

MINUTES
JACKSON COUNTY BOARD OF COMMISSIONERS MEETING
Organizational Meeting
January 3, 2011, 9:00 a.m.
County Commission Chambers

1. **CALL TO ORDER** – *County Clerk Amanda Riska*

County Clerk Amanda L. Riska called the January 3, 2011, Organizational Meeting of the Jackson County Board of Commissioners to order at 9:00 a.m.

2. **INVOCATION** – *Commissioner Cliff Herl*

3. **PLEDGE OF ALLEGIANCE**

4. **ROLL CALL** – *County Clerk Amanda Riska*

(12) Present. Commissioners Herl, Lutchka, Rice, Duckham, Alexander, Videto, Shotwell, Mahoney, Williams, Smith, Way, and Elwell.

5. **APPROVAL OF AGENDA**

Moved by Mahoney, supported by Smith for Approval of the Agenda. Roll Call: (12) Yeas. Motion carried unanimously.

6. **PUBLIC COMMENT**

None

7. **ADMINISTRATION OF OATH OF OFFICE** – *County Clerk Amanda Riska*

A. All Commissioners

County Clerk Amanda Riska administered the Oath of Office to all Commissioners.

8. **ADOPT RESOLUTION (01-11.2) TO ELECT THE CHAIRPERSON FOR A ONE-YEAR TERM** (*otherwise the Chairperson will serve a two-year term*)

Moved by Mahoney, supported by Elwell to Adopt Resolution (01-11.2) to Elect the Chairperson for a One-Year Term. Roll Call: (12) Yeas. Motion carried unanimously.

9. **ELECTION OF CHAIRPERSON** – *County Clerk Amanda Riska*

Moved by Elwell, supported by Williams to Nominate Commissioner James Shotwell for Chairperson. No other nominations from the floor. Roll Call: (12) Yeas. Motion carried unanimously.

10. **ELECTION OF VICE CHAIRPERSON**

Moved by Williams, supported by Elwell to nominate Commissioner Mike Way for Vice Chairperson. No other nominations from the floor. Roll Call: (12) Yeas. Motion carried unanimously.

11. **APPROVE BOARD RULES** (provided online in the Policy Manual)

Moved by Videto, supported by Herl to Approve Board Rules. Motion carried unanimously.

12. **RESOLUTION (01-11.3) CONSOLIDATING COUNTY AFFAIRS AND COUNTY AGENCIES AND MAKING THE POLICY COMMITTEE A STANDING COMMITTEE**

Moved by Way, supported by Lutchka to Approve Resolution (01-11.3) Consolidating County Affairs and County Agencies and Making the Policy Committee a Standing Committee. Roll Call: (12) Yeas. Motion carried unanimously.

13. **DESIGNATION OF STANDING COMMITTEE APPOINTMENTS**

Moved by Mahoney, supported by Elwell to Concur with the Chair’s Recommendations for Standing Committee Appointments. Motion carried unanimously.

County Policy

David Elwell – Chairperson
Cliff Herl – Vice Chairperson
Philip Duckham
Julie Alexander
Carl Rice, Jr.

Human Services

Jon Williams – Chairperson
Patricia Smith – Vice Chairperson
Carl Rice, Jr.
Gail W. Mahoney
Julie Alexander

County Affairs/Agencies

David Lutchka – Chairperson
Phil Duckham – Vice Chairperson
Patricia Smith
Jim Videto
Cliff Herl

Personnel & Finance

James Videto – Chairperson
Gail W. Mahoney – Vice Chairperson
Jon Williams
David Elwell
David Lutchka

14. **COMMISSIONER APPOINTMENTS TO OTHER BOARDS/COMMITTEES**

- A. Airport Board - Term expires 1/2013:** Dave Lutchka nominated. No other nominations from the floor. Dave Lutchka appointed.
- B. Airport Board - Term expires 1/2012:** Carl Rice nominated. No other nominations from the floor. Carl Rice appointed.
- C. Fair Board – Term expires 1/2013:** Cliff Herl nominated. No other nominations from the floor. Cliff Herl appointed.
- D. FEMA – Term Indefinite:** Jim Videto nominated. No other nominations from the floor. Jim Videto appointed.
- E. Hospital Finance Authority – Term expires 1/2012:** Gail W. Mahoney nominated. No other nominations from the floor. Gail W. Mahoney appointed.
- F. Judges Meetings – Term expires 1/2012:** Dave Lutchka nominated. No other nominations from the floor. Dave Lutchka appointed.
- G. Land Bank Authority - Term expires 10/31/2011:** Carl Rice nominated. No other nominations from the floor. Carl Rice appointed.
- H. Mid-South Substance Abuse Commission – Term expires 1/2013:** Carried over to next meeting.

I. Parks Board – Term expires 1/2014: Mike Way nominated. No other nominations from the floor. Mike Way appointed.

J. Region II Planning Commission – Term expires 1/2013: Carl Rice nominated. No other nominations from the floor. Carl Rice appointed.

K. South Central Michigan Works! – 4 positions (Including Alternate) – Each term expires 1/2013: Cliff Herl, Jim Videto, and Pat Smith (alternate) nominated. Cliff Herl, Jim Videto, and Pat Smith (alternate) appointed. 1 position carried over to next meeting.

L. Supervisor’s Liaison (Chair Appointment) – Term expires 1/2012: Jon Williams recommended. Jon Williams appointed.

M. Traffic Safety Commission – Term expires 1/2013: Pat Smith nominated. No other nominations from the floor. Pat Smith appointed.

15. **APPROVE MEETING SCHEDULES FOR 2011**

Moved by Elwell, supported by Way to Approve the Meeting Schedules for 2011. Motion carried unanimously.

16. **ADOPT RESOLUTION (01-11.1) TO WAIVE ADMINISTRATION FEE AND INTEREST FOR SENIOR CITIZENS**

Moved by Mahoney, supported by Williams to Adopt Resolution (01-11.1) to Waive Administration Fee and Interest for Senior Citizens. Roll Call: (12) Yeas. Motion carried unanimously.

17. **APPOINT THE COUNTY ADMINISTRATOR/CONTROLLER AS THE FREEDOM OF INFORMATION OFFICER AS REQUIRED BY STATE STATUTE**

Moved by Mahoney, supported by Duckham to Appoint the County Administrator/Controller as the Freedom of Information Officer as Required by State Statute. Motion carried unanimously.

18. **APPROVE LIST OF 2011 ATTORNEYS**

Moved by Mahoney, supported by Way to Approve List of 2011 Attorneys. Motion carried unanimously.

19. **PUBLIC COMMENT**

None

20. **ADJOURN**

Chairman Shotwell adjourned the January 3, 2011 Organizational Meeting of the Jackson County Board of Commissioners at 9:19 a.m.

James E. Shotwell – Chairman, Jackson County Board of Commissioners

Amanda L. Riska – County Clerk

Respectfully submitted by Carrienne VanDusseldorp – Chief Deputy County Clerk

**RESOLUTION (01-11.1)
TO WAIVE ADMINISTRATION FEE
AND INTEREST FOR SENIOR CITIZENS**

BE IT RESOLVED that the Jackson County Board of Commissioners provides that for taxes paid in the first year of delinquency before May 1 for the homestead property for which a senior citizen, paraplegic, quadriplegic, eligible serviceman, eligible veteran, eligible widow, totally and permanently disabled person, or blind person, as those defined in Chapter 9 of Act No. 281 of the Public Acts of 1967, as amended, being Sections 206.501 to 206.532 of the Michigan Compiled Laws, makes a claim before February 15, for the credit provided by Chapter 9 of Act No. 281 of the Public Acts of 1967, as amended, if that claimant presents a copy of the form filed for the credit to the County Treasurer, has not received the credit before March 1, that any administration fee and interest pursuant to Section 211.59 of the Michigan Compiled Laws also be waived.


Chairperson
Jackson County Board of Commissioners
January 3, 2011

**RESOLUTION (01-11.2) TO ELECT THE CHAIRPERSON
FOR A ONE-YEAR TERM**

WHEREAS, Act 156 of 1851, as amended, provides that the chairperson of a county board of commissioners shall be elected each odd-numbered year for a two-year term, unless the county board of commissioners provides by resolution that the chairperson shall be elected for a one-year term; and

WHEREAS, the Jackson County Board of Commissioners desires to elect its chairperson for years 2011 and 2012 for one-year terms;

NOW, THEREFORE, BE IT RESOLVED, that the Jackson County Board of Commissioners does hereby determine to elect its chairperson for the years 2011 and 2012 to one-year terms.


Chairperson
Jackson County Board of Commissioners
January 3, 2011

**RESOLUTION (01-11.3) CONSOLIDATING COUNTY AFFAIRS AND
COUNTY AGENCIES AND MAKING THE POLICY COMMITTEE
A STANDING COMMITTEE**

WHEREAS, the County currently has four standing committees being County Affairs, County Agencies, Human Services, and Personnel & Finance; and

WHEREAS, the County currently holds a Policy Committee the Wednesday prior to the four Standing Committee meetings; and

WHEREAS, the County Affairs and County Agencies Standing Committees typically have a brief agenda; and

WHEREAS, in the interest of efficiency, County Affairs and County Agencies could be consolidated to one standing committee titled County Affairs & Agencies; and

WHEREAS, moving the Policy Committee to the day of Standing Committees would be more efficient for staff and the public; and

WHEREAS, making the Policy Committee a Standing Committee and holding it in conjunction with other standing committees would improve public awareness of actions made by the current policy committee.

NOW, THEREFORE, BE IT RESOLVED, that the Jackson County Board of Commissioners does hereby agree to consolidate County Affairs and County Agencies in to one Committee called County Affairs & Agencies; and

BE IT FURTHER RESOLVED, that the Jackson County Board of Commissioners does hereby agree to make the current Policy Committee a standing committee and order it to be moved to the same day as Standing Committee meetings; and

BE IT FURTHER RESOLVED, that all references to the committee structure prior to adoption of this resolution contained in the Board Rules will be corrected by the Policy Committee at the first meeting subsequent to adoption of this resolution.


Chairperson
Jackson County Board of Commissioners
January 3, 2011