

AGENDA
JACKSON COUNTY BOARD OF COMMISSIONERS BOARD MEETING
January 17, 2012
7:00 p.m.
County Commission Chambers

***Mission Statement:** Jackson County Government, in cooperation with the community
and local governmental units, strives through a planned process
to deliver quality services that address public needs.*

1. **CALL TO ORDER** – *by Chairman Steve Shotwell*
2. **INVOCATION** – *by Commissioner Dave Lutchka*
3. **PLEDGE OF ALLEGIANCE** – *by Lizzi Pine, student at Jackson Area Career Center
and Grass Lake High School*
4. **ROLL CALL** – *County Clerk Amanda Riska*
5. **APPROVAL OF AGENDA**
6. **AWARDS & RECOGNITIONS** – None.
7. **COMMUNICATIONS/PETITIONS** – None.
8. **SPECIAL ORDERS/PUBLIC HEARINGS** – None.
9. **PUBLIC COMMENTS**
10. **SPECIAL MEETINGS OF STANDING COMMITTEES**
11. **MINUTES** - Minutes of the 12/13/11 Regular Meeting of the Jackson County Board of Commissioners

Attachments:

*12/13/11 Regular Meeting Minutes

12. **CONSENT AGENDA** (*Roll Call*)
 - A. **County Policy** – None.
 - B. **County Affairs & Agencies**
 1. **Henrietta Public Safety Communication Radio Tower**

Attachments:

*Memo from Sheriff

2. Resolution (01-12.2) Authorizing Purchase of an Easement (Parcel #108-Vanderburg) for the Runway 7-25 Safety Area Project at the Jackson County Airport

Attachments:

*Resolution (01-12.2)

*Memo from Airport Manager and attachments

3. Revised 2011 Apportionment Report

Attachments:

*Memo from Equalization Deputy Director

*Revised 2011 Apportionment Report

C. Human Services

4. Department on Aging Advisory Council By-Law Revisions

Attachments:

*Bylaw Revisions – Department on Aging Advisory Council

D. Personnel & Finance

5. Retiree Health Insurance Elimination for Post 2008 Non Union Employees

Attachments:

*Memo from Deputy Administrator

6. Non-Union Employee Health Insurance Cost Share Change

Attachments:

*Memo from Deputy Administrator

7. Transportation Agreement between the County of Jackson and the City of Jackson Transportation Authority

Attachments:

*Memo from JTA and Transportation Agreement

*Memo from Deputy Administrator

8. Approve Creation of Teen Pregnancy Prevention Coordinator and Eliminate Health Educator Position

Attachments:

*Memo from Health Officer

9. **Quit Claim Deed**

Attachments:

- *Memo from Administrator/Controller
- *Quit Claim Deed

E. **Other Business**

10. **Claims** – December claims were not available due to year end. They will be presented in February for payment.

13. **STANDING COMMITTEES**

A. **County Policy** – *Commissioner Dave Elwell* – None.

B. **County Affairs & Agencies** – *Commissioner Dave Lutchka*

1. **Appointments**

- a. **Mid-South Substance Abuse Advisory Council** – two public members, terms to 1/2014
- b. **Emergency Management Advisory Council** – terms to 12/2013
 - Michigan State Police Jackson Post Commander or representative
 - Sheriff or representative
- c. **Region 2 Area Agency on Aging** – one public member, term to 4/2012
- d. **Retirement Board** – one Chair appointment, term to 5/2014

Attachments:

- *Commissioner Board Appointments
- *Applications

C. **Human Services** – *Commissioner Jon Williams* - None.

D. **Personnel and Finance** – *Commissioner Jim Videto* – None.

14. **UNFINISHED BUSINESS** – None.

15. **NEW BUSINESS**

A. **Accept Donation of \$6,000 from the Dorothy Blakely Foundation to be Designated for the Falling Water Trails**

Attachments:

- *Memo from Parks Director

B. POAM Negotiations Tentative Economic Agreement Summary

Attachments:

*POAM Tentative Agreement

- 16. **PUBLIC COMMENTS**
- 17. **COMMISSIONER COMMENTS**
- 18. **CLOSED SESSION**
- 19. **ADJOURNMENT**

MINUTES
JACKSON COUNTY BOARD OF COMMISSIONERS BOARD MEETING
December 13, 2011
5:00 p.m.
County Commission Chambers

1. **CALL TO ORDER** – *by Chairman Steve Shotwell*

2. **INVOCATION** – *by Commissioner Carl Rice, Jr.*

3. **PLEDGE OF ALLEGIANCE** – *by Chairman Steve Shotwell*

4. **ROLL CALL** – *County Clerk Amanda Riska*

(9) Present. Commissioners Herl, Lutchka, Rice, Duckham, Alexander, Videto, Williams, Way, and Shotwell.

Cmr. Mahoney arrived at 5:42 p.m.

Cmr. Elwell arrived at 5:11 p.m.

(1) Absent. Commissioner Smith.

5. **APPROVAL OF AGENDA**

Chairman Shotwell added Deputy Administrator Compensation and Michigan Nurses Association Tentative Agreement under New Business, Item 15. B. and 15. C.

Moved by Videto, supported by Duckham for Approval of the Agenda as amended.
Motion carried.

6. **AWARDS & RECOGNITIONS** – None.

7. **COMMUNICATIONS/PETITIONS** – None.

8. **SPECIAL ORDERS/PUBLIC HEARINGS** – None.

9. **PUBLIC COMMENTS**

Jill Sears asked to be appointed to the Fair Board.

Mike Rand asked for appointment to the Road Commission.

Willie Anderson asked to be appointed to the Department on Aging.

John Feldvary asked for appointment to the Airport Board.

10. **SPECIAL MEETINGS OF STANDING COMMITTEES** – None.

11. **MINUTES** - Minutes of the 11/15/11 Regular Meeting of the Jackson County Board of Commissioners

Moved by Lutchka, supported by Williams to Approve the Minutes of the 11/15/11 Regular Meeting of the Jackson County Board of Commissioners. Motion carried.

12. **CONSENT AGENDA**

Cmr. Rice asked that Item 12. D. 13. Appropriation of Year End Savings be Removed. Item will be placed under Standing Committees as Item 13. D. 1.

Moved by Herl, supported by Way for Approval of the Consent Agenda as Amended.
Roll Call: (9) Yeas. Motion carried unanimously.

A. County Policy

1. **Revised – Purchasing Policy 2035 – Administration of Public Improvement Projects by the Designated County Agency**
2. **Reviewed - Board Rule 4060 – Voting**

B. County Affairs & Agencies

3. **Accept Donation of Fokker DR-1 Scale Model Tri-Plane from Bob Lazebnik for the Aviation Heritage Park**
4. **Court Appointed Services Contracts**
5. **Approve the Resource Recovery Facility (RRF) 2012 Enterprise Fund Budget**
6. **Resolution (12-11.42) Adopting the Jackson County Hazard Mitigation Plan**

C. Human Services

7. **Approval of Updated Car Seat Program Fee Schedule for FY 2012**
2nd Reading & Adoption
8. **DEQ Local Health Department Grant Contract**
9. **Resolution (12-11.43) Jackson County's Commitment to a Solid Educational Foundation**

D. Personnel & Finance

10. **Resolution (12-11.41) Authorizing Adoption of the Jackson County Deferred Compensation Plan Restatement**
11. **Non-Union Market Adjustment for 2012**
12. **Exception to Non-Union Handbook**
13. **~~Appropriation of Year-End Savings~~**

14. Budget Adjustments

- Airport
- Department on Aging
- Parks
- General Fund Budget Adjustments

E. Other Business

15. Claims dated 11/1/11 – 11/30/11

13. STANDING COMMITTEES

A. **County Policy – Commissioner Herl in the absence of Cmr. Elwell** – None.

B. **County Affairs & Agencies – Commissioner Dave Lutchka**

1. Appointments

- a. Airport – one public member, term to 12/2013

Cmr. Lutchka stated that the committee recommended John Feldvary. No other nominations from the floor. **John Feldvary appointed.**

- b. Board of Public Works – one public member, term to 12/2014

Cmr. Lutchka stated that the committee recommended Ken Elenbaas. No other nominations from the floor. **Ken Elenbaas appointed.**

- c. Department on Aging Advisory Council – 7 public members, terms to 12/2013

Cmr. Lutchka stated that the committee recommended Joe Evans, Patricia Spink, Troy Ganton, Arlene Shepherd, Robert Tavalisky, Peggy Younglove, and Teresa Abbey. Cmr. Herl nominated Willie Anderson.

(9) Evans. Cmr. Herl, Lutchka, Rice, Duckham, Videto, Williams, Way, Elwell, and Shotwell. (1) Spink.

(10) Spink.

(10) Ganton.

(8) Shepherd. Cmr. Herl, Lutchka, Rice, Duckham, Alexander, Videto, Williams, and Way. (2) Anderson. Cmr. Elwell and Shotwell.

(8) Anderson. Cmr. Herl, Lutchka, Rice, Duckham, Alexander, Videto, Elwell, and Shotwell. (1) Tavalisky. Cmr. Williams. (1) Younglove. Cmr. Way.

(8) Younglove. Cmr. Herl, Lutchka, Rice, Duckham, Alexander, Videto, Williams, and Way. (2) Tavalisky. Cmr. Elwell, and Shotwell.

(7) Tavalisky. Cmr. Lutchka, Rice, Duckham, Williams, Way, Elwell, and Shotwell.
(3) Abbey. Cmr. Herl, Alexander, and Videto.

Evans, Spink, Ganton, Shepherd, Tavalisky, Younglove, and Anderson appointed.

d. District Library – one public member, term to 12/2015

Cmr. Lutchka stated that the committee recommended George Sewell. No other nominations from the floor. **George Sewell appointed.**

e. Fair – one public member, term to 12/2014

Cmr. Lutchka stated that the committee recommended Jill Sears. No other nominations from the floor. **Jill Sears appointed.**

f. Hospital Finance Authority, four public members, terms to 12/2012

Cmr. Lutchka stated that the committee recommended Karen Coffman, Tony Samon, Jason Valente, and Michael Overton. No other nominations from the floor. **Karen Coffman, Tony Samon, Jason Valente, and Michael Overton appointed.**

g. Parks – one public member, term to 12/2014

Cmr. Lutchka stated that the committee recommended Robert DuBois. No other nominations from the floor. **Robert DuBois appointed.**

h. Region 2 Planning Commission – four public members, terms to 12/2014

Cmr. Lutchka stated that the committee recommended Teresa Abbey, Elwin Johnson, Chelsea Bryant, and Nyan Klavon. Cmr. Williams nominated Cassandra LaGow.

(9) Johnson. Cmr. Herl, Lutchka, Rice, Duckham, Alexander, Videto, Williams, Way, and Elwell. (1) Klavon. Cmr. Shotwell.

(7) Klavon. Cmr. Herl, Lutchka, Rice, Duckham, Alexander, Videto, and Williams.
(3) LaGow. Cmr. Way, Elwell, and Shotwell.

(8) LaGow. Cmr. Herl, Lutchka, Rice, Duckham, Alexander, Videto, Williams, and Shotwell. (2) Bryant. Cmr. Way, and Elwell.

(8) Bryant. Cmr. Herl, Lutchka, Duckham, Videto, Bryant, Way, Elwell, and Shotwell.
(2) Abbey. Cmr. Rice, and Alexander.

Elwin Johnson, Nyan Klavon, Cassandra LaGow, and Chelsea Bryant appointed.

- i. Road Commission – one public member, term to 12/2017

Cmr. Lutchka stated that the committee recommended Mike Rand. No other nominations from the floor. **Mike Rand appointed.**

- j. Traffic Safety Commission – one public member, term to 12/2013

Cmr. Lutchka stated that the committee recommended Paul Garcia. No other nominations from the floor. **Paul Garcia appointed.**

C. Human Services – Commissioner Jon Williams - None.

D. Personnel and Finance – Commissioner Jim Videto

1. Appropriation of Year-End Savings

Moved by Videto, supported by Elwell to Approve Appropriation of Year-End savings of \$50,000 to org key 245351 for Improvement to the Wesley Street Jail Mechanical Work, and \$950,000 to org key 245110 to the Riverwalk Hotel Demolition Project.

Roll Call: (10) Yeas. Cmr. Herl, Lutchka, Duckham, Alexander, Videto, Shotwell, Mahoney, Williams, Way, and Elwell. (1) Nay. Cmr. Rice. Motion carried.

14. UNFINISHED BUSINESS – None.

15. NEW BUSINESS

A. Resolution (12-11.44) in Support of Maintaining the Current Population Thresholds for Metropolitan Planning Organizations (MPOs) in Federal Surface Transportation Authorization Legislation

Moved by Mahoney, supported by Elwell to Approve Resolution (12-11.44) in Support of Maintaining the Current Population Thresholds for Metropolitan Planning Organizations (MPOs) in Federal Surface Transportation Authorization Legislation.

Roll Call: (11) Yeas. Motion carried unanimously.

B. Deputy Administrator Compensation

Administrator/Controller Overton presented.

Moved by Mahoney, supported by Videto to receive the documentation provided.

Moved by Lutchka, supported by Mahoney to Approve Deputy Administrator Compensation. Roll Call: (11) Yeas. Motion carried unanimously.

C. Michigan Nurses Association Tentative Agreement

Moved by Mahoney, supported by Herl to Approve the Tentative Agreement of the Michigan Nurses Association. Roll Call: (11) Yeas. Motion carried unanimously.

16. **PUBLIC COMMENTS**

John Feldvary thanked the board for their support.

Mike Rand thanked the board for his appointment.

Jill Sears thanked the board for her appointment.

Bob DuBois thanked the Board for their support.

17. **COMMISSIONER COMMENTS**

Cmr. Elwell reminded Commissioners that the MNA memo went out this afternoon.

Cmr. Videto thanked the Commissioners standing behind prior decisions of the Board and wished everyone a Merry Christmas and Happy New Year.

Cmr. Mahoney thanked Adam for his work as Interim Administrator/Controller. Merry Christmas and Happy New Year.

Cmr. Lutchka wished everyone a Merry Christmas and welcomed all new appointees.

Chairman Shotwell thanked everyone and looks forward to the New Year.

18. **CLOSED SESSION** – None.

19. **ADJOURNMENT**

Chairman Shotwell adjourned the December 13, 2011 Meeting of the Jackson County Board of Commissioners at 5:54 p.m.

James E. Shotwell – Chairman, Jackson County Board of Commissioners

Amanda L. Riska – County Clerk

Respectfully submitted by Carrienne VanDusseldorp – Chief Deputy County Clerk



JACKSON COUNTY

OFFICE OF THE SHERIFF

212 W. Wesley St. Jackson, Mi. 49201 Telephone (517) 768-7900

Steven P. Rand
Sheriff

Christopher A. Kuhl
Undersheriff

TO: County Affairs and Agencies Committee
Board of County Commissioners

FROM: Steven Rand Christopher Kuhl
Sheriff Undersheriff

SUBJECT: Henrietta Public Safety Communication Radio Tower

DATE: January 9, 2012

Motion Requested

The Office of the Sheriff requests authorization to utilize current request for proposal (RFP) from Advanced Wireless Telecom (AWT) to erect a communication tower at the Jackson County Road Commission Henrietta garage. Additionally, to authorize the expenditure of this capital investment using wireless revenues and/or 911 surcharge revenue.

I. Background

- A. A steady build out of the Jackson County Emergency response radio system has been ongoing since 2009. This is in an effort to comply with FCC mandated "narrowing banding" requirement to take effect on January 1, 2013.
- B. This communications tower would be identical to the tower erected at the Clark Lake Garage of the Road Commission. This tower would utilize a top section of steel that could not be erected at Clark Lake due to a private airport.

II. Current Situation

- A. A study in 2009/2010 identified the northeast section of the county as an area that could benefit from these enhancements. The Clarklake Tower was erected in 2010/2011 and is soon to be operational.
- B. Advanced Wireless Telecom will honor the 2010/2011 RFP at price quoted. This request for authorization is for the footings and steel tower structure only.
- C. There is no current tower in the area that serves the public safety communication needs of the northeast corner.

III. Analysis

- A. The proposed Henrietta tower is in line with our planned enhancement of the radio network to comply with the 2013 FCC mandate and welcomed by public safety personnel in that area of the county.
- B. Wireless and surcharge funds have been set aside by the Sheriff's Office for this build out will be utilized.
- C. The construction of this communications tower will increase and clarify radio communications between the 911 center and all public safety entities.
- D. This tower is a critical component of the radio system in preparation for narrow banding requirements that will likely shrink the coverage footprint of currently utilized radio bands.

IV. Recommendation

It is our recommendation that we utilize the attached RFP and that authorization for this capital expenditure be granted to further enhance public safety radio communications.

Attachments:

Request for proposal (RFP) from Advanced Wireless Telecom (AWT) that was sought and approved for the construction and erection of the Clark Lake radio tower.



COMMUNICATION TOWER - PRICE PROPOSAL

Customer Information		Quote Date:	5/13/2010
Customer: Jackson County Sheriff Dept		10-8163-TJH-R1	
Contact: Lt. Brad Piros			
Phone: 517.768.7948			
Fax:			
E-Mail: bpiros@co.jackson.mi.us			
AWT911 Contact Information			
Sales Configuration Spec: Todd Jones		Account Exec: Neil Sheaffer	
Phone: 248.295-4600		Phone: 248.295.4600	
Fax: 248.295.2699		Fax:	
E-Mail: todd@awt911.com		E-Mail: nsheaffer@awt911.com	

Tower Support Description

Qty	Description	Hgts
1	20' Omni Antenna	179'
1	20' Omni Antenna	159'
2	3' Microwave Dish	149'
9	1' x1' x 3" Panel Antenna	139'
3	15' Omni Antenna	139'
12	1' x1' x 3" Panel Antenna	129'

Sabre S3TL 179' Self-Supporting Tower

Qty.	Part No.	Description	Unit Price	U/M	Total
1	S3TL-179	TOWER MATERIALS			
LOT		COMPLETE TOWER & HARDWARE	\$27,214.60	EA	\$27,214.60
LOT		ANCHOR BOLTS & TEMPLATES			
LOT		CONSTRUCTION BOLTS			
LOT		CLIMB BOLTS			
1		WAVEGUIDE SUPPORT LADDER			
1		6' SIDEARM - 179'			
1		6' SIDEARM - 159'			
2		4-1/2" OD LEG DISH MOUNTS 149'			
1		DBI SAFETY CLIMB KIT 200'			
1		4' LIGHTNING ROD			
1		15' LIGHTNING ROD EXTENSION			
1		TIA STD GROUND KIT			
1		P.E. CERTIFIED DRAWINGS			
1		FINAL ERECTION DRAWINGS			
TOWER MATERIALS Subtotal					\$27,214.60

AWT911 Services

January 9, 2012

Henrietta Public Safety Comm. Tower

Qty	Part No.	Description	Unit Price	U/M	Total
1	AWT-SVC	FOUNDATION INSTALLATION FOUNDATON INSTALLATION CLAY SOIL PER TIA-222-G	\$30,375.00	EA	\$30,375.00
1	AWT-SVC	TOWER ERECTION TOWER ERECTION - COMPLETE OFFLOAD TOWER ERECT STEEL INSTALL BOLTS (CLIMB & CONST) WAVEGUIDE INSTALLATION SIDEARM INSTALLATION DISH MOUNT INSTALLATION SAFETY CLIMB INSTALLATION LIGHTNING ROD INSTALLATION GROUNDING	\$26,592.50	EA	\$26,592.50
1	AWT-SHP	FREIGHT TOWER COMPETE - FREIGHT	\$2,773.75	EA	\$2,773.75
AWT Services Subtotal					\$59,741.25

Quote Summary

TOWER MATERIALS	\$27,214.60	31%
AWT911 SERVICES	\$59,741.25	69%
TOTAL QUOTE	\$86,955.85	100%
GRAND TOTAL	\$86,955.85	

RESOLUTION # (01-12.2)

**AUTHORIZING PURCHASE OF AN EASEMENT FOR THE RUNWAY 7-25 SAFETY AREA
PROJECT AT THE JACKSON COUNTY AIRPORT, Jackson, Michigan**

**WHEREAS, the County Board of Commissioners approves easement acquisition for Parcel #108
located at 1143 Maynard St. Jackson, MI; owners: Richard J. and Barbara J. Vanderburg
as Further Described in Attachments**

**WHEREAS, The FAA has indicated that Runway 6-24 at the Jackson County Airport does not have
the required “safety areas” and necessitating construction of a new runway, Runway 7-25; and**

**WHEREAS, continued progress in building this new runway with safety areas requires the
acquisition of an easement for parcel # 108; and,**

**WHEREAS, grant funds in the amount of have been granted by the Michigan Aeronautics
Commission to the Jackson County Airport – Reynolds Field and are in the public interest and will
fund these purchases; and,**

**WHEREAS, the easement acquisition costs for Parcel #108 has been determined by stipulation of
both parties to total \$36,876.74 and is inclusive of other related fees and is reduced by the previous
payment of \$21,750; and,**

WHEREAS, Defendant’s attorney fees total \$3,000; and,

**WHEREAS this easement is required in order to construct new runway # 7-25 as detailed on the
Jackson County Airport – Reynolds Field Airport Layout Plan; and,**

**WHEREAS, the Jackson County Board of Commissioners, have previously decided that this overall
Runway Safety Area project will enhance the safety of the airport and is in the public interest; and,**

**WHEREAS, The Jackson County Board of Commissioners has legal authority to approve such
easement and property acquisitions; and**

**WHEREAS, James E. Shotwell, Jr. is the Chairman of the Jackson County Board of Commissioners
and has authority to sign legal documents on behalf of the Commission; and;**

**NOW, THEREFORE, BE IT RESOLVED THAT, the Jackson County Board of Commissioners
approves of the referenced acquisitions AND authorizes James E. Shotwell, Jr. to sign on behalf of
the Jackson County Board of Commissioners.**

**James E. Shotwell, Jr., Chairman
Jackson County Board of Commissioners
January 17, 2011**

STATE OF MICHIGAN)
) ss.
COUNTY OF JACKSON)

I, the duly qualified and acting Clerk of the County of Jackson, Michigan, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the County Board of Commissioners of the County of Jackson, State of Michigan, at a regular meeting held on January 17, 2012 at which meeting a quorum was present and remained throughout and that an original thereof is on file in the records of the County. I further certify that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act No. 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.




J X N

Jackson County Airport

3606 Wildwood Avenue
(517) 788-4225

Jackson, Michigan 49202
FAX (517) 788-4682

TO: Michael Overton, County Administrator - Controller
FROM: Kent L. Maurer, Airport Manager 
SUBJECT: Purchase of Easement (Parcel #108) for Runway 7-25 Project
DATE: December 15, 2011

Motion Requested: Approve Resolutions as described for parcel #108

I. Background

- A. Easement #108 (Vanderburg) is recommended for settlement by attorney Boris Yakima in accordance with stipulation by all parties

II. Current Situation

This easement is necessary for the Runway 7-25 Safety project

III. Analysis This case is recommended by our legal counsel and is in line with other easement acquisition settlement terms

- A. Strategic See above
B. Financial Funding from the existing MDOT-Aeronautics grant as delineated in the attached resolution
C. Customer Public
D. Timing January 2012 Board of Commissioners meeting

IV. Recommendation

I recommend approval of this request.

Attachments: Draft resolutions and legal communication

RESOLUTION # _____

**AUTHORIZING PURCHASE OF AN EASEMENT FOR THE RUNWAY 7-25 SAFETY AREA
PROJECT AT THE JACKSON COUNTY AIRPORT, Jackson, Michigan**

**WHEREAS, the County Board of Commissioners approves easement acquisition for Parcel #108
located at 1143 Maynard St. Jackson, MI; owners: Richard J. and Barbara J. Vanderburg
as Further Described in Attachments**

**WHEREAS, The FAA has indicated that Runway 6-24 at the Jackson County Airport does not have
the required "safety areas" and necessitating construction of a new runway, Runway 7-25; and**

**WHEREAS, continued progress in building this new runway with safety areas requires the
acquisition of an easement for parcel # 108; and,**

**WHEREAS, grant funds in the amount of have been granted by the Michigan Aeronautics
Commission to the Jackson County Airport – Reynolds Field and are in the public interest and will
fund these purchases; and,**

**WHEREAS, the easement acquisition costs for Parcel #108 has been determined by stipulation of
both parties to total \$36,876.74 and is inclusive of other related fees and is reduced by the previous
payment of \$21,750; and,**

WHEREAS, Defendant's attorney fees total \$3,000; and,

**WHEREAS this easement is required in order to construct new runway # 7-25 as detailed on the
Jackson County Airport – Reynolds Field Airport Layout Plan; and,**

**WHEREAS, the Jackson County Board of Commissioners, have previously decided that this overall
Runway Safety Area project will enhance the safety of the airport and is in the public interest; and,**

**WHEREAS, The Jackson County Board of Commissioners has legal authority to approve such
easement and property acquisitions; and**

**WHEREAS, James E. Shotwell, Jr. is the Chairman of the Jackson County Board of Commissioners
and has authority to sign legal documents on behalf of the Commission; and;**

**NOW, THEREFORE, BE IT RESOLVED THAT, the Jackson County Board of Commissioners
approves of the referenced acquisitions AND authorizes James E. Shotwell, Jr. to sign on behalf of
the Jackson County Board of Commissioners.**

RESOLUTION _____

**James E. Shotwell, Jr.
County Board Chairman**

STATE OF MICHIGAN)
) ss.
COUNTY OF JACKSON)

I, the duly qualified and acting Clerk of the County of Jackson, Michigan, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the County Board of Commissioners of the County of Jackson, State of Michigan, at a regular meeting held on July 19, 2011 at which meeting a quorum was present and remained throughout and that an original thereof is on file in the records of the County. I further certify that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act No. 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

MONAGHAN, P.C.

ATTORNEYS AND COUNSELORS

GOVERNOR'S PLACE

33 BLOOMFIELD HILLS PKWY., STE. 260

BLOOMFIELD HILLS, MICHIGAN 48304-2948

TELEPHONE (248) 642-5770

FACSIMILE (248) 642-9460

www.monaghanpc.com

MORIS K. TAKIMA
JOHN E. GRENKE
THOMAS J. MCCARTHY
CHARLES C. LILLIE
RONALD J. ZADORA
THOMAS E. CALLOW
TIMOTHY J. HARRINGTON
TRACY L. BARBAGIOVANNI

OF COUNSEL

PATRICK A. McDONALD

PETER J. MONAGHAN
1881-1942

GEORGE F. MONAGHAN
1875-1920

JOSEPH N. MONAGHAN
1811-1879

PETER J. MONAGHAN, JR.
1909-1982

December 12, 2011

Via Electronic & U.S. Mail

Kent Maurer
Airport Manager
Jackson County Airport - Reynolds Field
3606 Wildwood Avenue
Jackson, MI 49202

*Re: County of Jackson v Vanderburg
Jackson County Circuit Court Case No. 10-2542-CC (Parcel 108)*

Dear Mr. Maurer:

As you know, discussions with the Vanderburgs' attorney, Steve Conley, regarding potential settlement of Parcel 108 have continued over the past week. Parcel 108 involves the County's acquisition of an avigation easement over the entire property, improved with a single family residence, which serves as the Vanderburgs' home. The site is heavily wooded with mature trees, almost all of which will be removed due to their heights. The Vanderburgs have consistently maintained that the imposition of the easement has resulted in a total taking of their property. As a result of my discussions with their attorney, the Vanderburgs have willing to waive their claim of a total taking and agree to a proposed settlement which, if approved by the County, will resolve this condemnation case. The terms of the agreement are:

1. The County will pay an additional \$14,500 in compensation, plus accrued statutory interest from November 5, 2010, the date possession of the property rights was transferred, to the date of actual payment. Assuming payment were to occur on December 31, 2011, the interest would amount to \$626.74;
2. In addition to the aforesaid additional compensation, the County will reimburse the property owners' reasonable attorney fees in the amount of \$3,000.00. This is less than the 1/3 statutory maximum of \$5,042.25 since the attorney was paid on an hourly basis rather than the normal contingency;
3. Although the Vanderburgs consulted with a real estate appraiser, no appraisal fees were incurred and thus, the County will not be required to reimburse expert witness fees.

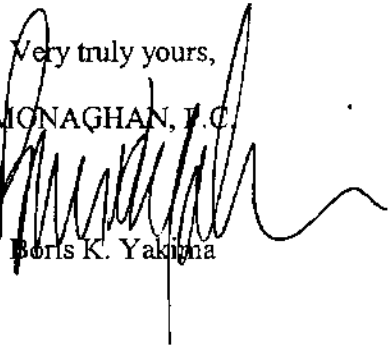
Kent Maurer
December 12, 2011
Page 2

Approval, by the County Board of Commissioners, of the proposed settlement as referenced is hereby recommended. Given the lack of empirical market evidence, quantifying the impact of the easement restrictions on the value of the property is somewhat subjective. Appraisers differ as to the magnitude of the impact and therefore a fact finder would be relying heavily upon opinion testimony. Moreover, from a cost of litigation standpoint, settlement now is attractive because the attorney fees are reasonable and there are no other reimbursable costs. In addition, the County's legal and appraisal fees in connection with a trial of this case will easily exceed the amount of the settlement.

Given the significant savings in both legal and appraisal costs in continuing the condemnation litigation, as well as the potential exposure for higher amounts at trial, I believe that the settlement is in the County's best interest.

Thank you for your consideration.

Very truly yours,
MONAGHAN, P.C.


Boris K. Yakhina

cc: Chip Kraus/MDOT Aero

W:\JACKSON COUNTY\Parcel 108 - Vanderburg\Correspondence\Maurer ltr 12-12-11.wpd

COUNTY OF JACKSON v VANDERBURG (PARCEL 108)

Case No. 10-2542-CC

Computation of Statutory Interest Pursuant to MCL 213.65

Original Offer:	\$21,750.00 (Paid - November 17, 2010)
Date of Taking:	August 17, 2010
Possession Transferred:	November 5, 2010
Compensation per Judgment:	\$36,250.00
Increase in Compensation:	\$14,500 over Original Offer
Statutory Interest Accrued:	\$626.74 (as of December 31, 2011)

Additional Compensation + Accrued Interest:	\$ 15,126.74
Total Compensation Including Accrued Interest:	\$ 36,876.74

INTEREST COMPUTATION

11/05/10 - 11/17/10: (4%) [\$36,250.00]	12 days @ \$3.97/day	=	\$ 47.64
11/18/10 - 12/31/10: (4%) [\$14,500.00]	43 days @ \$1.59/day	=	\$ 68.37
01/01/11 - 03/31/11: (3%) [\$14,500.00]	90 days @ \$1.19/day	=	\$107.10
04/01/11 - 09/30/11: (4%) [\$14,500.00]	185 days @ \$1.59/day	=	\$294.15
10/01/11 - 12/31/11: (3%) [\$14,500.00]	92 days @ \$1.19/day	=	<u>\$109.48</u>
Total accrued interest thru 12/31/11:		=	\$626.74

Reimbursable attorney fees:	\$3,000.00
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Check payable as follows:

\$18,126.74

"Richard J. Vanderburg and Barbara A. Vanderburg"



Jackson County EQUALIZATION

JoAnna LaGow, Deputy Director

TO: County Agencies Committee
Board of County Commissioners

FROM: JoAnna LaGow
Deputy Director

SUBJECT: Apportionment Report Revision

DATE: December 12, 2011

Motion Requested

Approve revisions made by the state to the 2011 Apportionment Report.

I. Background

- A. The original apportionment report was approved at the end of October and subsequently sent to the state.
- B. I was contacted by the State on December 8th 2011 to make revisions to the submitted report.

II. Current Situation

- A. This revision was due to a clerical error and two additional corrections. Vandercook Lake School District was corrected to read 5.9174, Calhoun Intermediate School District (ISD) is 5.9555, Hillsdale ISD is 3.8913, and Washtenaw ISD is 3.9745. These corrections were provided by the state.
- B. The revised 2011 apportionment report with the corrections is attached.

III. Analysis

- A. **Strategic** –The apportionment report is a mandated state report, which allows us to collect taxes to fund strategic services for citizens.
- B. **Financial** – The apportionment report needs to reflect the correct millage rates. Bills are sent out by the local units.
- C. **Legal/Policy** - The apportionment report fulfills a statutory responsibility of county government.

- D. Timing** – Corrections must be approved and then sent back to the state to be kept on file. This will not impact the distribution of tax bills.

IV. Alternatives

Take no action – If the Board does not act, they will not have a corrected apportionment report on file with the state.

V. Recommendation

The Deputy Equalization Director recommends that the (County Agencies Committee or Board of County Commissioners) approve revisions made by the state to the 2011 Apportionment Report.

Attachments:

L-4402 (2011 Apportionment Report)

Statement Showing Taxable Valuations and Mills Apportioned by the County Board of Commissioners of the County of JACKSON for the Year 2011

This report is issued under the authority of P.A. 282 of 1905. Filing of this report is mandatory. Failure to complete and file this report may result in a penalty of \$100.

7 Taxing Gov. Authority	8 Taxable Valuation	9 Total Tax Rates	10 Dollars of Ad Valorem Taxes Levied
Cities:			
Jackson	585,776,109	14.8389	8,692,273.10
City of Jackson ReZ	102,222,637	0.9500	97,111.51
City Tool & Die RenZ	3,670,246	0.9500	3,486.73
	691,668,992		
Villages:			
Brooklyn	38,361,543	13.6051	521,912.63
Tool & Die Ren Zone	127,902	3.5500	454.05
Cement City	988,603	10.0000	9,886.03
Concord	21,818,068	14.8574	324,159.76
Grass Lake	28,347,290	7.7032	218,364.84
Hanover	7,247,236	8.3024	60,169.45
Parma	34,783,609	5.0750	176,526.82
Springport	9,249,062	15.9536	147,555.84
			1,459,029.42

It is Important That All City ad Valorem Taxes Be Entered On This Sheet. County Board Of Commissioners Do Not Certify City Or Village Tax Rates. These Rates Are For Informational Purposes Only. List All Authorities On Page 3. List All School Districts on Page 4.

CERTIFICATION

I hereby certify that this report is a true statement of the taxable valuation of each assessing district and of all ad valorem millages apportioned by the County Board of Commissioners of the

County of JACKSON for the year 2011

Signature of County Equalization Director

NOTARIZATION

Notary Public

JACKSON County, Michigan

STATE OF MICHIGAN

County of JACKSON } ss

Subscribed before me this

day of year

My commission expires

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11 Taxing Gov. Authority	12 Taxable Valuation	13 Operating Tax Rates	14 Debt Tax Rates
District Libraries:			
Jackson District Library	4,162,037,740	1.2593	
Other Authorities:			
City of Jackson DDA	87,249,729	1.9996	
Jackson Transportation Authority	585,776,109	1.0000	
(City of Jackson only)			
Stockbridge Area Emergency Services Authority	104,110,674	1.0994	
(Waterloo Twp only)			

County's taxable
value less ren
zones

city less ren zones

Use this sheet to list all authorities within the county such as; District Libraries, Fire Auth., DDA*, etc.
List All School Districts On Page 4.
*Only list the DDAs that levy their own millage under MCL 125.1662 Sec 12. Do not list DDAs that capture.

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1 All Property	Non Home- Steak	Comm. Pers.	2 School Districts Name and Code	3 List Each Township/City Where Located Separately	4 Taxable Valuation For Each Township/City	Millages		8 County Use (Notes)
						5 ISD Only Allocated	Extra Voted 6 Operating 7 Bldg.Site/Debt	
X			ADDISON SCHOOLS 46020	LIBERTY	206,121		2.9500	10 debt
	X			LIBERTY	50,053		18.0000	
		X		LIBERTY	0			
X			ALBION SCHOOLS 13010	CONCORD	3,985,838		2.6500	95 debt
	X			CONCORD	272,821		18.0000	
		X		CONCORD	1,890		6.0000	
X			PARMA	PARMA	6,888,530		2.6500	95 debt
	X			PARMA	2,122,215		18.0000	
		X		PARMA	120,577		6.0000	
X			CHELSEA SCHOOLS 81040	GRASS LAKE	796,529		7.5000	7.00 debt & 0.50 sinking fund
	X			GRASS LAKE	18,594		18.0000	
		X		GRASS LAKE	0			
X			WATERLOO	WATERLOO	35,649,351		7.5000	7.00 debt & 0.50 sinking fund
	X			WATERLOO	8,158,493		18.0000	
		X		WATERLOO	59,500		6.0000	
X			CHELSEA/GRASS LAKE 1504	GRASS LAKE	229,769		7.5000	7.00 debt & 0.50 sinking fund
	X			GRASS LAKE	144,347		18.0000	
		X		GRASS LAKE	0			
X			COLUMBIA SCHOOLS 38040	COLUMBIA	324,296,676		1.1200	1.12(98 debt)
	X			COLUMBIA	119,151,071		18.0000	
		X		COLUMBIA	4,953,425		6.0000	
X			COLUMBIA TOOL & DIE REZ		1,986,763		1.1200	1.12(98 debt)
X			LIBERTY		27,962,444		1.1200	1.12(98 debt)
	X		LIBERTY		5,000,627		18.0000	
		X	LIBERTY		390,800		6.0000	
X			NORVELL		85,814,790		1.1200	1.12(98 debt)
	X		NORVELL		32,884,467		18.0000	
		X	NORVELL		382,548		6.0000	

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						5 ISD Only Allocated	Extra Voted 6 Operating 7 Bldg.Site/Debt	
X			CONCORD SCHOOLS 38080	CONCORD	57,554,373		2.9300	2002 debt
	X			CONCORD	11,224,677		18.0000	
		X		CONCORD	731,350		6.0000	
X			PARMA	PARMA	2,390,498		2.9300	2002 debt
	X			PARMA	233,976		18.0000	
		X		PARMA	62		6.0000	
X			PULASKI	PULASKI	30,966,205		2.9300	2002 debt
	X			PULASKI	5,379,842		18.0000	
		X		PULASKI	152,430		6.0000	
X			HANOVER	HANOVER	3,802,033		2.9300	2002 debt
	X			HANOVER	543,773		18.0000	
		X		HANOVER	0			
X			SPRING ARBOR	SPRING ARBOR	36,482,030		2.9300	2002 debt
	X			SPRING ARBOR	4,701,639		18.0000	
		X		SPRING ARBOR	143,376		6.0000	
X			EAST JACKSON SCHOOLS 38090	BLACKMAN	37,355,492		6.4800	.44(96)+ 5.66(05)+ 0.38(09)
	X			BLACKMAN	23,882,548		18.0000	
		X		BLACKMAN	2,789,262		6.0000	
X			BLACKMAN REZ	BLACKMAN REZ	741,183		6.4800	.44(96)+ 5.66(05)+ 0.38(09)
X				CITY OF JACKSON	202,550		6.4800	.44(96)+ 5.66(05)+ 0.38(09)
	X			CITY OF JACKSON	202,550		18.0000	
		X	CITY OF JACKSON	CITY OF JACKSON	0			
X				HENRIETTA	3,416,084		6.4800	.44(96)+ 5.66(05)+ 0.38(09)
	X			HENRIETTA	530,390		18.0000	
		X	HENRIETTA	HENRIETTA	2,798		6.0000	
X				LEONI	169,416,950		6.4800	.44(96)+ 5.66(05)+ 0.38(09)
	X			LEONI	64,841,466		18.0000	
		X	LEONI	LEONI	7,349,368		6.0000	
X				SUMMIT	674,074		6.4800	.44(96)+ 5.66(05)+ 0.38(09)
	X			SUMMIT	324,545		18.0000	
		X	SUMMIT	SUMMIT	0			
X				WATERLOO	7,759,105		6.4800	.44(96)+ 5.66(05)+ 0.38(09)
	X			WATERLOO	4,795,442		18.0000	
		X	WATERLOO	WATERLOO	91,600		6.0000	

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						5 ISD Only Allocated	Extra Voted 6 Operating 7 Bldg.Site/Debt	
X			GRASS LAKE SCHOOLS 38050	GRASS LAKE	194,612,984		7.0000	5.05(00)+1.51(05)+0.44(10)
	X			GRASS LAKE	40,983,483		18.0000	
		X		GRASS LAKE	1,944,538		6.0000	
X				GRASS LAKE TOOL & DIE REZ	485,646		7.0000	5.05(00)+1.51(05)+0.44(10)
X				LEONI	26,212,206		7.0000	5.05(00)+1.51(05)+0.44(10)
	X			LEONI	4,599,915		18.0000	
		X		LEONI	408,021		6.0000	
X				WATERLOO	19,319,600		7.0000	5.05(00)+1.51(05)+0.44(10)
	X			WATERLOO	3,364,402		18.0000	
		X		WATERLOO	108,800		6.0000	
X			HANOVER-HORTON 38100	HANOVER	118,865,963		4.6000	2.60(95)+ 1.00(02) + 1.00 Sinking Fund
	X			HANOVER	26,431,643		18.0000	
		X		HANOVER	438,600		6.0000	
X				LIBERTY	75,428,924		4.6000	2.60(95)+ 1.00(02) + 1.00 Sinking Fund
	X			LIBERTY	14,960,958		18.0000	
		X		LIBERTY	589,000		6.0000	
X				PULASKI	9,362,516		4.6000	2.60(95)+ 1.00(02) + 1.00 Sinking Fund
	X			PULASKI	1,416,055		18.0000	
		X		PULASKI	17,740		6.0000	
X				SPRING ARBOR	785,429		4.6000	2.60(95)+ 1.00(02) + 1.00 Sinking Fund
	X			SPRING ARBOR	82,216		18.0000	
		X		SPRING ARBOR	0			
X				SUMMIT	5,763,762		4.6000	2.60(95)+ 1.00(02) + 1.00 Sinking Fund
	X			SUMMIT	709,311		18.0000	
		X		SUMMIT	0			
X			HOMER SCHOOLS 13080	PULASKI	1,387,153		7.0000	1.35(04)+5.65(11)
	X			PULASKI	95,704		18.0000	
		X		PULASKI	2,020		6.0000	

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						5 ISD Only Allocated	Extra 6 Operating	Voted 7 Bldg.Site/Debt	
X			JACKSON PUBLIC 38170	CITY OF JACKSON	685,231,911			3.2500	2.40(04d)+ 0.65(09d) + 0.20 rec fund
	X			CITY OF JACKSON	405,705,352		18.0000		
		X		CITY OF JACKSON	29,639,700		6.0000		
X				CITY OF JACKSON REZ	105,892,883			3.2500	2.40(04d)+ 0.65(09d) + 0.20 rec fund
X				BLACKMAN	96,389,438			3.2500	2.40(04d)+ 0.65(09d) + 0.20 rec fund
	X			BLACKMAN	56,538,095		18.0000		
		X		BLACKMAN	9,164,406		6.0000		
X				BLACKMAN REZ	49,718			3.2500	2.40(04d)+ 0.65(09d) + 0.20 rec fund
X				LIBERTY	909,689			3.2500	2.40(04d)+ 0.65(09d) + 0.20 rec fund
	X			LIBERTY	320,869		18.0000		
		X		LIBERTY	188,400		6.0000		
X				NAPOLEON	5,294,627			3.2500	2.40(04d)+ 0.65(09d) + 0.20 rec fund
	X			NAPOLEON	2,861,152		18.0000		
		X		NAPOLEON	72,080		6.0000		
X				NAPOLEON REZ	815,479			3.2500	2.40(04d)+ 0.65(09d) + 0.20 rec fund
X				SUMMIT	500,413,381			3.2500	2.40(04d)+ 0.65(09d) + 0.20 rec fund
	X			SUMMIT	122,819,510		18.0000		
		X		SUMMIT	9,069,400		6.0000		
X				SUMMIT REZ	2,536,279			3.2500	2.40(04d)+ 0.65(09d) + 0.20 rec fund
X			JONESVILLE SCHOOLS 30030	PULASKI	1,010,044			7.4700	5.43(99)+ 2.04(08)
	X			PULASKI	68,682		18.0000		
		X		PULASKI	330				
X			LESLIE SCHOOLS 33100	RIVES	15,358,414			7.3900	2.31(95 debt)+ 5.08(98 refin)
	X			RIVES	2,261,291		17.0617		
		X		RIVES	200		5.0617		
X				TOMPKINS	6,449,217			7.3900	2.31(95 debt)+ 5.08(98 refin)
	X			TOMPKINS	1,788,777		17.0617		
		X		TOMPKINS	42				
X			LITCHFIELD SCHOOLS 30040	PULAKSI	3,311,617			3.7000	96 debt 2.95 +-09 sinding fund 0.75
	X			PULAKSI	791,188		18.0000		
		X		PULAKSI	170		6.0000		

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[illegible]

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						5 ISD Only Allocated	6 Extra Voted Operating	7 Bldg.Site/Debt
X			STOCKBRIDGE SCHOOL 33200	HENRIETTA	31,800,670			3.9000 3.9(00 debt)
	X			HENRIETTA	4,374,095		18.0000	
		X		HENRIETTA	47,169		6.0000	
X				WATERLOO	41,382,618			3.9000 3.9(00 debt)
	X			WATERLOO	6,871,387		18.0000	
		X		WATERLOO	152,300		6.0000	
X			VANDERCOOK LAKE 38020	SUMMIT	95,082,927			6.5000 4.28(97 debt) + 2.22(07 debt)
	X			SUMMIT	25,911,657		17.9174	
		X		SUMMIT	1,843,700		5.9174	
X			WESTERN SCHOOLS 38010	BLACKMAN	53,718,641			5.2000 2002 debt
	X			BLACKMAN	37,499,571		18.0000	
		X		BLACKMAN	3,750,347		6.0000	
X				BLACKMAN TOOL & DIE REZ	929,107			5.2000 2002 debt
X				CONCORD	8,416,009			5.2000 2002 debt
	X			CONCORD	1,149,902		18.0000	
		X		CONCORD	29,030		6.0000	
X				PARMA	30,668,563			5.2000 2002 debt
	X			PARMA	7,419,872		18.0000	
		X		PARMA	792,437		6.0000	
X				SANDSTONE	106,576,929			5.2000 2002 debt
	X			SANDSTONE	22,562,017		18.0000	
		X		SANDSTONE	1,492,449		6.0000	
X				SPRING ARBOR	155,008,311			5.2000 2002 debt
	X			SPRING ARBOR	33,416,728		18.0000	
		X		SPRING ARBOR	2,785,680		6.0000	
X				SPRING ARBOR TOOL & DIE REZ	1,395,703			5.2000 2002 debt
X				SUMMIT	266,074			5.2000 2002 debt
	X			SUMMIT	266,074		18.0000	
		X		SUMMIT	0			
X				TOMPKINS	4,266,182			5.2000 2002 debt
	X			TOMPKINS	804,284		18.0000	
		X		TOMPKINS	0			

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						5 ISD Only Allocated	6 Extra Voted Operating	7 Bldg.Site/Debt
X			JACKSON INTERMEDIATE	COLUMBIA SCHOOLS	438,073,910	0.3422	7.7678	2.1414 Voc Ed + 5.6264 Sp Ed
X				COLUMBIA SCHOOLS TOOL & DIE REZ	1,986,763			
X				CONCORD SCHOOLS	131,195,139	0.3422	7.7678	2.1414 Voc Ed + 5.6264 Sp Ed
X				EAST JACKSON SCHOOLS	218,824,255	0.3422	7.7678	2.1414 Voc Ed + 5.6264 Sp Ed
X				EAST JACKSON SCHOOLS REZ	741,183			
X				GRASS LAKE SCHOOLS	240,144,790	0.3422	7.7678	2.1414 Voc Ed + 5.6264 Sp Ed
X				GRASS LAKE TOOL & DIE REZ	485,646			
X				HANOVER-HORTON SCHOOLS	210,206,594	0.3422	7.7678	2.1414 Voc Ed + 5.6264 Sp Ed
X				JACKSON PUBLIC	1,288,239,046	0.3422	7.7678	2.1414 Voc Ed + 5.6264 Sp Ed
X				JACKSON PUBLIC CITY- REZ	105,892,883			
X				JACKSON PUBLIC - NAPOLEON TOOL & DIE	815,479			
X				JACKSON PUBLIC - SUMMIT REZ	2,536,279			
X				MICHIGAN CENTER SCHOOLS	191,555,789	0.3422	7.7678	2.1414 Voc Ed + 5.6264 Sp Ed
X				MICHIGAN CENTER SCHOOLS - LEONI REZ	1,354,201			
X				NAPOLEON SCHOOLS	278,088,246	0.3422	7.7678	2.1414 Voc Ed + 5.6264 Sp Ed
X				NORTHWEST SCHOOLS	579,947,810	0.3422	7.7678	2.1414 Voc Ed + 5.6264 Sp Ed
X				SPRINGPORT SCHOOLS	94,975,368	0.3422	7.7678	2.1414 Voc Ed + 5.6264 Sp Ed
X				VANDERCOOK SCHOOLS	95,082,927	0.3422	7.7678	2.1414 Voc Ed + 5.6264 Sp Ed
X				WESTERN SCHOOLS	358,920,709	0.3422	7.7678	2.1414 Voc Ed + 5.6264 Sp Ed
X				WESTERN -BLACKMAN TOOL & DIE REZ	929,107			
X				WESTERN -SPRING ARBOR TOOL & DIE REZ	1,395,703			
X			TOTAL JACKSON ISD		4,125,254,583	0.3422	7.7678	2.1414 Voc Ed + 5.6264 Sp Ed
X			CALHOUN INTERMEDIATE	ALBION SCHOOLS	10,874,368	0.2519	5.9538	1.4538 Voc Ed + 4.50 Sp Ed
X				HOMER SCHOOLS	1,387,153	0.2519	5.9538	1.4538 Voc Ed + 4.50 Sp Ed
X			TOTAL CALHOUN ISD		12,261,521	0.2519	5.9538	1.4538 Voc Ed + 4.50 Sp Ed
X			HILLSDALE INTERMEDIATE	JONESVILLE SCHOOLS	1,010,044	0.2674	3.8918	0.8918 Voc Ed + 3.000 Sp Ed
X				LITCHFIELD SCHOOLS	3,311,617	0.2674	3.8918	0.8918 Voc Ed + 3.000 Sp Ed
X				NORTH ADAMS SCHOOLS	845,135	0.2674	3.8918	0.8918 Voc Ed + 3.000 Sp Ed
X			TOTAL HILLSDALE ISD		5,166,796	0.2674	3.8918	0.8918 Voc Ed + 3.000 Sp Ed

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2011

This report is issued under the authority of P.A. 282 of 1905. Filing of this report is mandatory. Failure to complete and file this report may result in a penalty of \$100.

1 All Property	Non Home- Stead	Comm. Pers.	2 School Districts Name and Code	3 List Each Township/City Where Located Separately	4 Taxable Valuation For Each Township/City	Millages		8 County Use (Notes)
						5 ISD Only Allocated	Extra Voted 6 Operating 7 Bldg.Site/Debt	
X			INGHAM INTERMEDIATE	LESLIE SCHOOLS	21,807,631	0.1894	5.7987	1.2925 Voc Ed + 4.5062 Sp Ed
X				STOCKBRIDGE SCHOOLS	73,183,288	0.1894	5.7987	1.2925 Voc Ed + 4.5062 Sp Ed
X			TOTAL INGHAM ISD		94,990,919	0.1894	5.7987	1.2925 Voc Ed + 4.5062 Sp Ed
X			LENAWEE INTERMEDIATE	ADDISON SCHOOLS	206,121	0.2563	7.0233	2.9191 Voc Ed + 4.1042 Sp Ed
X			WASHTENAW INTERMEDIATE	CHELSEA SCHOOLS	36,675,649	0.0984	3.8761	3.8761 Sp Ed
X				MANCHESTER SCHOOLS	2,242,740	0.0984	3.8761	3.8761 Sp Ed
			TOTAL WASHTENAW ISD		38,918,389	0.0984	3.8761	3.8761 Sp Ed
X			JACKSON COMMUNITY COLLEGE	ENTIRE COUNTY	4,162,037,740		1.1446	
			less:	Blackman RenZ	741,183			
				Blackman Tool & Die RenZ	929,107			
				Columbia Tool & Die RenZ	1,986,763			
				Grass Lake Tool & Die RenZ	485,646			
				Leoni RenZ	1,090,397			
				Leoni Tool & Die RenZ	263,804			
				Napoleon Tool & Die RenZ	815,479			
				Spring Arbor Tool & Die RenZ	1,395,703			
				Summit RenZ	2,536,279			
				City of Jackson RenZ	102,222,637			
				City of Jackson Tool & Die RenZ	3,670,246			

JACKSON COUNTY ADVISORY COUNCIL ON AGING BYLAWS

ARTICLE I

PURPOSE

The Jackson County Council on Aging was established on December 26, 1974 by resolution of the Jackson County Board of Commissioners to be responsible for the planning, coordination, and leadership of programs for the aged in Jackson County.

On April 29, 1977 the County Board of Commissioners established a County Department on Aging and designated the Jackson County Council on Aging to become the Advisory Council for the Department. The responsibilities of the Advisory Council will be to:

- A. Provide information about the activities, needs and opinions of older people.
- B. Serve as a source of information for the Board of Commissioners and the County Department on Aging.
- C. To advise the Department on Aging and the County Commissioners of the desirability of programs.
- D. To generally advise the Department on Aging and the Board of Commissioners on matters concerning Senior Citizens.

ARTICLE II

MEMBERSHIP

- A. Membership on the Jackson County Advisory Council on Aging, hereafter are referred to as the "Advisory Council", shall consist of fifteen persons who reside in Jackson County. At least eight members must be age 60 or over.
- B. Members shall serve on the Advisory Council for two-year terms. Members may be re-appointed for consecutive terms.
- C. Members shall be appointed by the Jackson County Board of Commissioners. Members will follow the Department on Aging Code of Ethics.

- D. An attempt will be made to have at least one of the members also be a member of the Region II Area Agency on Aging Advisory Council.
- E. Members may resign by notifying the Jackson County Administrator/Controller Office, Advisory Council Chair, or Department on Aging Director. Notification should be in writing when possible.

According to County of Jackson Board Rules Policy #4090, Section 9.6:
Positions of Commissioner appointees may become vacant if (there are) three (3) unexcused consecutive or five (5) unexcused absences in a year. The determination of unexcused absences shall be made by the respective committee.

ARTICLE III

ORGANIZATION

- A. The Advisory Council shall have the following officers:

Chairperson
Vice Chairperson
Secretary

- B. The terms of office shall be for a period of one year or until a successor is elected and installed. The first election will be at the first meeting of the calendar year.
- C. Nominations for officers shall be by a Nominating Committee appointed by the Chairperson. Nominations may also be made from the floor.
- D. Officer vacancies occurring during a term shall be filled by a majority vote of the members present at the next meeting after the vacancy occurs.

ARTICLE IV

MEETINGS

- A. Chairperson:

Shall be responsible for calling all meetings and presiding over them. All Committees are to be named by the Chair and personnel assigned to them by the Chair. The Chair will also be responsible for following the Agenda for all meetings and otherwise assure the orderly carrying out of the Advisory Council's business.

B. Vice Chairperson:

Shall preside over meetings of the Advisory Council in the absence of the Chairperson and conduct other Advisory Council business upon extended absences or vacancy of the Chairperson.

C. Secretary:

Shall take minutes, send notices of meetings to the members, or have a designated staff person fulfill these duties, and in general maintain the records of the Advisory Council, and perform other duties normally performed by the secretary of an organization.

D. In general, meetings will be held monthly at least six times a calendar year.

ARTICLE V

COMMITTEES

A. Shall be established at the discretion of the Chairperson. The Chair will ask for volunteers or appoint committee members when necessary.

B. The Chairperson shall be an ex-officio member of all committees.

ARTICLE VI

AMENDMENTS

A. Amendments to the Bylaws may be proposed at any regular meeting by any Advisory Council member and duly seconded. Such amendment must be acted upon by the membership at the next regular or special meeting. A two-thirds vote of the total membership of the Advisory Council will be necessary before an amendment can be incorporated into these Bylaws. Final approval must be by County Board of Commissioners.

Revised 11/00; 11/30/11

JACKSON COUNTY ADVISORY COUNCIL ON AGING BYLAWS

ARTICLE I

PURPOSE

The Jackson County Council on Aging was established on December 26, 1974 by resolution of the Jackson County Board of Commissioners to be responsible for the planning, coordination, and leadership of programs for the aged in Jackson County. On April 29, 1977 the County Board of Commissioners established a County Department on Aging and designated the Jackson County Council on Aging to become the Advisory Council for the Department. The responsibilities of the Advisory Council will be to:

- A. Provide information about the activities, needs and opinions of older people.
- B. Serve as a ~~sounding board~~ *source of information* for the Board of Commissioners and the County Department on Aging.
- ~~C. To put older people in communication with the County Board of Commissioners and the Department on Aging.~~
- C. ~~D.~~ To advise the Department on Aging and the County Commissioners of the desirability of programs.
- D. ~~E.~~ To generally advise the Department on Aging and the Board of Commissioners on ~~any~~ *other* matters concerning Senior Citizens.

Citizens communicate directly with County Commissioners and Dept. on Aging staff.

ARTICLE II

MEMBERSHIP

- A. Membership on the Jackson County Advisory Council on Aging, hereafter are referred to as the "Advisory Council", shall consist of fifteen persons who reside in Jackson County. At least eight members must be age 60 or over.
- B. Members shall serve on the Advisory Council for two-year terms. Members may be re-appointed for consecutive terms.
- C. Members shall be appointed by the Jackson County Board of Commissioners. *Members will follow the Department on Aging Code of Ethics.*
- ~~D. Any members absent from three consecutive meetings without an excuse acceptable to the Chairperson will be liable to expulsion by a majority vote of those present at a regular meeting. [See E. below]~~

Reg. 2
AAA no
longer
selects
region
advisory
council
members
by this
method.

D. ~~E.~~ An attempt will be made to have at least *one* 75% (11) of the members also be a members of the Region II Area Agency on Aging Advisory Council. ~~When less than 75% of the members of the Jackson County Advisory Council on Aging are also members of the Area Agency on Aging Council, any new Jackson County Council members must be willing to be nominated for membership in Area Agency Council and must serve on that Council if appointed. If appointed to the Area Agency on Aging Advisory Council, one must serve on both Councils in order to be a member in good standing of the Jackson County Advisory Council.~~

~~The Amendment is effective on the date approved by the Jackson County Commissioners and applies to members appointed or re-appointed to the Jackson County Council after that date.~~

E. Members may resign by notifying the Jackson County Administrator/Controller Office, Advisory Council Chair, or Department on Aging Director. Notification should be in writing when possible.

According to County of Jackson Board Rules Policy #4090, Section 9.6:

Positions of Commissioner appointees may become vacant if (there are) three (3) unexcused consecutive or five (5) unexcused absences in a year. The determination of unexcused absences shall be made by the respective committee.

ARTICLE III

ORGANIZATION

A. The Advisory Council shall have the following officers:

Chairperson
Vice Chairperson
Secretary

B. The terms of office shall be for a period of one year or until a successor is elected and installed. The first election will be at the first meeting of the calendar year. ~~Until such an election is held, the officers of the Council on Aging shall be the officers of this Advisory Council.~~

C. Nominations for officers shall be by a Nominating Committee appointed by the Chairperson. Nominations may also be made from the floor. ~~Nomination for Secretary would be an Advisory Council Member or Staff Member, staff member will be an ex-officio, non-voting member.~~ [See IV C. below]

D. *Officer* vacancies occurring during a term shall be filled by a majority vote of the members present at the next meeting after the vacancy occurs.

ARTICLE IV

MEETINGS

A. Chairperson:

Shall be responsible for calling all meetings and presiding over them. All Committees are to be named by the Chair and personnel assigned to them by the Chair. The Chair will also be responsible for ~~the preparation of an~~ *following the* Agenda for all meetings and otherwise assure the orderly carrying out of the Advisory Council's business.

B. Vice Chairperson:

Shall preside over meetings of the Advisory Council in the absence of the Chairperson and conduct ~~the other~~ Advisory Council business upon extended absences *or vacancy* of the Chairperson. ~~or vacancy of the Chair.~~

C. Secretary:

Shall take minutes, send notices of meetings to the members, *or have a designated staff person fulfill these duties*, and in general maintain the records of the Advisory Council, and perform other duties normally performed by the secretary of an organization.

D. In general, meetings will be held monthly at least six times a calendar year.

ARTICLE V

COMMITTEES

A. Shall be established at the discretion of the Chairperson. *The Chair will ask for volunteers or appoint committee members when necessary.* ~~of committees will be appointed by the Chairperson.~~

~~B. Committees will be involved with meeting the needs of the Jackson County Senior Citizens and the goals defined by the Advisory Council.~~

The Advisory Council purpose is addressed in Article I.

B. ~~C.~~ The Chairperson shall be an ex-officio member of all committees.

ARTICLE VI

AMENDMENTS

A. Amendments *to the By-Laws* may be proposed at any regular meeting by any Advisory Council member and duly seconded. Such amendment must be acted upon by the membership at the next regular or special meeting. A two-thirds vote of the total membership of the Advisory Council will be necessary before an amendment can be incorporated into these By-Laws. Final approval must be by County Board of Commissioners.

Revised 11/00; Jackson County Advisory Council Bylaw Committee Proposed Revisions 5/13/11; 11/30/11 Advisory Council revision.



Jackson County ADMINISTRATOR/CONTROLLER

Michael R. Overton, Administrator/Controller

Adam J. Brown Deputy Administrator

TO: Personnel & Finance Committee
Board of County Commissioners

FROM: Adam J. Brown
Deputy Administrator

SUBJECT: Elimination of Retiree Health Insurance for Employees Hired after January 1, 2008

DATE: December 29, 2011

Motion Requested

Eliminate retiree health insurance for non-union employees hired on or after January 1, 2008 and approve implementation of a Retiree Health Savings Account (RHSA) for those same employees.

I. Background

- A. In December of 2010, the Board of Commissioners approved implementation of a Retiree Health Savings Account (RHSA) for all new employees, which ended the traditional retiree health care for new hires.
- B. In that same month the Board allocated \$100,000 to convert employees hired before December of 2010 who were also enrolled in a county sponsored defined contribution plan to the RHSA.
- C. The vesting for our defined contribution retirement plan is 5 years. The vesting for the retirement health benefit is 20 years for most of the employees in the defined contribution plan. We view these as incompatible benefits. Furthermore, the average time an employee stays with the county is 11 years. Most employees are leaving with no health benefit. The RHSA provides an opportunity to align the retirement plan with the health benefit.

II. Current Situation

- A. We began discussions with the 11 non-union employees hired between January 1, 2008 and December 1, 2010 in August of 2011. Our intent, although not necessary, was to have voluntary participation by all employees involved. We believe the RHSA plan is good for both the county and the employee.

- B. I have given presentations regarding the RHSA plan to all 11 employees. I received signatures from all 11 employees stating their interest in converting to the RHSA plan in lieu of the current Board approved health benefit.
- C. All bargaining units have also received the same offer to convert defined contribution participants to the new RHSA. Conversion of those participants must be bargained through the negotiating process, whereas non-union employee benefit changes can be made by the Board of Commissioners.
- D. Having provided information sessions to all employees and having received signed letters of interest we are requesting that the Board eliminate the traditional retiree health coverage for all employees hired on or after January 1, 2008.
- E. Additionally, we recommend the Board formally approve the RHSA plan for all employees from January 2008 to December of 2010. As was done with the Assistant Prosecutor's Association, we are recommending immediate vesting for those converting to the RHSA. Additionally, we will credit the employees with the county contribution as if they were in the plan from the date of hire.

III. Analysis

- A. **Strategic** – This recommendation supports the Boards' strategic goal of having an improved work environment. The plan has been received very positively by nearly all of the participants. The benefit change reflects the needs of a more transient work force.
- B. **Financial**
 - 1. The move to a RHSA is a shift in accountability for employee benefits. Under the RHSA we will pay for the benefit as we go with no future obligation after separation. Our in-house estimate of the present value of the current retirement benefit was around \$500,000. Our actuary confirmed this estimate. This move should reduce the County's OPEB (Other Post Employment Benefits) liability.
 - 2. While this is a good move for the County it is just as important for this to be a responsible move for employees too. As noted earlier, most of our employees are leaving with no health benefit. The RHSA plan allows employees to leave with some health benefit that can be saved for retirement or used for emergencies after separation from the county.
 - 3. The cost of migrating these employees to the RHSA will be \$47,178. This will leave \$52,822 from the \$100,000 approved and reserved by the Board for this purpose.

- C. **Legal/Policy** - The Board of Commissioners has the legal authority to establish or take away benefits for employees. By entering in to the RHSA plan for new employees in December of 2010, we have fulfilled the obligations required by ICMA RC (the RHSA plan vendor) for future groups. Board action is needed, however, to amend the non-union benefit plan.
 - D. **Timing** – Having already received permission and funding to pursue migration of defined contribution to the RHSA plan we began payroll deductions and contributions for 2012. Action is needed by the Board to eliminate the existing health benefit.
- IV. Alternatives** – Taking no action will leave the existing benefit in place with the RHSA plan. This would be redundant and a cost-burden.
- V. Recommendation**

The Administrator/Controller's Office recommends eliminating retiree health insurance for non-union employees hired on or after January 1, 2008 and approve implementation of Retiree Health Savings Account (RHSA) for those same employees.

Attachments:



Jackson County ADMINISTRATOR/CONTROLLER

Michael R. Overton, Administrator/Controller

Adam J. Brown Deputy Administrator

TO: Personnel & Finance Committee
Board of County Commissioners

FROM: Adam J. Brown
Deputy Administrator

SUBJECT: Non-Union Employee Health Insurance Cost-Share Change

DATE: January 3, 2011

Motion Requested

Move all Non-Union Employees and Elected Officers to a 10% Premium Cost Share for Health Insurance in 2012, 15% in 2013, and 20% in 2014.

I. Background

- A. Under Public Act 152 the State of Michigan mandated that local governments observe either a state set hard cap or a 20% cost share of health insurance premiums.
- B. County staff have looked at both the hard cap and 20% cost share options and have determined that the most practical method to stay in compliance long term is the 20% cost share of health insurance premiums.

II. Current Situation

- A. While looking at benefits exclusively the county, as an employer, may appear to be generous. It is our impression, however, that the combination of benefits and compensation for County employees has been at or near the market average.
- B. County employees and unions have cooperated with elected leaders to go without cost of living adjustments for two years. Adjustments in the previous five years have been extremely modest, in all likelihood not keeping up with inflations in household expenses.
- C. With this in mind and with concurrence from the Board of Commissioners, the Administrator/Controller's Office worked with the Human Resources and Finance Departments to develop a plan to mitigate the impact on employees for the move to a 20% premium share.

- D. This plan will require all non-union employees to move to a 10% cost share in 2011. There are 80 non-union employees and 10 elected officials hired after January 1, 1993 who are already paying 10% premium share. There are 22 non-union employees and 3 elected officials hired before January 1, 1993 that would move from 7% to 10%.
- E. To come in to compliance with PA 152, we propose that all non-union employees and elected officials move to 15% in 2013 and 20% in 2014. We will use the increased premium shares to fund a 2% compensation adjustment in 2013 and 2014. This action will largely mitigate the impact of the additional cost to employees. Additionally, we believe the changes in 2012, 2013, and 2014 will keep the county under the hard cap as well.

III. Analysis

- A. **Strategic** – County employees are the backbone of our organization. They have made great strides in pursuing the boards' strategic plan goals. Quality employees are important towards realizing the organization's mission.
- B. **Financial** – Employees will pay an additional 5% in premium share from 2012 to 2013 and another 5% from 2013 to 2014. In dollars this amounts to \$350,000 in additional premiums from employees each year. The 2% salary increase costs approximately \$400,000, leaving a \$50,000 gap each year for the county to pick up. We anticipate that a consolidation in health plans being considered for later in 2012 will generate more than the \$50,000 gap needed to make this a neutral to positive impact for the county budget.

Year	Cost Share	Change	Contributions	COLA	Net
2013	15%	5%	\$350,000	\$400,000	(\$50,000)
2014	20%	5%	\$350,000	\$400,000	(\$50,000)
	20%	10%	\$700,000	\$800,000	(\$100,000)*

*Gap to be made up from health plan changes in 2012.

- C. **Legal/Policy** - The Board of Commissioners has the legal authority to establish benefits for employees. Board action is needed to amend the non-union and elected officer benefit plan.
- D. **Timing** – Having already received direction from the Board of Commissioners we began payroll deductions and contributions for 2012. Action is needed by the Board to move all non-union employees and elected officials to 10% in 2012, 15% in 2013, and 20% in 2014. Board action to approve changes to all three years will prevent the Administrator/Controller from having to come back to the Board in 2013 and 2014.

IV. Alternatives – Taking no action will leave the existing employee premium share in place. Without a change to the employee cost share the county will be subject to the cap limits and will likely not be in compliance with the state mandate.

V. Recommendation

The Administrator/Controller's Office Recommends Moving all Non-Union Employees and Elected Officers to a 10% Premium Cost Share for Health Insurance in 2012, 15% in 2013, and 20% in 2014.

Attachments:

THE CITY OF JACKSON TRANSPORTATION AUTHORITY



2350 EAST HIGH STREET
JACKSON, MICHIGAN 49203-3490
(517) 787-8363 FAX (517) 787-6833

December 15th, 2011

Michael Overton
Jackson County Administrator
County Tower Building
120 West Michigan Avenue
Jackson, MI 49201



Dear Mr. Overton,

Enclosed you will find a Jackson Area Transportation Authority (JATA) contract for demand response transportation service to Jackson County residents for the 2012 year. Please note that the hours are reduced from 2011 due to cost increases and no increased contribution from the County. I am aware there has been discussion about possibly funding the JATA contract to continue the current level of service if there is additional funding available. If that is desired I can forward a revised contract that would amount to \$108,360.

Please sign both copies and return one to JATA.

If you have any questions please feel free to contact me.

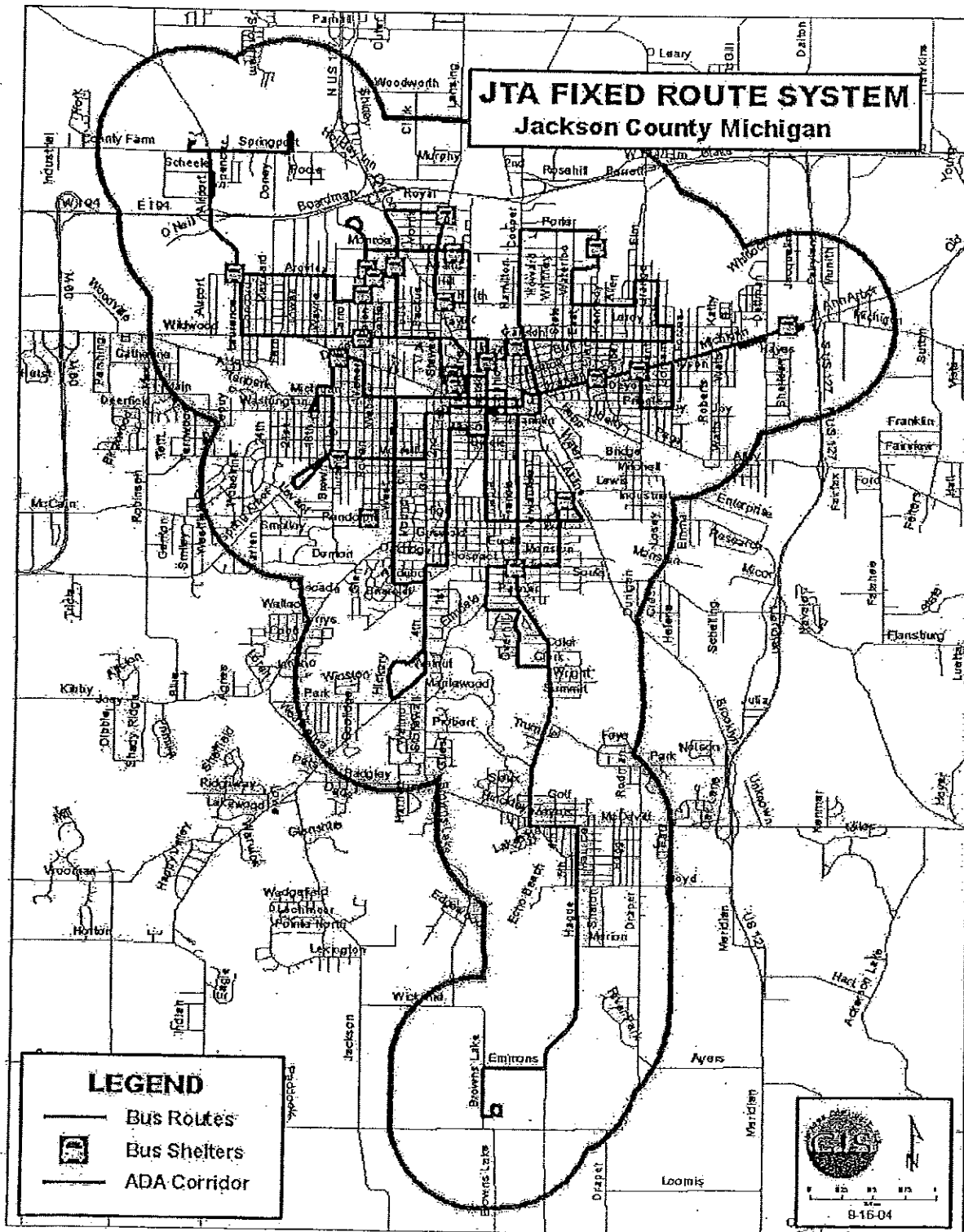
Sincerely,



Cameron McCollum,

General Manager

cc. Steve Shotwell



TRANSPORTATION AGREEMENT

This Agreement (the "Agreement") made this _____ day of _____, 201_, by and between **The County of Jackson**, a Michigan municipal corporation, of 120 W. Michigan Ave, Jackson, Michigan 49201 (the "County"), and the **City of Jackson Transportation Authority**, a public transportation authority created under Michigan Public Act 196 of 1986, of 2350 E. High Street, Jackson, Michigan 49201 (the "JTA").

RECITALS

- A. The JTA is a public transportation provider which has facilities, vehicles and staff available to provide, by contract, rural and urban demand response transportation services to the County in areas outside of the City of Jackson, Michigan boundaries; and
- B. The County desires to contract for rural demand response transportation services in specified areas of Jackson County, Michigan (the "Service Area").
- C. The parties desire to enter into the Agreement for the purpose of outlining the terms and conditions under which the above referenced services will be provided.

TERMS AND CONDITIONS

NOW, THEREFORE, in exchange for consideration referred to in the Agreement, the parties agree as follows:

- 1. **Services.** The following transportation services shall be provided by the JTA to the County:

- a. The JTA will provide 3,691 hours of demand response service at an average of 71 hours per week to residents in urban and rural areas of the Service Area;

- b. The Service Area and residents covered by this Agreement excludes the following:

- (1). Service to residents of the City of Jackson. These individuals are provided service by the JTA outside of this Agreement.

- (2). Service to persons who are Americans with Disabilities Act ("ADA") certified whose point of origin and destination are both within the defined ¾ mile ADA fixed route corridor (the "ADA Corridor"). The current version of the ADA Corridor is shown on Attachment A, and is subject to change as provided by Federal Regulations. These individuals are provided service by the JTA outside of this Agreement.

- (3). Service to residents who are covered for service from the JTA under some other program funded by other agreements with JTA, such

as those with South Central Michigan Works or an agreement with a township.

c. Subject to adjustments by the JTA based upon its determination of optimal availability and coordination of service, and up to the 3,691 hours, the scheduled service under this Agreement will operate on Monday, Wednesday and Friday in the Service Area and during the hours of 6:15 a.m. to 6:15 p.m. on Monday, Wednesday and Friday of each week.

d. JTA may determine and apply reasonable procedures to select and allocate the available service hours among the resident who request service.

e. The hours of service provided under this Agreement include all time for which a vehicle and driver are on duty and available to provide scheduled service, whether or not passengers are actually in the vehicle.

f. JTA authorized personnel shall appear before the County of Jackson Personnel and Finance Committee monthly to present ridership data and other information related to the service being provided.

2. **Service Fees.** County agrees to pay the JTA an amount equal to \$25,000 per quarter with the first payment due on March 31, 2012, the second payment on June 30, 2012, the third payment on September 30, 2012, and the final payment is due on December 31, 2012 with the entire annual fee not to exceed \$100,000.
3. **Term of the Agreement.** The term of the Agreement shall commence on January 1, 2012 and shall continue through the close of the business day on December 31, 2012.
4. **Termination.** Either party may terminate this Agreement, with or without cause, without further liability, by giving the other party at least thirty (30) days written notice of termination. In the event this Agreement is terminated as outlined, both parties shall continue to abide by the provisions of this Agreement through the close of the business day on the effective date of termination.
5. **Indemnification.** To the extent not otherwise prohibited by law, JTA shall hold the County (including for purposes of this paragraph, its commissioners, officers and employees) harmless, indemnify them for, and defend them (with legal counsel reasonably acceptable to them) against any cause of action, claim, damage, or liability that may arise as a result from the services being provided by the JTA as contemplated in the Agreement. This indemnification shall be in addition to any insurance coverage required in paragraph 6.
6. **Insurance.** JTA shall maintain ordinary and necessary liability insurance coverage for its operation acceptable to the County and shall name the County as an additional insured on its liability insurance.

7. **Remedies.** The parties reserve all rights to pursue any matter that may be subject to dispute by the parties in any court of competent jurisdiction or by other available legal means.
8. **Entire Agreement.** This is the entire agreement between the parties regarding its subject matter and it supersedes and replaces all prior and contemporaneous agreements. It may not be amended except in writing signed by both of the parties hereto. The headings in the Agreement are for convenience only, and shall not be considered as a part of the Agreement but the Recitals are an integral part of the Agreement.
9. **Governing Law.** The terms and conditions of the Agreement shall be governed by the laws of the State of Michigan.
10. **Notices.** Any written notice required or permitted in the Agreement shall be given by first class mail addressed to County Administrator, on behalf of the County, and the General Manager, on behalf of the JTA, at the address of that party first written above.
11. **Governmental Immunity.** Nothing in the Agreement shall be construed as a waiver of governmental immunity or other defenses to liability of either party or any officer or employee of either party.
12. **No Creation of Legal Entity.** The Agreement does not create a separate legal entity, a public body corporate, or a joint venture.
13. **Federal, State or Other Grants.** Any grants from Federal, State, or other public or private sources to either the County or the JTA in conjunction with the services contemplated in the Agreement shall be retained by the party receiving the grant free of any claim by the other party.

IN WITNESS WHEREOF, each of the parties has caused the Agreement to be executed as of the date first written above, pursuant to a resolution of its governing body.

THE COUNTY OF JACKSON

By: _____

Its: _____

**THE CITY OF JACKSON
TRANSPORTATION AUTHORITY**

By: _____

Its: _____

Prepared By:

Philip J. Curtis, Esq.
Curtis & Curtis, P.C.
120 W. Michigan Ave., Suite 1500
P.O. Box 766
Jackson, MI 49204-0766
517 787-9481
517 787-5622 (Facsimile)
pjcurtis@curtiscurtislaw.com



Jackson County ADMINISTRATOR / CONTROLLER

Michael R. Overton, Administrator/Controller

Adam J. Brown, Deputy Administrator

TO: Committee
Board of County Commissioners

FROM: Adam J. Brown
Deputy Administrator

SUBJECT: JTA Appropriations Contract

DATE: January 11, 2012

Motion Requested

Approve Contract Between Jackson County and the Jackson Transportation Authority (JTA) for 2012 Appropriations.

I. Background

- A. The Board of Commissioners appropriates money to non-county entities each year whose activities serve a public purpose that align closely with the County's responsibilities.
- B. The County has a long history of funding the JTA's out-county transportation service.

II. Current Situation

- A. The 2012 contract was submitted by JTA and has been reviewed by Curtis & Curtis, P.C. (legal counsel for Jackson County) and JTA.
- B. We recommend approval of the contract between Jackson County and JTA.

III. Analysis

- A. **Strategic** – Transportation serves a number of the Board's strategic priorities, namely Economic Development and Healthy Community. This service gets citizens to jobs and job interviews, shopping, doctor's appointments, and number of other services found in the core area of the county.
- B. **Financial** – The contract reflects the amount budgeted by the Board of Commissioners for 2012.

- C. Legal** – State law requires county governments to have contractual agreements with an appropriation to non-county entities. These contracts are required to state the general benefit to county citizens. The document has been reviewed and approved by counsel.
 - D. Timing** – The County pays for this service on a quarterly basis. County staff has been directed not to disburse funds until contracts are approved.
- IV. Alternatives** – The Board can choose to take no action, which will halt the service provided by JTA.
- V. Recommendation**

The Administrator/Controller's Office recommends approving the contract between Jackson County and the Jackson Transportation Authority (JTA) for their 2012 Appropriations.

Attachments:

Letter from JTA

Contract between Jackson County and the Jackson Transportation Authority



Jackson County Health Department

1715 Lansing Avenue • Ste. 221 • Jackson, Michigan 49202

Phone (517) 788-4420

Fax (517) 788-4373

To: Personnel and Finance Committee
Board of County Commissioners

From: Ted Westmeier
Director/Health Officer

Subject: Teen Pregnancy Prevention Coordinator

Date: December 29, 2011

Motion Requested:

Approve the Creation of a Teen Pregnancy Prevention Coordinator at Grade Level 14 and Eliminate a Health Educator Position at the Health Department

I. Background

- A. For the past decade the Health Department has been involved in teen pregnancy prevention programming. Health educators are the primary staff delivering the services for this program. Services have been funded by intermittent grants from federal, state and local sources.
- B. During this period the Health Department has been the lead in the community for teen pregnancy prevention activities, chairing a community stakeholders group known as the Teen Pregnancy Prevention Initiative (TPPI).

II. Current Situation

- A. The Department has received two separate long term grants from Federal/State sources which will provide funding for more than three years. We currently have a Health Educator whose responsibility is to coordinate and lead all of the activities associated with these grants as well as the TPPI. This involves coordination, training and supervision of a large number of individuals and organizations. The activities and oversight constantly change throughout the year dependant on grant requirements.
- B. The responsibilities of the Health Educator assigned to this program far exceed those of a typical Health Educator. We have reviewed those responsibilities with Human Resources and the point factors indicate that a position should be rated as a Grade 14.

III. Analysis

- A. Strategic—Jackson County must continue to focus on teen pregnancy prevention activities. We have made progress in the last decade by reducing our teen pregnancy rate from 92/1000 females aged 15-19 in 2000 to 69/1000 females aged 15-19 in 2009. We still exceed the overall state rate of 51.5 for 2009. Teen pregnancy is stated as a major contributing factor for the overall health of our community.
- B. Financial—The additional annual salary cost of \$7,284 will be covered by the grant reimbursements. We will not increase our overall FTE's since we are eliminating a Health Educator.
- C. Customer—The entire community benefits by reducing teen pregnancies. Most teen pregnancies result in poverty for the family, increased health care costs, social inequity issues, etc.
- D. Timing—The proposal to create a Teen Pregnancy Prevention Coordinator in the Health Department has been delayed far too long. With the receipt of two grants and the additional activities placed upon this position we can no longer delay this request.

IV. Recommendation

The Director /Health Officer of the Health Department recommends that the Board of Commissioners authorize the creation of a Teen Pregnancy Prevention Coordinator position at Grade 14 and eliminate a Health Educator position.

Attachments:



Jackson County

ADMINISTRATOR/CONTROLLER

Michael R. Overton, Administrator/Controller

Adam J. Brown, Deputy Administrator

TO: Board of County Commissioners

FROM: Michael Overton, Administrator/Controller

SUBJECT: Boy Scout Property

DATE: January 4, 2012

Motion Requested

Approve the attached quit claim deed to Great Sauk Trail Council, Boy Scouts of America the property described in attached addendum that is situated in the Townships of Leoni and Grass Lake.

I. Background

- A. In 1997 a Mr. Francis Berkemeier used a quit claim deed to convey property that he did not own or control to Jackson County.
- B. Jackson County paid no money to purchase said property or has ever laid claim to the property.

II. Current Situation

- A. A gas/oil company discovered the erroneous quit claim deed and needs the matter resolved to further conduct business with the Boy Scouts.
- B. The County Register of Deeds researched the title and found no chain of title to indicate that Mr. Berkemeier or the County have any claim to the property.

III. Analysis

- A. Strategic – This property has no strategic interest.
- B. Financial – This action has no financial cost to the County.
- C. Leagal/Policy – Without the quit claim deed from the County this matter could end up in court and ultimately cost everyone unnecessarily.

- D. Timing – The Boy Scouts have conveyed that a delay would negatively impact their business.

IV. Alternative – Should the Board choose to take no action this matter will likely be resolved in court.

V. Recommendation

The Administrator/Controller recommends approval of the aforementioned motion.

Attachments:

Quit Claim Deed
Addendum

QUIT CLAIM DEED

The Grantor, County of Jackson, 120 W. Michigan Avenue, Jackson, Michigan 49201, quit-claim to GREAT SAUK TRAIL COUNCIL, BOY SCOUTS OF AMERICA, whose address is 1979 Huron Parkway, Ann Arbor, Michigan 48104, the following described premises situated in the Townships of Leoni and Grass Lake, County of Jackson, and State of Michigan:

See attached Addendum

for the sum of less than One Hundred (\$100) Dollars. Exemption from transfer tax claimed under MCL 207.526(a) and MCL 207.505(a).

This deed is given to remove the reservation of an equitable interest in the property stated in a quit claim deed recorded in the Jackson County Register of Deeds Office on July 16, 1997, in Liber 1546, Page 1061.

Dated this ____ day of _____, 20__.

Signed by:

County of Jackson

STATE OF MICHIGAN)
) ss.
COUNTY OF JACKSON)

The foregoing instrument was acknowledged before me this ____ day of _____, 20 __, by _____.

Notary Public
Jackson County, Michigan
My Commission Expires: _____
Acting in Jackson County, Michigan

Prepared By:
Michael R. Overton
Administrator/Controller
County of Jackson
120 W. Michigan Avenue
Jackson, MI 49201
517-768-6624

AFTER RECORDING RETURN TO:

Great Sauk Trail Council, Boy Scouts of America
1979 Huron Parkway
Ann Arbor, Michigan 48104

A D D E N D U M

Parcel "A"

The East $\frac{1}{2}$ of the Southeast $\frac{1}{4}$ of the Southeast $\frac{1}{4}$ of Section 13, Township 3 South, Range 1 East, Leoni Township.

Parcel "B"

The Southwest fractional $\frac{1}{4}$ of the Southwest fractional $\frac{1}{4}$ of Section 18, Township 3 South, Range 2 East, Grass Lake Township.

Parcel "C"

A portion of the North $\frac{1}{2}$ of the Southwest fractional $\frac{1}{4}$ of Section 18, Township 3 South, Range 2 East, Grass Lake Township, described as: Commencing at the South $\frac{1}{4}$ post of Section 18, Township 3 South, Range 2 East, Grass Lake Township, Jackson County, Michigan: thence North on the center line of Burkhart Road and the North and South $\frac{1}{4}$ line of Section 18, 1321.82 feet to the South $\frac{1}{8}$ line of Section 18 (as occupied) and to the point of beginning of this description; thence South 87 degrees 21' 30" West, 2606.60 feet along said South $\frac{1}{8}$ line to the West section line (as occupied); thence on the said West section line North 2 degrees 36' 30" West, 163.00 feet; thence North 87 degrees 21' 30" East, 1365.70 feet, thence North 0 degrees 09' West, 1163.54 feet to the East-West $\frac{1}{4}$ line of Section 18 (as occupied); thence along said East-West $\frac{1}{4}$ line North 87 degrees 31' East, 471.61 feet; thence South 6 degrees 41' East, 1164.71 feet; thence North 87 degrees 21' 30" East, 734.25 feet to the North and South $\frac{1}{4}$ line; thence South on said North and South $\frac{1}{4}$ line 163.18 feet to the point of beginning.

Parcel "D"

The Northwest $\frac{1}{4}$ of Section 24, Township 3 South, Range 1 East, Leoni Township.

Parcel "E"

The East $\frac{1}{2}$ of Section 24, Township 3 South, Range 1 East, Leoni Township, that lies North of the shoreline of Big Wolf Lake.

Parcel "F"

The North 441 feet of the West 1511.83 feet of the Northwest $\frac{1}{4}$ of Section 19, Township 3 South, Range 2 East, Grass Lake Township.

Commissioner Board Appointments – January 2012

<u>BOARD</u>	<u>NEW TERM EXPIRES</u>	<u>CURRENT MEMBER</u>	<u>APPLICANTS</u>	<u>COMMITTEE RECOMMENDED APPOINTMENTS</u>
<u>Mid South Substance Abuse Advisory Council</u>				
1) One public member	1/2014	Tina Belcourt	Jeffrey Grantham, Sr.	Jeffrey Grantham, Sr.
1) One public member	1/2014	Linda Marks	Dennis Peck	Dennis Peck
<u>Emergency Management Advisory Council</u>				
1) Michigan State Police Jackson Post Commander or representative	12/2013	Lt. James Shaw	Sgt. Cathy Fitzgerald	Sgt. Cathy Fitzgerald
1) Sheriff or representative	12/2013	Sheriff Steve Rand	Sheriff Steve Rand	Sheriff Steve Rand
<u>Region 2 Area Agency on Aging</u>				
1) One public member	4/2012	TBD	Carole Corbin Patricia Spink Willie Anderson Dennis Peck	Patricia Spink
<u>Retirement Board</u>				
1) One Chair appointment	5/2014	Gerard Cyrocki		

COUNTY OF JACKSON

REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail or personally deliver to: *County of Jackson -- Administrator/Controller's Office -- 6th Floor*
120 West Michigan Avenue, Jackson, MI 49201
(517) 788-4335 FAX (517) 780-4755

The Jackson County Board of Commissioners appoints individuals to numerous Boards and Commissions.
Persons who wish to serve should complete the following information.

NAME: Peck Dennis
Last First, Middle Initial

HOME ADDRESS: 315 Steward Ave. Apt. i-28 Jackson 49201
Street City Zip Code

TELEPHONE: 515-395-4284 dennis.49@comcast.net
Home, Work, Cell, or Business (Include Area Code) E-mail Address

Name of Board(s) or Commission(s) to which Appointment is requested:

1. Mid-South Substance Abuse Advisory 2. Agency on AgingE 3. _____

Community Activities/Civic Organization/Boards/Commissions:

Activity / Organization:	Length of Service	Position (s) Held:
_____	_____	_____
_____	_____	_____
_____	_____	_____

Employment:

<u>Eaton (retired)</u>	<u>Quality Assurance Engineer</u>	<u>1994 - 2001</u>
Current Employer:	Position:	Dates of Employment:

Education:

Bachelor of Science Public Law and Government, Master of Science Manufacturing Technology

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

To be able to give back some measure of my experiance and concern in providing personnel insight in areas I am acquainted with.

Additional Information you feel may be helpful in considering your request for appointment:

I am business secretary and registered sponser for Grateful Group an Alcoholics Anonymous self help facility here in Jackson. (DBA 2011-278)

Dennis L. Peck
Signature:

12/30/2011
Date:

COUNTY OF JACKSON

REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail or personally deliver to: *County of Jackson -- Administrator/Controller's Office -- 6th Floor*
120 West Michigan Avenue, Jackson, MI 49201
(517) 788-4335 FAX (517) 780-4755

The Jackson County Board of Commissioners appoints individuals to numerous Boards and Commissions.
Persons who wish to serve should complete the following information.

NAME: Grantham Sr Jeffrey _____
Last First, Middle Initial

HOME ADDRESS: 405 Douglas Street Jackson 49203
Street City Zip Code

TELEPHONE: 517-782-3851 Home, 517-745-2741 Cell jeffgranthamsr@yahoo.com
Home, Work, Cell, or Business (Include Area Code) E-mail Address

Name of Board(s) or Commission(s) to which Appointment is requested:

1. Mid-South Substance Abuse Advisory Council 2. _____ 3. _____

Community Activities/Civic Organization/Boards/Commissions:

Activity / Organization:	Length of Service	Position (s) Held:
<u>Substance abuse/ motivational speaker- The Gift of Pain</u>	<u>8 years</u>	<u>Owner/Speaker</u>
<u>(www.giftofpain4u.com)</u>	_____	_____
_____	_____	_____

Employment:

Disabled _____

Current Employer:	Position:	Dates of Employment:
_____	_____	_____

Education:

I am currently pursuing a substance abuse counseling degree

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

As recovering alcoholic and drug addict with well over 10 years of sobriety I feel as though I can be an asset to this Community / Board through experience and the ability to accept full responsibility for my actions.

Additional Information you feel may be helpful in considering your request for appointment:

I have been contributing in many ways to the Jackson Community, most recently purchasing digital cameras for each of the Jackson City Police patrol cars.

Jeff Grantham Sr. 12/22/2011
Signature: Date:

JACKSON COUNTY OF JACKSON
REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail or personally deliver to: **County of Jackson Administrator/Controller's Office- 6th Floor**
120 West Michigan Avenue, Jackson, MI 49201
(517) 788-4335 fax (517) 780-4755

The Jackson County Board of Commissioners appoints individuals to numerous Boards and Commissions. Persons who wish to serve should complete the following information.

NAME: CORBIN CAROLE M
Last First Middle Initial
HOME ADDRESS: 113 CAMELOT Ct BROOKLYN MI 49230
Street City Zip Code
TELEPHONE: (517) 592-3108 carole.corbin@frontier.com
Home, Work, Cell, or Business (Include Area Code) E-mail Address

Name of Board(s) or Commission(s) to which Appointment is requested:

Region II Area Agency
on Aging 2. 3.

Community Activities/Civic Organization/Boards/Commissions:

Activity/Organization:	Length of Service	Position(s) Held:
<u>St Rita's Church</u>	<u>several years</u>	<u>supported funeral dinners</u>
<u>Member CACMS (Capital Area Case Mgmt Society)</u>	<u>8 yrs</u>	<u>active member</u>
<u>Previous mbr CAPITAL AREA ADVISORY Council for the ASST</u>	<u>5 yrs</u>	<u>BOARD MBR CAPITAL AREA CAREER CENTER</u>
<u>Employment: program MASON MI</u>		
<u>RETIRED, 2010</u>	<u>RN-CASE Mgr</u>	<u>2001 - 2010</u>
Current Employer:	Position:	Dates of Employment:

Education:

RN-DIPLOMA GRAD; CASE Mgr. course WORK; under grad courses & seminars, & certifications

Please indicate why you are requesting appointment to this Board(s)/Commission(s):
Extensive experience relevant to the Agency, previous experience with grants, service to Medicaid clients, issues facing seniors, MANAGED CARE/HMO

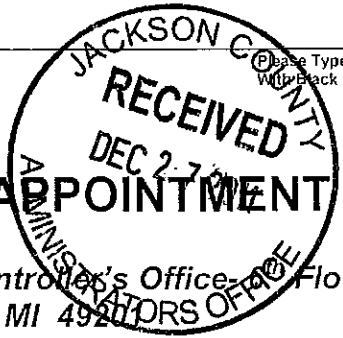
Additional Information you feel may be helpful in considering your request for Appointment:

45 yrs NURSING practice (25 yrs with the Sparrow Health System)

Carole M Corbin 12/29/11
Signature Date

COUNTY OF JACKSON

REQUEST FOR BOARD OR COMMISSION APPOINTMENT



Mail or personally deliver to: County of Jackson Administrator/Controller's Office, 2nd Floor
120 West Michigan Avenue, Jackson, MI 49201
(517) 788-4335 fax (517) 780-4755

The Jackson County Board of Commissioners appoints individuals to numerous Boards and Commissions. Persons who wish to serve should complete the following information.

NAME: Spink Patricia J
Last First Middle Initial
HOME ADDRESS: 8537 Folks Rd Hanover, Michigan 49241
Street City Zip Code
TELEPHONE: (517) 563-8931
Home, Work, Cell, or Business (Include Area Code) E-mail Address

Name of Board(s) or Commission(s) to which Appointment is requested:

1. Region 2 Area Agency on Aging
Advisory Council 2. _____ 3. _____

Community Activities/Civic Organization/Boards/Commissions:

Activity/Organization:	Length of Service:	Position(s) Held:
<u>Hanover-Horton Area Historical Society's Organ Museum</u>	<u>1 year plus will continue through 2012</u>	<u>Director Position</u>
<u>Hanover Community Food Pantry</u>	<u>1 1/2 years -</u>	<u>monthly distributor</u>
<u>Jackson Area Nursing Home Olympics</u>	<u>16 years</u>	<u>Organizer & Coordinator</u>

Employment:

Retired from Jackson County Department on Aging Program Developer - Public Relations May, 1987 - Sept. 2008
Current Employer: Position: Dates of Employment:

Education: High School - Hanover-Horton (1968) Masters (1981) from University of Michigan
College: Western Michigan University (Undergraduate) (1972) Education w/ emphasis on Gerontology
(1987) Specialist in Aging degree from Institute of Gerontology

Please indicate why you are requesting appointment to this Board(s)/Commission(s):

I am very partial to helping senior citizens in any way possible. After retiring from a career with seniors, I see this board as a means to keep myself viable in this arena.

Additional Information you feel may be helpful in considering your request for Appointment:

The Director of Region 2 Area Agency on Aging has requested me to be on this board.
I come with her recommendation

Patricia J. Spink
Signature

December 27, 2011
Date

COUNTY OF JACKSON

REQUEST FOR BOARD OR COMMISSION APPOINTMENT

Mail or personally deliver to: County of Jackson Administrator/Controller's Office- 6th Floor
120 West Michigan Avenue, Jackson, MI 49201
(517) 788-4335 fax (517) 780-4755

The Jackson County Board of Commissioners appoints individuals to numerous Boards and Commissions. Persons who wish to serve should complete the following information.

NAME: ANDERSON WILLIE E.
Last First Middle Initial
HOME ADDRESS: 1817 TYSON ST JACKSON, MI 49203
Street City Zip Code
TELEPHONE: 517-795-2195, 517-414-5411
Home, Work, Cell, or Business (Include Area Code) E-mail Address

Name of Board(s) or Commission(s) to which Appointment is requested:

1. REGION II AREA AGENCY ON AGING 3. _____
Dept on Aging Advisory Council
Community Activities/Civic Organization/Boards/Commissions:

Activity/Organization:	Length of Service	Position(s) Held:
<u>ENTERPRISE GROUP</u>	<u>5 YEAR</u>	<u>EXECUTIVE BOARD</u>
<u>JACKSON CITY COUNCIL</u>	<u>2 TERMS 1/4 YEARS</u>	<u>COUNCILMAN</u>
<u>CROUCH SENIOR CENTER</u>	<u>3 YEARS</u>	<u>ADVISORY COUNCIL</u>

Employment:

<u>RETIRED</u>	<u>N/A</u>	<u>N/A</u>
Current Employer:	Position:	Dates of Employment:

Education:

BS MICHIGAN STATE UNIV / MBA SPRING ARBOR UNIVERSITY

Please indicate why you are requesting appointment to this Board(s)/Commission(s):

To help fill and serve the needs of the senior citizen community of Jackson County, of which I am a member,

Additional Information you feel may be helpful in considering your request for Appointment:

MILITARY / PAST JKN CTY COMMANDER AMERICAN LEGION / 10 YRS. JPD RESERVE OFFICER

[Signature]
Signature

12/4/11
Date

COUNTY OF JACKSON

REQUEST FOR BOARD OR COMMISSION APPOINTMENT

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120 West Michigan Avenue, Jackson, MI 49201
(517) 788-4335 FAX (517) 780-4755

The Jackson County Board of Commissioners appoints individuals to numerous Boards and Commissions.
Persons who wish to serve should complete the following information.

NAME: Peck Dennis _____
Last First, Middle Initial
HOME ADDRESS: 315 Steward Ave. Apt. i-28 Jackson 49201
Street City Zip Code
TELEPHONE: 515-395-4284 dennis.49@comcast.net
Home, Work, Cell, or Business (Include Area Code) E-mail Address

Name of Board(s) or Commission(s) to which Appointment is requested:

1. Mid-South Substance Abuse Advisory 2. Agency on AgingE 3. _____

Community Activities/Civic Organization/Boards/Commissions:

Activity / Organization:	Length of Service	Position (s) Held:
_____	_____	_____
_____	_____	_____
_____	_____	_____

Employment:

<u>Eaton (retired)</u>	<u>Quality Assurance Engineer</u>	<u>1994 - 2001</u>
Current Employer:	Position:	Dates of Employment:

Education:

Bachelor of Science Public Law and Government, Master of Science Manufacturing Technology

Please indicate why you are requesting appointment to this Board (s) /Commission (s):

To be able to give back some measure of my experiance and concern in providing personnel insight in areas I am acquainted with.

Additional Information you feel may be helpful in considering your request for appointment:

I am business secretary and registered sponser for Grateful Group an Alcoholics Anonymous self help facility here in Jackson. (DBA 2011-278)

Dennis L. Peck
Signature:

12/30/2011
Date:

JACKSON COUNTY PARKS

Memorandum

To: Mike Overton, Administrator/Controller

From: Brandon Ransom, Parks Director

Date: January 3, 2012

Re: County Parks Department – Donation Received in December, 2011

1. The Parks Department received a \$6,000 from the Dorothy Blakely Foundation via the Jackson County Community Foundation in December, 2011. The donation was a designated grant for the Falling Waters Trail.

Please let me know if you have any questions.

POAM NEGOTIATIONS
TENTATIVE ECONOMIC AGREEMENT SUMMARY
January 4, 2012

1. Page 19. **Article 19 Wages and Classifications.** Section 1. Wage Rates.

2012: 1% increase
2013: 2% increase
2014: 3% increase

2. Page 21. **Article 23 Insurance.** Section 3. Medical Insurance. Propose to replace the current health insurance options with a new health insurance option through Blue Cross Blue Shield called Healthy Blue Incentives (HBI). The HBI option will be bundled to a \$10/\$20/\$40 prescription plan, dental coverage (D1) and vision coverage (V1).

Premium co-pays for all employees as follows:

2012: 10% of the illustrated rate
2013: 15% of the illustrated rate
2014: 20% of the illustrated rate.

Elimination of all IBP dollars.

3. Page 22. **Article 23 Insurance.** Section 5. Hospital and Medical Coverage/Retirees. Add language to the end of the section as follows: **All employees hired on or after 1/1/2012 will not be eligible for health insurance in retirement. They will participate in the VantageCare Retiree Health Savings Plan (RHS) through ICMA-RC. Parameters of the plan are:**
- a. **Employer contributes \$1,750.00 annually, to be increased \$100.00 every 5 years.**
 - b. **Employee contributes \$750.00 annually, to be increased \$50.00 every 5 years.**
 - c. **3-year vesting**
 - d. **Eligible to receive medical benefit payments upon separation from service with no restrictions.**
 - e. **Permissible medical benefit payments are those eligible under IRC Section 213 other than direct long-term care expenses and including non-prescription medications allowed under IRS guidance.**
 - f. **In the event of the death of a participant, the surviving spouse and/or surviving dependents are immediately eligible to maintain the account and utilize it to fund eligible medical benefits.**

4. Page 23. **Article 23 Insurance.** Section 5. Hospital and Medical Coverage/Retirees. Add a sentence to the end of the section as follows:

For all employees that retire on/after 1/1/2012, and if eligible for health insurance in retirement (medical and prescription), the coverage will be the same as for active employees.