

**MINUTES**  
**JACKSON COUNTY BOARD OF COMMISSIONERS BOARD MEETING**  
**December 14, 2010**  
**5:00 p.m.**  
**Commission Chambers – 5<sup>th</sup> Floor Tower Building**

1. **CALL TO ORDER** – Chairman Steve Shotwell called the December 14, 2010, Jackson County Board of Commissioners Meeting to order at 5:00 p.m.
2. **INVOCATION** – *by Commissioner Dave Lutchka*
3. **PLEDGE OF ALLEGIANCE** – *by Chairman Steve Shotwell*
4. **ROLL CALL** – *County Clerk Amanda Riska*

(12) Present. Commissioners Herl, Lutchka, Kruse, Duckham, Poleski, Videto, Mahoney, Williams, Smith, Way, Elwell, and Shotwell.

5. **APPROVAL OF AGENDA**

*Moved by Mahoney, supported by Way for Approval of the Agenda.* Motion carried unanimously.

6. **AWARDS & RECOGNITIONS**

- A. **Holiday Music Presentation by the Northwest Kidder Middle School Honors Choir** (*Under the direction of James Cummings*)

- B. **Resolution (12-10.37) Honoring Outgoing Commissioner Earl Poleski**

*Moved by Mahoney, supported by Videto to Approve Resolution (12-10.37) Honoring Outgoing Commissioner Earl Poleski.* Roll Call: (12) Yeas. Motion carried unanimously.

**Resolution (12-10.38) Honoring Outgoing Commissioner Jeffrey Kruse**

*Moved by Mahoney, supported by Lutchka to Approve Resolution (12-10.38) Honoring Outgoing Commissioner Jeffrey Kruse.* Roll Call: (12) Yeas. Motion carried unanimously.

**Resolution (12-10.40) Honoring Department of Human Services Director Tanda L. Reynolds**

*Moved by Mahoney, supported by Way to Approve Resolution (12-10.40) Honoring Department of Human Services Director Tanda L. Reynolds.* Roll Call: (12) Yeas. Motion carried unanimously.

**Resolution (12-10.41) Honoring Retiring Administrator/Controller Randall W. Treacher**

*Moved by Mahoney, supported by Kruse to Approve Resolution (12-10.41) Honoring Retiring Administrator/Controller Randall W. Treacher.* Roll Call: (12) Yeas. Motion carried unanimously.

7. **COMMUNICATIONS/PETITIONS** – None.
8. **SPECIAL ORDERS/PUBLIC HEARINGS** – None.
9. **PUBLIC COMMENTS**

Ron Markowski introduced the new DHS Director Jerome Colwell.

Chris Janetti provided a Promise Zone update.

Sharon Prine asked the Board to appoint Nancy Seydell to the Parks Board.

Rick Sigers requested that the Board appoint Nancy Seydell to the Parks Board.

Mary Baird endorsed Nancy Seydell for the Parks Board.

Todd Brittain asked the Board to consider Leoni Township for the NSP3 funds. He wished the parting board members luck, and Merry Christmas to everyone.

Nancy Seydell commended the Board and Randy for the City/County Parks merger.

10. **SPECIAL MEETINGS OF STANDING COMMITTEES** – None.
11. **MINUTES** - Minutes of the 11/16/10 Meeting of the Jackson County Board of Commissioners

*Moved by Mahoney, supported by Duckham to Approve the Minutes of the 11/16/10 Regular Meeting of the Jackson County Board of Commissioners.* Motion carried unanimously.

12. **CONSENT AGENDA**

*Moved by Mahoney, supported by Way for Approval of the Consent Agenda.* Roll Call: (12) Yeas. Motion carried unanimously.

**A. County Affairs**

1. **Contract with Mead and Hunt for Snow Removal Building and Perimeter Road Design Services**

**B. County Agencies**

2. **Law Enforcement Services Contract – Sandstone Township**
3. **Add 1 FTE and Budget Associated Costs as Result of Law Enforcement Services Contract – Sandstone Township**

**C. Human Services**

4. **United Way Partnership Agreement**

5. Behavioral Risk Factor Survey Funding Request

6. Animal Shelter Vet Tech Services Contract

D. Personnel & Finance

7. Resolution (12-10.39) Restatement of Jackson County Employee's Retirement System Bylaws

8. 2<sup>nd</sup> Floor Budget Adjustment and Contract Award

9. Elimination of .5 FTE in Department on Aging and .5 FTE in Health Department to Facilitate the Sharing of an Account Clerk Position

10. Budget Adjustments

- a. Parks
- b. Youth Center
- c. Health Department
- d. General Fund

E. Other Business

11. Claims dated 11/1/10 – 11/30/10

13. STANDING COMMITTEES

A. County Affairs – *Commissioner Dave Lutchka*

1. Airport – one public member, term to 12/2012

Cmr. Lutchka stated that the committee recommended Steve Wellman. No other nominations from the floor. ***Steve Wellman appointed.***

2. Department on Aging Advisory Council – eight public members, terms to 12/2012

Cmr. Lutchka stated that the committee recommended Diane Derby, Donald Peterson, Nancy Seydell, Sharon Best, Barbara McClure, Howard Griffis, Tina Gross, and Michael Butchart. No other nominations from the floor. ***Diane Derby, Donald Peterson, Nancy Seydell, Sharon Best, Barbara McClure, Howard Griffis, Tina Gross, and Michael Butchart appointed.***

3. Fair – one public member, term to 12/2013

Cmr. Lutchka stated that the committee recommended Tom Finco. No other nominations from the floor. ***Tom Finco appointed.***

4. **Hospital Finance Authority** – four public members, terms to 12/2011

Cmr. Lutchka stated that the committee recommended Karen Coffman, Tony Samon, Randy Treacher, and Jason Valente. No other nominations from the floor. ***Karen Coffman, Tony Samon, Randy Treacher, and Jason Valente appointed.***

5. **Parks** – two public members, terms to 12/2013

Cmr. Lutchka stated that the committee recommended Russ Youngdahl and Jason Valente. Cmr. Videto nominated Nancy Seydell. Roll Call: (7) Youngdahl. Cmr. Lutchka, Kruse, Duckham, Poleski, Mahoney, Williams, and Shotwell. (2) Valente. Cmr. Way and Elwell. (3) Seydell. Cmr. Herl, Videto, Smith. ***Russ Youngdahl appointed.***

Roll Call: (8) Valente. Cmr. Lutchka, Kruse, Duckham, Poleski, Williams, Way, Elwell, and Shotwell. (4) Seydell. Cmr. Herl, Videto, Mahoney, and Smith. ***Jason Valente appointed.***

6. **Region 2 Planning Commission** – one public member, term to 12/2013

Cmr. Lutchka stated that the committee recommended Leland Prebble. No other nominations from the floor. ***Leland Prebble appointed.***

7. **Road Commission** – one public member, term to 12/2016

Cmr. Lutchka stated that the committee recommended Michael Jones. No other nominations from the floor. ***Michael Jones appointed.***

B. **County Agencies** – ***Commissioner Gail W. Mahoney*** - None.

C. **Human Services** – ***Commissioner Mike Way***

1. **Neighborhood Stabilization Program 3 (NSP3)**

Moved by Way, supported by Mahoney **to Approve the Neighborhood Stabilization Program 3 (NSP3) for Leoni Township.** Roll Call: (9) Yeas. Cmr. Herl, Lutchka, Kruse, Duckham, Videto, Shotwell, Mahoney, Williams, and Way. (3) Nays. Cmr. Poleski, Smith, and Elwell. Motion carried.

D. **Personnel and Finance** – ***Commissioner James Videto*** - None.

14. **UNFINISHED BUSINESS** – None.

15. **NEW BUSINESS**

A. **Resolution (12-10.42) Appointing an Interim Administrator/Controller and to Hire a Search Firm for a Permanent Replacement**

*Moved by Mahoney, supported by Way to Approve Resolution (12-10.42) Appointing an Interim Administrator/Controller and to Hire a Search Firm for a Permanent Replacement.* Roll Call: (12) Yeas. Motion carried unanimously.

**B. Approve the Resource Recovery Facility (RRF) 2011 Enterprise Fund Budget**

*Moved by Herl, supported by Kruse to Approve the Resource Recovery Facility (RRF) 2011 Enterprise Fund Budget.* Motion carried unanimously.

**16. PUBLIC COMMENTS**

Todd Brittain thanked the Board members who supported Leoni Township.

Ishwar Laxminarayan bid goodbye to Randy Treacher and Earl Poleski.

**17. COMMISSIONER COMMENTS**

Gail Mahoney expressed gratitude to Randy Treacher and wished Earl good luck.

Jeff Kruse thanked the Board for being able to serve and thanked employees and the Board Chairman.

Jim Videto expressed pleasure to serve with the Board.

Dave Lutchka thanked everyone for attending and thanked the employees.

Jon Williams said it was a pleasure to serve on the Board.

Dave Elwell wished everyone a Merry Christmas.

Mike Way thanked the departing commissioners and thanked Randy.

Earl Poleski voted no on NSP3 to support Elwell and Blackman Township. He thanked the Board members and Townships and spoke about his role in Lansing.

Pat Smith said goodbye to the outgoing commissioners and Randy. She congratulated the Road Commission on their float.

Cliff Herl thanked Randy and all outgoing commissioners.

Phil Duckham said goodbye to departing commissioners and Randy Treacher.

Steve Shotwell thanked Kruse for putting the Board first and thanked Poleski for his work and friendship. He thanked Randy for all his hard work during his career.

**18. CLOSED SESSION – None.**

19. **ADJOURNMENT**

Chairman Shotwell adjourned the December 14, 2010 Meeting of the Jackson County Board of Commissioners at 6:33 p.m.

James E. Shotwell – Chairman, Jackson County Board of Commissioners

Amanda L. Riska – County Clerk

Respectfully submitted by Carrienne VanDusseldorp – Chief Deputy County Clerk



# *Jackson County*

## *Resolution*

### **RESOLUTION (12-10.37) HONORING OUTGOING COMMISSIONER EARL POLESKI**

**WHEREAS**, Earl Poleski has held the office of Jackson County Commissioner in District 5 for four years; and

**WHEREAS**, during his tenure as a County Commissioner, Earl served on the County Affairs and County Agencies Standing Committees and was appointed as Vice Chairman of the Board in 2008 through 2011; and

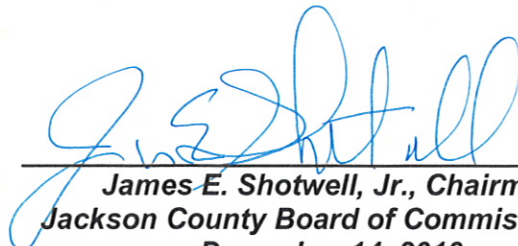
**WHEREAS**, Earl also served on the Airport Board, the Mid-South Substance Abuse Commission (MSSAC), and Policy Committee; and

**WHEREAS**, over his term as Commissioner, Earl gave of his time and talent for the betterment of the people of Jackson County, particularly the residents of District 5 -- consisting of Liberty, Hanover and Columbia Townships and a portion of Spring Arbor Township; and

**WHEREAS**, the Jackson community has benefited from his service as a County Commissioner; and

**WHEREAS**, Earl decided to run for State Representative in the 64<sup>th</sup> District and won that election in November 2010, necessitating that he can no longer be a County Commissioner.

**NOW, THEREFORE, BE IT RESOLVED** that the Jackson County Board of Commissioners expresses its sincere appreciation for Earl Poleski's contributions and wishes him much success in his position as State Representative in the 64<sup>th</sup> District.

  
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**James E. Shotwell, Jr., Chairman**  
**Jackson County Board of Commissioners**  
**December 14, 2010**





# *Jackson County*

## *Resolution*

### **RESOLUTION (12-10.38) HONORING OUTGOING COMMISSIONER JEFFREY KRUSE**

**WHEREAS**, Jeff Kruse has held the office of Jackson County Commissioner in District 3 for just over two years; and

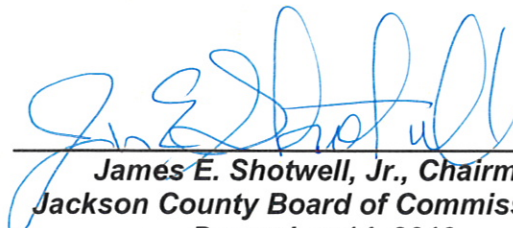
**WHEREAS**, during his tenure as a County Commissioner, Jeff served on the County Agencies and Human Services Standing Committees; and

**WHEREAS**, Jeff also served on the Land Bank Authority, FEMA Board, South Central Michigan Works!, Sanitary Code Board of Appeals and the Policy Committee; and

**WHEREAS**, during his term as Commissioner, Jeff diligently represented his constituents in District 3, consisting of Leoni Township and was especially concerned for seniors and veterans and was very supportive of RSVP; and

**WHEREAS**, Jeff gave his time and talent for the greater good of the people of Jackson County and they have benefitted from his service as a County Commissioner.

**NOW, THEREFORE, BE IT RESOLVED** that the Jackson County Board of Commissioners expresses its sincere appreciation for Jeff Kruse's contributions and wishes him much success as he leaves the Board of Commissioners.

  
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**James E. Shotwell, Jr., Chairman**  
**Jackson County Board of Commissioners**  
**December 14, 2010**



**RESOLUTION (12-10.39) OF THE  
BOARD OF COMMISSIONERS OF JACKSON COUNTY**

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**WHEREAS**, the Restatement of the Jackson County Employees' Retirement System Bylaws as of January 1, 2010 (the "Restatement") has been presented and explained to the Board;

**NOW THEREFORE, BE IT RESOLVED** that the Restatement is adopted in the form presented to the meeting, effective as of the dates set forth therein.

**RESOLVED FURTHER** that Randall W. Treacher, Jackson County Administrator, is authorized and directed to sign the Restatement.

**RESOLVED FURTHER** that Fraser Trebilcock Davis & Dunlap is authorized to submit the Restatement to the Internal Revenue Service for a determination letter on its continued qualification.

I certify that the above is a true record of action taken by the Board of Commissioners of Jackson County on the 14th day of December, 2010.

By: \_\_\_\_\_

Date: 12-14-10

Name: \_\_\_\_\_

Clerk, Board of Commissioners



# *Jackson County*

## **RESOLUTION (12-10.40) HONORING Department of Human Services Director**

**TANDA L. REYNOLDS**

**WHEREAS**, it takes a special person to enter into the area of government – particularly the realm of social services, where so much is asked of the individual; and

**WHEREAS**, Tanda L. Reynolds joined the State of Michigan as an Assistant Payments Worker in 1976 following her attendance and graduation of Michigan State University; and

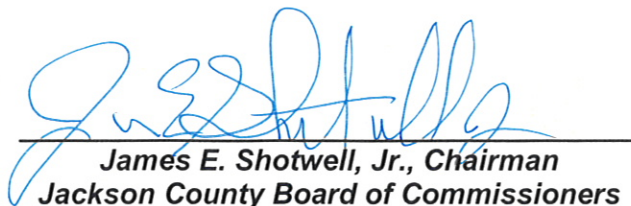
**WHEREAS**, in serving the citizens of the State of Michigan, Tanda held the posts of Social Service Worker in Adult Services and Day Care; Social Services Worker as a Direct Children's Foster Care Worker; Children's Protective Services Manager; and Service Program Manager; and

**WHEREAS**, in 2005 Tanda L. Reynolds was deservedly elevated to the position of Director of the Jackson County Department of Human Services; and

**WHEREAS**, after nearly 35 years of service, during which more than one fellow Human Services employee conveyed to this Board both her strong commitment and leadership, Ms. Reynolds has made the decision to retire; and

**WHEREAS**, the greatest accolade any member of a civil society can garner is the acknowledgement by their peers that they made a positive difference in the lives of their fellow man.

**NOW, THEREFORE, BE IT RESOLVED** that the Jackson County Board of Commissioners extends our greatest appreciation to Tanda L. Reynolds for her service to the community and for the truly positive impact she has made on the lives of so many fellow citizens. Ms. Reynolds, your presence will be missed. We wish you many happy days with your friends and family throughout a peaceful retirement.



**James E. Shotwell, Jr., Chairman  
Jackson County Board of Commissioners**

**December 14, 2010**



*Jackson County*  
**RESOLUTION (12-10.41) HONORING  
RANDALL W. TREACHER  
UPON HIS RETIREMENT**

**WHEREAS**, Randall W. Treacher has worked for the County of Jackson for 30 years, and has been the Administrator/Controller for the last three years; and

**WHEREAS**, Randy hired in as the Chief Deputy County Treasurer, and during his career with Jackson County, Randy has also held the positions of Financial Officer, Assistant Director and Deputy Director of the Health Department, then became the Interim Health Officer/Director and eventually the Health Officer/Director. In June of 1999, he became the Deputy County Administrator; and

**WHEREAS**, Randy announced his intention to retire in February 2006, but stayed on to serve as the Administrator/Controller in 2008 at the request of the Board of Commissioners until a replacement was in place; and

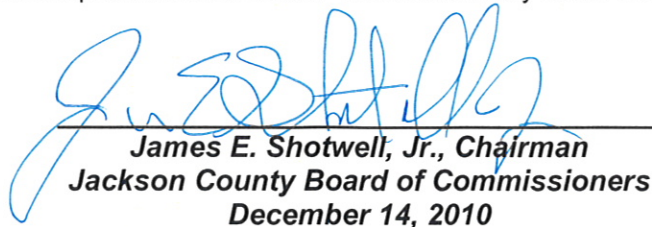
**WHEREAS**, Randy's career, especially during his time as Deputy Administrator and Administrator/Controller, has been marked with exceptional accomplishments including the establishment of a new animal shelter facility, reorganization of the Road Commission, investment of time and expertise to help the Fair return to profitability, and reducing the budget of the County by millions of dollars; and

**WHEREAS**, Randy has taken the initiative to lead the County, with the cooperation and support of the Board of Commissioners and County Staff, to a position of outstanding financial stability especially considering the trying economic times; and

**WHEREAS**, Randy enthusiastically dedicated his time, talents and loyalty for the betterment of the citizens of the Jackson community, who have benefited greatly from his tireless devotion, commitment, experience, and unwavering service to the County of Jackson; and

**WHEREAS**, Randy has taken a position with a state representative and has, therefore, elected to retire.

**NOW, THEREFORE, BE IT RESOLVED** that the Jackson County Board of Commissioners wishes to express deep gratitude and sincere appreciation for all that Randall W. Treacher has done for the County of Jackson. We wish him all the best in his retirement and also much success in his new venture to work in a state representative's office. Jackson County's loss will be the State of Michigan's gain.

  
James E. Shotwell, Jr., Chairman  
Jackson County Board of Commissioners  
December 14, 2010





# *Jackson County*

## **Resolution (12-10.42) Appointing an Interim Administrator/Controller and Retaining a Search Firm for a Permanent Replacement**

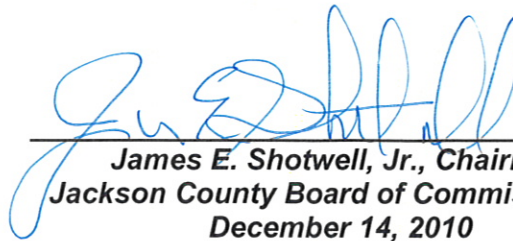
**WHEREAS**, the Jackson County Board of Commissioners wishes to appoint an Interim Administrator/ Controller, and hire a search firm for the appointment of an Administrator/Controller; and

**WHEREAS**, an opportunity will exist with the vacancy in the Administrator/Controller's Office as of January 1, 2011; and,

**WHEREAS**, the Deputy Administrator, Adam J. Brown, is willing to serve as the Interim Administrator/Controller.

**NOW, THEREFORE, BE IT RESOLVED** that the Jackson County Board of Commissioners hereby appoints Adam Brown as the Interim Administrator/Controller.

**BE IT FURTHER RESOLVED** that a Request for Proposal (RFP) for the search for an Administrator/Controller is to be undertaken with a recommendation to hire an appropriate firm to be brought to the Board of Commissioners as soon as possible.

  
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**James E. Shotwell, Jr., Chairman  
Jackson County Board of Commissioners  
December 14, 2010**