount \$875 is funded with Federal Funding. The Catalog of Federal Domestic Assistance (CFDA) title is “Operator Certification Expense Reimbursement Grant”, and the CFDA number is 66.471. The Federal Grant Number is CT975861 and the grant is funded with Federal funds from the EPA awarded in 2002. By accepting this contract, the grantee agrees to comply with the requirements of the Safe Drinking Water Act, Sec. 1419(d) Amended 1996, PL 104-182 and the requirements found in the regulatory authority 40 CFR PART 31.
3. Capacity Development – PCA 41832; Amount \$1,050 is funded with Federal Funding. The Catalog of Federal Domestic Assistance (CFDA) title is “Cap Grant for the Drinking Water Revolving Fund”, and the CFDA number is 66.468. The Federal Grant Number is FS97548705 and the grant is funded with Federal funds from the EPA awarded in 2005. By accepting this contract, the grantee agrees to comply with the requirements of the By accepting this contract, the grantee agrees to comply with the requirements of the Safe Drinking Water Act, Sec. 1419(d) Amended 1996, PL 104-182 and the requirements found in the regulatory authority 40 CFR PART 31 & 35, subpart L.

Program B - Long-Term Monitoring:

Index 37307 PCA 30744; Amount \$6,850 Funding Source: State Restricted

Program C – Great Lakes Beach Monitoring:

Index 37541, PCA 41239, Amount \$0; is funded with Federal Funding. The Catalog of Federal Domestic Assistance (CFDA) title is “Beach Monitoring and Notification Program Grant”, and the CFDA number is 66.472. The Federal Grant Number is CU00E259-01 and the grant is funded with Federal funds from the EPA awarded in 2007. By accepting this contract, the grantee agrees to comply with the requirements of the Beaches Environmental Assessment and Coastal Health Act of 2000, PL 106-284 and the requirements found in the regulatory authority 40 CFR PART 31.

Program D - Public Swimming Pool Requirements:

Index 37342 PCA 44402; Amount \$2,010 Funding Source: State Restricted

Program E - Septage Requirements:

Index 37344 PCA 44106, Amount \$850 Funding Source: State Restricted

Program H – Campground Requirements:

Index 37343 PCA 44502; Amount \$750 Funding Source: State Restricted

County of Jackson

Facilities Department

Memorandum

To: Personnel and Finance Committee

From: Ric Scheele
Director of Fleet/Facilities Operations

Date: 11/2/2009

Re: 2nd Floor Tower Building Ceiling Plaster Restoration Project

We have solicited competitive bids to finish the plaster ceiling repairs on the 2nd floor of the Tower building. We had (7) contractors bid on the project. This is a project funded from unexpended funds left over from 2009 capital improvement projects.

Renovations Your Way
Jackson MI
\$48,100.00

Architectural Building Restorations Inc.
Lowell MI
\$68,250.00

William Reichenbach Co,
Lansing MI
\$88,500.00

Shivley Bouma Inc.
Jackson MI
\$187,000.00

Cunningham Construction Co.
Jackson MI
\$229,680.00

Evergreen Architectural Arts
New York, NY
\$232,682.00

Baseline Constructors Inc.
Chelsea MI
\$263,000.00

The lowest bidder did not complete the bid packet as required and their bid was disallowed. I interviewed the next lowest bidder and checked their (7) references along with viewing samples of their work. Based on the information I gathered, I recommend that Architectural Building Restoration Inc, is awarded the bid.



Jackson County

ADMINISTRATOR/CONTROLLER

Randall W. Treacher, Administrator/Controller

Adam J. Brown, Deputy Administrator

TO: Jackson County Board of Commissioners

FROM: Adam Brown, Deputy County Administrator

DATE: November 9, 2009

SUBJECT: Recommendation to Negotiate for Employee Assistance Program (EAP) Services

I. Background

- A. The Employee Assistance Program (EAP) is a low-cost service to provide personal counseling to employees and members of their household in matters related to work, marital and family issues, addictions, legal and financial advice, and other life balancing issues. It is generally agreed upon by employers that this small investment yields a return on investment to health care costs, employee productivity, and emotional stability.
- B. The county's original contract for EAP services with HelpNet expired several years ago and has been extended to continue providing those services since then without a competitive process. Given the market conditions and the adaptations to the original agreement with HelpNet, county staff determined that the time was appropriate to compete EAP services for 2010.
- C. In compliance with the county's purchasing policy for professional services McGraw Wentworth, the county's benefits consultant, solicited proposals for EAP services.

II. Current Situation

- A. McGraw Wentworth evaluated seven proposals for EAP services, which include the following vendors:
 - 1. HelpNet (current vendor)
 - 2. Windward Employee Solutions, Inc.
 - 3. Ceridian
 - 4. Cigna
 - 5. Employee Assistance Center
 - 6. TEAM
 - 7. ComPsych

- B. The following individuals were requested to participate in the selection process by the County Administrator/Controller:
 - 1. Randy Treacher, County Administrator/Controller
 - 2. Adam Brown, Deputy County Administrator
 - 3. Joni Johnson, Human Resources Deputy Director
 - 4. Karen Retter, Administrative Assistant/HR Specialist
 - 5. Kathy Tharp, Administrative Assistant/HR Specialist
- C. McGraw Wentworth narrowed the list of vendors to three, which included HelpNet, TEAM, and ComPsych.
- D. Based on the recommendation from McGraw Wentworth, in the attached memo, a county selection committee interviewed TEAM in person.
- E. After interviewing TEAM, the selection committee recommends negotiating a contract with TEAM to provide EAP services.

III. Next Steps

- A. The County Administrator is requesting that the Board approve the selection committee's recommendation to negotiate with the most qualified firm, TEAM. The county will seek to negotiate an acceptable price for services.
- B. We anticipate that the contract period will be for three years.
- C. When an acceptable contract for EAP services is agreed upon, a draft contract will be reviewed by the county's attorney. The final award recommendation, with price, will come back to the Board for approval.

IV. Recommendation

- A. Approve Administrators request to negotiate with the selection committee's most qualified vendor, TEAM.

Attachment:

Letter from McGraw Wentworth



October 21, 2009

Ms Joni Johnson
Human Resources
County of Jackson
120 West Michigan Ave
Jackson, MI 49201

Re: EAP Recommendation

Dear Joni:

Following thorough review of potential Employee Assistance Programs for the County, and in consideration of both service model and pricing, we recommend the County engage with TEAM effective January 1, 2010. The TEAM relationship would replace and improve upon the current HelpNet arrangement. Our recommendation is based on the following primary considerations:

- Unique service model – TEAM has developed a ‘resolution model’ program, in which counseling and other behavior-related issues are resolved to a high percentage (93%) within the EAP itself (at fixed cost), rather than being referred out to local providers with claims subsequently being submitted against the group medical plan (variable claim cost on top of current EAP fixed fees). *Note: this point is particularly important in addressing cost associated with Mental Health Parity requirements.*
- Expected positive ROI on fees, where no ROI is demonstrable today
- Face to face on-going encounters with participating EAP practitioners
- Robust work/life balance resources – excellent web content
- Dedicated Account Manager, with standing quarterly utilization review and planning meetings – high touch approach to service for the County
- Provision of management services to County personnel – conflict resolution, anger management, workplace violence, critical stress debriefing, sexual or other types of harassment, employee death, etc.
- Other ‘human capital’ solutions available to the County (with fees) – employee effectiveness training, career transition services, wellness, organizational effectiveness consulting/training
- Excellent client references and satisfactory completion of market screening assessment by McGraw Wentworth
- Agent of Record representation by McGraw Wentworth

I am happy to discuss the merits of the TEAM proposal with you further.

Sincerely,

Gregory J. Surmont, LIC, RHU
Account Director



Jackson County

ADMINISTRATOR/CONTROLLER

Randall W. Treacher, Administrator/Controller

Adam J. Brown, Deputy Administrator

TO: Jackson County Board of Commissioners

FROM: Adam Brown, Deputy County Administrator

DATE: October 13, 2009

SUBJECT: Award Auditing Contract to Abraham & Gaffney and Authorize County Administrator/Controller to Execute Contract Documents

I. Background

- A. On August 6, 2009, Jackson County issued a request for proposal (RFP) for professional auditing services beginning with the Fiscal Year 2009 audit.
- B. A pre-proposal conference was held on August 31st, 2009. Four vendors attended the pre-proposal conference.
- C. Five proposals were received by the 2 PM contract deadline on September 21, 2009.
- D. On October 13, 2009 the Personnel & Finance Committee approved the Administrator/Controllers recommendation to negotiate with the selection committee's most qualified vendors.
- E. The selection committee recommended the top three most qualified vendors as follows:
 - 1. Plante & Moran, PLLC
 - 2. Abraham & Gaffney, P.C.
 - 3. Yeo & Yeo
- F. On October 19, 2009 the Board of County Commissioners approved the selection committee's recommendation.

II. Current Situation

- A. County staff requested a fee proposal from Plante & Moran. After several counteroffers, County staff was unable to successfully negotiate an acceptable fee for service with Plante & Moran.

- B. County staff requested that the next qualified vendor, Abraham & Gaffney, P.C., submit a fee proposal. After several counteroffers Abraham & Gaffney agreed with County staff on a first year cost of \$52,000. An extension of up to four years may be granted. Fees for each subsequent year would increase by \$2,000. The offer is attached in writing.
- C. Based on conversations with Plante & Moran and Abraham & Gaffney, P.C. this price appears to be extremely favorable to the county. Furthermore, having reviewed audit fees of similar size counties we believe this to be a very agreeable fee.
- D. Awarding this contract to Abraham & Gaffney, P.C. will accomplish the Board's goal of maintaining auditor independence through auditor rotation.

III. Next Steps

- A. As per policy, Board approval is required for the County to be able to execute a contract for professional services. The item must first be approved by the Personnel & Finance Committee and the full Board of County Commissioners.
- B. Following board approval, the County Administrator/Controller will execute a contract with Abraham & Gaffney.

IV. Recommendation

- A. Approve administrator/controller's request to award the county auditing contract to Abraham & Gaffney, P.C. and authorize the County Administrator/Controller to execute all contract documents.

**Jackson County
Jackson, Michigan**

Auditing Services Fee Proposal

**Years Ending
December 31, 2009, 2010, 2011, 2012, and 2013**

Submitted By:

Abraham & Gaffney, P.C.
www.agpccpa.com

3511 Coolidge Road, Suite 100
East Lansing, MI 48823
(517) 351-6836 (Telephone)
(517) 351-6837 (Fax)

apanter@agpccpa.com (E-mail)

Contact Person:

Alan D. Panter, CPA
Governmental Principal

Date Submitted:

November 5, 2009

The cost of the audit is based on the amount of time it takes to perform the audit of Jackson County. Our charges for audit or management services are based on the level of team members necessary to perform the services. Our invoices will be rendered as work progresses and are payable upon presentation. The hourly governmental audit billing rates are as follows:

Principal	\$ 115 - 180
Manager	90 - 115
Senior	75 - 90
Accountant	65 - 75
Administrative	45 - 65

These billings rates would also apply to any management services assistance or other services that that the County may request that are not covered by the scope of the audit.

The hours summarized below represent the estimated hours we feel it will take to perform the 2009 audit of Jackson County. It is our policy to perform audits in the most efficient manner possible, thus reducing hours and creating as little disruption to the client's routine as possible.

	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
Alan D. Panter, CPA Engagement Principal	120	\$ 130	\$ 15,600
Steven R. Kirinovic, CPA Review Principal	10	175	1,750
Dane M. Porter, CPA Manager	150	95	14,250
James C. Frendt, CPA Accountant	170	80	13,600
Amelia J. Mitchell Accountant	170	72	12,240
William A. DePeel Accountant	170	72	12,240
Administrative Personnel	<u>10</u>	62	<u>620</u>
	<u>800</u>		70,300
Out-of-pocket (travel, meals, etc.) - no charge			-
Discount			<u>(18,300)</u>
			<u>\$ 52,000</u>

We would propose the following cost schedule for a five (5) year audit contract:

<u>Year Ending December 31,</u>	<u>Total</u>
2009	\$ 52,000
2010	54,000
2011	56,000
2012	58,000
2013	60,000

Because we are extremely interested in serving Jackson County and the fact that our assigned audit team members have a great deal of experience working with Counties, we are proposing a discount to our audit cost estimate. The price schedule detailed above is a firm price assuming the County records are in reasonable condition and that we are provided reasonable staff assistance. We would like to have the opportunity to show the County the type of quality, personal services that we provide.

Our proposal is to provide the County with auditing services, rather than accounting services. The cost schedule detailed above assumes that extensive journal entries to adjust the accounting records (i.e., bookkeeping) will not be required as part of the audit process. If auditor-proposed journal entries are required in order for the financial statements to be fairly presented in accordance with generally accepted accounting principles, we propose a per entry fee of \$100. This fee also applies to client-provided entries after the trial balance is submitted for audit. This fee will not be billed if there are less than ten (10) entries in a given year.

The prices outlined above are under the assumption that a Single Audit of federal programs is required. For purposes of pricing the Single Audit, the fee quoted assumes the County will have four (4) major federal programs or clusters. If additional major federal programs or clusters are required to be audited under the Single Audit Act in any given year, there will be an additional charge of \$1,500 per additional major federal program or cluster audited.

Should we be asked to give our consent for our audit opinion to be used in a preliminary or final official statement in connection with a debt issue, we will perform limited procedures designed to determine if any material changes have taken place since our last opinion date. Our fee for these services and consent will be \$1,500 per debt issue.

The fees quoted for years subsequent to 2009 may be subjected to renegotiation if changes in professional standards or reporting requirements make our initial estimate of hours to complete the audit unrealistic. If any such changes occur, we will discuss the reasons with you and arrive at a new fee arrangement prior to incurring any additional charges.

**Jackson County Department on Aging
Nov. 2009 Budget Adjustment Summary**

	Revenue	Expense	Net Org
	Change	Change	Key
			Change
101670 Home Care	-8,500	-27,619	-19,119
101671 Senior Centers	1,140	-13,848	-14,988
101672 Case Coord., MMAP, Chore, Adm.	2,999	-3,262	-6,261
101673 Meals on Wheels	-31,346	-53,186	-21,840
101674 Congregate Meals	14,450	3,980	-10,470
101677 Grandparent/Caregiver	500	860	360
101678 Geriatric Mental Health	-9,280	-3,996	5,284
	<hr/>	<hr/>	<hr/>
	-30,037	-97,071	-67,034

Primary Reasons for Net Reduction:

- 101670 Postpone filling vacant part-time Home Care Workers
- 101671 FT Enrichment Specialist position vacant 3 months
- 101672 Unexpected MMAP Medicare/Medicaid revenue
- 101673 Meal delivery fuel costs less than expected (budgeted summer 2008 rates)
- New Nutrition Services Manager reduced Meals on Wheels food costs
- 101674 Recovery Act revenue will replace Senior Millage money

Wage and fringe adjustments based on Administrative Services projections.

COUNTY OF JACKSON
DEPT. ON AGING BUDGET ADJUSTMENT
REVENUE
2009

LINE ITEM				ACCOUNT DESCRIPTION	CURRENT BUDGET	INCREASE	DECREASE	AMENDED BUDGET
FUND	DEPT.	ACCOUNT						
101	670	676	006	Respite Grant Rev.	45,000	5,000		50,000
101	670	676	008	Personal Care Medicaid Wvr	35,000		10,000	25,000
101	670	696	030	Caregiver Services Grant	0	1,000		1,000
101	670	696	045	Home Care Grant	125,000		6,000	119,000
101	670	696	047	Homemaker Medicaid Wvr	41,250		7,500	33,750
101	670	695	000	Misc. Revenue	7,350	4,000		11,350
101	670	696	006	Donations Respite	3,800		1,000	2,800
101	670	696	40	Donations Home Care	17,600	6,000		23,600
				Net		16,000	24,500	-8,500

REASONING:	
Less Medicaid Waiver requests for service. Home Care grants lowered.	
Home Care client donations are up whereas respite cost share amounts are down.	
Caregiver Services Grant: new Reg. 2 Area Agency on Aging grant for unmet needs.	

Deputy Director
DEPT HEAD Mance Wandell
BUDGET DIR _____

DATE 11/2/09
DATE _____

COMMITTEE _____ DATE _____
ADMIN _____ DATE _____
BOARD OF COMM _____ DATE _____

COUNTY OF JACKSON
DEPT. ON AGING BUDGET ADJUSTMENT
EXPENSE
2009

LINE ITEM								
FUND	DEPT.	ACCOUNT		ACCOUNT DESCRIPTION	CURRENT BUDGET	INCREASE	DECREASE	AMENDED BUDGET
101	670	704	000	Wages-Full Time	106,989	2,031		109,020
101	670	705	000	Wages-Part Time	183,781		21,550	162,231
101	670	711	000	Wages-In Lieu	4,500	60		4,560
101	670	715	000	FICA	35,401		2,500	32,901
101	670	716	000	Health Insurance	9,322		200	9,122
101	670	717	000	Life Insurance	484		25	459
101	670	718	000	Retirement	25,904		3,400	22,504
101	670	719	000	Worker's Comp.	2,314		100	2,214
101	670	730	000	Office Supplies	1,000		300	700
101	670	776	100	Unmet Needs	20,000	1,000		21,000
101	670	801	000	Professional Services	700	240		940
101	670	861	000	Mileage	33,000		3,000	30,000
101	670	864	000	Gasoline Usage	500	125		625
				Net		3,456	31,075	-27,619

REASONING:	
Vacant part-time Home Care Worker positions not filled immediately.	
Grant funds for Unmet Needs. Professional Services pays for Tb tests and Hep B vaccines.	
Mileage adjusted for lower per-mile amount than originally anticipated.	

Deputy Director
DEPT HEAD Mance W. Smelt

BUDGET DIR _____

DATE 11/2/09

DATE _____

COMMITTEE _____ DATE _____

ADMIN _____ DATE _____

BOARD OF COMM _____ DATE _____

COUNTY OF JACKSON
DEPT. ON AGING BUDGET ADJUSTMENT
REVENUE
2009

[illegible]

REASONING:

Client donations for senior center services higher than expected.

Deputy Director
~~DEPT HEAD~~

BUDGET DIR _____

DATE 11/2/09

DATE _____

COMMITTEE _____ DATE _____

ADMIN _____ DATE _____

BOARD OF COMM DATE _____

COUNTY OF JACKSON
DEPT. ON AGING BUDGET ADJUSTMENT
EXPENSE
2009

LINE ITEM								
FUND	DEPT.	ACCOUNT		ACCOUNT DESCRIPTION	CURRENT BUDGET	INCREASE	DECREASE	AMENDED BUDGET
101	671	704	000	Wages-Full Time	45,317		11,045	34,272
101	671	705	000	Wages-Part Time	5,495	89		5,584
101	671	711	000	Wages-In Lieu of Insurance	300	6		306
101	671	715	000	FICA	11,560		735	10,825
101	671	716	000	Health Insurance	11,560		2,848	8,712
101	671	717	000	Life Insurance	221		59	162
101	671	718	000	Retirement	4,563		785	3,778
101	671	719	000	Worker's Comp.	258		21	237
101	671	729	000	Postage	1,820	75		1,895
101	671	730	000	Office Supplies	2,640	60		2,700
101	671	811	000	Dues and Publications	260		185	75
101	671	801	000	Professional Services	21,000	1,300		22,300
101	671	861	0	Mileage	1,500	300		1,800
				Net		1,830	15,678	-13,848

REASONING:	
Paying all of FT Enrichment Specialist from Congregate so we can bill to Recovery Act grant.	
Professional Services and mileage increases for Senior Health Promotion.	

Deputy Director DEPT HEAD <u>Mance W. Waddell</u>	DATE <u>11/2/09</u>	COMMITTEE _____ DATE _____
BUDGET DIR _____	DATE _____	ADMIN _____ DATE _____
		BOARD OF COMM _____ DATE _____

COUNTY OF JACKSON
DEPT. ON AGING BUDGET ADJUSTMENT
REVENUE
2009

LINE ITEM							
FUND	DEPT.	ACCOUNT		ACCOUNT DESCRIPTION	CURRENT BUDGET	INCREASE	AMENDED BUDGET
101	672	696	048	Caregiver I&A	15,450		15,415
						35	
101	672	643	060	Copy Charges	50	10	60
101	672	676	011	Purchase of Service	0	2,900	2,900
101	672	698	000	Case Coordination	20,940	360	21,300
101	672	698	020	HCFA - MMAP	11,750	300	12,050
101	672	676	000	Senior Chore Donation	2,500		2,400
						100	
101	672	676	002	Chore Medicaid Wvr AAA	30	114	144
101	672	676	005	Chore Grant	19,500	350	19,850
101	672	695	000	Miscellaneous	3,050		2,150
						900	
				Net		4,034	2,999
						1,035	

REASONING:	
New Purchase of Service revenue from Reg. 2 Area Agency on Aging for MMAP (Medicare/Medicaid) related services; Adjust Misc. Rev.	
Reg. 2 Area Agency on Aging grant amounts changed.	

Deputy Director DEPT HEAD <u>Maurice Wandell</u>	DATE <u>11/2/09</u>	COMMITTEE _____	DATE _____
BUDGET DIR _____	DATE _____	ADMIN _____	DATE _____
		BOARD OF COMM _____	DATE _____

COUNTY OF JACKSON
DEPT. ON AGING BUDGET ADJUSTMENT
EXPENSE
2009

LINE ITEM								
FUND	DEPT.	ACCOUNT		ACCOUNT DESCRIPTION	CURRENT BUDGET	INCREASE	DECREASE	AMENDED BUDGET
101	672	704	000	Wages-Full Time	112,080		49	112,031
101	672	705	000	Wages-Part Time	50,862		1,100	49,762
101	672	705	500	Wages-Casual	12,881		430	12,451
101	672	711	000	Wages-In Lieu of Insurance	2,100		28	2,072
101	672	715	000	FICA	13,794		490	13,304
101	672	716	000	Health	19,515		48	19,467
101	672	717	000	Life	488		36	452
101	672	718	000	Retirement	14,761		318	14,443
101	672	719	000	Worker's Comp.	902		13	889
101	672	729	000	Postage	2,300		1,100	1,200
101	672	811	000	Dues and Publications	400		200	200
101	672	816	000	Service Contracts	2,640	1,000		3,640
101	672	959	060	Respite (Chore supplies)	3,000		450	2,550
				Net		1,000	4,262	-3,262

REASONING:	
Reducing wage/fringes based on Administrative Services year-end projections.	
Postage costs less than expected.	
Service Contracts for AOS copy machine more than budgeted.	
Will reduce purchase of Chore supplies for shower chairs.	

Deputy Director
DEPT HEAD Maice Wandell
BUDGET DIR _____

DATE 11/2/09
DATE _____

COMMITTEE _____ DATE _____
ADMIN _____ DATE _____
BOARD OF COMM _____ DATE _____

COUNTY OF JACKSON
DEPT. ON AGING BUDGET ADJUSTMENT
REVENUE
2009

[illegible]

REASONING:

Postpone to 2010 Recovery Act funds to replace meal delivery vehicle.
Medicaid Waiver requests for meals down; client donations down.

Deputy Director
DEPT HEAD Mace Wendell

BUDGET DIR _____

DATE 11/2/09

DATE _____

COMMITTEE _____ DATE _____

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COUNTY OF JACKSON
DEPT. ON AGING BUDGET ADJUSTMENT
EXPENSE
2009

LINE ITEM								
FUND	DEPT.	ACCOUNT		ACCOUNT DESCRIPTION	CURRENT BUDGET	INCREASE	DECREASE	AMENDED BUDGET
101	673	704	000	Wages-Full Time	226,666		1,640	225,026
101	673	705	000	Wages-Part Time	78,687		3,158	75,529
101	673	705	500	Wages-Casual	105,792		1,990	103,802
101	673	711	000	Wages-In Lieu of Insurance	1,350		39	1,311
101	673	715	000	FICA	31,949		1,527	30,422
101	673	716	000	Health Insurance	77,563	611		78,174
101	673	717	000	Life Insurance	1,438		84	1,354
101	673	718	000	Retirement	27,666		4,967	22,699
101	673	719	000	Worker's Comp.	2,088		62	2,026
101	673	728	000	Printing	500		100	400
101	673	741	000	Food Charges	367,840		10,000	357,840
101	673	811	000	Dues and Publications	100		58	42
101	673	978	000	Capital Outlay	14,572		14,572	0
101	673	861	000	Mileage	1,700	100		1,800
101	673	863	000	Vehicle Repair & Maint.	11,470		1,700	9,770
101	673	864	000	Gasoline Usage	29,450		14,000	15,450
				Net		711	53,897	-53,186

REASONING:	
New FT Nutrition Manager and Union Meal Transporter have lower wage and retirement costs.	
Postpone to 2010 Recovery Act funds to replace meal delivery vehicle.	
New Food Services Manager has reduced food costs.	
Projected increase in fuel cost lower than expected.	

Deputy Director
DEPT HEAD Mace Wandell

BUDGET DIR _____

DATE 11/2/09

DATE _____

COMMITTEE _____ DATE _____

ADMIN _____ DATE _____

BOARD OF COMM _____ DATE _____

COUNTY OF JACKSON
DEPT. ON AGING BUDGET ADJUSTMENT
REVENUE
2009

[illegible]

REASONING:

Recover Act funds to pay new FT Enrichment Specialist.

Deputy Director
DEPT HEAD Mance Wandell

BUDGET DIR _____

DATE 11/2/09

DATE _____

COMMITTEE _____ DATE _____

ADMIN _____ DATE _____

BOARD OF COMM DATE

COUNTY OF JACKSON
DEPT. ON AGING BUDGET ADJUSTMENT
EXPENSE
2009

LINE ITEM								
FUND	DEPT.	ACCOUNT		ACCOUNT DESCRIPTION	CURRENT BUDGET	INCREASE	DECREASE	AMENDED BUDGET
101	674	704	000	Wages-Full time	79,886		395	79,491
101	674	705	000	Wages-Part Time	18,658	426		19,084
101	674	705	500	Wages-Casual	60,621		592	60,029
101	674	715	000	FICA	12,307		500	11,807
101	674	716	000	Health Ins.	22,125	3,428		25,553
101	674	717	000	Life Ins.	415	31		446
101	674	718	000	Retirement	8,282		1,714	6,568
101	674	719	000	Worker's Comp.	804		42	762
101	674	728	100	Non-Grant Expenses	7,500	400		7,900
101	674	729	000	Postage	400	90		490
101	674	741	000	Food Charges	76,900	1,700		78,600
101	674	776	000	Cleaning Supplies	6,200	500		6,700
101	674	811	000	Dues & Publications	100		82	18
101	674	850	000	Telephone	420	5		425
101	674	861	000	Mileage	1,560	600		2,160
101	674	863	000	Vehicle Repair & Maint.	600	75		675
101	674	864	000	Gasoline Usage	2,000	50		2,050
				Net		7,305	3,325	3,980

REASONING:	
Pay new Enrichment Specialist all from Congregate: bill to Recovery Act grant.	
Non-personnel expense increases for Recovery Act position.	

Deputy Director _____
 DEPT HEAD _____ *Mare Wandell*
 BUDGET DIR _____

DATE 11/2/09
 DATE _____

COMMITTEE _____ DATE _____
 ADMIN _____ DATE _____
 BOARD OF COMM _____ DATE _____

**COUNTY OF JACKSON
DEPT. ON AGING BUDGET ADJUSTMENT
REVENUE
2009**

[illegible]

REASONING:

Small changes in caregiver (grandparent) revenue.

Deputy Director
~~DEPT HEAD~~

BUDGET DIR

DATE 11/2/09

DATE _____

COMMITTEE

DATE _____

ADMIN

DATE _____

BOARD OF COMM

DATE _____

COUNTY OF JACKSON
DEPT. ON AGING BUDGET ADJUSTMENT
EXPENSE
2009

LINE ITEM								
FUND	DEPT.	ACCOUNT		ACCOUNT DESCRIPTION	CURRENT BUDGET	INCREASE	DECREASE	AMENDED BUDGET
101	677	704	000	Wages-Full Time	30,753	1,927		32,680
101	677	704	040	Wages-Longevity	127	5		132
101	677	715	000	FICA	2,369	177		2,546
101	677	716	000	Health Ins.	7,458	188		7,646
101	677	718	000	Retirement	2,781	184		2,965
101	677	719	000	Worker's Comp.	155	17		172
101	677	728	000	Printing	586		150	436
101	677	729	000	Postage	300		90	210
101	677	730	000	Office Supplies	1,200		300	900
101	677	741	000	Food Charges	1,000		650	350
101	677	811	000	Dues & Publications	35		35	0
101	677	801	000	Professional Services	500		500	0
101	677	861	0	Mileage	400	230		630
101	677	957	0	Employee Training	263		143	120
				Net		2,728	1,868	860

REASONING:	
Wage/fringe adjustments to compensate for one-time FT split change.	
Lower annual Kinship Caregiver Conference costs (changed venue).	
Reg. 2 Area Agency on Aging grant changed Oct. 2009: mileage needed for home visits.	

Deputy Director
DEPT HEAD Mace Wandell

BUDGET DIR _____

DATE 11/2/09

DATE _____

COMMITTEE _____ DATE _____

ADMIN _____ DATE _____

BOARD OF COMM _____ DATE _____

**COUNTY OF JACKSON
DEPT. ON AGING BUDGET ADJUSTMENT
REVENUE
2009**

LINE ITEM				ACCOUNT DESCRIPTION	CURRENT BUDGET	INCREASE	DECREASE	AMENDED BUDGET
FUND	DEPT.	ACCOUNT						
101	678	555	700	LifeWays Grant (Anti-Stigma)	720	120		840
101	678	555	750	Area Agency on Aging	7,314		2,100	5,214
101	678	676	003	Grant-AAA Escheats	29,000		3,100	25,900
101	678	695	000	Misc.	8,740		4,200	4,540
				Net		120	9,400	-9,280

REASONING:

Reg. 2 Area Agency on Aging discontinued Alzheimer's Respite Grant as of 10/1/09. (Adult Day Care grant continues.)
Drop in Medicaid Waiver requests for homebound senior counseling.

Deputy Director
DEPT HEAD

Mace Wandell

BUDGET DIR

DATE 11/2/09

DATE ⁸¹

COMMITTEE DATE

ADMIN _____ DATE _____

BOARD OF COMM DATE _____

COUNTY OF JACKSON
DEPT. ON AGING BUDGET ADJUSTMENT
EXPENSE
2009

LINE ITEM								
FUND	DEPT.	ACCOUNT		ACCOUNT DESCRIPTION	CURRENT BUDGET	INCREASE	DECREASE	AMENDED BUDGET
101	678	704	000	Wages-Full Time	61,634	139		61,773
101	678	704	040	Wages-Longevity	975	148		1,123
101	678	711	000	Wages-In Lieu of Ins.	3,210	10		3,220
101	678	715	000	FICA	7,520		234	7,286
101	678	716	000	Health Ins.	1,616		134	1,482
101	678	728	000	Printing	500		130	370
101	678	729	000	Postage	150	35		185
101	678	741	000	Food Charges	100		100	0
101	678	850	000	Telephone	390	20		410
101	678	861	000	Mileage	3,500	500		4,000
101	678	959	060	Respite	75,500		4,250	71,250
				Net		852	4,848	-3,996

REASONING:	
Mileage needed for homebound senior counseling. Reduce Alzheimer's Respite due to grant reduction.	

Deputy Director DEPT HEAD <u>Mace Wandell</u>	DATE <u>11/2/09</u>	COMMITTEE _____	DATE _____
BUDGET DIR _____	DATE _____	ADMIN _____	DATE _____
		BOARD OF COMM _____	DATE _____

10/28/09

To: Ted Westmeier
Health Officer, JCHD

Budget Adjustment Request (NOVEMBER, 2009) for FYE 9/30/10

It is my recommendation that the Health Department request budget adjustments of \$322,129 in November, 2009 for FYE 9/30/2010 in order to reflect changes in revenues and expenses with state funded programs. These changes occurred after the budget for FYE 9/30/2010 had to be submitted. No additional county allocation funding is being requested.

ADDITIONAL STATE FUNDS:

For Orgkey 221180 (Emergency Preparedness Phase III), JCHD has received notice of additional funding of \$322,129 from the Michigan Department of Community Health, due to the need to administer swine flu vaccinations within Jackson County. A new Orgkey has been set up to track revenues & expenses from this federally funded effort.

INCREASES IN EXPENSES TO BE INCURRED FROM STATE FUNDS:

For Orgkey 221180 (Emergency Preparedness Phase III), JCHD has received approval from the state to expend funds totaling \$322,129 to administer the swine flu vaccinations within Jackson County.

By separate e-mail attachment, I will send an Excel file with a summary of the proposed adjustments to revenues & expenditures. Upon your approval, I will also forward to Gerard the electronic or paper copies of complete detail schedules for all of the requested changes.

Please let me know if you would like any further information to submit to the Personnel & Finance Committee or to the Administrator's Office.

Rex R. Pierce
JCHD Financial Services Manager

Prepared 10/28/09- RRP

BUDGET ADJUSTMENTS (YE 9/30/2010)
Health Department

<u>Expenditure Accounts</u>	<u>Current Budget</u>	<u>Increase</u>	<u>Decrease</u>	<u>Amended Budget</u>
ORGKEY 221180 - EMERGENCY PI	\$0.00	\$322,129.00	\$0.00	\$322,129.00
PROGRAM LINE ITEM ADJUSTMENTS:				
704000 - Wages- Full Time	\$0.00	\$70,000.00	\$0.00	\$70,000.00
705000 - Wages- Part Time	\$0.00	\$45,000.00	\$0.00	\$45,000.00
705500 - Wages- Casual	\$0.00	\$45,000.00	\$0.00	\$45,000.00
711000 - Wages- In lieu of Insuranc	\$0.00	\$1,000.00	\$0.00	\$1,000.00
715000 - FICA	\$0.00	\$13,388.00	\$0.00	\$13,388.00
716000 - Health Insurance	\$0.00	\$8,500.00	\$0.00	\$8,500.00
717000 - Life Insurance	\$0.00	\$612.00	\$0.00	\$612.00
718000 - Retirement	\$0.00	\$8,500.00	\$0.00	\$8,500.00
719000 - Workers Comp	\$0.00	\$500.00	\$0.00	\$500.00
719010 - Bioterr- Info tech supplie	\$0.00	\$15,000.00	\$0.00	\$15,000.00
728000 - Printing	\$0.00	\$5,000.00	\$0.00	\$5,000.00
729000 - Postage	\$0.00	\$1,000.00	\$0.00	\$1,000.00
740000 - Operating Supplies	\$0.00	\$1,000.00	\$0.00	\$1,000.00
802000 - Contractual Services	\$0.00	\$25,000.00	\$0.00	\$25,000.00
835100 - Special Projects	\$0.00	\$81,197.00	\$0.00	\$81,197.00
850000 - Telephone	\$0.00	\$332.00	\$0.00	\$332.00
861000 - Mileage	\$0.00	\$1,100.00	\$0.00	\$1,100.00
Total	\$0.00	\$322,129.00	\$0.00	\$322,129.00

Increase in Expenditures by \$322,129.00

Prepared 10/28/09- RRP

BUDGET ADJUSTMENTS (YE 9/30/2010)
Health Department

<u>Revenue Account</u>	<u>Current Budget</u>	<u>Increase</u>	<u>Decrease</u>	<u>Amended Budget</u>
ORGKEY 221180 - EMERGENCY PI	\$0.00	\$322,129.00	\$0.00	\$322,129.00

PROGRAM LINE ITEM ADJUSTMENTS:

[illegible]

Increase in Revenue by \$322,129.00

**JACKSON COUNTY
GENERAL FUND
BUDGET ADJUSTMENTS
SUMMARIZED BY REVENUE, PERSONNEL, and NON-PERSONNEL
2009**

REVENUE

ORG KEY	DEPT NAME	ORIGINAL BUDGET	ADJUSTMENT	AMENDED BUDGET
101131	CIRCUIT COURT	591,258	(52,000)	539,258
101136	12 DIST COURT	4,181,400	(343,800)	3,837,600
101191	ELECTIONS	62,820	(23,428)	39,392
101215	COUNTY CLERK	537,783	(31,032)	506,751
101222	GIS	120,000	(15,000)	105,000
101223	ADMINISTRATIVE SERVICES	0	21,070	21,070
101229	PROSECUTING ATTORNEY	66,579	(400)	66,179
101230	PUBLIC DEFENDER	216,000	(14,206)	201,794
101236	REGISTER OF DEEDS	1,007,225	(216,223)	791,002
101253	TREASURER'S OFFICE	25,886,732	214,356	26,101,088
101279	DIST CT INTENSIVE PROBATION	169,300	(22,600)	146,700
101301	COUNTY SHERIFF	579,270	(15,040)	564,230
101351	COUNTY JAIL	652,500	3,312	655,812
101354	COMMUNITY CORRECTIONS	198,900	(86,447)	112,453
101981	TRANSFER IN	7,223,523	(70,643)	7,152,880
			<u>(652,081)</u>	

PERSONNEL

ORG KEY	DEPT NAME	ORIGINAL BUDGET	ADJUSTMENT	AMENDED BUDGET
101131	CIRCUIT COURT	1,941,583	11,423	1,953,006
101136	12 DIST COURT	3,100,850	(114,813)	2,986,037
101201	ADMINISTRATOR/CONTROLLER	312,287	(13,984)	298,303
101215	COUNTY CLERK	899,437	(20,687)	878,750
101223	ADMINISTRATIVE SERVICES	516,316	15,563	531,879
101225	EQUALIZATION	491,841	(47,556)	444,285
101229	PROSECUTING ATTORNEY	1,628,875	26,083	1,654,958
101265	COURTHOUSE MAINTENANCE	258,168	(28,071)	230,097
101267	NORTHLAWN MAINTENANCE	110,581	15,310	125,891
101274	HUMAN SERVICES BUILDING MAINT	130,671	(25,018)	105,653
101279	DIST CT INTENSIVE PROBATION	178,777	(40,539)	138,238
101301	COUNTY SHERIFF	3,705,460	128,631	3,834,091
101345	EMERGENCY DISPATCH	1,194,989	(37,342)	1,157,647
101351	COUNTY JAIL	3,847,982	200,682	4,048,664
101354	COMMUNITY CORRECTIONS	217,665	(58,822)	158,843
101430	ANIMAL SHELTER	151,982	24,204	176,186
			<u>35,064</u>	

NON-PERSONNEL

ORG KEY	DEPT NAME	ORIGINAL BUDGET	ADJUSTMENT	AMENDED BUDGET
101131	CIRCUIT COURT	279,050	(30,000)	249,050
101135	JURY COMMISSION	154,025	(22,457)	131,568
101136	12 DIST COURT	421,740	37,740	459,480
101223	ADMINISTRATIVE SERVICES	85,224	(11,994)	73,230
101230	PUBLIC DEFENDER	1,200,000	(123,645)	1,076,355
101265	COURTHOUSE MAINTENANCE	390,629	(30,954)	359,675
101267	NORTH LAWN MAINTENANCE	170,858	(16,762)	154,096
101268	TOWER BUILDING MAINT.	266,149	11,940	278,089
101274	HUMAN SERVICES BUILDING MAINT	241,874	(35,533)	206,341
101301	COUNTY SHERIFF	454,150	(65,230)	388,920
101345	EMERGENCY DISPATCH	214,531	(114,784)	99,747
101351	COUNTY JAIL	1,584,352	97,438	1,681,790
101430	ANIMAL SHELTER	82,630	(13,000)	69,630
101632	RETIRES BENEFITS	1,605,420	33,786	1,639,206
101648	MEDICAL EXAMINER	226,597	25,000	251,597
101982	TRANSFER OUT	7,940,536	(250,000)	7,690,536
101998	APPROPRIATION	862,317	(18,000)	844,317
101999	MISCELLANEOUS	1,068,075	(25,735)	1,042,340
			<u>(552,190)</u>	
DEPT ON AGING-net			(67,034)	
101890	CONTINGENCY	575,505	<u>(67,921)</u>	507,584

**JACKSON COUNTY
OTHER FUNDS
BUDGET ADJUSTMENTS
2009**

MISCELLANEOUS

ORG KEY	DEPT NAME	ORIGINAL BUDGET	ADJUSTMENT	AMENDED BUDGET
221100	TRANSFER OUT-GF	0	26,000	26,000
221100	TRANSFER IN-FUND BALANCE	41,113	26,000	67,113
292981	TRANSFER IN-FUND BALANCE	0	250,000	250,000
292982	TRANSFER IN-GF	3,220,584	(250,000)	2,970,584

DRAFT
RESOLUTION (11-09.26)

**AUTHORIZING PURCHASE OF EASEMENTS AND PROPERTY FOR THE
RUNWAY 7-25 SAFETY AREA PROJECT**

**For Easement Acquisition on Parcels # ____, # ____, # ____ and For Fee Acquisition of Parcels # ____,
____, # ____ as Further Described in Attachments
at the Jackson County Airport**

WHEREAS, The FAA has indicated that Runway 6-24 at the Jackson County Airport does not have the required "safety areas" and necessitating construction of a new runway, Runway 7-25; and

WHEREAS, continued progress in building this new runway with safety areas requires fee acquisition of parcels # ____, # ____, # ____; and,

WHEREAS, continued progress in building this new runway with safety areas requires easement acquisition of on parcels # ____, # ____, # ____; and,

WHEREAS, grant funds in the amount of \$1,500,000 (Federal \$1,425,000; State \$37,500 and County \$37,500) have been granted by the Michigan Aeronautics Commission to the Jackson County Airport – Reynolds Field and are in the public interest and will fund these purchases; and,

WHEREAS, acquisition of these parcels and easements is required in order to construct new runway 7-25 as detailed on the Jackson County Airport – Reynolds Field Airport Layout Plan; and,

WHEREAS, the Jackson County Board of Commissioners, have previously decided that this overall Runway Safety Area project will enhance the safety of the airport and is in the public interest; and,

WHEREAS, The Jackson County Board of Commissioners has legal authority to approve such easement and property acquisitions; and

WHEREAS, James E. Shotwell, Jr. is the Chairman of the Jackson County Board of Commissioners and has authority to sign legal documents on behalf of the Commission.

NOW, THEREFORE, BE IT RESOLVED THAT, the Jackson County Board of Commissioners approves of the referenced acquisitions AND authorizes James E. Shotwell, Jr. to sign on behalf of the Jackson County Board of Commissioners.

James E. Shotwell, Jr., Chairman
Jackson County Board of Commissioners
November 17, 2009

STATE OF MICHIGAN)
) ss.
COUNTY OF JACKSON)

I, the duly qualified and acting Clerk of the County of Jackson, Michigan, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the County Board of Commissioners of the County of Jackson, State of Michigan, at a regular meeting held on November 17, 2009 at which meeting a quorum was present and remained throughout and that an original thereof is on file in the records of the County. I further certify that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act No. 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.