

**Jackson County Board of Commissioners Meetings Minutes**  
**February 17, 2004 - Regular Meeting**  
**Jackson County Commissioners Chambers: 7:00 p.m.**

**CALL TO ORDER:**

Chairman Jim Rice called the February 17, 2004 meeting of the Jackson County Board of Commissioners to order at 7:01 p.m.

**INVOCATION:**

Commissioner James Videto

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:**

(9) Present: Cmrs. Herl, Brittain, Day, Baxter, Videto, Shotwell, Lacinski, Elwell, & Rice. (3) Absent: Cmrs. Adams, Mahoney & Wilson.

**APPROVAL OF AGENDA:**

*Moved by Lacinski supported by Shotwell to Approve the Agenda.* Elwell requested to have Item D2 under Standing Committee Reports pulled as the issue has been resolved. Randy Treacher, Deputy County Administrator requested to add County Affairs under 10, Special Meetings of Standing Committees to handle an appointment to the Parks Board. *Moved by Herl supported by Lacinski to Approve the Agenda as Amended.* Motion carried.

**AWARDS & RECOGNITIONS:**

A. Employee of the Month of February – Bonita Kelich-Porter, Juvenile Probation Officer, Circuit Court – Family Division. Presented by Rice with comments by Charles Adkins, Circuit Court Administrator.

B. *Moved by Rice supported by Baxter to adopt the Retirement Resolution (02-04.6) Honoring Julia Reed, Friend of the Court File Clerk, with 25 Years, 8 Months of Service.* Roll call: (9) Yeas. Motion carried unanimously. Presented by Rice with comments by Bryan Christie, FoC Chief Investigator/Senior Enforcement Officer.

**COMMUNICATIONS & PETITIONS:**

None.

**SPECIAL ORDERS/PUBLIC HEARINGS:** Passed over until 7:15.

**PUBLIC COMMENT:**

None.

**SPECIAL MEETINGS OF STANDING COMMITTEES:**

A. County Affairs

**CONSENT AGENDA:**

Moved by Herl supported by Brittain to Approve the Consent Agenda items A through M as contained in the following Consent Agenda list: Brittain asked to pull item D of County Agencies. Moved by Lacinski supported by Brittain to Approve the Adoption of Consent Agenda as amended.

A. Approve the Minutes of the January 20, 2004 Regular Board Meeting

B. Approve the Minutes of the January 29, 2004 Committee of the Whole

**County Affairs:**

C. Give First Reading to the Revision to Board Rule 4020, Organizational Meeting, which clarifies that the Organizational Meeting shall be held the first business day of January

County Agencies:

D. Give second and final reading to the Inmate Per Diem increase from \$20 to \$32 as proposed by the Sheriff Department

Human Services:

E. Approve the Health Department budget adjustment, which reflects an increase in revenue and expenditures of \$58,332 in WIC funds to conduct a pilot program involving moving to an electronic funds transfer system

F. Approve changing the starting time of the Human Services Committee meetings for the remainder of the year to 1:00 p.m.

Personnel & Finance:

G. Approve awarding the bid to Tax Management Associates of Charlotte, NC to provide personal property auditing services and technical assistance to Equalization utilizing a \$80,000 State of Michigan Personal Property Grant, with the option of a 3-year extension

H. Authorize waiving Fiscal Policy No. 1060 and approve the transfer of the first two quarter's appropriation to the Parks at this time (4241,353)

I. Approve the Parks budget adjustments as follows:

1. Move \$5,302 from fund balance to 245-208-931.075
2. Move \$5,000 from fund balance to 245-208-931.076

J. Approve having Region 2 Planning Commission begin the process of planning the 2005-2009 Jackson County Parks & Recreation Plan

K. Authorize the County Board Chairman and the County Clerk to execute the 2004 Jackson County Transportation Authority Agreement for \$90,000, realizing that there will be an increase in fares

L. Approve the February budget adjustments related to Public Defenders contracts

M. Approve the Department on Aging position adjustments, which do not require additional funding, as follows:

1. Establish a Grade 10, Part-Time Social Worker Position (\$26,000)
2. Eliminate a 19-Hour per Week Casual Outreach Specialist Position (-\$16,500)
3. Reduce 2 Social Worker Positions 6 Hours Each Per Week (-\$12,000)

Motion carried.

STANDING COMMITTEE REPORTS

County Affairs:

*Moved by Day supported by Baxter to Adopt Resolution (02-04.8) Calling for a Public Hearing Concerning the Project Plan (Elm Plating Co. Project)* Chet asked Debbie Kelly of the Enterprise Group if there should be an amendment to the motion adding the name McCluskey Properties. Debbie indicated that it should. Shotwell supported the amendment of Elm Plating/McCluskey Properties. Roll call: (9) Yeas. Motion carried unanimously.

*Moved by Day supported by Herl to Adopt Resolution (02-04.7) Approving Project Area, Establishing Project District Area, Confirming Appointment of Additional Directors to the Board of Directors of the Issuer and Setting Hearing Date (Baker College of Jackson Expansion Project)* Roll call: (9) Yeas. Motion carried unanimously

*Moved by Day supported by Brittain to approve B.J. Carey continuing to serve as the Jackson County Region 2 Planning Commission Representative on the Parks Commission as recommended by the R2PC Executive Committee.* Motion carried.

**SPECIAL ORDERS/PUBLIC HEARINGS: 7:15 p.m.**

**A. Public Hearing to Consider a Brownfield Plan for L&K Leasing.**

**STANDING COMMITTEE REPORTS con't**

4. *Moved by Day supported by Brittain to Adopt Resolution (02-04.9) Approving a Brownfield Plan for the County of Jackson (L&K Leasing, Inc., 1999 Wildwood Ave.)* Baxter indicated that he was abstaining from the vote as it concerns one of his employers. Roll call: (8) Yeas. Cmr. Videto, Shotwell, Lacinski, Elwell, Herl, Brittain, Day, & Rice. (1) Abstain. Cmr. Baxter. Motion carried.

**County Agencies:**

*Moved by Shotwell supported by Videto to Give Second and Final Reading to the Increase in Inmate Per Diem from \$20 to \$32.* Brittain feels that this is a benefit to the taxpayers, but there needs to be enforcement, even if it is in the form of community service. Repayment should be mandatory. Motion carried.

Wilson came in at 7:21 p.m.

**Human Services:**

No report

**Personnel & Finance:**

*Moved by Elwell supported by Herl to Adopt Resolution (02-04.5) Authorizing the Execution of Jackson County Wastewater Disposal Facility (Lake Columbia Area Section) Bond Contract and Providing for Certain Other Matters Pertaining Thereto.* Roll call: (10) Yeas. Motion carried unanimously.'

*Moved by Elwell supported by Baxter to go into Closed Session as Allowed under the Open Meetings Act to discuss the County Administrator/Controller's Performance Evaluation after Public Comment.*

**UNFINISHED BUSINESS:**

None.

**NEW BUSINESS:**

Rice and Videto met with Wilson to discuss the proposal that was in the newspaper regarding the County purchasing the sewer facilities that are located in Leoni Township and the City of Jackson. Rice is asking for input regarding a Committee of the Whole inviting the City and Blackman Township, and whomever else would like to be part of the discussion. This would give the Board an opportunity to hear what everyone wants and come to a decision. Elwell was disappointed about the manner in which the proposal was presented. Lacinski concurred that he did not like getting his presentation from the paper. A consensus was reached and a Committee of the Whole will be held an hour before the March Regular Board of Commissioners meeting. Wilson indicated that he has discussed this initiative with several townships and plans to discuss it with all of them. It is the responsibility as a Board of Commissioners to consider this alternative. Many counties are looking toward regionalizing shared services. Our county could be a leader by considering this and taking action on it. Elwell expressed his concern about the County proposing to get involved in an already difficult situation that would not solve their immediate needs. Rice clarified that he's only requesting this meeting to be informed, not to make a decision.

Rice would like to form a committee to make a recommendation of what should be done to replace Chet, who will be retiring at the end of this year. Rice has talked to Hank Zavislak, Prosecuting Attorney, who has agreed to chair this committee. Rice would like to bring in City people, Townships, Department Heads, and Commissioners to this committee. The County should have someone on board in the beginning of October in order to work with Chet. Day thinks it's a good idea to have someone in place early to work with Chet. Wilson commended Rice for including City Officials.

*Moved by Lacinski supported by Elwell to Authorize the Chair to form a committee to present recommendations regarding the search for a new County Administrator/Controller.* Motion carried.

Herl had heard that a county could take over a metropolitan project such as the sewers. Herl would like an answer to that; Rice said that he would find out.

**CONSIDERATION & ALLOWANCE OF CLAIMS:**

*Moved by Lacinski supported by Shotwell to Approve the Claims as published.* Motion carried.

**PUBLIC COMMENT:**

Public comment began at 7:36 p.m. with Cameron McCollum from the Jackson Transportation Authority thanking the Board for showing an interest in public transportation.

Roll call regarding Closed Session: (10) Yeas. Motion carried unanimously. Open Session ended at 7:37 p.m.

*Moved by Elwell supported by Herl to Return to Open Session.* Motion carried. The Jackson County Board of Commissioners returned to Open Session at 8:12 p.m.

*Moved by Elwell supported by Herl to Report a 3.93 out of a possible 5 on the performance evaluation of the Administrator/Controller and make a recommendation of a performance incentive based on that number of 2.36%.* Motion carried with the record reflecting a nay vote from Brittain.

**ADJOURN TO THE CALL OF THE CHAIR:**

*Moved by Elwell supported by Wilson to Adjourn to the Call of the Chair.* Motion carried. The February 17, 2004 meeting of the Jackson County Board of Commissioners was adjourned at 8:13 p.m.

Jim Rice- Chairman, Jackson County Board of Commissioners

Sandy Crowley, Jackson County Clerk

Respectfully submitted by Erin Foster, Chief Deputy County Clerk