

Jackson County Board of Commissioners Meetings Minutes
May 19, 2009 - Regular Meeting
Jackson County Commissioners Chambers: 7:00 p.m.

CALL TO ORDER:

Chairman Shotwell called the May 19, 2009 meeting of the Jackson County Board of Commissioners to order at 7:00 p.m.

INVOCATION: by Commissioner James C. Videto

PLEDGE OF ALLEGIANCE: by Chairman Steve Shotwell

ROLL CALL: County Clerk Amanda L. Riska

(11) Present. Commissioner Herl, Lutchka, Kruse, Duckham, Poleski, Videto, Williams, Smith, Way, Elwell and Shotwell.

Absent: (1) Commissioner Mahoney.

APPROVAL OF AGENDA:

Administrator/Controller, Randy Treacher asked that item 13. C. 2. Medical Care Facility – Adopting an Early Retirement Option for Jackson County Medical Care Facility Employees be removed.

Moved by Elwell, supported by Duckham for Approval of the Agenda as Amended. Roll Call: (11) Yeas. Motion carried unanimously.

AWARDS & RECOGNITIONS

A. Certificate of Achievement for Excellence in Financial Reporting

Chairman Steve Shotwell and Administrator/Controller Randy Treacher presented the Award to Finance Officer, Gerard Cyrocki.

B. Animal Shelter – Spay/Neuter Committee Recommendation

Deputy Administrator Adam Brown conducted the presentation and answered questions from the commissioners.

COMMUNICATIONS/PETITIONS

None

SPECIAL ORDERS/PUBLIC HEARINGS

None

PUBLIC COMMENT

Judy Dynnuk spoke in support of the spay/neuter program.

Dr. Cathy Anderson spoke in support of the spay/neuter program.

SPECIAL MEETINGS OF STANDING COMMITTEES

None.

MINUTES

Minutes of the 4/21/09 Regular and 5/8/09 Special Meetings of the Jackson County Board of Commissioners

Moved by Herl, supported by Williams for Approval of the Consent Agenda. Roll Call: (11) Yeas. Motion carried unanimously.

CONSENT AGENDA

Moved by Mahoney, supported by Elwell for Approval of the Consent Agenda. Roll Call: (12) Yeas. Motion carried unanimously.

A. County Affairs

1. **Airport – Grant with MDOT for Parcel Acquisition Runway 7-25 Safety Project Contract No. 2009-0414 Federal Project No. B-26-0051-2407**

2. **Airport – Resolution (05-09.11) Authorizing the County Board of Commissioners Chair, James E. Shotwell, Jr., to Sign MDOT Contract No. 2009- 0414 (Federal Project No. B-26-0051-2407), Consultant Costs for Easement and Fee Acquisition of 24 Parcels of Land at the Jackson County Airport**

3. **Equalization – 2009 Taxable Valuation Report**

4. **Equalization – 2009 Millage Rate**

B. **County Agencies – None**

C. **Human Services**

5. **Department on Aging – 2008 Annual Report**

6. **Animal Shelter – Spay/Neuter Committee Recommendation**

D. **Personnel & Finance**

7. **Personnel Changes**

- **Elimination of Legal Secretary Position in Family Division/Prosecutor's Office**

- **Elimination of a Maintenance 1 Position in Fleet/Facilities Operations**

- **Elimination of a Full-Time Executive Secretary Position and Creation of a Part-Time Secretary Position – Administrator/Controller's Office**

- **Elimination of a Full-Time Secretary Position and Creation of a Part-Time Secretary Position – Youth Center**

8. **Claims – 4/1/09 – 4/30/09**

STANDING COMMITTEES

A. **County Affairs - Commissioner Dave Lutchka**

1. **Appointments**

a. **Land Bank Authority**, one elected township representative member, term to 4/2010 Commissioner Lutchka stated that the committee recommended Marston Fortress. No other nominations from the floor. Marston Fortress appointed.

b. **Employees Retirement System**, one Commissioner member, term to 5/2012 (Chair Appointment) Commissioner Lutchka stated that the committee recommended Gail Mahoney. No other nominations from the floor. Gail Mahoney appointed.

c. **Veterans Affairs**, one Korean War member, term to 3/2013 Commissioner Lutchka stated that the committee recommended Robert Sayles. No other nominations from the floor. Robert Sayles appointed.

B. **County Agencies - Commissioner Gail W. Mahoney**

None.

C. **Human Services - Commissioner Mike Way**

2nd Reading – 1. **Health Department – Animal Shelter – Spay/Neuter Fees**

Moved by Way, supported by Poleski to Increase the Spay/Neuter Fees from \$25 to \$50. Roll Call: (11) Yeas.
Motion carried unanimously.

2. **Medical Care Facility – Adopting an Early Retirement Option for Jackson County Medical Care Facility Employees**

Administrator/Controller Comments: The Human Services Board has requested that action on this item be postponed until June.

D. **Personnel and Finance - Commissioner James Videto**

None

UNFINISHED BUSINESS

None

NEW BUSINESS

A. Draft Policy Revisions

1. **Personnel Policy 3100 – Department Head Selection Process** – Some revisions were made.
2. **Personnel Policy 3320 – CQI** – This policy is being deleted as it is not needed as a policy.
3. **Personnel Policy 3325 – Elected Officials/Employees Serving on Boards/ Commissions** – Some revisions were made.
4. **Personnel Policy 3350 – Administrator/Controller Succession** – Policy was reviewed but no changes were made.
5. **Administrative Policy 5190 – Credit Cards** - This is a new policy.
Moved by Elwell, supported by Way to Approve Policies 3100, 3320, 3325, 3350, and 5190. Motion carried unanimously.

B. Disband Ad Hoc Committee on Addressing Ordinance

Moved by Smith, supported by Kruse to Disband Ad Hoc Committee on Addressing Ordinance. Motion carried unanimously.

PUBLIC COMMENTS

No Public Comment.

COMMISSIONER COMMENTS

Commissioner Duckham asked that the D12 website be reviewed, as it seems to be running slow.

Commissioner Williams appreciated the work of the spay/neuter group.

Commissioner Way expressed appreciation for the work of the spay/neuter group.

CLOSED SESSION:

None.

ADJOURNMENT

Chairman Shotwell adjourned the May 19, 2009 meeting of the Jackson County Board of Commissioners at 7:49 p.m.

James E. Shotwell – Chairman, Jackson County Board of Commissioners

Amanda L. Riska – County Clerk

Respectfully submitted by Carrienne VanDusseldorp – Chief Deputy County Clerk