

MINUTES
JACKSON COUNTY BOARD OF COMMISSIONERS BOARD MEETING
ANNUAL MEETING
October 23, 2012
7:00 p.m.
County Commission Chambers

1. **CALL TO ORDER** – by Chairman Steve Shotwell
2. **INVOCATION** – by David Elwell
3. **PLEDGE OF ALLEGIANCE** – by Grass Lake Junior Girl Scouts
4. **ROLL CALL** – County Clerk Amanda L. Riska

(11) Present. Commissioners Herl, Lutchka, Rice, Duckham, Alexander, Videto, Williams, Price, Way, Elwell, and Shotwell. (1) Absent. Commissioner Mahoney.
5. **APPROVAL OF AGENDA** - *Moved by Videto, supported by Lutchka for Approval of the Agenda.* Motion carried.
6. **AWARDS & RECOGNITIONS** – None.
7. **COMMUNICATIONS/PETITIONS** – None.
8. **SPECIAL ORDERS/PUBLIC HEARINGS**
 - A. **CDBG Grant**
9. **PUBLIC COMMENTS** – None.
10. **SPECIAL MEETINGS OF STANDING COMMITTEES**
11. **MINUTES** - Minutes of the September 18, 2012 Regular Meeting of the Jackson County Board of Commissioners

Moved by Lutchka, supported by Rice to Approve the Minutes of the September 18, 2012 Regular Meeting of the Jackson County Board of Commissioners. Motion carried.
12. **CONSENT AGENDA** - *Moved by Videto, supported by Way for Approval of the Consent Agenda.* Roll Call: (11) Yeas. Motion carried.
 - A. **County Policy**
 1. **Personnel Policy – 3050 Sexual Harassment**
 - B. **County Affairs & Agencies**
 2. **Equalization Apportionment Report**
 3. **Airport RESOLUTION 10-12.42 AUTHORIZING THE COUNTY BOARD COMMISSIONERS CHAIR, James E. Shotwell Jr. TO SIGN MDOT SPONSOR CONTRACT #2012-0782 (FEDERAL PROJECT #B-26-0051-3310), “FAA Reimbursable Agreement”**

4. **Register of Deeds Automation Adjustment**

C. **Human Services**

5. **Medical Director Contract Extension**

6. **Early On Contract with Jackson County Intermediate School District**

7. **CDBG – Community Development Block Grant**

D. **Personnel & Finance**

8. **COAM- Tentative Agreement with Jackson County Corrections Supervisors**

9. **Budget Adjustments**

a. **2012 Budget Adjustments**

b. **Reassignment of Health Department Administrative Clerk Position**

E. **Other Business**

10. **Claims** – September 1-30, 2012

13. **STANDING COMMITTEES**

A. **County Policy – Commissioner Dave Elwell**

1. **Board Organization**

Moved by Elwell, supported by Duckham to Adopt a 3-Committee Board Organization Structure. Motion carried.

B. **County Affairs & Agencies – Commissioner Dave Lutchka**

1. **Appointments**

- a. Land Bank Authority – one Commissioner Member, one City Representative, one member of the public with Construction experience, term to 10/2016

Commissioner Lutchka nominated Julie Alexander. Commissioner Duckham nominated Gail Mahoney. Roll Call: (10) Alexander. Cmr. Herl, Lutchka, Rice, Alexander, Videto, Williams, Price, Way, Elwell, and Shotwell. (1) Mahoney. Cmr. Duckham. Julie Alexander appointed.

Commissioner Lutchka stated that the City still needs to forward a name for their representative.

Commissioner Lutckha stated that the committee recommended Kevin Cunningham. No other nominations from the floor. Kevin Cunningham appointed.

C. Human Services – Commissioner Jon Williams

2. NSP3 – Public Comment

Moved by Williams, supported by Lutchka to Amend the NSP3 Action Plan to raise the appropriation for demolition to the maximum of 10% and reduce rehab by the same amount. Roll Call: (9) Yeas. Cmrs. Herl, Lutchka, Rice, Alexander, Videto, Shotwell, Williams, Price, and Elwell. (2) Nays. Cmrs. Duckham and Way. Motion carried.

D. Personnel and Finance – Commissioner Jim Videto – None.

14. **UNFINISHED BUSINESS – None.**

15. **NEW BUSINESS**

A. **Administrator/Controller Salary**

Moved by Videto, supported by Lutchka to Increase the compensation of the Administrator/Controller by 2% of his base wage effective July 25, 2012 and make the associated budget adjustments using the County contingency account. Roll Call: (11) Yeas. Motion carried.

16. **PUBLIC COMMENTS – None.**

17. **COMMISSIONER COMMENTS**

Moved by Videto, supported by Way to receive cards from Commissioner Alexander. Motion carried. Commissioner Alexander spoke about the Math Quest Challenge 2 that Jackson County students, grades K-8, can enter by answering a simple math question for a chance to win prizes.

Commissioner Herl asked about an email that was sent to commissioners.

18. **CLOSED SESSION – None.**

19. **ADJOURNMENT** - Chairman Shotwell adjourned the October 23, 2012 meeting of the Jackson County Board of Commissioners at 7:41 p.m.

James E. Shotwell – Chairman, Jackson County Board of Commissioners

Amanda L. Riska – County Clerk