

Jackson County Board of Commissioners Meetings Minutes
November 15, 2005 - Regular Meeting
Jackson County Commissioners Chambers: 7:00 p.m.

CALL TO ORDER:

Chairman Cliff Herl called the November 15, 2005 meeting of the Jackson County Board of Commissioners to order at 7:00 p.m.

INVOCATION:

Cmr. Mahoney

PLEDGE OF ALLEGIANCE:

Veteran's Affairs Committee

ROLL CALL:

(10) Present: Cmr. Lutchka, Brittain, Reynolds, Shotwell, Mahoney, Berkemeier, Smith, Wilson, Gumbert, & Herl
(2) Absent: Cmr. Day and Videto

APPROVAL OF AGENDA:

Moved by Mahoney supported by Brittain to Approve the Agenda as Published. Motion carried. Shotwell asked that the additional items provided under separate cover be added to the agenda including Special Meetings of Standing Committees, County Affairs Items 1 & 2, and Standing Committee Items, Personnel & Finance Items 15 & 16.

AWARDS & RECOGNITIONS:

A. Proclamation Recognizing the Contributions of the Jackson County Parks Association to the Quality of Life Within JacksonCounty. Presented by Herl with Remarks by Nancy Seydell and a slide presentation by Brandon Ransom.

SPECIAL ORDER/PUBLIC HEARINGS:

A. Public Hearing on the 2006 General Fund Budget-Held at 7:17. No comments. *Moved by Reynolds supported by Mahoney to Close the Public Hearing on the 2006 General Fund Budget.* Motion carried.

B. Employee of the Month of November 2005, Marsha Hamman, Shift Supervisor-Youth Center. Presented by Herl with remarks by Brian Philson, Youth Home Director.

C. Certificate of Appreciation to the United Way of JacksonCounty in Recognition of their 2005 Annual Fund Raising Campaign. Presented by Herl with remarks by Ken Toll, Executive Director of United Way and Ric Walton, President of the Board of Directors.

COMMUNICATIONS & PETITIONS:

None

SPECIAL ORDER/PUBLIC HEARINGS CON'T

A. Public Hearing on the CDBG Homeowner Rehab Renewal: Kate Martin from the Community Action Agency was on hand to answer any questions. There were none. *Moved by Mahoney supported by Shotwell to Close Public Hearing on the CDBG Homeowner Rehab Renewal.* Motion carried.

PUBLIC COMMENT:

Public comment was opened at 7:27. There were no comments.

SPECIAL MEETING OF STANDING COMMITTEES:

A. CountyAffairs:

1. Revised Resolution (11-05.71) Amending Resolution (06-05.37) Creating the Cascades Project Committee by Modifying the Membership of the Committee and Appointing Board of Commissioners Representatives.

2. Appointments of Three (3) Public Members to the Cascades Project Committee.

B. Personnel & Finance:

1. Request for Part-Time Deputy Clerk

2. Creation of the Facilities/Fleet Supervisor Position in the Administrator/Controller's Office.

MINUTES:

None

CONSENT AGENDA:

Moved by Mahoney supported by Reynolds to Approve the Consent Agenda Items A through E as Follows:

A. CountyAffairs:

1. **Second Addendum to Purchase Agreement for Vacant Land-Charles T. Kuntzleman and Beth A. Kuntzleman**

2. **Fair Board Budget Adjustments**

3. **Amendment to Party Wall Agreement with City of Jackson**

B. County Agencies:

None

C. Human Services:

1. **Department on Aging Budget Adjustments**

D. Personnel & Finance

1. **Letter of Agreement and Liability Release for Reconstruction of the Common Wall with the City of Jackson**

E. Claims:

1. **Claims dated 10/01/05-10/31/05 as presented to and approved by the Standing Committees.**

Roll call: (10) Yeas. Motion carried unanimously.

STANDING COMMITTEES:

A. CountyAffairs- Commissioner John Day

1. County Affairs 11/07/05 Meeting Minutes-no action required.

2. **Moved by Lutchka supported by Brittain to Adopt Resolution (11-05.59) Authorizing the CountyBoard of Commissioner Chair, Clifford E. Herl, to Sign Sponsor Contract with: Mead & Hunt of Lansing.** Roll call: (10) Yeas. Motion carried unanimously.

3. **Moved by Lutchka supported by Mahoney to Adopt Resolution (11-05.71) Amending Resolution (06-05.37) Creating the Cascades Project Committee by Modifying the Membership of the Committee and Appointing Board of Commissioners Representative.** Brittain was concerned because these appointments were not advertised, and appeared to be "hand-picked". Mahoney asked if they were general public seats, or if committee appointed them. Lutchka answered that the Board of Commissioners selects the members. Mahoney felt that since the Board appoints them, that it should be advertised. Wilson suggested that the Board adopt the resolution and waive it's own rules due to the 18 months of history that the applicants already have. Herl asked Randy if that could be done, and he answered that the Board could choose to suspend their own rules, but that they must pass the resolution first. Gumbert suggested that we go ahead and post, if these applicants are the best, two weeks shouldn't make any difference. Mahoney thinks that would just be giving people false hope to apply if we already know is going to be appointed. Brittain agreed with Gumbert that we should put it out there. If we don't advertise, people are going to stop applying for positions. Berkemeier agreed. Unless there is some urgency, the procedures should be followed. Wilson interjected that there has already been two meetings, and there would be more harm than good if they are not members. Reynolds agreed; they have been a part of this from the beginning. We have a willing donor who is waiting for everything to fall into place. We were stagnant on this issue for a while and now we are moving forward. Gumbert said that this didn't even make it through committee to which Lutchka replied that they were waiting for clarification from the Chamber as to the appointments. Wilson stated that before amending the resolution, the Chamber was going to be able to appoint more people to this committee than the

County. Roll call: (10) Yeas. Motion carried unanimously. *Moved by Lutchka supported by Mahoney to Waive the Board Rules and Appoint Mark James, Sperry Sparks and Dan Wagner to the Cascade Project Committee.* Roll call: (8) Yeas. Cmr. Lutchka, Reynolds, Shotwell, Mahoney, Berkemeier, Smith, Wilson, & Herl. (2) Nays. Cmr. Brittain and Gumbert. Motion carried.

B. County Agencies-Commissioner Judy Reynolds

1. County Agencies 11/07/05 Meeting Minutes- no action required.

2. *Moved by Reynolds supported by Mahoney To Approve the Sheriff Department Request for Budget Adjustments/Transfers.* Roll call: (9) Yeas. Cmr. Lutchka, Reynolds, Shotwell, Mahoney, Berkemeier, Smith, Wilson, Gumbert, & Herl. (1) Nay. Cmr. Brittain. Motion carried.

3. *Moved by Reynolds supported by Mahoney to Adopt the Ordinance to Regulate and Require the Licensing of Pawnbrokers.* Wilson asked if this was the first reading of the proposed ordinance. Mr. Elliott explained that it could be adopted in one reading. Lutchka feels that the fine is too low. Shotwell said that on page 46, we need to have clarification on the electronic transmissions and bring this issue back next month. Mr. Elliott stated that the blank areas on the appeal should be Agencies. *Moved by Wilson supported by Mahoney to Return this Issue back to Agencies for Further Clarification.* Roll call: (10) Motion carried unanimously.

C. Human Services-Commissioner Phil Berkemeier

1. Human Services 11/07/05 Meeting Minutes-no action required.

D. Personnel & Finance-Commissioner James Videto

1. Personnel & Finance 11/08/05 Meeting Minutes-no action required.

2. *Moved by Shotwell supported by Wilson to Adopt LifeWays Resolution (11-05.72) to Approve Plans, Cost Estimates, Estimate of the Period of Usefulness and Lease Contract.* Roll call: (9) Yeas. Cmr. Lutchka, Brittain, Reynolds, Shotwell, Mahoney, Berkemeier, Smith, Wilson, & Herl. (1) Nay. Cmr. Gumbert. Motion carried. (Note, this was #4 on the Personnel & Finance agenda but was taken out of order to accommodate LifeWays personnel.)

3. *Moved by Shotwell supported by Mahoney to Adopt Restated Resolution (10-05.57) to Authorize Issuance of Bonds for Jackson County Wastewater Disposal Facility (Southern Regional Interceptor Section).* Roll call: (10) Yeas. Motion carried unanimously.

4. *Moved by Shotwell supported by Reynolds to Adopt Resolution (11-05.70) to Establish and Provide for the Jackson County Wastewater Disposal Facility (Parma Wastewater Treatment Plant Section).* Roll call: (10) Yeas. Motion carried unanimously.

5. *Moved by Shotwell supported by Mahoney to Adopt Resolution (11-05.60) Adopting the 2006 General Appropriation Act Establishing the 2006 General Fund Budget for the County of Jackson.* Roll call: (9) Yeas. Cmr. Lutchka, Reynolds, Shotwell, Mahoney, Berkemeier, Smith, Wilson, Gumbert, & Herl. (1) Nay. Cmr. Brittain. Motion carried.

6. *Moved by Shotwell supported by Mahoney to Adopt Resolution (11-05.61) to Establish the 2006 Special Revenue, Enterprise, and Internal Service Funds for the County of Jackson.* Roll call: (10) Yeas. Motion carried unanimously.

7. *Moved by Shotwell supported by Reynolds to Authorize the Advance to the Parks and Golf Courses Special Revenue Funds in the Amount of \$100,000 Each as Restricted Fund Balance From the General Fund.* Roll call: (10) Yeas. Motion carried unanimously.

8. *Moved by Shotwell supported by Mahoney to Adopt Resolution (11-05.62) to Amend the Compensation Plan for the County of Jackson to Add a 2% Cost of Living Adjustment (COLA) for Non-Union County Employees for Fiscal Year 2006.* Roll call: (10) Yeas. Motion carried unanimously.

9. *Moved by Shotwell supported by Mahoney to Adopt Resolution (11-05.63) to Amend the Compensation for the County of Jackson to Add a 2% Cost of Living Adjustment (COLA) for County-wide Elected Officials for Fiscal Year 2006.* Roll call: (9) Yeas. Cmr. Lutchka, Reynolds, Shotwell, Mahoney, Berkemeier, Smith, Wilson, Gumbert, & Herl. (1) Nay. Cmr. Brittain. Motion carried.

10. Moved by Shotwell supported by Mahoney to Adopt Resolution (11-05.64) to Provide a 2% Cost of Living Adjustment (COLA) for Jackson County Road Commissioners for Fiscal Year 2006. Brittain said that he feels that the Road Commissioners are paid too much already and should be paid the same as the Board of Commissioners. Roll call: (9) Yeas. Cmr. Lutchka, Reynolds, Shotwell, Mahoney, Berkemeier, Smith, Wilson, Gumbert, & Herl. (1) Nay. Cmr. Brittain. Motion carried.

11. Moved by Shotwell supported by Mahoney to Adopt Resolution (11-05.65) Implementing an Increase in Age and Years of Service Requirements for Purposes of Retirement for Non-union County Employees and County-wide Elected Officials Hired or Elected After January 1, 2006. Shotwell wanted clarification that this would not include the present elected officials if they were re-elected after January 1, 2006. Mr. Elliott assured him that it would only pertain to newly elected officials. Roll call: (10) Yeas. Motion carried unanimously.

12. Moved by Shotwell supported by Lutchka to Adopt Resolution (11-05.66) Authorizing a Study for Implementing the Elimination of Spousal Option Coverage for Purposes of Retirement for Non-union County Employees Effective for Employees Hired After January 1, 2006. Wilson indicated that he is in favor of doing the study, but we should keep in mind the quality of employees that we want to attract in the future. Roll call: (10) Yeas. Motion carried unanimously.

13. Moved by Shotwell supported by Lutchka to Adopt Resolution (11-05.67) Implementing an Adjustment in Prescription Coverage Co-pays for Non-union County Employees and County-wide Elected Officials Effective July 1, 2006. Roll call: (10) Yeas. Motion carried unanimously.

14. Moved by Shotwell supported by Mahoney to Adopt Resolution (11-05.68) Adopting a Labor & Material Fee Schedule for Services Performed by the Jackson County Fleet Garage Effective January 1, 2006. Roll call: (9) Yeas. Cmr. Lutchka, Brittain, Reynolds, Shotwell, Mahoney, Berkemeier, Smith, Gumbert, & Herl. (1) Nay. Cmr. Wilson. Motion carried.

15. Moved by Shotwell supported by Reynolds to Approve the Request for a Part-time Deputy Clerk for the Office of the County Clerk. Roll call: (9) Yeas. Cmr. Lutchka, Reynolds, Shotwell, Mahoney, Berkemeier, Smith, Wilson, Gumbert, & Herl. (1) Nay. Cmr. Brittain. Motion carried.

16. Moved by Shotwell supported by Mahoney to Approve the Creation of the Facilities/Fleet Supervisor Position in the Administrator/Controller's Office. Gumbert asked if the position of Deputy Financial Officer was going to be eliminated. Mr. Elliott said that the plans right now are not to eliminate it, but not to fill it at the present time. Wilson asked if this addition is already reflected in the budget. Randy answered that there is a small amount in contingency, and also the funds from not replacing the Deputy Financial Officer. Wilson asked why leave the Deputy Financial Officer position in the budget. Shotwell explained that the audit puts forth additional tasks that the current Administrative Services may not be able to handle, so we need this position available until a reorganization of Administrative Services can occur. Mahoney concurred and felt there had not been enough time to decide to eliminate the position. Gumbert expressed that she did not like the presentation. Roll call: (9) Yeas. Cmr. Lutchka, Reynolds, Shotwell, Mahoney, Berkemeier, Smith, Wilson, Gumbert, & Herl. (1) Nay. Cmr. Brittain. Motion carried.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

A. Moved by Mahoney supported by Reynolds to Approve the Contract Between the Police Officers Association of Michigan (POAM) and County of Jackson. Roll call: (10) Yeas. Motion carried unanimously.

B. Moved by Mahoney supported by Lutchka to Concur with the Chair's Appointments of Commissioners Wilson and Reynolds to the Cascades Project Committee. Motion carried.

PUBLIC COMMENT:

None

COMMISSIONER COMMENT:

Reynolds encouraged everyone to join the Jackson County Parks Association at a cost of \$10.00.

Berkemeier recognized the hard work that went in to providing a budget that the Board could approve tonight.

CLOSED SESSION:

None

ADJOURN TO THE CALL OF THE CHAIR:

The November 15, 2005 meeting of the Jackson County Board of Commissioners was adjourned at 8:19 p.m.

Cliff Herl-Chair, Jackson County Board of Commissioners

Sandy Crowley, Jackson County Clerk

Respectfully submitted by Erin Foster, Chief Deputy County Clerk