

MINUTES
JACKSON COUNTY BOARD OF COMMISSIONERS BOARD MEETING
March 20, 2012
7:00 p.m.
County Commission Chambers

1. **CALL TO ORDER** – Chairman Steve Shotwell called the March 20, 2012, Jackson County Board of Commissioners Meeting to order at 7:00 p.m.
2. **INVOCATION** – *by Commissioner Philip S. Duckham III*
3. **PLEDGE OF ALLEGIANCE** – *by Keandra Potts, junior at Jackson Christian High School and student at Spring Arbor University*
4. **ROLL CALL** – *County Clerk Amanda Riska*

(11) Present. Commissioners Herl, Lutchka, Rice, Duckham, Alexander, Videto, Mahoney, Way, Elwell, Williams, and Shotwell.

(1) Absent. Commissioner Smith.

5. **APPROVAL OF AGENDA**

Moved by Mahoney, supported by Way for Approval of the Agenda. Motion carried.

6. **AWARDS & RECOGNITIONS** – None.
7. **COMMUNICATIONS/PETITIONS** – None.
8. **SPECIAL ORDERS/PUBLIC HEARINGS** – None.
9. **PUBLIC COMMENTS**

Jeff Peterson requested support for his reappointment to the LifeWays board. He expressed thanks for the 12 years he has served.

John Wilson requested that Commissioner Elwell justify the pressing need for employees to carry guns at work. He asked for the Board to not support this policy. He believes it would have a negative effect in attracting business to Jackson County.

Mark Smith stated that CPL holders are the most law abiding citizens. He supports the policy change.

10. **SPECIAL MEETINGS OF STANDING COMMITTEES**
11. **MINUTES** - Minutes of the 2/21/12 Regular Meeting of the Jackson County Board of Commissioners

Moved by Mahoney, supported by Duckham to Approve the Minutes of the 2/21/12 Regular Meeting of the Jackson County Board of Commissioners. Motion carried.

12. **CONSENT AGENDA**

Cmr. Way asked that Item 12. A. 2. be removed. Item will be moved to 13. A. 1. under County Policy.

Moved by Herl, supported by Mahoney for Approval of the Consent Agenda as Amended.
Roll Call: (11) Yeas. Motion carried unanimously.

A. **County Policy**

1. **Revised – Fiscal Policy 1160 – Donations**
2. ~~**Revised – Policy 3310 – Workplace Violence**~~

B. **County Affairs & Agencies**

3. **Resolution (03-12.5) Opposing Cuts to the Federal Aviation Administration's (FAA) Contract Tower Program**
4. **Food System Economic Partnership (FSEP) Appropriation Contract**
5. **Resolution (03-12.7) Approving a Grant Application to the Michigan Natural Resources Trust Fund for the Sparks Park/Inter-City Trail Connector Project Development Phase**
6. **Resolution (03-12.8) Approving a Grant Application to the Michigan Recreation Passport Grant Program**

C. **Human Services**

7. **LifeWays 2012 Contract – Department on Aging**
8. **Resolution (03-12.6) Department on Aging Millage Proposal**

D. **Personnel & Finance**

9. **Appointment of New Equalization Director**
10. **Information Technology Reorganization**
11. **Departmental Reorganization**
12. **Budget Adjustments**
 - a. **Prosecutor's Office Imaging Project**
 - b. **District Court Drunk Driving Assistance Funds**
 - c. **Facilities**

E. **Other Business**

13. **Claims – February 1-29, 2012**

13. **STANDING COMMITTEES**

A. **County Policy – Commissioner Dave Elwell**

1. **Revised - Policy 3310 – Workplace Violence**

Much discussion held.

Moved by Elwell, supported by Williams to Approve Revised Policy 3310 – Workplace Violence. Roll Call: (4) Yeas. Cmr. Duckham, Alexander, Williams, and Elwell. (7) Nays. Cmr. Herl, Lutchka, Rice, Videto, Shotwell, Mahoney, and Way. Motion failed.

B. **County Affairs & Agencies – Commissioner Dave Lutchka**

1. **Appointments**

a. **Brownfield Redevelopment Authority** – three public members, terms to 3/2015

Commissioner Lutchka stated that the committee recommended James Shotwell Jr., Rodney Melling, and Christopher Dimas. No other nominations from the floor. James Shotwell Jr., Rodney Melling and Christopher Dimas appointed.

b. **Economic Development Corporation** – three public members, terms to 3/2018

Commissioner Lutchka stated that the committee recommended Ron Ellison, James Shotwell Jr., and Timothy Levy. No other nominations from the floor. Ron Ellison, James Shotwell Jr., and Timothy Levy appointed.

c. **LifeWays** - two public members, terms to 3/2015

Commissioner Lutchka stated that the committee recommended Jeffrey Peterson and Edward Woods. No other nominations from the floor. Jeffrey Peterson and Edward Woods appointed.

d. **Veterans Affairs** – one WWII Veteran, term to 3/2016

Commissioner Lutchka stated that the committee recommended Virginia Maitland. No other nominations from the floor. Virginia Maitland appointed.

C. **Human Services – Commissioner Jon Williams** - None.

D. **Personnel and Finance – Commissioner Jim Videto** – None.

14. **UNFINISHED BUSINESS** – None.

15. **NEW BUSINESS**

16. **PUBLIC COMMENTS**

None.

17. **COMMISSIONER COMMENTS**

Cmr. Lutchka thanked commissioners for showing up for Rural Education Day. They saw over 1,100 kids throughout the county.

Cmr. Videto expressed thanks on behalf of Pat Smith who wanted to pass on her gratitude for all the well wishes sent to her.

Cmr. Williams had questions on the FAA item for the Airport and thanked Kent Maurer for his response to his concerns.

18. **CLOSED SESSION** – None.

29. **ADJOURNMENT**

Chairman Shotwell adjourned the March 20, 2012 Meeting of the Jackson County Board of Commissioners at 7:42 p.m.

James E. Shotwell – Chairman, Jackson County Board of Commissioners

Amanda L. Riska – County Clerk

Respectfully submitted by Carrienne VanDusseldorp – Chief Deputy County Clerk



Jackson County

RESOLUTION (03-12.5) Opposing Cuts to the Federal Aviation Administration's (FAA) Contract Tower Program

Whereas, the Jackson County Airport averages almost 50,000 landings or takeoffs annually including operations for private, air carrier, medical, air taxi and corporate passenger aircraft. The airport also handles over one hundred military aircraft operations annually and has more total aircraft operations than Flint, Lansing, Muskegon, Saginaw, Kalamazoo and Marquette; and

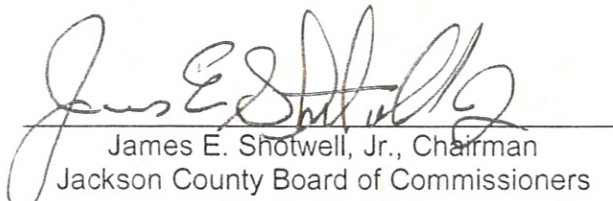
Whereas, the Air Traffic Control Tower is essential for the safety of pilots and passengers; and

Whereas, the Department of Management and Budget has proposed elimination of funding for the FAA's "Contract Tower Program" for airports that do not have passenger service or based military operations. Adoption of this proposal would eliminate funding for air traffic control services currently funded in an 85%-15% match between the FAA and Jackson County Airport; and

Whereas, the FAA Contract Tower Program has been one of the most cost-effective aviation safety programs at the FAA in the past three decades. If these cuts become a reality, it would have a negative impact on Jackson County-Reynolds Field. With approximately 50,000 landings or take offs annually at Jackson County-Reynolds Field, elimination of air traffic control services will significantly increase the potential of an aircraft incident and resultant injury or death. In addition, these closing would add to our state's unemployment rolls.

Now, therefore be it resolved, that the Jackson County Board of Commissioners strongly opposes cuts to the FAA Contract Tower Program and urges continued funding for this highly important air traffic control program.

Be it further resolved, that a copy of this resolution will be sent to Senators Stabenow and Levin and Representative Walberg.


James E. Shotwell, Jr., Chairman
Jackson County Board of Commissioners
March 20, 2012

**RESOLUTION (03-12.6) APPROVING
DEPARTMENT ON AGING MILLAGE PROPOSAL**

WHEREAS, Act 39 of the Public Acts of 1976 expressly authorizes the Board of Commissioners for the County of Jackson to appropriate funds to organizations for the purpose of providing activities or services to older persons, being individuals sixty (60) years of age or older of Jackson County; and

WHEREAS, the Board of Commissioners for the County of Jackson seeks to have the voters of the County determine whether or not they desire to continue to raise funds for the purpose of supportive activities directed toward the provision of senior citizen services by renewing the millage of 0.25 of one (1) mill for a period of eight (8) years, 2012 through 2019;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the following proposal be submitted to the qualified voters of the County of Jackson at the next State Primary Election to be held in the County on Tuesday, August 7, 2012:

**COUNTY OF JACKSON
DEPARTMENT ON AGING
MILLAGE RENEWAL AND RESTORATION QUESTION**

For the purpose of renewing and restoring funding necessary to maintain services for senior citizens in Jackson County at the same millage level previously approved by the voters in 2004, shall the constitutional limitation upon the total amount of taxes which may be assessed in one (1) year upon all property within the County of Jackson, Michigan, of the previously authorized reduced millage of 0.2473 of one (1) mill be restored, and a renewal of 0.0027 of one (1) mill, to return to the previously voted **total limitation of 0.25 mill** (\$0.25 per \$1,000 of taxable value), for a **period of eight (8) years** (2012-2019) inclusive?

If approved and levied in full, this millage will raise an estimated \$992,000.00 in the first calendar year of the levy based on taxable value.

If approved and levied, in accordance with State law a portion of the millage may be distributed to the Downtown Development Authorities of the City of Jackson, the Villages of Grass Lake and Springport, and the Townships of Blackman and Leoni; the Local Development Finance Authorities of the Village of Parma and the Township of Blackman; and the Brownfield Redevelopment Authority of the City of Jackson.

YES []
NO []

2. The proposition shall be stated on the ballots to be prepared and distributed in the manner provided by law.
3. All Public Officials of the County of Jackson, State of Michigan, and all Governmental units thereof, within such time as shall be required by law, be and are directed to perform all acts which shall be necessary to be performed in order to submit the above stated proposition to the duly qualified voters of Jackson County at the State Primary election to be held in the County on Tuesday, August 7, 2012.

4. It is further ordered that a certified copy of the proposition be filed with the County Clerk as required by law.

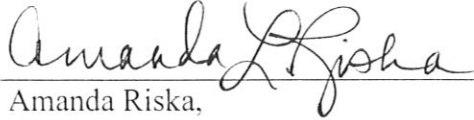

James E. Shotwell, Chairman
Jackson County Board of Commissioners
March 20, 2012

Ayes: Cmr. Herl, Lutchka, Rice, Duckham, Alexander, Videto, Shotwell, Mahoney, Williams, Way, & Elwell

Nays:

Absent: Cmr. Smith

RESOLUTION DECLARED ADOPTED


Amanda Riska,
Jackson County Clerk

**Jackson County Board of Commissioners
Resolution (03-12.7)**

RESOLUTION OF SUPPORT

**Approving a Grant Application to the
Michigan Natural Resources Trust Fund (MNRTF)
For the Sparks Park/Inter-City Trail Connector Project
Development Phase**

WHEREAS, the County of Jackson has adopted a five-year Recreation Plan for 2010-2014 that identifies a project to connect Sparks Foundation County Park with the Inter-City Trail; and

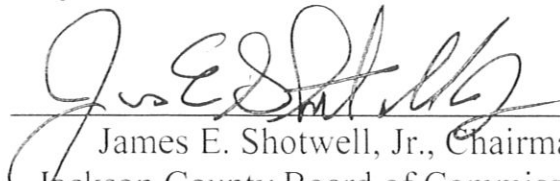
WHEREAS, the Parks and Recreation Commission wishes to apply to the Michigan Department of Natural Resources Trust Fund for a grant for 75% of the \$400,000 total project cost for the development of a pathway and greenbelt on property slated to be acquired as a result of a successful 2011 MNRTF Acquisition Grant; and

WHEREAS, the Jackson County Parks Commission will request \$300,000 from the Natural Resources Trust Fund as a primary funding source as well as providing a local match of \$100,000 from Jackson Companies, Area Foundations, private citizens, and the Friends of the Falling Waters Trail; and

WHEREAS, the County of Jackson assures that the project will be undertaken, barring unforeseen circumstances, should the grant be awarded; and

WHEREAS, on February 15, 2012, after notice in the *Jackson Citizen Patriot* and local television channel *JTV*, the Jackson County Parks and Recreation Commission held a public hearing on the application for funds; and

NOW, THEREFORE, BE IT RESOLVED, that the Jackson County Board of Commissioners authorizes the Jackson County Parks and Recreation Department to complete a funding application to the Department of Natural Resources for the Sparks Foundation County Park/Inter-City Trail Connector Project – Development Phase.


James E. Shotwell, Jr., Chairman
Jackson County Board of Commissioners
Adopted March 20, 2012

**Jackson County Board of Commissioners
Resolution (03-12.8)**

RESOLUTION OF SUPPORT

**Approving a Grant Application to the
Michigan Recreation Passport Grant Program**

WHEREAS, the Jackson County has adopted a five-year Recreation Plan for 2010-2014 that identifies a project called Swain's Lake Campground Restroom Facility Replacement; and

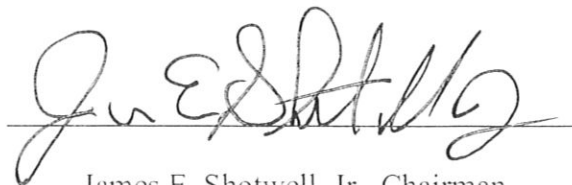
WHEREAS, the Parks and Recreation Commission wishes to apply to the Michigan Recreation Passport Grant Program for a grant for 25% of the \$175,000 total project cost for the replacement of the restroom and shower facility at Swain's Lake County Park and Campground; and

WHEREAS, Jackson County will request \$45,000 from the Recreation Passport as a supplementary funding source as well as providing a local match of \$130,000 through a compilation of funds from The Jackson County Board of Commissioners, the Jackson County Parks Association, and other private donations; and

WHEREAS, the County of Jackson assures that the project will be undertaken, barring unforeseen circumstances, should the grant be awarded; and

WHEREAS, on February 15, 2012, The Jackson County Parks and Recreation Commission addressed the project as a business item on their regularly scheduled meeting agenda; and

NOW, THEREFORE, BE IT RESOLVED, that the Jackson County Board of Commissioners authorizes the Parks and Recreation Department to complete a funding application to the Michigan Recreation Passport Grant Program for the Swain's Lake Campground Restroom Facility Replacement Project.

A handwritten signature in dark ink, appearing to read 'James E. Shotwell, Jr.', is written over a horizontal line.

James E. Shotwell, Jr., Chairman
Jackson County Board of Commissioners
Adopted March 20, 2012