

**MINUTES**  
**JACKSON COUNTY BOARD OF COMMISSIONERS BOARD MEETING**  
**September 20, 2011**  
**7:00 p.m.**  
**County Commission Chambers**

1. **CALL TO ORDER** – Chairman Steve Shotwell called the September 20, 2011 Board of Commissioners Meeting to order at 7:00 p.m.

2. **INVOCATION** – by Commissioner David Elwell

3. **PLEDGE OF ALLEGIANCE** – by Chairman Shotwell

4. **ROLL CALL** – County Clerk Amanda Riska

(12) Present. Commissioners Herl, Lutchka, Rice, Duckham, Alexander, Videto, Mahoney, Williams, Smith, Way, Elwell, and Shotwell.

5. **APPROVAL OF AGENDA**

*Moved by Videto, supported by Mahoney for **Approval of the Agenda.** Motion carried unanimously.*

6. **AWARDS & RECOGNITIONS** – None.

7. **COMMUNICATIONS/PETITIONS** – None.

8. **SPECIAL ORDERS/PUBLIC HEARINGS** – None.

9. **PUBLIC COMMENTS** – None.

10. **SPECIAL MEETINGS OF STANDING COMMITTEES** – None.

11. **MINUTES** – Minutes of the 8/23/11 Regular Meeting of the Jackson County Board of Commissioners

*Moved by Mahoney, supported by Williams to **Approve the Minutes of the 8/23/11 Regular Meeting of the Jackson County Board of Commissioners.** Motion carried unanimously.*

12. **CONSENT AGENDA**

*Moved by Mahoney, supported by Way for **Approval of the Consent Agenda.** Roll Call: (12) Yeas. Motion carried unanimously.*

**A. County Policy** – None.

**B. County Affairs & Agencies**

**1. Resolution (09-11.28) Authorizing Property Acquisition for Runway #7-25 Safety Area Project – Eaton Aeroquip**

**C. Human Services**

- 2. Initiation of Fees for Court Ordered Testing (COT)**
- 3. Authorization for the Jackson County Health Department to Enter into the FY 2012 Comprehensive Agreement with the Michigan Department of Community Health**
- 4. Region 2 Area Agency on Aging Annual Implementation Plan FY 2012**

**D. Personnel & Finance**

- 5. Authorize a Loan from the Register of Deeds Automation Fund to the County in the Amount of \$37,736 and to the Treasurer in the Amount of \$42,152 and Approve the Purchase of Upgrades to the BS&A Software with the Associated Training and Hardware**
- 6. Create Full-time Position of Senior Accountant to Provide Vital Financial Services for the County and the Unique Accounting/Grant Needs of the Health Department**
- 7. Approve Resolution (09-11.29) Establishing the ICMA-Retirement Corporation 401 Defined Contribution Plan**
- 8. Budget Adjustments**
  - a. Health Department**

**E. Other Business**

- 9. Claims dated 8/1/11 – 8/31/11**

**13. STANDING COMMITTEES**

**A. County Policy – Commissioner Dave Elwell – None.**

**B. County Affairs & Agencies – Commissioner Dave Lutchka – None.**

**C. Human Services – Commissioner Jon Williams**

- 1. Resolution (09-11.30) Department of Human Services Board of Directors Requesting Use of Post-1998 MOE Funds for Payment to Replace the Faultily Constructed and Leaking (since January 2003) Roof of the Jackson County Medical Care Facility**

*Moved by Williams, supported by Mahoney, to Approve Resolution (09-11.30) Department of Human Services Board of Directors Requesting Use of Post-1998 MOE Funds for Payment to Replace the Faultily Constructed and Leaking (since January 2003) roof of the Jackson County Medical Care Facility. Roll Call: (12) Yeas. Motion carried unanimously.*

**D. Personnel and Finance – Commissioner Jim Videto – None.**

**14. UNFINISHED BUSINESS – None.**

**15. NEW BUSINESS – None.**

**16. PUBLIC COMMENTS – None.**

**17. COMMISSIONER COMMENTS**

Commissioner Way thanked the Board for allowing him to attend the MAC Conference. After speaking with commissioners from other counties, he found that Jackson is ahead of the curve in many areas.

Commissioner Alexander also attended the MAC Conference and thanked the Board for allowing her to do so. She is very proud of Jackson County and what it has to offer.

Commissioner Mahoney asked for prayer for her son who just had surgery. She also thanked the Board for allowing her to attend a very successful Retirement Conference.

Chairman Shotwell also attended the Retirement Conference and found that Jackson County is one of the leaders in retirement programs. He appreciates the Board allowing him and Commissioner Mahoney to attend.

**18. CLOSED SESSION – None.**

**19. ADJOURNMENT**

Chairman Shotwell adjourned the September 20, 2011 Meeting of the Jackson County Board of Commissioners at 7:13 p.m.

James E. Shotwell – Chairman, Jackson County Board of Commissioners

Amanda L. Riska – County Clerk



## *Jackson County Proclamation*

**Whereas**, the Hanover Township will be celebrating 175 years of governmental service to their residents on October 23, 2011; and

**Whereas**, Hanover Township has worked collaboratively with other units of government and community partners to renovate the Hanover Horton School House to be functional as a Township Office Building ; and

**Whereas**, Hanover Township has improved the building to cut the utility costs in half; and

**Whereas**, Hanover Township received community buy-in and participation in this project; and

**Whereas**, this accomplishment was done in the midst of turbulent economic times; and

**Whereas**, Hanover Township has pursued and been successful at many other forms of intergovernmental collaboration.

**Now Therefore Be It Resolved**, that I, James E. Shotwell, Jr., Chairman, Jackson County Board of Commissioners, do proclaim support and accolades for the Hanover Township Government in the successful renovation of their new facility and in celebrating 175 years of governmental service to their residents.

James E. Shotwell, Jr.

Chairman, Jackson County Board of Commissioners  
September 12, 2011

**RESOLUTION (09-11.28)**

**AUTHORIZING PROPERTY ACQUISITION FOR RUNWAY #7-25  
SAFETY AREA PROJECT**

**WHEREAS**, Runway #7-25 at the Jackson County Airport does not have the required "safety areas" at the respective ends and approaches of the runway as required by FAA runway design standards and regulations; and

**WHEREAS**, a 2001 Runway Safety Area Feasibility Study examined nine alternative runway configurations to select one alternative that would bring the main Runway (#6-24) into compliance with FAA safety regulations; and

**WHEREAS**, the so-called "Runway #7-25" alternative was selected as the most desirable as the other alternatives impacted more private property parcels and/or were otherwise cost prohibitive to construct; and

**WHEREAS**, the Jackson County Board of Commissioners have previously determined the Runway #7-25 Project is in the best public interest and will enhance the safety of the airport; and

**WHEREAS**, the Runway #7-25 Project cannot be constructed without the acquisition of certain private property and/or property interests, including property owned by Eaton Aeroquip, Inc. f/k/a Eaton Aeroquip, LLC., located at 2880 W. Argyle Street, Jackson, Michigan (Parcel ID 08-29-476-001-05); and

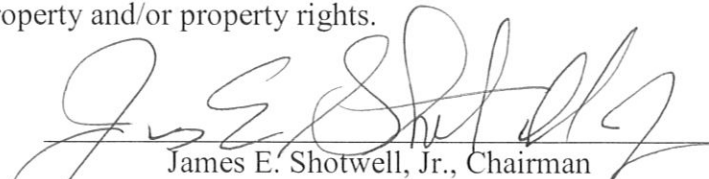
**WHEREAS**, the Jackson County Airport has attempted to acquire this property and/or property interest needed for the Runway # 7-25 Project; and

**WHEREAS**, efforts to reach a Purchase Agreement with the owner of the property and/or property interest have been unsuccessful and have otherwise failed; and

**WHEREAS**, the Jackson County Board of Commissioners must authorize the initiation of formal eminent domain proceedings to condemn this property and/or property interest; and

**WHEREAS**, this acquisition is determined to be necessary for a public purpose and said condemnation action is deemed to be in the public interest.

**NOW, THEREFORE, BE IT RESOLVED**, that the Jackson County Board of Commissioners grants authority to Jackson County legal counsel to initiate legal proceedings for condemnation of this property and/or property interest, and to take all other necessary and reasonable legal steps for the acquisition of said property and/or property rights.

  
James E. Shotwell, Jr., Chairman  
Jackson County Board of Commissioners  
September 20, 2011



# Jackson County

## RESOLUTION (09-11.29) Defined Contribution

*Whereas*, Jackson County has employees rendering valuable services; and

*Whereas*, the establishment of a money purchase retirement plan benefits employees by providing funds for retirement and funds for their beneficiaries in the event of death; and

*Whereas*, Jackson County desires that its money purchase retirement plan be administered by ICMA-RC and that the funds held in such plan be invested in the VantageTrust, a trust established by public employers for the collective investment of funds held under their retirement and deferred compensation plans.

*Now, therefore be it resolved*, that Jackson County hereby establishes or has established a money purchase retirement plan (the "Plan") in the form of the ICMA Retirement Corporation Governmental Money Purchase Plan & Trust, pursuant to the specific provisions of the Adoption Agreement (executed copy attached hereto). The Plan shall be maintained for the exclusive benefit of eligible employees and their beneficiaries; and

*Be it further resolved*, that Jackson County hereby executes the Declaration of Trust of VantageTrust, intending this execution to be operative with respect to any retirement or deferred compensation plan subsequently established by the Employer, if the assets of the plan are to be invested in the VantageTrust; and

*Be it further resolved*, that Jackson County hereby agrees to serve as trustee under the Plan and to invest funds held under the Plan in the VantageTrust; and

*Be it further resolved*, that the County of Jackson shall be the coordinator for the Plan; shall receive reports, notices, etc., from the ICMA Retirement Corporation or the VantageTrust; shall cast, on behalf of the Employer, any required votes under the VantageTrust; may delegate any administrative duties relating to the Plan to appropriate departments; and

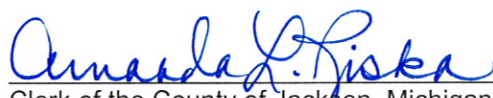
*Be it further resolved*, that Jackson County hereby authorizes Michael Overton to execute all necessary agreements with the ICMA Retirement Corporation incidental to the administration of the Plan.

I, Amanda L. Riska, Clerk of the County of Jackson, do hereby certify that the foregoing resolution proposed by Commissioner Mahoney and supported by Commissioner Way was duly passed and adopted by the Board of Commissioners of County of Jackson at a regular meeting thereof assembled this 20<sup>th</sup> day of September, 2011, by the following vote:

AYES: (12) Commissioners Herl, Lutchka, Rice, Duckham, Alexander, Videto, Mahoney, Williams, Smith, Way, Elwell, and Shotwell.

NAYS: (0) ABSENT: (0)

(Seal)

  
Clerk of the County of Jackson, Michigan



**Resolution (09-11.30)**  
**Department of Human Services Board of Directors Request**  
**To Use Post-1998 MOE Funds for Payment to Replace the**  
**Faultily Constructed and Leaking (since January 2003) Roof**  
**of the Jackson County Medical Care Facility**

**WHEREAS**, the Jackson County Medical Care Facility (JCMCF) serves all the people of Jackson County; and

**WHEREAS**, the citizens of Jackson County supported a millage in 1999 which allows Maintenance of Effort (MOE) monies to be used for capital expenditures and operational costs; and

**WHEREAS**, all insurance and legal avenues for financial reimbursement and corrective reconstruction/repair of the same have been exhausted and are no longer an option; and

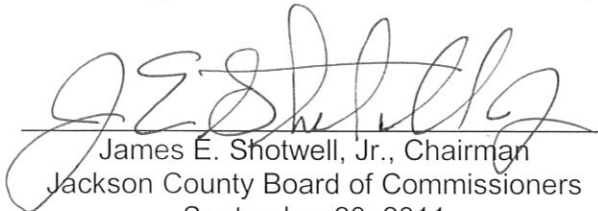
**WHEREAS**, the Department of Human Services Board of Directors, together with the Administration and Staff of JCMCF, as well as their hired Architect and Engineers, have deemed that it is necessary to remove and replace the current roof as the only viable option left; and

**WHEREAS**, the Department of Human Services Board of Directors, together with the Administration and Staff of the JCMCF, in fulfilling their duty to keep the residents of the County Medical Care Facility safe and the building sound, have thoroughly discussed and passed a proper motion at the August 29, 2011, Department of Human Service Board meeting to "access up to \$700,000 from the post 1998-MOE funds (new millage) for the sole purpose of replacing the current faulty/leaking roof of the JCMCF building;" and

**WHEREAS**, the Jackson County Medical Care Facility is owned by the Jackson County Building Authority.

**NOW, THEREFORE BE IT RESOLVED**, that the Jackson County Board of Commissioners hereby authorizes the action as passed by the Human Services Board of Directors.

**BE IT FURTHER RESOLVED**, that any decisions regarding permanent changes to the physical plant shall be made in agreement with the Jackson County Building Authority.

  
James E. Shotwell, Jr., Chairman  
Jackson County Board of Commissioners  
September 20, 2011