

MINUTES
JACKSON COUNTY BOARD OF COMMISSIONERS BOARD MEETING
November 16, 2010
7:00 p.m.
Commission Chambers – 5th Floor Tower Building

1. **CALL TO ORDER** – Chairman Steve Shotwell called the November 16, 2010, Jackson County Board of Commissioners Meeting to order at 7:00 p.m.
2. **INVOCATION** – *by Commissioner Cliff Herl*
3. **PLEDGE OF ALLEGIANCE** – *by Chairman Steve Shotwell*
4. **ROLL CALL** – *County Clerk Amanda Riska*

(11) Present. Commissioners Herl, Lutchka, Kruse, Duckham, Poleski, Mahoney, Williams, Smith, Way, Elwell, and Shotwell. (1) Absent. Commissioner Videto

5. **APPROVAL OF AGENDA**

Moved by Mahoney, supported by Duckham for Approval of the Agenda. Motion carried unanimously.

6. **AWARDS & RECOGNITIONS** – None.
7. **COMMUNICATIONS/PETITIONS** – None.
8. **SPECIAL ORDERS/PUBLIC HEARINGS** – None.
9. **PUBLIC COMMENTS**

None

10. **SPECIAL MEETINGS OF STANDING COMMITTEES** – None.

11. **MINUTES** - Minutes of the 10/19/10 Annual Meeting of the Jackson County Board of Commissioners

Moved by Herl, supported by Mahoney to Approve the Minutes of the 10/19/10 Regular Meeting of the Jackson County Board of Commissioners. Motion carried unanimously.

12. **CONSENT AGENDA**

Moved by Mahoney, supported by Elwell for Approval of the Consent Agenda. Roll Call: (11) Yeas. Motion carried unanimously.

A. **County Affairs**

1. **Extend Length of Term on the South Central Michigan Works! Board from 1 Year to 2 Years**
2. **Agricultural Conservation Easement and Scoring System**
3. **Apportionment Report**

4. **2011 Aerial Imagery Project**
5. **Mead & Hunt Contract for Preliminary Engineering Design Services for Runway 7-25**
6. **Contract Amendment with Commonwealth Associates for Demolition of Four Residential Structures**

B. **County Agencies** – None.

C. **Human Services**

7. **Agreement Between Jackson County and Livingston County for Billing Clerk Services**

D. **Personnel & Finance**

8. **Imaging Contract for Prosecuting Attorney's Office**

9. **Budget Adjustments**

- a. **Department on Aging**
- b. **Airport**
- c. **General Fund**

E. **Other Business**

10. **Claims dated 10/1/10 – 10/31/10**

13. **STANDING COMMITTEES**

A. **County Affairs** – *Commissioner Dave Lutchka* – None.

B. **County Agencies** – *Commissioner Gail W. Mahoney* - None.

C. **Human Services** – *Commissioner Mike Way* - None.

D. **Personnel and Finance** – *Commissioner James Videto* - None.

14. **UNFINISHED BUSINESS** – None.

15. **NEW BUSINESS**

A. **Policies**

1. **New Fiscal Policy 1180 – Anti Fraud and Abuse**

Moved by Mahoney, supported by Duckham to Approve New Fiscal Policy 1180 – Anti Fraud and Abuse. Motion carried unanimously.

2. **IT Policies**

- a. **Revised Policy 6010 – Software Licenses**
- b. **Deleted Policy 6020 – Software Standardization**
- c. **Revised Policy 6030 – E-mail**

Moved by Kruse, supported by Smith to Approve Revised Policy 6010, Delete Policy 6020, and Approve Revised Policy 6030. Motion carried unanimously.

3. **New Personnel Policy 3370 – Conflict of Interest**

Moved by Mahoney, supported by Way to Approve Policy 3370 – Conflict of Interest. Motion carried unanimously.

4. **Waive Personnel Policy 3100 for the Appointment of the Human Resources Director Position**

Moved by Mahoney, supported by Poleski to Waive Personnel Policy 3100 for the Appointment of the Human Resources Director Position. Motion carried unanimously.

16. **PUBLIC COMMENTS**

Phil Tucco thanked the Commissioners for approving the conservation easement.

17. **COMMISSIONER COMMENTS**

Cmr. Herl wished everyone a good Thanksgiving.

Chairman Shotwell announced that the Jackson County Road Commission Ad Hoc meeting on November 18th was canceled, will be rescheduled, and a public notice will be posted.

18. **CLOSED SESSION** – None.

19. **ADJOURNMENT**

Chairman Shotwell adjourned the November 16, 2010 Meeting of the Jackson County Board of Commissioners at 7:08 p.m.

James E. Shotwell – Chairman, Jackson County Board of Commissioners

Amanda L. Riska – County Clerk

Respectfully submitted by Carrienne VanDusseldorp – Chief Deputy County Clerk